

RSU No. 5 Board of Directors Meeting
Wednesday, March 11, 2009 – 6:30 P.M.
Freeport High School Library
Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the March 25, 2009 meeting).

MEMBERS PRESENT: Kristen Dorsey, Eric Dube, Cori Holt, Jennifer Kaplan, Brenda Kielty, Nelson Larkins, Melinda McKechnie, John Morang, Beth Parker, Elizabeth Peters, Laurie Poissonnier

MEMBERS ABSENT:

CALLED TO ORDER:

Chairperson Poissonnier called the meeting to order at 6:30 P.M.

3. CONSIDERATION OF MINUTES:

A. VOTED: (1) To approve the Minutes of February 25, 2009 meeting of the Board of Directors as presented. (Morang – McKechnie) (11 – 0)

4. ADJUSTMENTS TO THE AGENDA:

None

5. SUPERINTENDENT’S REPORT:

None

6. PUBLIC COMMENTS:

None

7. OLD BUSINESS:

A. Superintendent Search Committee Report:

Chairperson Poissonnier updated the Board on the Superintendent hiring process. Interviews were held on March 4th. The Search Committee is not ready to make a recommendation to the full Board because they would like to check references and conduct second interviews, now scheduled for March 20th. The committee will meet again following the second interviews and the intent is to have a recommendation to bring to the full Board on March 25th. Because there will not be an RSU No. 5 Superintendent to present the budget on March 14th the day long budget meeting is rescheduled to March 28th. An additional budget meeting on April 8th has been added to the schedule.

8. NEW BUSINESS:

A. Freedom of Access Training: Superintendents Tomaszewski and Welsh reviewed the requirements of Maine's Freedom of Access laws relating to public records and proceedings. The frequently asked questions were reviewed and members of the Board completed certificates attesting that the training has been completed. Original certificates will be kept on file in the RSU central office. Copies of certificates will be sent to individual Board members and their respective town office.

9. COMMUNICATIONS (Consent Agenda)

- A. MSMA Handbook
- B. FY'10 Revised Budget Schedule

10. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance: John Morang reported the Finance Sub-Committee met on March 5th with the Superintendents. The warrant for transition funds was reviewed and the committee discussed the warrant process that will be followed. The budget process and possible presentation formats were also discussed along with a tentative schedule for the committee to meet to review the budget presentation. The committee will meet again on March 19th at 7:00AM and March 25th at 9:00AM.
- B. Communications: Betsy Peters reported the Communications Sub-Committee met on March 9th with the Superintendents. The committee decided on a charge: facilitating communication between the RSU No. 5 Board and the public. This facilitation takes many forms including recommending management of the Board's electronic communication as well as non-electronic media. The committee's focus currently is on the RSU5 website. Immediate goals and action items were discussed. The committee recommendations to the Board include: immediate revamp of the website; web files created for internet broadcast and DVD for cable broadcast; sub-committees making a report out to the board with a significant impact will submit a written report containing the vital information to be given to the Board Chair/Superintendent for development of a press release; e-mail system for the Board. Chair then responds with a reply to all (goal to respond within 48 hours).

11. FINANCIAL STATEMENT FOR INTERIM BUDGET:

- A. RSU No. 5 Financial Report March 5, 2009
John Morang reviewed the financial statement for RSU transitional funds. Freeport is acting as the fiscal agent for the RSU. Two bills have been paid to the district's legal firm. A financial statement will be provided to the full Board on a monthly basis.

12. EXECUTIVE SESSION:

- A. **Voted: (2)** To enter into Executive Session as outlined in M.R.S.A § 405(6)(D) for the purpose of labor contract discussions for teacher and support staff for RSU No. 5 (Holt – Kaplan) (11 – 0)

Time In: 7:30 P.M.

Time Out: 8:47 P.M.

13. ACTION AS A RESULT OF EXECUTIVE SESSION:

None.

14. ADJOURNMENT:

- Voted: (3)** To adjourn at 8:48 P.M. (McKechnie – Kaplan) (11 – 0)

Shannon L. Welsh
Interim Secretary