

RSU No. 5 Board of Directors Meeting
Wednesday, July 8 – 6:30 P.M.
Freeport High School Cafeteria
Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the August 26, 2009 meeting).

MEMBERS PRESENT: Kristen Dorsey, Eric Dube, Cori Holt, Jennifer Kaplan, Brenda Kielty, Nelson Larkins, Melinda McKechnie, John Morang, Beth Parker, Elizabeth Peters, Laurie Poissonnier

MEMBERS ABSENT:

CALLED TO ORDER:

Chairperson Poissonnier called the meeting to order at 6:32 P.M.

3. CONSIDERATION OF MINUTES:

A. VOTED: (1) To approve the Minutes of the June 24, 2009 meeting of the Board of Directors as presented. (Parker – Kaplan) (11 – 0)

4. ADJUSTMENTS TO THE AGENDA:

Chairperson Poissonnier noted there will be one item under Old Business added to the agenda 7. F.; one item added under New Business, 10. B.; and one item added under Organizational Business, 8.C.

5. SUPERINTENDENT'S REPORT:

None

6. PUBLIC COMMENTS:

Durham residents: Jane Rice, Allan Purinton

Freeport residents: Rod Regier, Joe Migliaccio

Pownal residents: Linda Simmons, Mary Ann Hodson, Steve Russell,

7. OLD BUSINESS:

The Board listened to public comment and deliberated over reductions to the budget. The Board made reductions to the budget in the amount of \$85,831. The reductions include: .5 teaching position at Freeport High School; .4 position from the Business Office; and the reduction in the salaries for the Curriculum Director and Middle School Principal due to personnel changes. The total overall budget reductions total \$755,581. The Board adopted budget will be presented to registered voters from Durham, Freeport, and Pownal at the Annual Budget Meeting scheduled for July 21, 2009 at 6:00 p.m. at Freeport High School. The budget validation referendum will be held on July 28, 2009 in each town.

- A. **Voted: (2)** To adopt a Budget FY'10 in the amount of \$22,822,171 (Poissonnier – Morang) (9 – 2 Dube, Kaplan)

Voted (3) To revise the previously adopted Budget FY'10 in the amount of \$22,691,964. (Morang – Parker) (9 – 2 Dube, Kaplan)

After the first vote on the budget in the amount of \$22,822,171 the Board discovered there was an error in the calculation of the total reductions. The Board re-voted the corrected amount for a total budget of \$22,691,964.

- B. **Voted: (4)** That the warrant for the Regional School Unit No. 5 (the "Regional School Unit") Budget Meeting presented to the meeting be and is hereby approved and that a Regional School Unit budget meeting be and is hereby called for July 21, 2009 for the purpose of voting on the annual budget for the Regional School Unit for the 2009-2010 fiscal year. (Morang – McKechnie) (11 – 0)
- C. **Voted: (5)** That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that a Regional School Unit budget validation referendum be and is hereby called for July 28, 2009 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2009-2010 fiscal year. (Morang – Parker) (11 – 0)
- D. **Voted: (6)** That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on July 21, 2009, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the July 28, 2009 Regional School Unit budget validation referendum. (Morang – Parker) (11 – 0)
- E. **Voted: (7)** Upon the recommendation of the Superintendent that the Resolution entitled, "REGIONAL SCHOOL UNIT NO. 5 BOND RESOLUTION FOR DURHAM ELEMENTARY SCHOOL," be approved in form presented to this meeting, and that an attested copy of said Resolution, executed by a majority of the members of this Board, be included in the minutes of this meeting. (Parker – Peters) (11 – 0)
- F. The following item was removed from the agenda under 4. Adjustments to the Agenda per the attorney.
Upon the recommendation of the Superintendent that the resolution entitled, "REGIONAL SCHOOL UNIT NO. 5 RESOLUTION TO ASSUME DURHAM ELEMENTARY SCHOOL PROJECT CONTRACTS AND PROJECT SITE," be approved in form presented to this meeting, and that an attested copy of said Resolution, executed by a majority of the members of this Board, be included in the minutes of this meeting."

8. ORGANIZATIONAL BUSINESS:

- A. **Voted: (8)** To appoint Nelson Larkins as Chairperson for RSU No. 5 Board of Directors.
(Parker – Morang) (11 – 0)
- B. **Voted: (9)** To appoint Eric Dube as Vice-Chairperson for RSU No. 5 Board of Directors.
(Kaplan – Peters) (11 – 0)
- C. **Voted: (10)** Action on annual appointments

- 1. Negotiations
 - Professional - Larkins, Poissonnier
 - Support - Kielty, Parker
- 2. Policy - Dorsey, Holt, McKechnie
- 3. Communications Committee - Dorsey, Kaplan, Peters
- 4. Finance - Dube, Morang, Poissonnier
- 5. Freeport Student Aspirations - Parker
- 6. Freeport Recreation Community Education Advisory Committee - Parker
- 7. Maine Vocational Region 10 – Morang, Kaplan
- 8. Dropout Prevention Committee –Keilty
- 9. Stipend Review Committee – Holt, Larkins
- 10. Cable TV Board - McKechnie
- 11. Freeport Performing Arts Center Advisory Committee - Parker
- 12. Technology Committee - Peters
- 13. Facilities Committee – Dorsey, Morang
- 14. MSMA Legislative Contact - Holt
- 15. Safety Committee – McKechnie, Poissonnier
- 16. Wellness Committee - Dorsey
- 17. IASA Including: Chapter II & NCLB/Drug Free Schools Title IV - Kaplan
- 18. School Attorney – Drummond Woodsum
- 19. School Physician – Julia Lockwood
- 20. Strategic Planning – Dube, Peters, Poissonnier

(Morang – Peters) (11 – 0)

9. PERSONNEL:

- A. **Voted: (11)** To employ Jule Whalen as a Kindergarten Teacher at Morse Street School for the 2009-2010 school year. (Parker – Morang) (11 – 0)
- B. **Voted: (12)** To employ Lynne Meader as a Special Education Teacher for Mast Landing School/Freeport Middle School for the 2009-2010 school year. (Parker – Morang) (11 – 0)
- C. **Voted: (13)** To employ Matthew Greear as a Health/Physical Education Teacher for Freeport Middle School for the 2009-2010 school year. (Morang – Parker) (11 – 0)

10. NEW BUSINESS:

- A. **Voted: (14)** To authorize the Superintendent to hire professional staff during the summer months. (Parker – Morang) (11 – 0)
- B. **Voted: (15)** That the Secretary of Regional School Unit No. 5 (the “Region”) be authorized to procure a seal bearing the words, “REGIONAL SCHOOL UNIT NO. 5” around the circumference and bearing the words, “SEAL 2009 MAINE” in the center; that said seal be approved as the official seal of Regional School Unit No. 5; and that the Secretary of the Region be authorized to apply said seal on any documents of the Region on which the application of an official seal is necessary or desirable to authenticate such document.
(Kaplan – McKechnie) (11 – 0)

11. COMMUNICATIONS (Consent Agenda)

- A. 2009-2010 Board of Directors’ Meeting Schedule
- B. District Budget Calendar FY’10
- C. Future Search Conference List of Attendees
- D. Board of Directors’ Terms of Office

12. POLICY REVIEW:

- A. 09-Packet#2 was distributed for Policy book update.
- B. **Voted: (16)** To adopt the following policies: 09 Packet #3
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| 1. BBA | Board of Directors Powers and Responsibilities |
| 2. IHCD | Post-Secondary Enrollment Options |
| 3. IJ | Instructional and Library-Media Materials Selection |
| 4. IJ-E | Citizen’s Challenge of Educational Media Form |
| 5. IKE | Promotion, Retention and Acceleration of Students |
| 6. ILA | Tests/Assessment |
| 7. ILD | Educational Research: Student Submission to Surveys, Analyses, or Evaluations |
| 8. IMBB | Exemption from Required Instruction |
| 9. JEA | Compulsory Attendance |
| 10. JFABD | Admission of Homeless Students |
| 11. JFC | Dropout Prevention Student Withdrawal from School |
| 12. JICH | Drug and Alcohol Use by Students |
| 13. JICIA | Weapons, Violence and School Safety |
| 14. JICK | Bullying |
| 15. JK | Student Discipline |
| 16. JL | Student Wellness |
| 17. JLCB | Immunization of Students |
| 18. JLCC | Communicable/Infectious Diseases |
| 19. JLCD | Administration of Medication to Students |
| 20. JLDBG | Reintegration of Students from Juvenile Correctional Facilities |
| 21. JRA | Student Education Records and Information |
| 22. JRA-E | Notification of Rights Under FERPA |

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| 23. KBF | Parent Involvement in Title I |
| 24. KBF-E1 | RSU No. 5 School Department Title I Parent Involvement Policy |
| 25. KBF-E2 | RSU No. 5 School Title I Parent Involvement Policy |

(McKechnie – Dorsey) (11 – 0)

13. BOARD COMMENTS (Reports from Sub-Committees):

- A. Communications: Betsy Peters reported the committee met on July 1st at Morse Street School. The committee reviewed the strengths and weakness of our messaging and communications plan for the first round of the budget. For this next budget round signs will be distinct and visible in key locations in all three towns. Volunteers are needed to help make signs, contact Kristen Dorsey if you would like to help. The website home page will be streamlined and begin to focus only on next milestones for budget process, community feedback on it and documents supporting it. Two e-mails will be sent out to addresses that are forwarded to RSU5, the first will focus on attendance at the Annual Meeting and the second on voting for the BVR. Two Robo calls will also be placed focusing on attendance at the Annual Meeting and voting for the BVR. Town organizations are encouraged to provide phone numbers to reach the largest number of citizens possible. The committee is also looking into the cost and projected effectiveness of placing ads in local papers. Laurie Poissonnier suggested mailing flyers to citizens in all three towns. The Committee also continued their discussion on the Future Search process. The suggestion was made to focus less on vision and more on involving the public more directly in the strategic planning process. The next meeting of the Communications Sub-Committee will be held at 4:30PM on July 22nd at Morse Street School.
- C. Finance: John Morang reported the committee met on July 8th at Morse Street School. The committee reviewed and signed the RSU warrant and Durham construction requisitions. The committee also discussed the budget. The next meeting of the Finance Sub-Committee will be held on July 21st at 8:00AM.

14. ADJOURNMENT:

Voted: (17) To adjourn at 9:12 P.M. (Parker – Peters) (11 – 0)

Shannon L. Welsh, Ed.D.
Superintendent of Schools