

RSU No. 5 Board of Directors Meeting  
Wednesday, November 4, 2009 – 6:30 P.M.  
Freeport High School Library  
Meeting Minutes  
AMENDED NOVEMBER 18, 2009

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the November 18, 2009 meeting).

**MEMBERS PRESENT:** Kristen Dorsey, Eric Dube, Cori Holt, Jennifer Kaplan, Brenda Kielty, Melinda McKechnie, Nelson Larkins, John Morang, Beth Parker, Elizabeth Peters, Laurie Poissonnier

**MEMBERS ABSENT:**

**CALLED TO ORDER:**

Chairperson Larkins called the meeting to order at 6:32 P.M.

**3. ADJUSTMENTS TO THE AGENDA:**

H1N1 Report – Joan Nason, Director of Student Services, provided the Board and public with a time-line pertaining to the H1N1 vaccine and the clinics. Joan discussed the make up of the Planning Committee that was formed, training that occurred and meetings that were held. On September 8<sup>th</sup> RSU No. 5 officially partnered with Freeport Medical Center to obtain vaccine doses. Joan also explained the Planning Committee met on October 1<sup>st</sup> and discussed the concern about using the H1N1 Mist. The H1N1 Mist arrived on October 5<sup>th</sup>. The Planning Committee met on October 7<sup>th</sup> and at that meeting it was decided to defer the batch of H1N1 Mist and wait for the injectable. This decision was made after taking into account that area schools were also not accepting the H1N1 Mist, CHANS suggested the Planning Committee wait for the injectable and the school physician, Dr. Lockwood, also said to wait for the H1N1 injectable. On October 15<sup>th</sup> the seasonal vaccine arrived and at that time Dr. Lockwood reconsidered the decision about the mist and clinics were scheduled for October 28, 29 and November 5<sup>th</sup>. These clinics included seasonal flu vaccine and 192 doses of H1N1 vaccine. Joan and the Planning Committee's focus during this process was the protection of our children from the flu as fast and as safely as possible. Both Superintendent Welsh and Joan apologized to the Board if there was any miscommunication or lack of communication to the Board and public.

Nicky Knighton, Practice Manager of Freeport Medical Center (FMC), stated FMC's objective is to vaccinate the children and the community. Nicky and Julie Gray did not agree with the Planning Committee's decision not to use the doses of H1N1 mist. Since the school did not want the H1N1 nasal mist, school vaccines were returned to the state. FMC decided to hold public clinics using H1N1 nasal mist attained by FMC for this clearly expressed purpose. All vaccinations were obtained using FMC's pin number. FMC appropriately vaccinated patients at their public clinics. FMC vaccinated target groups according to CDC guidelines and adjusted vaccination administration as the guidelines became more focused. When the school changed their mind about using nasal mist, Freeport Medical Center gave to the school FMC's excess supply for school clinics.

Julie Gray, Physician's Assistant for Freeport Medical Center, stated she wanted the public to know that Freeport Medical Center is committed to protecting our children.

During the discussion over the H1N1 Flu Clinics there was conversation about the need to review our policies for committee formation and communication to the Board on action items that was taken from the committees.

#### **4. WORKSHOP:**

Great Schools Partnership presented Version 2.0 of the draft Strategic Plan to the Board. Superintendent Welsh reported she held meetings with staff and students to obtain feedback on Version 1.0 of the draft plan during the past two weeks. Community members were also asked to provide feedback via an on-line survey. Taking that feedback into account, Great Schools revised the Plan to come up with Version 2.0. The Plan now includes an Introduction and Background and a District Vision and Mission Statement. Board members reviewed the draft Plan and made additional suggestions for changes. One change will be the addition of a paragraph under Section IV Financial Efficiencies explaining the Finance Sub-Committee will be involved in the process of coming up with indicators. This work will take place December through January.

The next step in this important process is to gather additional input from the staff and citizens from the three communities. A Community Forum will be held as part of the November 18<sup>th</sup> Board Meeting for staff and citizens to respond to the newly revised Plan. Formal adoption of the full Strategic Plan is anticipated for December 9<sup>th</sup>. An invitation to the November 18<sup>th</sup> forum will be mailed to each home in the RSU during the week of November 9<sup>th</sup>. Version 3.0 of the Plan will be posted on the website, distributed to each Town Hall and will also be available at the Central Office by Monday, November 9<sup>th</sup>.

#### **5. EXECUTIVE SESSION:**

- A. **Voted: (1)** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation. (Dube – McKechnie) (11 – 0)

Time In: 8:50 P.M.

Time Out: 9:24 P.M.

#### **6. ACTION AS A RESULT OF EXECUTIVE SESSION:**

None

#### **7. ADJOURNMENT:**

- Voted: (2)** To adjourn at 9:25 P.M. (McKechnie – Dube) (11 – 0)

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Shannon L. Welsh, Ed.D.  
Superintendent of Schools