

RSU No. 5 Board of Directors Meeting
Wednesday, September 22, 2010 – 6:30 P.M.
Freeport High School Library
Meeting Minutes
AMENDED OCTOBER 27, 2010

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the October 27, 2010 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:32 P.M.

MEMBERS PRESENT: Jane Blais, Eric Dube, Cori Holt, John Green (arrived at 6:36 p.m.), Brenda Kielty (left at 7:27 p.m.), Nelson Larkins, John Morang, Peter Murray, Beth Parker (arrived at 7:34 p.m.)

MEMBERS ABSENT: Kristen Dorsey, Greg Wilson

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of August 25, 2010 and September 8, 2010.
(Morang – Holt) (7 –0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

- A. Report from Student Government: Brina Dillon and Mikaela Gillis reported on the following: Rotary Interact is a new club this year; Freshman elections for President, Vice-President, Secretary and Student Council are taking place; Spirit Day was a huge success with lots of activities followed by sports kick-off weekend; first day of school was only for freshmen who were matched up with upper classman mentors; there is an increase in the number of students this year; and everyone seems to be happy to be back.

7. REPORTS FROM DIRECTORS:

- A. Russell Packett, Director of Recreation and Community Education, reported on the services his department provides including: adult education; youth recreation; The Port Teen Center; Laugh and Learn child care; and scheduling district facility and field use. Russell also reported a grant of \$5,000 has been received from the Barbara Bush Foundation with a focus on preschool literacy, family literacy and intergenerational activity.
- B. Dennis Ouellette, Director of Facilities and Transportation, reported the district has benefited from the old Durham Elementary School by recycling lights, ceiling tiles, and furniture. Over 1,000 maintenance work orders have been completed since July 1st. Dennis also reported on the transportation run adjustments due to the change in school hours at Morse Street School and Mast Landing School. Newer buses are now being used for trips furthest away.

- C. Judy Goodenow, Director of School Nutrition, reported the first days of schools have been hectic with the new kitchen in Durham and the increase in student lunches at the high school. At the High School 420 meals a day are being served between breakfast and lunch. The Free and Reduced application approval process has been changed this year. The Nutrition Program has also benefited from equipment at the old Durham Elementary School.
- D. Carrie Thurston, Director of Student Services, reported things in the student services area are moving forward. We have an increase in IEP's and students with needs. The Pownal PreK-2 program is off to a good start. The Gifted and Talented team has met and will meet with an advisory group to help frame the GT framework. The GT handbook is in draft form.
- E. Kelly Wentworth, Director of Finance and Human Resources, reported she is still working part-time for the Town of Pownal and is looking forward to start working full-time for the RSU on October 1st. Kelly reported the finance report will be changed to report by Article. The auditors are in this week to work on the 2009-2010 audit.
- F. Craig Sickels, Athletic Director, reported on the June 8th Grade Athletic Orientation and Fall Coaches Summit held August 24th. Sports Kick-Off weekend was held September 10th and 11th with 350 people in attendance. Coastal Orthopedic will donate 14 days this fall for athletic training services. Craig provided an update on the Pownal Road Field purchase & sales agreement. The RSU 5 Recreational & Athletic Facilities Advisory Committee membership has been finalized. The committee has met once and plans to meet again on October 29th.
- G. Sarah Simmonds, Curriculum Director, reported it was a very busy summer with professional learning activities. The major component was the Summer Literacy Institute that 19 staff members attended. There was also a two day Every Day Math Training and two day new teacher induction. The first early release of the school year was last Wednesday.

8. SUPERINTENDENT'S REPORT:

- A. Strategic Plan Update – Superintendent Welsh reported the October 8th Professional Learning Day will be the kick-off of the Strategic Plan. We will walk through the plan then staff will return back to their buildings with three questions: 1) What does this mean for your building; 2) What does this mean for your team; 3) What does this mean for you as an individual. At the end of the day we will have three target sets for each building. In March we will have data from the first 6 months, and by May a plan for a full year.
- B. Substitutes – Superintendent Welsh reported the district has had three employees working as permanent substitutes to fill in when teachers were absent. Over the summer two moved into different positions within the district and one resigned. The Administrative team would like to replace two of the positions to work PreK-5 and 6-12. The funds from the third position would be used for a Substitute and Community Resource Coordinator to call/assign substitutes; organize/train volunteers for the district; write/coordinate grant and public relations efforts for the district.

9. PUBLIC COMMENTS:

Durham: Troy True, President of the Durham Athletic Boosters notified the Board that members of the Boosters and Selectmen sat down and met to discuss use of the modular classroom and space for the Boosters. He is recommending turning the building over to the town of Durham.

10. UNFINISHED BUSINESS:

- A. **Voted: (2)** To turn the Durham modular classroom over to the Town of Durham. (Blais – Dube) (9 – 0)
- B. **Voted: (3)** To adopt the Board Goals for 2010-2011. (Blais – Dube) (9 – 0)

11. NEW BUSINESS:

- A. **VOTED: (4)** To elect Brenda Kielty as the delegate and John Green as the alternate to the Maine School Boards Association Annual Delegate Assembly at the Maine School Management Associations Annual Fall Conference. (Cori – Eric) (8 – 0)

12. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statements September 17, 2010

13. COMMUNICATIONS (Consent Agenda)

- A. MSMA Fall Conference

14. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Chair Eric Dube reported the committee meet on August 25th and September 8th. At the August 25th meeting the committee discussed the Jobs Fund allocations from the federal government. There may be a curtailment order in October, but there is no firm decision at this time. The Committee will receive reports on the Strategic Financial Indicators over the next several months. The warrant was signed and meeting dates for the year were discussed. During the September 8th meeting the Job Fund allocation was discussed, RSU5's allocation is \$432,273.20. The state has approved our request to reserve these funds for FY12. The next meeting of the committee is scheduled for October 13, 2010
- B. Policy – Chair Cori Holt reported members of the committee determined there was no need to hold a meeting since the policies in packet 11-1 are for review only and were just adopted last year. 1st Read on policy packet 11-1 is anticipated on October 27, 2010 with 2nd Read/Final Adoption on December 8, 2010. The next meeting of the committee is scheduled for October 15, 2010.

15. PERSONNEL:

A. Staff Hires:

VOTED (5): To appoint Linda Thompson to the position of Literacy Strategist for the 2010-2011 school year. (Morang – Green) (8 – 0)

16. POLICY REVIEW:

A. Policy Packet 10-8 was distributed for policy book update.

B. Policy Packet 11-1 was distributed for review with plans for 1st Read on October 27, 2010 and 2nd Read/Final Adoption on December 8, 2010.

17. EXECUTIVE SESSION:

A. **VOTED (6):** To enter into Executive Session to consider the re-entry of a public school student pursuant to 1 M.R.S.A § 405(6)(B). (Dube – Holt) (8 – 0)

Time In: 7:40 P.M.

Time Out: 8:03 P.M.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:

A. **VOTED (7):** To approve the re-entry of a public school student pursuant to 1 M.R.S.A §405(6)(B). (Murray - Holt) (8 - 0)

19. ADJOURNMENT:

Voted: (8) To adjourn at 8:04 P.M. (Murray – Green) (8 – 0)

Shannon L. Welsh, Ed.D.
Superintendent of Schools