

RSU No. 5 Board of Directors Meeting
Wednesday, October 27, 2010 – 6:30 P.M.
Freeport High School Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the November 17, 2010 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:34 P.M.

MEMBERS PRESENT: Jane Blais, Kristen Dorsey, Eric Dube, John Green (arrived at 6:40 p.m.), Brenda Kielty, Nelson Larkins, John Morang, Peter Murray, Beth Parker, Greg Wilson

MEMBERS ABSENT: Cori Holt

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of September 22, 2010 and October 13, 2010, as amended by changing item 14. A. from “Communications” to “Finance” on the September 22, 2010 minutes. (Morang – Parker) (9 –0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

- A. Report from Student Government: Charlie Baker and Evan Goodwin reported on the following: pumpkin carving took place at school today to benefit Camp Sunshine; fall sports are coming to an end with Field Hockey in the playoffs and the Cross Country Team qualified for the State meet; the first Homecoming weekend took place October 15th and 16th; the musical will be held November 12, 13, 14; and the Sophomores and Juniors took the PSAT's.
- B. Priscille Allard, Durham Bus Driver, notified the Board that during School Bus Safety week a poster contest was held and two Durham Community School students, Cody Vachon and April Asselyn, won first and second place. The children and their guests are invited to a reception at the Blaine House on October 28th to meet the Governor.

7. REPORTS FROM ADMINISTRATORS:

- A. Strategic Framework Action Plans: Superintendent Welsh reviewed work to date on the Strategic Plan. The October 8th Professional Learning Day was the kick-off of the Strategic Plan. We walked through the plan with staff. Staff then returned to their buildings and developed Action Plans with three questions in mind: 1) What does this mean for your building; 2) What does this mean for your team; 3) What does this mean for you as an individual. The goal of the work on the plans is to improve our ability to analyze student data and use it to make instructional and curriculum decisions. In March we will have data from the first 6 months, and by May a plan for a full year. Staff will continue this work during the next Professional Learning Day on November 12th.

Building Principals presented building and team plans that will have a direct impact on student learning. Teachers and administrators analyzed student scores on literacy assessments and developed specific, measurable targets for this first year's timeframe of 6 months. The plans differ based on the needs and strategies at each building/team.

8. SUPERINTENDENT'S REPORT:

9. PUBLIC COMMENTS:

Freeport: Spencer Egan, FHS 12th grader asked the Board to reconsider high school students having half-days. Spencer feels half-days are not productive.

Nancy Drolet, CEA President, spoke to the issue of the change in leadership stipend positions and the process and lack of communication that took place during that process.

Hank Ogilby, FHS Teacher, spoke of his concern with the proposed leadership structure and the potential loss of Team 9 at Freeport High School.

Brian Berkemeyer, FHS teacher and resident of Freeport, spoke about his unhappiness with the changes since becoming an RSU and also the process for the change in leadership stipends.

10. UNFINISHED BUSINESS:

11. NEW BUSINESS:

- A. **VOTED: (2)** To approve the Academic Leadership Team stipend position.
(Blais – Parker) (10 – 0)

12. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statements October 22, 2010

13. COMMUNICATIONS (Consent Agenda)

14. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Chair Eric Dube reported the committee met on October 13, 2010. To date approximately 24 of the expected tuition students are currently attending Freeport High School making enrollment approximately 500. This is creating a savings of about \$10,000 per student. Currently there is a shortage of about 50 lockers. The enrollment in 2011-12 is expected to be over 550. The finance committee approved the purchase of 100 lockers for the High School. The issues with lunch have smoothed out as some changes have been made to accommodate the larger numbers. We may need to look at additional teachers for 2010-2011. Dennis Ouellette Director of Transportation and Facilities went over the Strategic Plan Efficiencies completed to date. The Durham Community School will be utilizing the Geothermal Heating/Cooling and the installation of Natural Gas will be complete this fall at Pownal Elementary School, Morse Street School, and the High School. Warrants were signed.
- B. Communications – Chair Jane Blais reported the committee met on September 16th and October 14th. The committee reviewed work done to the district and school websites during the summer months. The committee also talked about communications with Parent Groups and Municipal Officials. The purpose is to effectively communicate with parents and the larger community so

that they understand and engage in actively supporting the education of our students. Committee members have made contact with these groups and the work is ongoing. The first Board social was held in Pownal and the second will be held in Durham on November 3rd. The committee also had a lengthy planning session about how to report out on the strategic framework in the spring.

- C. Strategic Planning – The Committee met on October 7th and received a report on the design of the October 8th Professional Learning Day. Building and Team level plans were presented to the Board of Directors tonight. A report out on attainment of the goals and plans will be provided as part of the State of the Schools report in February/March.
- D. Policy – The policy committee met on October 21st to review feedback from the school health team on policy packet 11-1 regarding the medication policies under review. Policy packet 11-2 was reviewed and compiled. The committee made revisions to the Board's self-evaluation tool based on feedback received by the Board. The committee also reviewed the procedure for the Superintendent's Evaluation. The committee is recommending that for this first year, the Board complete the evaluation tool in November and meet with the Superintendent in early December.
- E. Negotiations - Nelson Larkins reported teacher negotiations are ongoing. Sessions are taking place approximately every 10 days.

15. PERSONNEL:

16. POLICY REVIEW:

- A. Policy Packet 11-2 was distributed for review with plans for 1st Read on December 8, 2010 and 2nd Read/Final Adoption on January 26, 2011.
- B. 1st Read on the Following Policies: Packet 11-1
 - 1. AC – Nondiscrimination/Equal Opportunity and Affirmative Action
 - 2. ACA – Gender Neutral Language
 - 3. ACAA – Harassment and Sexual Harassment of Students
 - 4. ACAA-R – Student Discrimination and Harassment Complaint Procedure
 - 5. ACAB – Harassment and Sexual Harassment of School Employees
 - 6. ACAB-R – Employee Discrimination and Harassment Complaint Procedure
 - 7. ACAD – Hazing
 - 8. AD – Educational Mission and Vision
 - 9. ADA – School System Goals and Objectives
 - 10. ADAA – School System Commitment to Standards for Ethical and Responsible Behavior
 - 11. ADC – Tobacco Use and Possession
 - 12. ADF – School District Commitment to Learning Results
 - 13. AEC – Accountability – Reporting to the Public
 - 14. JFAB – Admission of Non-Resident Students
 - 15. JRA-E – Annual Notice of Student Education Records and Information Rights
 - 16. JLCD – Administering Medication to Students
 - 17. JLCD-E – Request/Permission to Administer Medication in School

17. EXECUTIVE SESSION:

- A. **VOTED (3):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing teacher negotiations for RSU No. 5. (Green – Dube) (10 – 0)

Time In: 9:16 P.M.

Time Out: 9:50 P.M.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:

None

19. ADJOURNMENT:

Voted: (4) To adjourn at 9:51 P.M. (Murray – Green) (10 – 0).

Shannon L. Welsh, Ed.D.
Superintendent of Schools