

RSU No. 5 Board of Directors Meeting
Wednesday, May 25, 2011
6:30 p.m. Public Hearing Session
Regular Session to Follow
Freeport High School Cafeteria
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the June 15, 2011 meeting).

CALLED TO ORDER:

Chairperson Larkins opened the public hearing on the Athletic Facility and Related Infrastructure Renovations and Improvements at 6:32 p.m. Craig Sickels, Athletic Director provided an overview of the project. The following community members spoke at the hearing:

Durham: Betty Liscomb, Peter Liscomb

Freeport: Zack Ward, Anne-Marie Davee, Bob Porteous, Joe Migliaccio, Michelle Peacock, John Lowe, Kristen Dorsey, John Albright, Tom Crotty, Kirk Cameron, David Latulippe

Pownal: Alan Bradstreet

The public hearing was closed at 7:41 p.m.

CALLED TO ORDER:

Chairperson Larkins called the regular meeting to order at 7:42 p.m.

MEMBERS PRESENT: Jane Blais, Candace Decsipkes, Eric Dube, Brenda Kielty, Nelson Larkins, John Morang, Peter Murray, Beth Parker, John Ricker, Karin VanNostrand

MEMBERS ABSENT: John Green

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

A. VOTED: (1) To approve the Minutes of April 27, 2011 and May 11, 2011.
(Morang – Murray) (10 – 0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

A. Report from Student Government: Nick Sweet and Charlie Baker reported on the following taking place at Freeport High School: Prom will be held Saturday evening; Track Western Maine Conference will be held Saturday at Falmouth; Senior Projects start next week; National Honor Society Induction Ceremony was held last night; FHS band will march in the Memorial Day Parade; Academic Awards will be held next week; and Student Council and Student Government elections will be held next week.

7. REPORTS FROM ADMINISTRATORS:

- A. Update on the Campus Complex Fundraising Committee Work – Craig Sickels provided the Board with an update on the work of the committee. The fundraising efforts will kick-off with a reception on May 31st at the Hilton Garden. There will be naming opportunities and the potential to receive some grant money. Additional informational meetings will be held in each community.

8. SUPERINTENDENT’S REPORT:

- A. Teacher Leader Stipends – Superintendent Welsh reported the Strategic Framework includes an academic program commitment to leadership development at all levels within the organization. In October the Board approved teacher leadership stipends to create teams in each building that met the unique needs of individual buildings while also supporting our district level work focused on teaching and learning. This spring, we asked for teacher feedback on the structure and nature of the leadership responsibilities and we received very positive feedback. No changes were recommended for next year.

9. PUBLIC COMMENTS:

10. ORGANIZATIONAL BUSINESS:

11. UNFINISHED BUSINESS:

- A. **VOTED: (2)** To adopt the FY’12 Budget. (Morang – Dube) (9 – 1 Dube)

12. NEW BUSINESS:

- A. **VOTED: (3)** That the warrant for the Regional School Unit No. 5 (the “Regional School Unit”) Budget Meeting presented to the meeting be and is hereby approved and that a Regional School Unit budget meeting be and is hereby called for June 8, 2011 for the purpose of voting on the annual budget for the Regional School Unit for the 2011-2012 fiscal year. (Murray – Parker) (10 – 0)
- B. **VOTED: (4)** That the Warrant and Notice of Election for the Regional School Unit Budget Validation Referendum presented to the meeting be and is hereby approved, and that a Regional School Unit budget validation referendum be and is hereby called for June 14, 2011 for the purpose of approving the budget adopted at the Regional School Unit budget meeting for the 2011-2012 fiscal year. (Morang – Parker) (10 – 0)
- C. **VOTED: (5)** That the form of Notice of Amounts Adopted at Budget Meeting presented to this meeting be and is hereby approved, and that the Superintendent of Schools of the Regional School Unit is hereby authorized and directed to complete said Notice by adding the amounts approved by the voters for each expenditure category and the total school budget summary expenditure amount, all in accordance with the Regional School Unit budget meeting on June 8, 2011, and to cause copies of said notice, as completed, to be delivered to the municipal clerks of each municipality of the Regional School Unit for posting at the polling places for the June 14, 2011 Regional School Unit budget validation referendum. (Morang – Murray) (10 – 0)

D. A motion was made by Blais, seconded by Dube to approve job descriptions for the following positions:

1. Administrative Assistant to the Superintendent
2. District Computer Technician
3. District Network/Computer Technician
4. Human Resources Coordinator
5. Accounts Payable Coordinator
6. Payroll/Bookkeeper

VOTED: (6) To amend the motion to read as follows: To approve revised job descriptions for the following existing positions. (Murray – Dube) (10 – 0)

VOTED: (7) To approve revised job descriptions for the following existing positions. (Morang – Murray) (10 – 0)

1. Administrative Assistant to the Superintendent
2. District Computer Technician
3. District Network/Computer Technician
4. Human Resources Coordinator
5. Accounts Payable Coordinator
6. Payroll/Bookkeeper

E. **VOTED: (8)** To authorize the Superintendent to hire professional staff during the summer months. (Morang – Dube) (10 – 0)

F. **VOTED: (9)** To authorize the Superintendent to hire professional staff during the summer months. (Morang – Parker) (10 – 0)

G. **VOTED: (10)** To approve an increase in the school lunch prices. (Parker – Morang) (9 – 1 Dube)

H. **VOTED: (11)** Pursuant to section 1485(4) of Title 20-A, the Superintendent of Schools be authorized to transfer not more than 5% of the total appropriation for any cost center in the current fiscal year operating budget to another cost center or among other cost centers, provided that the total current fiscal year operating budget shall not be increased by such transfers. (Parker – Morang) (10 – 0)

13. FINANCIAL REPORTS:

A. RSU No. 5 Financial Statements May 19, 2011

14. COMMUNICATIONS (Consent Agenda):

- A. Adjust the 2010-2011 Board of Directors Meeting Schedule to add a meeting on June 15, 2011
- B. 2011-2012 Board of Directors Meeting Schedule

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Eric Dube reported the committee met on May 11, 2011. Kelly Wentworth distributed copies of the FY 2009/2010 financial statements received from our auditors. The budget was discussed and no new changes were being proposed to the recommended budget since the April 27th meeting. Currently the communities of Durham and Freeport will see a 1% tax increase while Pownal remains flat. The Finance Committee meeting schedule for 2011-2012 was discussed and tentatively approved. The next meeting is scheduled for June 8, 2011.
- B. Negotiations – Nelson Larkins reported support staff negotiations are ongoing; Administrator negotiations are close to being finalized; and teachers are in mediation.

16. PERSONNEL:

- A. Staff Resignations:
 - 1. Claire Schreiber – School and Community Resource Coordinator
 - 2. Lynn Shea – Office Secretary
- B. Staff Hires:
 - 1. **VOTED: (12)** To appoint Joseph Makley to the position of Curriculum Director for the 2011-2012 school year. (Parker – Blais) (10 – 0)
 - 2. **VOTED: (13)** To appoint Erika Sahlman to the position of 8th Grade Math Teacher at Freeport Middle School for the 2011-2012 school year. (Morang – Parker) (10 – 0)
 - 3. **VOTED: (14)** To appoint Jill Grogan to the position of K-2 Teacher at Morse Street School for the 2011-2012 school year. (Morang – Parker) (10 – 0)
 - 4. **VOTED: (15)** To appoint Melanie Moll to the position of K-2 Teacher at Morse Street School for the 2011-2012 school year. (Morang – Parker) (10 – 0)
 - 5. **VOTED: (16)** To appoint Stacy Alvarez to the position of 6th Grade Language Arts/Science Teacher at Freeport Middle School for the 2011-2012 school year. (Murray – Parker) (10 – 0)
 - 6. **VOTED: (17)** To appoint Angela Sclar to the position of .5 Time Nurse at Freeport Middle School for the 2011-2012 school year. (Parker – Morang) (10 – 0)
 - 7. **VOTED: (18)** To appoint Jennifer Thibeault to the position of Primary Teacher at Durham Community School for the 2011-2012 school year. (Parker – Blais) (10 – 0)
 - 8. **VOTED: (19)** To appoint Jason Harris to the position of 3rd Grade Teacher at Durham Community School for the 2011-2012 school year. (Parker – Blais) (10 – 0)
 - 9. **VOTED: (20)** To appoint Emily Tuttle to the position of Middle School Literacy Intervention Teacher at Durham Community School for the 2011-2012 school year. (Morang – Parker) (10 – 0)

10. VOTED: (21) To appoint Molly Leding to the position of 4th Grade Teacher at Durham Community School for the 2011-2012 school year. (Murray – Blais) (10 – 0)

11. VOTED: (22) To appoint Elizabeth Gott to the position of Priary Reading Intervention Teacher at Durham Community School for the 2011-2012 school year. (Morang – Parker) (10 – 0)

12. VOTED: (23) To appoint Sara Dedek to the position of 1st Grade Teacher at Pownal Elementary School for the 2011-2012 school year. (Dube – Murray) (10 – 0)

C. Voluntary Transfers:

1. Beth Moulton – From 6th Grade Teacher at Pownal Elementary School to 7th Grade Language Arts/Social Studies Teacher at Freeport Middle School.

17. POLICY REVIEW:

A. Policy Packet 11-5 was distributed for policy book update.

B. VOTED: (24) To adopt the following policies: Packet 11-6 (Parker – Blais) (10 – 0)

1. BIC – Board of Directors Member Freedom of Access Training
2. BIC-E - Certification of Completion of Freedom of Access Training
3. BID – Board Member Compensation and Expenses
4. CA – Administrative Goals/Priorities Objectives
5. CB – School Superintendent
6. CBI – Evaluation – Superintendent of Schools
7. CC – Administrative Organization
8. CCA – Organizational Chart
9. CHA – Development of Administrative Procedures
10. CHD – Administration in the Absence of Policy
11. KEB – Complaints About School Personnel

18. A. VOTED (25): To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing administrator, teacher and support staff negotiations for RSU No. 5. (Parker – Blais) (10 – 0)

Time In: 8:35P.M.

Time Out: 9:50 P.M.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

A. VOTED: (26) To authorize the Superintendent of Schools to meet individually with administrators and issue contracts as discussed in Executive Session. (Murray – VanNostrand) (10 – 0).

20. ADJOURNMENT:

VOTED: (27) To adjourn at 9:50 P.M. (Blais – Dube) (10 – 0).

Shannon L. Welsh, Ed.D.
Superintendent of Schools