

RSU No. 5 Board of Directors Meeting
Wednesday, June 15, 2011 – 6:30 p.m.
Freeport High School Cafeteria
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the August 28, 2011 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:31 p.m.

MEMBERS PRESENT: Jane Blais, Candace Decsipkes, Brenda Kielty (arrived at 6:58 p.m.), Nelson Larkins, John Morang, Peter Murray, Beth Parker, John Ricker, Karin VanNostrand

MEMBERS ABSENT: Eric Dube

3. PLEDGE OF ALLEGIANCE:

4. ORGANIZATIONAL BUSINESS:

- A. **VOTED: (1)** To appoint Nelson Larkins as Chairperson for RSU No. 5 Board of Directors.
(Blais – Murray) (8 – 0)
- B. **VOTED: (2)** To appoint Eric Dube as Vice-Chairperson for RSU No. 5 Board of Directors.
(Blais – VanNostrand) (8 – 0)
- C. **VOTED: (3)** To add, delete, or consolidate committees and make annual appointments.
 - 1. Negotiations (Professional) – Larkins, Murray, Parker
Negotiations (Support) – Decsipkes, Larkins
 - 2. Policy – (to meet as needed) Decsipkes, Murray, VanNostrand
 - 3. Communications Committee – Blais
 - 4. Finance - Dube, Morang, Ricker
 - 5. RSU No. 5 Student Aspirations - Vacant
 - 6. RSU No. 5 Recreation Community Education Advisory Committee - Parker
 - 7. Maine Region 10 Technical High School – Blais, Morang
 - 8. Dropout Prevention Committee –Keilty
 - 9. Stipend Review Committee – Larkins, Ricker
 - 10. Combine Cable TV Board and Technology Committee - Murray
 - 11. Freeport Performing Arts Center Advisory Committee - Parker
 - 12. Facilities Committee – Morang, VanNostrand
 - 13. MSMA Legislative Contact - Kielty
 - 14. Safety Committee – Parker, VanNostrand
 - 15. Wellness Committee - Murray
 - 16. IASA Including: Chapter II & NCLB/Drug Free Schools Title IV – Vacant
 - 17. Strategic Planning – Decsipkes, Dube, Murray
 - 18. School Attorney – Drummond Woodsum
 - 19. School Physician – Julia Lockwood

(Blais – Decsipkes) (8 – 0)

5. CONSIDERATION OF MINUTES:

- A. VOTED: (4)** To approve the Minutes of May 25, 2011.
(Morang – Parker) (8 – 0)

6. ADJUSTMENTS TO THE AGENDA:

7. GOOD NEWS & RECOGNITION:

- A. Recognition of Retirees - Retiring staff members were recognized for their many years of service to the students of RSU No. 5, they are: Elizabeth Sky-McIlvain, Patricia Cavanaugh, Paula Smith, Helene Lauziere, Peggy Brick, Susan Smith and Sue Phillips
- B. Model UN Students were recognized for their very successful work in the competition. Students gave a summary of their program.
- C. World Quest Students were recognized for their accomplishments at the competition in Washington. Students gave the Board a short quiz on a few of the questions asked at the competition.
- D. Governor's Young Writer of the Year – Charlie Baker was recognized for being one of three winners of this prestigious award.

8. REPORTS FROM ADMINISTRATORS:

End of Year Updates:

- A. Tom Ambrose reported on the following: literacy grant received for before and after school support; work with Dr. Ross Green on collaborative problem solving; excitement of staff on additional technology; iPads for students bought with PTC funds; and work on strategic plans.
- B. Beth Willhoite reported on the following: graduation of 89 5th graders; 84 2nd graders had step-up day last week; strategic plan work with the addition last year of literacy and library support went well this year; leadership team work this year; emphasis this year on the Art, PE and Music; guidance, counselors and special education teachers worked on providing breakfast for students; and 43 students received camp scholarships this year.
- C. Lisa Demick reported on the following: it has been a wonderful year in Pownal; teachers worked on building relationships and high aspirations; a wonderful musical took place; students went to Merrill Auditorium to see Charlotte's Web; 5th and 6th grade students were very thoughtful about which middle school to attend next year; we will move to trimesters next year; some classrooms will move next year; and a new Math piece next year with online use for home use, and assessments.
- D. Will Pidden reported on the following: the new building is great and children were patient as we learned how to best use it; continued work on science and members from the Maine Math and Science Alliance and National Semi Conductor visited the school; staff members were asked to present at a STEM conference; teacher leadership teams were a great addition this year; next year we will continue work on RTI, Readers Workshop and move to trimesters to align with other schools.
- E. Ray Grogan reported on the following: students took the NECAP's in the fall and they met or exceeded in two areas; students took the NWEA in the spring and also made very good growth; 6th graders worked on a train study then presented the results; 8th graders worked on a Dirty Thirties unit based on the 1930's; 7th graders working on a salt water touch tank with funds from outside sources; and the Pownal students have been a wonderful addition to the school.

- F. Bob Strong reported on the following: primary focus of leadership teams this year was academic performance and student recognition; teams also worked on interdisciplinary PLG's, technology and literacy; many programs happening at school including Mentoring, RSVP, Interact Club; new courses will be added next year, AP Music Theory, Ceramics, Freshmen Engineering; Senior Projects were wonderful; Parent Team has been very involved this year; and the Facilities Advisory Committee will continue to meet during the summer and might come back to the Board in August to re-look at other areas in the charge of the committee.

9. SUPERINTENDENT'S REPORT:

- A. Budget FY12 – Superintendent Welsh reported the school budget for 2011-2012 has passed and thanked the voters for their support. The Campus Complex was defeated. The committee documented a need but due to the economy taxpayers did not want to take on an additional tax burden.

10. PUBLIC COMMENTS:

11. UNFINISHED BUSINESS:

- A. **VOTED: (5)** That the Computation and Declaration of Votes relating to the Budget Validation Referendum dated and attached hereto be and it is hereby approved. (Murray – Blais) (9 – 0)
- B. **VOTED: (6)** That the Computation and Declaration of Votes relating to the Budget Validation Referendum be entered upon the records of Regional School Unit No. 5 (the “Regional School Unit”). (Murray – Parker) (9 – 0)
- C. **VOTED: (7)** That a Certified copy of the Computation and Declaration of Votes relating to the Budget Validation Referendum be sent to each of the Municipal Clerks within the Regional School Unit. (Murray – Parker) (9 – 0)
- D. **VOTED: (8)** That the Computation and Declaration of Votes relating to the issuance of bonds or notes of the RSU for minor capital project purposes dated and attached hereto be and it is hereby approved. (Murray – Parker) (9 – 0)
- E. **VOTED: (9)** That the Computation and Declaration of Votes relating to the issuance of bonds or notes of the RSU for minor capital project purposes be entered upon the records of Regional School Unit No. 5 (the “Regional School Unit”). (Murray – Parker) (9 – 0)
- F. **VOTED: (10)** That a Certified copy of the Computation and Declaration of Votes relating to the issuance of bonds or notes of the RSU for minor capital project purposes be sent to each of the Municipal Clerks within the Regional School Unit. (Murray – Parker) (9 – 0)

12. NEW BUSINESS:

- A. **VOTED: (11)** To adopt the revised Strategic Framework. (Blais – Parker) (9 – 0)
- B. **VOTED: (12)** To approve an Administrative Performance Appraisal Process. (Morang – Murray) (9 – 0)

- C. **VOTED: (13)** To authorize the Finance Committee to make end of year general fund transfers of up to 5% of the total budget. (Morang – Parker) (9 – 0)

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statements June 9, 2011

14. COMMUNICATIONS (Consent Agenda):

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Reported under 12.C.
B. Communications & Strategic Planning – Reported under 12.A.
C. Negotiations – Administrator negotiations finishing up. Support Staff have two more sessions scheduled. Teacher negotiations are ongoing.

16. PERSONNEL:

- A. Staff Resignations:
1. Meredith Charest – Aspirations Partnership Coordinator
2. Tracy Borden – Bus Driver
3. Robert Lussier – Custodial/Maintenance & Transportation Assistant Manager
- B. Staff Hires:
1. **VOTED: (14)** To appoint Karen Massey to the position of .5 Time Social Studies Teacher at Freeport High School for the 2011-2012 school year. (Murray – Blais) (9 – 0)
2. **VOTED: (15)** To appoint Dana Clark to the position of Guidance Counselor at Freeport High School for the 2011-2012 school year. (Murray – Morang) (9 – 0)
3. **VOTED: (16)** To appoint Kelley Rider-Herzog to the position of .4 Time Guidance Counselor at Morse Street School for the 2011-2012 school year. (Murray – Morang) (9 – 0)
4. **VOTED: (17)** To appoint Susan Martling to the position of .6 Time Grade 3-5 Teacher at Mast Landing School for the 2011-2012 school year. (Blais – Morang) (9 – 0)
5. **VOTED: (18)** To appoint Valerie DePalma to the position of Special Education Teacher at Freeport High School for the 2011-2012 school year. (Morang – Murray) (9 – 0)
6. **VOTED: (19)** To appoint Hilary Chase to the position of .5 Time Math Strategist / .5 Time Math Teacher at Freeport High School for the 2011-2012 school year. (Morang – Murray) (9 – 0)

17. POLICY REVIEW:

- A. Policy Packet 11-6 was distributed for policy book update.

- 18. A. VOTED (20):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing a grievance. (Morang – Murray) (9 – 0)

Time In: 8:00P.M.

Time Out: 9:30 P.M.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

- A. VOTED: (21)** That the grievant had the right to request 3 days personal leave without having to state the reason for taking such leave under Article 22 of the Freeport Teachers' Contract, but it is found grievant's leave of absence was not for personal business, legal, household or family matters of a non- recreational nature that could not be conducted outside of school hours as provided in Article 22. Therefore, grievant's request for 3 day's pay is denied.
(Kielty – VanNostrand) (8 – 1 Ricker)

- 20. A. VOTED (22):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing teacher and support staff negotiations for RSU No. 5. (Morang – Blais) (9 – 0)

Time In: 9:34 P.M.

Time Out: 10:07 P.M.

21. ACTION AS A RESULT OF EXECUTIVE SESSION:

None

22. ADJOURNMENT:

- VOTED: (23)** To adjourn at 10:07 P.M. (Morang – Murray) (9 – 0).

Shannon L. Welsh, Ed.D.
Superintendent of Schools