

RSU No. 5 Board of Directors Meeting
Wednesday, August 24, 2011 – 6:30 p.m.
Freeport High School Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 28, 2011 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:31 p.m.

MEMBERS PRESENT: Jane Blais, Kathryn Brown, Candace Decsipkes, Eric Dube, Brenda Kielty, Nelson Larkins, John Morang, John Ricker, Karin VanNostrand

MEMBERS ABSENT: Peter Murray, Beth Parker

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of June 15, 2011 and August 10, 2011.
(Blais – Morang) (9 – 0)

5. ADJUSTMENTS TO THE AGENDA:

11. D. Consideration of action to approve the Professional Growth and Evaluation System Advisory Committee Charge.

6. GOOD NEWS & RECOGNITION:

- A. USDA's HealthierUS School Challenge Award – Judy Goodenow reported Mast Landing School and Morse Street School have been awarded the Bronze award for creating healthier school environments through improvements in food choices and physical education. Each school will receive \$500 from the USDA.

7. REPORTS FROM ADMINISTRATORS: FIRST DAYS OF SCHOOLS

- A. Tom Ambrose reported on the following: student enrollment is at 265; school's main office has been renovated; a staff gathering was held this afternoon; leadership teams met today and will meet again tomorrow; professional development took place over the summer on the Readers Workshop and EveryDay Math.
- B. Beth Willhoite reported on the following: student enrollment is at 263; all open positions have been filled; the school has new yellow walls; a new Mac computer lab; the leadership team will meet next week to plan professional development for the year with a focus on Readers Workshop, EveryDay Math and technology.
- C. Lisa Demick reported on the following: student enrollment is at 100; five staff members attended a conference in Chicago focused on the technology piece of EveryDay Math; 35 staff members attended a professional development day last week on EveryDay Math; classrooms have been moved around now that Pownal is a PreK-5 school; all open positions have been hired; staff will be concentrating on Readers Workshop blocks this year.

- D. Will Pidden reported on the following: student enrollment is at 420; all teachers have been hired with skills that match our needs; staff will be working on how to raise student expectations for in academics and peer leadership.
- E. Ray Grogan reported on the following: student enrollment is at 276; FMS is a MLTI consultative school this year; the focus this year will be working with teachers and students on NWEA goal setting.
- F. Bob Strong reported on the following: student enrollment is around 500; more high school students will be attending Region Ten (60); guidance department has been working on enrolling new students and adjusting student schedules; all teachers have been hired; FHS will be a MLTI common sense media pilot school this year.

8. SUPERINTENDENT'S REPORT:

- A. Celebration of First Days of School – Superintendent Welsh reported on the many professional development activities that took place over the summer that will give teachers an opportunity to support each other throughout the year. New Teacher Induction sessions started today with 26 new staff members. August 31st is the first staff day and will focus on technology. September 1st is the formal welcome back gathering for all staff.
- B. Professional Growth System – Superintendent Welsh reported on the need for one equitable professional growth system for all teachers. Teachers are currently working under three separate plans. Tonight the Board will vote on a Professional Growth and Evaluation System Advisory Committee Charge as a first step toward this import work. The first meeting will be held on September 27th at 4:15 p.m.
- C. Work Plan for 2011-2012 – Superintendent Welsh reported on the draft work plan for the 2011-2012 school year. The plan includes the following areas: Strategic Plan Building Level Goal Setting and Report Out; Teacher Professional Growth System; Communication Promoting the Educational Benefits of the RSU; Budget FY13 Development and Adoption; Teacher Negotiations; Instructional Support/Response to Intervention.

9. PUBLIC COMMENTS:

10. ORGANIZATIONAL BUSINESS:

A. VOTED (2) Action on sub-committee appointments.

- 1. Aspirations – Brown
- 2. Communications – Brown
- 3. IASA Including: Chapter II & NCLB - Brown

(Blais – Dube) (9 – 0)

11. NEW BUSINESS:

- A. **VOTED: (3)** To amend the charge of the Freeport High School Facilities Study Advisory Committee (Dube – Morang) (9 – 0)

- B. VOTED: (4)** To expend up to \$40,000 for the Freeport High School Facilities Master Plan. (VanNostrand – Blais) (9– 0)
- C. VOTED: (5)** That the Assessment Warrant and the Assessment Schedule and Notice of Installments prepared by the Treasurer for each member municipality of this Regional School Unit for fiscal year 2011-2012 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule and Notice of Installments. (Morang – Dube) (9 – 0)
- D. VOTED: (6)** To approve the Professional Growth and Evaluation System Advisory Committee Charge. (Dube – Blais) (9 – 0)

12. FINANCIAL REPORTS:

13. COMMUNICATIONS (Consent Agenda):

- A. 1st Read on the Comprehensive Education Plan.
- B. Job descriptions and evaluation for the following positions:
 - 1. Data Management Secretary
 - 2. Instructional Strategist
 - 3. School, Community, Aspirations Resource Coordinator
 - 4. Director of Instructional Support
 - 5. Assistant to the Superintendent
 - 6. Head Custodian Evaluation

14. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Eric Dube reported the committee met on June 29, 2011. The committee voted to transfer \$25, 000 from Article 6 to Article 2 due to health insurance changes and payroll days from the previous year that had not been accrued causing Article 2 to be over. The committee also met on August 10, 2011. The Director of Finance reviewed financial summary sheet handed out to the Committee. The current estimate of unexpended funds remaining from the 2010/2011 school year is approximately \$800,000. Kelly also reviewed the Summary of Undesignated Fund Balance Handout that had been previously presented to the committee earlier in the year. This summary identified a target fund balance that was necessary to retain the level of current revenues for next year budget cycle. The \$800,000 is close to the target range necessary to do this. The Auditors will be in the third week of September to begin the audit process and a final review will be presented to the committee when completed. Warrants were signed at both meetings.
- B. Negotiations – Nelson Larkins reported negotiations with Administrators has been completed. The support staff three year combined contract was TA'd this morning with a vote scheduled this evening by the Board and by the CEA membership on September 1st. The Board will also vote tonight on a one year extension of the 2009-2010 teachers contracts. The CEA membership will vote on September 1st.

15. PERSONNEL:

A. Staff Summer Resignations:

1. Dorothy Hall-Riddle – FMS Librarian
2. Susan Nay – PES Special Education Teacher
3. Heather Ward – DCS 2nd Grade Teacher
4. Jessie Hallowell – DCS/MLS Literacy Strategist
5. Jason Harris – DCS 3rd Grade Teacher
7. Terry Lincoln – MSS 1st Grade Teacher
8. Juley Salisbury – MSS Educational Technician
9. Tricia Murano – MSS Educational Technician
10. Katherine Doughty – PES Educational Technician
11. Michelle Bosse – MSS Educational Technician
12. Ed Dame – DCS Educational Technician

B. Staff Summer Retirements:

1. Stephen Neill – PES 4th Grade Teacher

C. Staff Summer Hires:

1. Dillon Whitegiver – District Computer Technician
2. Lisa Blier – FHS .5 English Teacher
3. Christopher Nolan – FHS English Teacher
4. Jamie Palmer – PES 1st Grade Teacher
5. Jill Palmer – PES/DCS .4 Music Teacher (Grades 3-5)
6. Rachel Domin – MSS/PES Music Teacher (Grades PreK-2)
7. Kristy Badolato – MSS Kindergarten Teacher
8. Karen Bradford – MSS Kindergarten Teacher
9. Alexis Rog – FHS Guidance Counselor
10. Dana Bisbee – DCS Spanish Teacher
11. Lisa Garneau – District Instructional Strategist
12. Erika Ouellette-Vigneault – District Instructional Strategist
13. Ruth Dodge – PES/DCS Speech Language Pathologist
14. Lynn Shea – MLS .2 Math Teacher
15. Mary Porter – PES 4th Grade Teacher
16. Lynn Perrotta – DCS 3rd Grade Teacher
17. Kristi Ouellette – DCS 1st Grade Teacher

16. POLICY REVIEW:

- 17. A. VOTED (7):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing teacher and support staff negotiations for RSU No. 5.
(Dube – Blais) (9 – 0)

Time In: 7:40 P.M.

Time Out: 8:10 P.M.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:

- A. VOTED: (8)** To ratify the Coastal Education Association for the Educational Support Professional Unit Bargaining Agreement 2011-2014. (Blais – Morang) (9 – 0).
- B. VOTED: (9)** To ratify the Coastal Education Association for the Durham Teachers Collective Bargaining Agreement 2010-2011. (Blais – Brown) (9 – 0).
- C. VOTED: (10)** To ratify the Coastal Education Association for the Freeport Teachers Collective Bargaining Agreement 2010-2011. (Morang – Dube) (9 – 0).
- D. VOTED: (11)** To ratify the Coastal Education Association for the Pownal Teachers Collective Bargaining Agreement 2010-2011. (Brown – Dube) (9 – 0).

19. ADJOURNMENT:

VOTED: (12) To adjourn at 8:20 P.M. (Parker – Dube) (9 – 0).

Shannon L. Welsh, Ed.D.
Superintendent of Schools