

RSU No. 5 Board of Directors Meeting
Wednesday, November 30, 2011 – 6:30 p.m.
Freeport High School Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the December 14, 2011 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:31 p.m.

MEMBERS PRESENT: Jane Blais, Kathryn Brown, Candace Decsipkes, Eric Dube (arrived at 6:33p.m.), Brenda Kielty (arrived at 6:33 p.m.), Nelson Larkins, John Morang, John Ricker, Karin VanNostrand, Peter Murray, Beth Parker

MEMBERS ABSENT:

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of October 26, 2011 and November 9, 2011.
(Morang – Blais) (9 – 0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

- A. Report from Student Government – Charlie Baker, Student Council President reported on the following: winter sports started this week; Mock Trial made it all the way to the semi-finals; round table discussions on bullying have taken place; RSVP will be leaving tomorrow on a two day retreat; the first all school student recognition assembly took place today; there will be a senior financial aid night on December 8th; and seniors are hard at work fundraising for Project Graduation.
- B. Middle School Physical Education Teacher of the Year (Joe Cormier) – Postponed to another meeting.
- C. Freeport Middle School Peer Leaders Red Ribbon Week – Anne-Marie Davee and Phyllis Latham, Peer Leaders Co-Advisors announced a drug free initiative happening at FMS called Red Ribbon Week. It was created and implemented by the FMS Peer Leaders, a group of about 25 8th grade students given an opportunity to become leaders and make positive changes. The key focus is drug free initiatives and building a sense of community and spirit at FMS. Every Friday students “get their red on” to show support for being drug free. Caiden Shea and Quinton Libsack, two Peer Leaders, played a video they made of the activities from Red Ribbon Week.

7. REPORTS FROM ADMINISTRATORS:

- A. Interim Report of the Freeport High School Facilities Committee: Bob Strong, Principal reported on the activities since the committee’s charge was revised in August. A request for qualifications for architects was advertised and five firms were interviewed by the Facilities Committee. Site visits to schools the firms were involved with also occurred. PDT was the top choice and was selected to work with the committee. Architect Lyndon Keck met with Bob Strong and Athletic Director Craig Sickels to gather information about the Athletic Fields

Committee to see if it is possible to combine the two projects. It was determined the fields committee is further along and the focus right now will be on the building master plan. Mr. Keck was at the school today observing the flow of student traffic during the lunch period. An interim report will be presented to the Board in January with a final report in late March/early April.

8. SUPERINTENDENT'S REPORT:

Department of Education Draft Strategic Plan Core Priority Framework: Superintendent Welsh reported the Department of Education has created a Strategic Framework. The framework is closely aligned with RSU5's framework which is good news. The State's plan is to build a learner-centered education system from the learner out, meaning it is student centered. As you move out from the center the plan includes: effective instructional practices; great teachers and leaders; multiple pathways for learner achievement; comprehensive school and community supports; and an aligned, student-centered educational system. Under each of the sections of the plan RSU5 has implemented or is working on many of them already.

9. PUBLIC COMMENTS:

10. ORGANIZATIONAL BUSINESS:

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

- A. **VOTED: (2)** To allow a foreign student to audit classes at Freeport High School for three months. (Parker – Blais) (11 – 0)

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statement November 17, 2011

14. COMMUNICATIONS (Consent Agenda):

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Eric Dube reported the committee met on November 9, 2011. Director of Finance presented Transfer Warrant summarizing amounts to move between Article 6 (contingency) and the remaining articles for changes in benefits and wages negotiated after budget was passed. The Board of Directors voted at their meeting on October 12 to authorize the Finance Committee to make the transfers of up to 5% of the total budget between lines for the 2012 fiscal year.

Total amount to be deducted from Contingency: \$189,444

Amounts to be transferred from Article 6 to other Articles: \$92,889

Amounts will be distributed to necessary wage and benefits accounts within the following Articles:

Article 1: \$3,968

Article 2: \$35,887

Article 3: \$5,779

Article 6: \$96,555
Article 7: \$3,228
Article 8: \$9,871
Article 9: \$21,369
Article 11: \$12,787

All Finance Committee members signed the Transfer Warrant document. Warrants were signed.

B. Negotiations – Nelson Larkins reported negotiations were held last Monday and the next session of negotiations is set for Saturday, December 3rd.

16. PERSONNEL:

A. Staff Retirements:

1. Terry Karkos – Durham Community School Physical Education Teacher.

17. POLICY REVIEW:

A. Policy Packet 12-3 was distributed for review with plans for 1st Read on December 14, 2011 and 2nd Read/Final Adoption on January 25, 2011.

B. 1st Read on the Following Policies: Packet 12-2

1. DN – School Properties Disposition
2. DO – Approval for New Programs
3. EB – Environmental and Safety Program
4. EBAA – Chemical Hazards
5. EBCA – Comprehensive Emergency Management Plan
6. EBCB – Emergency Evacuation Drills
7. EBCC – Bomb Threats
8. EBCF – Automated External Defibrillators (AED's)
9. ECAC – Vandalism
10. ECB – Pest Management in School Facilities and on School Grounds
11. EEA – Student Transportation Services
12. EEAEA – Student Transportation Employee Requirements, Training and Responsibilities
13. EEAEAA – Drug and Alcohol Testing of School Bus Drivers
14. GBEC – Drug-Free Workplace
15. IJJ – Instructional and Library-Media Materials Selection
16. IJJ-E- Citizen's Challenge of Educational Media Form
17. IKF – Graduation Requirements
18. IMGA – Service Animals in Schools
19. JICH – Drug and Alcohol Use by Students

C. VOTED: (3) To adopt the following policies: Packet 12-1 (Parker – Blais) (11 – 0)

1. ADC – Tobacco Use and Possession
2. DI – Fiscal Accounting and Reporting
3. DID – Inventories

4. DIE – Audits/Financial Monitoring
5. DJ – Bidding/Purchasing Requirements
6. DJC – Petty Cash Accounts
7. DLB – Tax Sheltered Annuities
8. DM – Cash in School Buildings
9. EHB – Records Management
10. GCOA – Supervision and Evaluation of Professional Staff
11. JRA – Student Education Records and Information
12. JRA – E – Annual Notice of Student Education Records and Information Rights

18. ADJOURNMENT:

VOTED: (4) To adjourn at 7:20 p.m. (Blais – Murray) (11 – 0).

A handwritten signature in cursive script, reading "Shannon L. Welsh", is written over a horizontal line.

Shannon L. Welsh, Ed.D.
Superintendent of Schools