

RSU No. 5 Board of Directors Meeting
Wednesday, March 28, 2012 – 6:30 p.m.
Freeport High School Cafeteria
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the April 25, 2012 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:39 p.m.

MEMBERS PRESENT: Kathryn Brown, Candace Decsipkes, Eric Dube (arrived at 7:30 p.m.), Brenda KIELTY, Nelson Larkins, John Morang, Karin VanNostrand, Peter Murray, Beth Parker, John Ricker

MEMBERS ABSENT: Jane Blais

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of February 29, 2012 and March 14, 2012.
(Morang – Parker) (9 – 0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

- A. Report from Student Government – Angus Macdonald reported on the following: the Outdoor Fitness and Recreation class climbed Mt. Battie; RSVP presented to staff; Model UN has started up with 20 students participating; spring sports are in session YAP will be hosting a half-day wellness event with Julia Clukey and Marcus Cannon in attendance; class registration for 2012-2013 is underway; Performing Arts trip to New York City in the spring; and students participated in the Quebec exchange trip.
- B. State Ski Champions – Students were recognized for their individual and team accomplishments this season.
- C. Regional One-Act Champions – Students were recognized for their individual and group accomplishments this year.

7. REPORTS FROM ADMINISTRATORS:

- A. Use of Time Committee Update – Joe Makley reported the committee met on March 20th to develop new calendar recommendations based on Board feedback from the March 14th meeting. The goal of the meeting was to provide additional calendar options with costs for each option, a description of the considerations by the committee that went into each option, additional feedback from principals on how flex-time has been used, and a breakout of teacher responses to the feedback survey. The committee came up with three additional options for the Board to consider: Option 1 has no financial impact and moved the June PLD to December; Option 2

adds one flex day or one fixed day to the calendar at a cost of \$50K; Option 3 adds one flex day and one fixed day at a cost of \$100K.

The Board will have a 1st Read on the calendar April 11th with 2nd Read/Adoption scheduled for April 25th.

8. SUPERINTENDENT'S REPORT:

- A. Professional Growth and Evaluation System – Superintendent Welsh provide a brief update on the work of the committee. The Board formed the committee in August. Durham, Freeport and Pownal all have different evaluation tools. The goal is to have one evaluation tool across the RSU. Good progress is being made. The committee is looking at National Board Standards. The Governor has proposed a bill on teacher evaluation with a timeline of 2015-2016. A full report will be provided to the Board at the end of April.

9. PUBLIC COMMENTS: Geoff Dyhrberg, FHS American Studies teacher thanked the PTSO for the food they provided for Parent Teacher Conferences.

Kristen Dorsey, Freeport resident mentioned the following; the slight loss of professional development time from last year's calendar; the loss of grant funding for the District Health Coordinator; and the Port Teen Center shortfall this year.

Kim Wogan – Freeport resident asked the Board to finish the consolidated teacher contract by the end of the school year.

10. ORGANIZATIONAL BUSINESS:

11. UNFINISHED BUSINESS:

- A. Budget FY'13 – Chair Larkins reported tonight is an opportunity to further discuss the recommended FY'13 budget that was presented last evening.

The Board asked what items were not added to the budget. Superintendent Welsh reported the following: Professional development time and money for training; technology funds and curriculum materials; literacy (middle level decrease); Ed Tech hours; leadership stipends for curriculum teams; special education at the middle level at Durham Community School; and equipment items such as security cameras. Superintendent Welsh also reported this budget does provide a strong program for our students and moves us forward by taking incremental steps.

Continued budget deliberations will occur over the next two months ending May 23rd with a three-town Annual Budget Meeting followed by a Budget Validation Referendum on June 12th. All citizens are encouraged to participate in the process.

12. NEW BUSINESS:

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statement March 21, 2012

14. COMMUNICATIONS (Consent Agenda):

- A. Enrollment Projections

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Eric Dube reported the committee met on March 14, 2012. Kelly Wentworth reviewed the audited financial statements. The auditors and Kelly had spent extra time this year reviewing the loss in Adult and Community Education. Recommendations have been designed and implemented to improve the financial reporting and health of this department. The Finance Committee then reviewed the amount of undesignated fund balance followed by a discussion of how much of those funds had been dedicated to reduce the impact of the 2011-2012 budget as well as how much the current funds would be dedicated to help reduce the impact of the 2012-2013 proposed budget. The committee also discussed the meeting with the municipal leaders held on March 14th. Kelly presented tax impact summaries to the committee. The summaries included the impact on taxpayers for the initial budget requests of the Administrators, the proposed Superintendent's request, and the 3-5 year plan impact. Warrants were signed.
- B. Negotiations – Nelson Larkins reported negotiations are ongoing on the educators contract and thanked the educators. The teachers have been fantastic and everyone professional during this long, tough process. There are really good people involved in the process. The next session is scheduled for tomorrow night.
- C. Strategic Communications – Peter Murray reported the State of the Schools report has gone out in the mail to all homes in the RSU. This is the annual report on our progress and encouraged everyone to read it. The Education Forum is scheduled for April 2nd at 6:30 p.m. in the FPAC. Commissioner of Education Bowen will provide the opening talk about his vision for education in the state. A dialogue with the community will take place after the presentations.
- D. Facilities – Peter Murray reported Lyndon Keck presented to the Board two meetings ago. Meetings have been held with Town Council/Selectmen in all three towns as well as public meetings in Durham, Freeport and Pownal. Mr. Keck is currently developing a price tag for each module and the benefits of each. The next committee meeting is scheduled for April 5, 2012. A final report will be provided to the Board in late April early May.

16. PERSONNEL:

- A. Staff Resignations:
 - 1. Robin Penrod – FHS Office Secretary

17. POLICY REVIEW:

- A. Policy Packet 12-4 was distributed for policy book update.
- B. 1st Read on the Following Policies: Packet 12-6
 - 1. ACAB-R – Employee Discrimination and Harassment Complaint Procedure
 - 2. GCSA – Employee Computer and Internet Use

3. GCSA-R – Employee Computer and Internet Use Rules
4. GDO – Evaluation of Support Staff
5. IGA – Curriculum Development and Adoption
6. IHA – Basic Instructional Program
7. IHBA – Individualized Education Programs (IEPs)
8. IHBAA – Referral/Pre-Referral of Students with Disabilities
9. IHBAC – Child Find
10. IHBAL – Independent Educational Evaluations
11. IHBAL – Grievance Procedure for Persons with Disabilities
12. IHBEA – Program for Limited English Proficient Students

C. VOTED: (2) To adopt the following policies: Packet 12-5 (Parker – Dube) (10 – 0)

1. GCF – Professional Staff Hiring
2. GCFB – Recruiting and Hiring of Administrative Staff
3. GCFB-R – Recruiting and Hiring of Administrative Staff – Procedures
4. GCG – Teacher and Educational Technician Substitute Policy
5. GCI – Professional Staff Development Opportunities
6. GCK – Professional Staff Assignments and Transfers
7. GCOC – Evaluation of Administrative Staff
8. GCQC – Resignation of School Unit Employees
9. GCQCA – School Unit Employee References
10. GCQCA-E – Authorization to Disclose Information/Release of Claims/Indemnity

18. EXECUTIVE SESSION:

A. **VOTED (3):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing administrator contracts for RSU No. 5. (Parker – Murray) (10 – 0)

Time In: 7:40 p.m.

Time Out: 9:05 p.m.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

VOTED: (4) To authorize the Superintendent to issue Director contracts as discussed in Executive Session. (Morang – Dube) (8 – 2 Brown, Ricker)

20. ADJOURNMENT:

VOTED: (5) To adjourn at 9:06 p.m. (Dube – Parker) (10 – 0).



Shannon L. Welsh, Ed.D.
Superintendent of Schools