

RSU No. 5 Board of Directors Meeting
Wednesday, April 25, 2012 – 6:30 p.m.
Durham Community School Cafeteria
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the May 9, 2012 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:35 p.m.

MEMBERS PRESENT: Jane Blais, Kathryn Brown, Eric Dube, Brenda Kielty (arrived at 6:49 p.m.), Nelson Larkins, John Morang, Peter Murray, Beth Parker, John Ricker

MEMBERS ABSENT: Candace Decsipkes (listened in by phone), Karin VanNostrand

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of March 27, 2012, March 28, 2012, and April 11, 2012.
(Murray – Morang) (8 – 0)

5. ADJUSTMENTS TO THE AGENDA:

16. A. Staff Resignations: 3 - 10

6. GOOD NEWS & RECOGNITION:

- A. Durham Community School Positive Behavioral Supports – Ryan Gleason, Assistant Principal reported Durham Community School participated in the Maine Youth Voices On Stage Program sponsored by the Children's Museum and the Theater of Maine. The program uses current research and children's own words to create a solution-based model to help make schools safer, happier and the kind of places to learn. The program focused on using improve theater to educate and motivate students. The program included one on-site training day and one at school. Student Ambassadors Sarah Howard and Jefferson Lane reported on survey results, their experience in the program and what they learned about positive behavior supports.

7. REPORTS FROM ADMINISTRATORS:

- A. Hunter Road Field Maintenance and Scheduling Proposals – Directors Dennis Ouellette and Russell Packett reported the Town of Freeport has asked the RSU to submit proposals for the cost of maintaining and scheduling the Hunter Road Fields. Initial meetings have already taken place between representative from the RSU and the Town leadership. The proposal for the scheduling of the fields was at a cost of \$15,000, which included purchase of the software module and labor. The maintenance proposal is a three year contract, \$80,644 for the first year. This proposal includes the Town of Freeport purchasing equipment and gives RSU5 ownership of the equipment. The proposal also includes additional field staff. The Town Council will discuss the proposals at their meeting on May 1st.
- B. Update on RSU5 Recreation and Community Education – Director Russell Packett reported on the history of the Teen Center in Freeport, which is now in it's third version. Approximately 15-

20 teens use the center each day. The Teen Center currently rents space at the Freeport Community Center. The issue is that the Teen Center has cost the Recreation and Adult Education Department \$100,000 over the past five years to keep it open. There is an active group of parents who fundraise, but they can't fundraise that much money. The parent group will be talking with the Town Council to see if they can provide some financial help. A decision will need to be made by June about keeping the Teen Center open.

8. SUPERINTENDENT'S REPORT:

- A. State of the Schools Report – Per Pupil Expenditures: Superintendent Welsh reported the per-pupil costs in the State of the Schools report had incorrect information. The Department of Education's website has the same information in two different locations. We used the figures from the DOE's data warehouse, which was not the correct information. The correct State per pupil expenditure figure is \$11,037.00.

9. PUBLIC COMMENTS:

Lois Kilby-Chesley, Durham resident asked a question about students who use the Teen Center.

10. ORGANIZATIONAL BUSINESS:

11. UNFINISHED BUSINESS:

- A. Budget FY'13 – Kelly Wentworth, Director of Finance provided an overview of the budget to date. The budget was presented to the public on March 27th and March 28th. Two documents are available, the budget itself and a packet of more detailed information such as enrollments, priorities, reserve funds, tax impact to each town. The proposed budget has a net increase of 1.1% overall. Ms. Wentworth also noted all budget documents and videos of the meetings are online at www.rsu5.org. A budget meeting has been added for May 2nd, with a vote on the budget scheduled for May 9th. The Annual Budget Meeting will be held on May 23rd in the FHS Gym and the Budget Validation Referendum will be held on June 12th.

Board members asked questions regarding the Gifted and Talented program and the reduction of a Speech/Language Teacher.

Public Comments on the Budget:

Durham: Tom Bowie commented on his concerns with funding a Teen Center and adding items to the budget.

Kevin Nedeau asked for funding to be restored to Article 11 for the Speech/Language Teacher.

Susan Karnes noted she is in support of restoring funding for the Speech/Language Teacher.

Freeport: Robert Caron asked a question regarding the Hunter Road Maintenance/Scheduling proposal.

Kate Werner asked the Board to add a Gifted and Talented teacher to the budget for one year.

12. NEW BUSINESS:

- A. **VOTED: (2)** To increase the school lunch prices. (Dube – Blais) (9 – 0)

- B. VOTED: (3)** To approve an unpaid leave of absence for Jessica Kenlan for the 2012-2013 school year. (Dube – Blais) (9 – 0)
- C. VOTED: (4)** To approve the Middle School Technology Club stipend position. (Dube – Blais) (9 – 0)
- D. VOTED: (5)** To authorize Freeport Middle School to submit a grant application to the Libra Foundation for new shelving. (Dube – Blais) (9 – 0)

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statement April 13, 2012

14. COMMUNICATIONS (Consent Agenda):

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – Eric Dube reported the committee met on April 11th. The RSU had been approached by leaders of the Town of Freeport to submit two proposals for the scheduling and maintenance of the town owned Hunter Road fields. The committee reviewed the two proposals, these are the same proposals the Board heard about this evening. The Town Council will discuss the proposals at their meeting on May 1st. The committee reflected on the March 14th RSU5 member communities meeting and decided they would like to try to schedule meetings with community leaders twice per year, one in the fall and one in the spring. The committee also approved and signed a transfer warrant for librarian salary, bills for the FHS Master Plan and music/drama related items. Administrator's budget priorities were reviewed. These items would help accelerate the incremental steps that are being taken to reach our goal of providing a world-class education to our students. A payroll warrant was signed.
- B. Negotiations – Nelson Larkins reported the teams met last evening and excellent progress is being made. The next session is scheduled for 7:30 a.m. Saturday morning and we are cautiously optimistic the work can be finished on Saturday.
- C. Facilities – Peter Murray reported Lyndon Keck is working on completing the final draft of the Master Plan. The Board will hear an interim plan in two weeks and a final report at the end of May. The committee is schedule to meet tomorrow at 4:00 p.m. at Freeport High School.

16. PERSONNEL:

- A. Staff Resignations:
 - 1. Heath MacVane – FHS English Teacher
 - 2. Kevin Cyr – Computer Network Technician
 - 3. Linda Thompson – RSU5 Literacy Strategist
 - 4. Jon Gallant – Freeport High School PE/Health Teacher
 - 5. Sara Johnson – RSU5 Gifted and Talented Teacher
 - 6. Hillary Chase – Freeport High School Math Teacher/Strategist
 - 7. Nate Cutting – Freeport High School English Teacher
 - 8. Kristi Ouellette – Durham Community School 1st Grade Teacher

9. Valerie DePalma – Freeport High School Special Education Teacher
10. Karen Bradford – Morse Street School Kindergarten Teacher

17. POLICY REVIEW:

A. Policy Packet 12-5 was distributed for policy book update.

B. VOTED: (6) To adopt the following policies: Packet 12-6 (Blais – Murray) (9 – 0)

1. ACAB-R – Employee Discrimination and Harassment Complaint Procedure
2. GCSA – Employee Computer and Internet Use
3. GCSA-R – Employee Computer and Internet Use Rules
4. GDO – Evaluation of Support Staff
5. IGA – Curriculum Development and Adoption
6. IHA – Basic Instructional Program
7. IHBA – Individualized Education Programs (IEPs)
8. IHBAA – Referral/Pre-Referral of Students with Disabilities
9. IHBAC – Child Find
10. IHBAI – Independent Educational Evaluations
11. IHBAL – Grievance Procedure for Persons with Disabilities
12. IHBEA – Program for Limited English Proficient Students

18. EXECUTIVE SESSION:

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

20. ADJOURNMENT:

VOTED: (7) To adjourn at 8:27 p.m. (Blais – Dube) (9 – 0).



Shannon L. Welsh, Ed.D.
Superintendent of Schools