

RSU No. 5 Board of Directors Meeting  
Wednesday, October 24, 2012 – 6:30 p.m.  
Freeport High School - Library  
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the November 28, 2012 meeting).

**CALLED TO ORDER:**

Chairperson Larkins called the meeting to order at 6:32 p.m.

**MEMBERS PRESENT:** Jane Blais, Kathryn Brown, Candace Decsipkes, Brenda Kielty, Nelson Larkins, John Morang, Peter Murray, Beth Parker, John Ricker, Karin VanNostrand

**MEMBERS ABSENT:** Ruth Broene

**3. PLEDGE OF ALLEGIANCE:**

**4. CONSIDERATION OF MINUTES:**

- A. VOTED: (1)** To approve the Minutes of September 26, 2012 and October 10, 2012.  
(Brown – Parker) (10 – 0)

**5. ADJUSTMENTS TO THE AGENDA:**

**6. GOOD NEWS & RECOGNITION:**

- A. Report from Student Government – Reiley Parker reported on the following: American Studies students working on self designed service projects connected to Ben Franklin's interests and virtues; Mock Trial class is preparing for competition; National Honor Society launching annual food drive; seniors working with Guidance Counselors on the common application; pumpkin carving to benefit Camp Sunshine; 32 students serving as mentors at Morse Street School; presenters from Shalom House met with students in health class; the musical South Pacific is scheduled November 8-11; 23 students auditioned for District III Honors Band and Chorus festival on October 22<sup>nd</sup>.
- B. Freeport Middle School – Update – Phyllis Latham, Guidance Counselor and 8<sup>th</sup> grade Peer Mentors Mackey Lipsack, Lauren Moore and Abby Arruda spoke about the FMS core values and "Got Character" program happening at Freeport Middle School. The core values include: respect, responsibility, compassion, courage and honesty. The Peer Leaders at the school work with other students on stopping bullying and working with students to just being themselves. The 6<sup>th</sup> graders are working on an Invasive Species unit; the 7<sup>th</sup> graders are working on the Acadia unit and the 8<sup>th</sup> graders are working on a standards based computer math class.
- C. KinderKonzert – Rachel Domin, K-2 Music teacher reported on the Portland Symphony Orchestra's KinderKonzert that performed for all the K-2 students in the RSU at the FPAC. The concert "Fire in the Big Top" is tied into literature. Leading up to the performance students learned about the musical instruments and songs that were in the performance.

**7. REPORTS FROM ADMINISTRATORS:**

- A. Opening of School – Joe Makely, Curriculum Director reported on the following: Work and College Readiness standards are being implemented this year; professional development model

for Administrator meetings this year is a PLC format; October 5<sup>th</sup> professional development focused on science K-12; new social studies framework; secondary social studies teachers working on standards based curriculum; Common Core for math and language arts; State adoption of science this year; team approach to data; and K-8 Fountas & Pinnell assessment taking place now.

- B. Opening of School – Ryan Gleason (for Athletic Director Craig Sickels) reported on the following: Durham Middle School had 64 students participate in fall sports; FMS had 138 students in fall sports; FHS had 211 students in fall sports; Durham Middle School and FMS are now in same Triple C league; a soccer play day with Durham and Freeport middle school students took place; Durham and Freeport Cross Country teams attended same meets and rode same busses; September 7<sup>th</sup> and 8<sup>th</sup> was Fall Kick-off weekend; and winter sports begin in three weeks.
- C. Opening of School – Dominic DePatsy, Director of Instructional Support reported on the areas of Special Education, Section 504, Gifted and Talented, English Language Learners, and Response to Intervention including the following: Special Education is at a 16% identification rate; there are 87 Section 504 students; 6% of students are enrolled in academic gifted and talented; 56% increase in English Language Learners due to Federal regulations requiring identification of foreign exchange and preschool students; some transferred in students have significant needs; and there were 37 students in the K Jump program this summer.
- D. Opening of School – Mike Myers, Director of Adult, Recreation and Community Education reported on the following: 50 recreation programs for youth offered; 3 games played at Hunter Road fields; Osprey Road Race and Kids Fun Run coming up; enrollment is at 1,091 for youth and adult programs this fall; teens are interested in cooking classes; working on the winter brochure and looking to include Zumba, computer skills, natural baby food cooking, astrology and trips; 10 students in ELL; 17 teens visiting the Teen Center; working on the Sitting Pretty fundraiser for the Teen Center; OMEGA program has 13 students this year; Laugh and Learn has 140 children registered which is up from last year; and working with Freeport Community Services on the Greater Freeport Family Literacy Program to improve literacy in adults and children.
- E. Opening of School – Judy Goodenow, Director of Nutrition reported on the following: working on the new Federal child nutrition regulations this year; snack program at Durham Community School has been replaced with a subsidized breakfast program; 1400 meals are served per day with 14 staff; cost of produce is very expensive; and anticipate the cost of beef and poultry will go up.

## **8. SUPERINTENDENT'S REPORT:**

- A. Review of October 10, 2012 Workshop with Governance Officials – Superintendent Welsh reported the governing officials from all three towns were invited to a workshop on October 10<sup>th</sup> with the goal of increasing communication and building relationships. Those in attendance were split into three groups with the discussion prompt of “As we prepare for development of the FY14 budget, what are your hopes, fears, questions, and needs for more information”. Board members at each table reported out on what they heard.  
Candy Decsipkes – High School renovation project; importance of communication; publish budget process; reach out to homes with no children; importance of Tri-Town Weekly newspaper.

Peter Murray – Tri-Town Weekly key for publishing dates, content, etc; publish information on what each budget meeting is for; specific budget process timeline posted; create FAQ sheet; indexing on video recordings of the meetings.

Nelson Larkins – Communication; overhanging issue of Durham's withdrawal; facilities updates and financial impact on communities; Board advocates for students not communities; how town budgets impact overall budget; opportunities for Durham and Pownal to use the Freeport Library and Community Center.

## **9. PUBLIC COMMENTS:**

Lindsay Sterling asked if LL Bean has been approached about their plans for expansion. Also mentioned the need for governing boards from the three towns to be involved in the facilities planning in order to communicate information to residents.

## **10. ORGANIZATIONAL BUSINESS:**

## **11. UNFINISHED BUSINESS:**

## **12. NEW BUSINESS:**

**A. VOTED: (2)** to approve the following stipend positions.

1. Head Indoor Varsity Track Coach
2. Assistant Indoor Varsity Track Coach
3. Head Outdoor Varsity Track Coach
4. Assistant Outdoor Varsity Track Coach
5. Head Varsity Football Coach
6. Assistant Varsity Football Coach
7. JV Football Coach
8. Alpine Assistant Varsity Coach
9. Middle School Cheering Winter – Head Coach
10. DCS Nordic Skiing – Head Coach
11. FMS Assistant to the Athletic Director
12. FMS Football – Head Coach
13. FMS Football – Assistant Coach
14. FHS Fall Cheering – Head Varsity Coach
15. Middle School Indoor Track – Head Coach
16. Elementary Intramurals
17. Odyssey of the Mind
18. Technology Integrator
19. K-12 Content Area Leader

(Murray – Morang ) (10 – 0)

## **13. FINANCIAL REPORTS:**

A. RSU No. 5 Financial Statement October 18, 2012

**14. COMMUNICATIONS (Consent Agenda):**

**15. BOARD COMMENTS (Reports from Sub-Committees):**

- A. Finance – John Morang reported the committee met on October 10<sup>th</sup>. The committee discussed how the district music team would be distributing the \$9,100 appropriated in contingency in the 2012-2013 budget cycle and the Janet Newlin donation fund money. Joseph Cuetara from Moors & Cabot will be attending the next Finance Meeting to talk about the bonding process, various financing options and current rates. Dennis Ouellette attended the meeting and reviewed the updated Capital Plan he would be presenting to the Board that evening. Seth Thompson also attended the meeting and presented his updated draft of the technology plan he will be presenting to the Board on November 14, 2012.
- B. FHS Facilities Study Advisory Committee – Peter Murray reported meetings with the architect are ongoing. The committee met yesterday on building and site needs. All meetings are open to the public and the next meeting is scheduled for November 8<sup>th</sup> at 4:30pm. High School students are creating a survey on space, technology, cafeteria space, general building space. Students will report out on results at the November 8<sup>th</sup> meeting.
- C. Strategic Communications – Jane Blais reported Joe Makley attended the meeting and provided a status report on the Work and College readiness pilot and work of the social studies teachers. Options for this year's Community Forum were discussed. It was decided to postpone a decision whether to hold the public forum since attendance by members of the public has been limited. Alternative methods of dialogue and obtaining feedback from the public may prove more effective than a one evening event. A final decision will be made in January.

**16. PERSONNEL:**

**17. POLICY REVIEW:**

- A. Policy Packet 13-2 was distributed for review with plans for 1<sup>st</sup> Read on November 28, 2012 and 2<sup>nd</sup> Read/Final Adoption on December 12, 2012.
- B. 1<sup>st</sup> Read on the Following Policies: Packet 13-1
  - 1. ACAA-R - Student Discrimination and Harassment Complaint Procedure
  - 2. ADAA - School System Commitment to Standards for Ethical and Responsible Behavior
  - 3. BEC - Board Committees (Finance)
  - 4. IHBG - Home Schooling
  - 5. IHBGA - Home Schooling – Participation in School Programs
  - 6. IHBGB – Model Supplemental Statement of Rights For Private School Students with Disabilities
  - 7. IHCD - Post-Secondary Enrollment Options
  - 8. IJNDC – School System Website/Web Pages
  - 9. JHB – Truancy
  - 10. JJIAA – Private School Students – Access to Public School CoCurricular, InterScholastic and Extra Curricular Activities
  - 11. JJIAA-E1 – Private School Student Application for Participation in RSU No. 5 CoCurricular Activities

12. JJIAA-E2 – Private School Student Application for Participation in RSU No. 5 Extra Curricular Activities
13. JJIAA-E3 – Verification of Private School Student Eligibility For Participation in RSU No. 5 CoCurricular Activities
14. JJIAA-E4 – Verification of Private School Student Eligibility for Participation in RSU No. 5 ExtraCurricular Activities
15. JJIF – Management of Concussions and Other Head Injuries
16. JJIF-E – RSU No.5 Concussion Information Sheet
17. JKAA – Use of Physical Restraint and Seclusion
18. JKAA-R – Procedures on Physical Restraint and Seclusion
19. JKE – Expulsion of Students
20. JKE-R – Expulsion Guidelines
21. JL – Student Wellness
22. KDB – Public's Right to Know/Freedom of Access

**18. EXECUTIVE SESSION:**

**19. ACTION AS A RESULT OF EXECUTIVE SESSION:**

**20. ADJOURNMENT:**

**VOTED: (3)** To adjourn at 8:10 p.m. (Parker – Murray) (10 – 0).



Shannon L. Welsh, Ed.D.  
Superintendent of Schools