

RSU No. 5 Board of Directors Meeting
Wednesday, November 28, 2012 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the December 12, 2012 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:30 p.m.

MEMBERS PRESENT: Jane Blais, Ruth Broene, Kathryn Brown, Candace Decsipkes, Brenda Kielty, Nelson Larkins, John Morang, Peter Murray, Beth Parker, John Ricker, Karin VanNostrand

MEMBERS ABSENT:

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of October 24, 2012 and November 14, 2012.
(Morang – Blais) (11 – 0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

- A. Report from Student Government – Emily Sturtevant reported on the following activities at Freeport High School: Freeport to Freeport Fundraiser to help with relief efforts from Hurricane Sandy by sending school supplies to a school in Freeport, New York; National Honor Society collected over 1,000 food items for Thanksgiving for families in need; Mock Trial is in the semi-finals against Cape Elizabeth on December 2nd; December 5th is academic awards assembly; three students accepted into District III Honors Band and one accepted into the All Eastern Division Concert Band; and Falcon Outlet newspaper is available online.
- B. Superintendent Welsh noted a new flag has been donated to the Freeport High School Library from Freeport Middle School.

7. REPORTS FROM ADMINISTRATORS: 2012-2013 Building Level Strategic Plans

- A. Principal Bob Strong and Assistant Principal Barter reported Freeport High School's goals for the year are as follows: instruction will include increased use of evidence-based practices in order to effectively implement standards-based curriculum; and student achievement in math is supported by an array of high quality interventions.
- B. Principal Ray Grogan reported Freeport Middle School's goals for the year are as follows: improve writing level of students; and increase healthy peer to peer relationships.
- C. Principal Will Pidden reported Durham Community School's goals for the year are as follows: Kindergarten – handwriting – 90% of students will form all lower case letters correctly; Grade 1-2, students will increase spelling and word study skills as measured by the Primary Spelling Inventory from Words Their Way; Grades 3-4, Increase student writing volume on a timed on-demand piece; Grades 5-6, improve student ability to use evidence/relevant details from text to

meet the standard on written constructed response questions; Grades 7-8, 100% of students to pass all core classes each trimester; and Specials, improve communication skills as defined in Work and College Readiness Skills.

- D. Principal Lisa Demick reported Pownal Elementary School's goals for the year are as follows: pilot use of Teachers' College K-8 Literature and Informational Continua to increase students' proficiency with higher level comprehension skills; and students will demonstrate increased knowledge of word structure, decoding, and spelling to result in 90 percent of students meeting or exceeding the end of the year standard.
- E. Principal Beth Willhoite reported Mast Landing School's goals for the year are as follows: Harraseeket students will demonstrate a 10% increase in proficiency in reading as measured by spring to spring F&P scores; Soule students will demonstrate an improvement in their ability to write persuasive arguments; and Spring Hill students will demonstrate a 10% increase in reading proficiency as measured by spring to spring F&P scores.
- F. Principal Tom Ambrose reported Morse Street School's goals for the year are as follows: increase student understanding of word structure, decoding and spelling. 10% increase in the number of students meeting the benchmark on the Primary Spelling Inventory; and increase students' skills to self-manage their behaviors.

8. SUPERINTENDENT'S REPORT:

- A. School and District Level Strategic Planning – Superintendent Welsh reported the building level plans are a result of the Board's hard work and investments early on in the formation of the RSU. The district Strategic Plan created during the 2009-2010 school year has becoming a living document, revised over the years and reported on annually in the State of the Schools report. The Board created systems to support the work in the plan including teacher leadership stipends to help lead learning and also invested in professional development time for staff.

9. PUBLIC COMMENTS:

10. ORGANIZATIONAL BUSINESS:

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statement November 20, 2012

14. COMMUNICATIONS (Consent Agenda):

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – John Morang reported the committee met on November 14, 2012. A bonding representative from Moors & Cabot attended the meeting and spoke to the committee about the bonding process. Moors & Cabot was established in 1890 and in 1998 established a Banking and Advisory Group which provides consultative and advisory services to local municipal entities for dept management, fiscal advice, and access to debt markets. They have worked with several neighboring districts and towns. The representative explained the difference between

working with the Maine Municipal Bond Bank and selling our own bonds and also discussed the benefits of getting our own rating and shopping the interest rates to take advantage of the lowest rates possible. The Board is expected to vote whether or not to send the FHS facilities project to the voters in January, 2013.

- B. FHS Facilities Study Advisory Committee – Peter Murray reported the committee is engaged in a series of meetings on the functionality of the FHS facility such as Arts, Sports and Cafeteria. Feedback from students, faculty and community members was received on the original design and that feedback is currently being incorporated. Next meeting is scheduled for tomorrow at 4:30pm.

16. PERSONNEL:

A. Staff Resignations:

- 1. Evan Kumagae – Teen Center Coordinator

17. POLICY REVIEW:

- A. Policy Packet 13-3 was be distributed for review with plans for 1st Read on December 12, 2012 and 2nd Read/Final Adoption on January 23, 2013.

B. 1st Read on the Following Policies: Packet 13-2

- 1. IJOC – School Volunteers
- 2. IK – Student Achievement/Evaluation of Student Achievement
- 3. IKAB – Report Cards/Progress Reports
- 4. IKB – Homework
- 5. IKC – Academic Achievement
- 6. IKE – Promotion, Retention and Acceleration of Students
- 7. IKFA – Early Graduation
- 8. IKFB – Graduation Exercises
- 9. IKFC – Credit for Private Tutoring
- 10. ILA – Tests/Assessment
- 11. ILD – Educational Research: Student Submission to Surveys, Analyses, or Evaluations
- 12. IMBB – Exemption from Required Instruction
- 13. IMGGA – Service Animals in School
- 14. JL – Student Wellness
- 15. KDB – Public's Right to Know/Freedom of Access

C. VOTED: (2) To adopt the Following Policies: Packet 13-1 (Blais – Parker) (11 – 0)

- 1. ACAA-R - Student Discrimination and Harassment Complaint Procedure
- 2. ADAA - School System Commitment to Standards for Ethical and Responsible Behavior
- 3. BEC - Board Committees (Finance)
- 4. IHBG - Home Schooling
- 5. IHBGA - Home Schooling – Participation in School Programs
- 6. IHBGB – Model Supplemental Statement of Rights For Private School Students with Disabilities
- 7. IHCDA - Post-Secondary Enrollment Options

8. IJNDC – School System Website/Web Pages
9. JJIAA – Private School Students – Access to Public School CoCurricular, InterScholastic and Extra Curricular Activities
10. JJIAA-E1 – Private School Student Application for Participation in RSU No. 5 CoCurricular Activities
11. JJIAA-E2 – Private School Student Application for Participation in RSU No. 5 Extra Curricular Activities
12. JJIAA-E3 – Verification of Private School Student Eligibility For Participation in RSU No. 5 CoCurricular Activities
13. JJIAA-E4 – Verification of Private School Student Eligibility for Participation in RSU No. 5 ExtraCurricular Activities
14. JJIF – Management of Concussions and Other Head Injuries
15. JJIF-E – RSU No.5 Concussion Information Sheet
16. JKAA – Use of Physical Restraint and Seclusion
17. JKAA-R – Procedures on Physical Restraint and Seclusion
18. JKE – Expulsion of Students
19. JKE-R – Expulsion Guidelines
20. JL – Student Wellness
21. KDB – Public’s Right to Know/Freedom of Access

18. EXECUTIVE SESSION:

- A. **VOTED (3):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing a grievance. (Morang – Murray) (11 – 0)

Time In: 7:50 p.m.

Time Out: 9:30 p.m.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

VOTED: (4) To concur with the Level II decision of the Superintendent of Schools in the Coastal Education Association Spanish course grievance and to endorse the findings and reasons noted in the level II Superintendent's response and to instruct the Superintendent of Schools to draft a Level III response based upon discussion by the Board members and encourage administration to continue to pursue alternative solutions this year.
(Morang – Blais) (11 – 0)

20. ADJOURNMENT:

VOTED: (5) To adjourn at 9:32 p.m. (Blais – Brown) (11 – 0).



Shannon L. Welsh, Ed.D.
Superintendent of Schools