

RSU No. 5 Board of Directors Meeting
Wednesday, March 13, 2013 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the March 27, 2013 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:32 p.m.

MEMBERS PRESENT: Kathryn Brown, Candace Decsipkes, Nelson Larkins, John Morang, Peter Murray, Beth Parker, Karin VanNostrand

MEMBERS ABSENT: Jane Blais, Ruth Broene, Brenda Kielty, John Ricker

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

- A. VOTED: (1)** To approve the Minutes of January 23, 2013 and February 13, 2013
(Parker – VanNostrand) (7 – 0)

5. ADJUSTMENTS TO THE AGENDA:

Item 15.C. Facilities Committee Update

6. GOOD NEWS & RECOGNITION:

- A. Report from Student Council – Assistant Principal Ann Marie Barter reported on the following: 12 students traveling to Quebec on an exchange; Amnesty International Club traveling to NY city; students going to University of Maine to tour advanced composite lab and attend classes;
- B. Freeport High School Teachers – Lisa Blier and students from her freshmen English class presented the Mythological digital story boards they created in class. Dana Anderson and students from her American Studies class did a presentation of Walt Whitman's Memoranda through Readers Theatre.

7. REPORTS FROM ADMINISTRATORS:

- A. Tom Ambrose, Principal of Morse Street School provided a mid-year update that included: student enrollments are holding steady; the benefits of an aligned curriculum; kids are having a good time at school; playground activities with the PTC; and Dr. Seuss' birthday.
- B. Beth Willhoite, Principal of Mast Landing School provided a mid-year update that included: student enrollments holding steady at 287; College Knowledge Bowl; Math Team; October PD day included work on science; new vision statement for the school; and safety drills.
- C. Lisa Demick, Principal of Pownal Elementary School provided a mid-year update that included: Panther periods; collaboration through computers and art; JOY day; Readers Workshop; and student decisions for middle school are complete.
- D. Will Pidden, Principal of Durham Community School provided a mid-year update that included: school culture and work with Dr. Green; MPBN interviewing staff for a story; middle school

teams working on science during Friday's PD day; and great things are happening at Durham Community School.

- E. Ray Grogan, Principal of Freeport Middle School provided a mid-year update that included: student enrollments holding at 306; a positive grade 6-8 Durham and Freeport Readers Workshop; implementing writing a year early; 8th grade STEM project - a cardboard and duct tape boat; teachers will be working on clustering GT students during Friday's PD day; and 6th grade community service.
- F. Bob Strong, Principal of Freeport High School provided a mid-year update that included: enrollments are stable; Virtual High School participation; 67 students will take Advance Placement tests; students used a distracted driving simulator; ongoing SAT prep class; NEASC accreditation; Ann Marie Barter spoke about curriculum work;
- G. Use of Time Update – Joe Makley, Curriculum Director reported the committee would present two calendar options for the 2013-2014 school year for feedback by teachers, students and the public. The survey will be sent out on March 14th with responses due by March 20th. The committee will meet again on March 20th and bring one calendar to the Board on March 27th for 1st Read. 2nd read/adoption is scheduled for April 10th.

8. SUPERINTENDENT'S REPORT:

- A. State of the Schools Overview. Superintendent Welsh reported that everything we heard tonight, from the student presentations through our Administrator presentations and now through the Strategic Plan is driving our work. A commitment was made when the Strategic Plan was written to report out to the communities in a State of the Schools report. The draft report is being presented tonight and will be mailed to every household in the RSU by the end of March.

Joe Makley, Curriculum Director reviewed the draft State of the Schools report that includes the following areas: academic performance; co-curricular participation; high school graduation rate; college matriculation; advanced placement participation; and financial performance.

9. PUBLIC COMMENTS:

10. ORGANIZATIONAL BUSINESS:

11. UNFINISHED BUSINESS:

12. NEW BUSINESS:

- A. **VOTED: (2)** To approve an unpaid leave of absence for Dana Anderson for the 2013-2014 school year. (Morang – Parker) (7 – 0)

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statements February 15, 2013

14. COMMUNICATIONS (Consent Agenda):

- A. Freeport High School 2013-2014 Program of Studies
- B. Job description for Adult, Recreation and Community Education Childcare Coordinator

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – John Morang reported the committee met on February 13, 2013. The finance Director presented a draft Request for Proposals for Financial Advisory Services. The financial advisory firm will be appointed to begin its work in the spring of 2013 to assist with the proposed referendum election and, if approved by the voters, issuance of Bond Anticipation Notes and the General Obligation Bonds. Proposals were due on March 8th. The committee met this afternoon to interview the firms. The Finance Committee will make its recommendation to the RSU Board on March 27, 2013. Warrants were signed.
- B. Strategic Communications – Candy Decsipkes reported the committee met to review the State of the Schools draft report which will be mailed to homes on March 22, 2013. The committee also talked about the Dine and Discuss sessions that will be held on April 10th in Pownal, April 24th in Durham and May 8th in Freeport. Topics at the Dine and Discuss will include the State of the Schools report, the High School renovations and the 2013-2014 school budget.
- C. Facilities Committee Update- Peter Murray reported the committee has presented to governing boards in all three communities. The Freeport Town Council took a sentiment vote in support of the referendum. The renovatefhs.org website has information about the renovations. There will be a public informational meeting on April 3, 2013 in the Freeport High School cafe.

16. PERSONNEL:

17. POLICY REVIEW:

- A. Policy Packet 13-3 was distributed for policy book update.
- B. Policy Packet 13-6 was distributed for review with plans for 1st Read on March 27, 2013 and 2nd Read/Final Adoption on April 24, 2013.
- C. 1st Read on the Following Policies: Packet 13-5
 - A. JICK – Bullying
 - B. JICK-R-Bullying – Administrative Procedure
 - C. JICK-E1-Bullying Report Form
 - D. JICK-E2-Bullying Investigation Form
 - E. JICK-E3-Document of Disciplinary and Remedial Actions Taken
 - F. JICK-E4-Bullying Reporting, Investigation and Intervention/Resolution Process
 - G. JJIB – Sponsorship and Evaluation of Athletic Programs
 - H. JLCE - First Aid and Emergency Medical Care
 - I. JLCEE – Life-Sustaining Emergency Care
 - J. JLDBG - Reintegration of Students From Juvenile Correctional Facilities
 - K. JLF - Reporting Child Abuse and Neglect
 - L. JLIB - Student Dismissal Precautions
 - M. KB - Parent Involvement in Education
 - N. KBF - Parent Involvement in Title I
 - O. KBF-E1- RSU5 Title I Parent Involvement Policy
 - P. KBF-E2- RSU5 Title I Parent Involvement Policy

D. VOTED: (3) To adopt the Following Policies: Packet 13-4 (Murray – Parker) (7 – 0)

- A. JIH – Questioning and Searches of Students
- B. JIH-R – Questioning and Searches of Students Administrative Procedure
- C. JJ – Extracurricular Activities
- D. JJAB – Student Organizations – Limited Open/Closed Forum
- E. JJE – Student Fundraising Activities
- F. JK – Student Discipline
- G. JKB – Detention of Students
- H. JKD – Suspension of Students
- I. JKF – Disciplinary Removal of Students with Disabilities

18. EXECUTIVE SESSION:

- A. **VOTED (4):** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing administrator negotiations for RSU No.5. (Parker – Murray) (7 – 0)

Time In: 8:30 p.m.

Time Out: 9:16 p.m.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

No action taken

20. ADJOURNMENT:

VOTED: (5) To adjourn at 9:17 p.m. (Brown – Morang) (7 – 0).



Shannon L. Welsh, Ed.D.
Superintendent of Schools