

RSU No. 5 Board of Directors Meeting
Wednesday, September 25, 2013 – 6:30 p.m.
Freeport High School - Cafeteria
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the October 23, 2013 meeting).

CALLED TO ORDER:

Chairperson Larkins called the meeting to order at 6:35 p.m.

MEMBERS PRESENT: Kathryn Brown, Candace Decsipkes, Nelson Larkins, Naomi Ledbetter, John Morang, Peter Murray, Beth Parker, John Ricker, Michelle Ritcheson, Valeria Steverlynck, Karin VanNostrand

MEMBERS ABSENT:

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

A. VOTED: (1) To approve the Minutes of June 12, 2013, August 14, 2013, August 28, 2013 and September 11, 2013 (Morang – Parker) (11 – 0)

5. ADJUSTMENTS TO THE AGENDA:

6. GOOD NEWS & RECOGNITION:

A. Report from Student Government – No report

7. REPORTS FROM ADMINISTRATORS: FIRST DAYS OF SCHOOL & BUILDING STRATEGIC PLAN

- A. FHS Principal Bob Strong and Assistant Principal Ann Marie Barter reported on action plan results from 2012-2013 including: increased student participation in higher level math classes and increased participation in advanced level science classes; improvement in SAT and PSAT scores. Goals for 13-14 include: math interventions; increased student achievement; evidence-based practices; and standards-based curriculum.
- B. FMS Principal Ray Grogan and Assistant Principal Eleanor Sears reported on the action plan results from 2012-2013 including: successfully created writing prompt and selected anchor papers in pilot year; 78% of students met or exceeded on 2012 NECAP writing test; implemented advisory groups at each grade level; discussions occurred about healthy relationships; focused on active bystander; and Got Character campaign. Goals for 13-14 include: increase student 21st century learning skills with the iPad; and improving student writing.
- C. DCS Principal Will Pidden reported on the action plan results from 2012-2013 including: Kindergarten students forming lower case letters correctly; grades 1 & 2 increased spelling and word study skills by at least one spelling category; 89% of 3rd graders met writing volume on a timed on-demand piece and 67% of 4th graders met the goal; 5th and 6th graders increased their ability to use details from test to meet the standard on written constructed response questions; 7th and 8th graders increased % of students passing core subjects. Goals for 13-14 include: to refine

the RTI process with outcome of increasing the lowest quartile of students rate of growth in ELA and math.

- D. PES Principal Lisa Demick reported on the action plan results from 2012-2013 including: 80% of 2nd through 5th grade students at or above proficiency on the NWEA; 8% increase in students demonstrating increased knowledge of word structure, decoding, and spelling. Goals for 13-14 include: Using the Teachers' College Writing Units of Study On-Demand, 80% of students will increase at least 1 grade level in elaboration and craft; and in reading unit reflection, 80% of students will provide accurate evidence how they met identified goals.
- E. MLS Principal Beth Wilhoite reported on the action plan results from 2012-2013 including: students' writing improved significantly with targeted genre specific instruction; and students' self confidence in reading has grown and teachers have learned how to set a specific goal. Goals for 13-14 include: 80% of 3rd graders will achieve 2 points growth in narrative, opinion and non-fiction measured by TC writing rubrics; 4th graders will improve their narrative writing; and 5th graders will improve in argument based writing.
- F. MSS Principal Tom Ambrose reported on the action plan results from 2012-2013 including: increase in the number of students meeting the benchmark on the Primary Spelling inventory; and an increase of students' skills to self-manage their behaviors. Goals for 13-14 include: 80% of students will demonstrate an increase of at least 1 grade level in elaboration and craft using Teachers' College Units of Study On-Demand Assessments; and 10% increase in the number of students meeting the benchmark on the Primary Spelling inventory.

8. SUPERINTENDENT'S REPORT:

- A. Celebration of First Days of School – Superintendent Welsh reported that feedback received from educators from the 3 Professional Learning Days in August shows educators enjoyed working together before the arrival of the students. Enrollments compared to last year show a decrease of 27 students. All schools are down with Durham seeing a slight increase. RSU5 has an incredible staff working with our students and because of that we attract high quality applicants for open positions.
- B. Work Plan for 2013-2014 - Superintendent Welsh reported on the draft work plan for the 2013-2014 school year. The plan includes the following areas: Strategic Plan Building Level Goal Setting and Report Out; State of the Schools Report; Professional Growth and Evaluation System; Communication Promoting the Educational Benefits of the RSU; Budget FY15 Development and Adoption; FHS Facility and Grounds; and Negotiations.

9. PUBLIC COMMENTS:

Charly Haverstat, Freeport resident stated a grassroots committee in Freeport has started step one of the RSU withdrawal process by starting a petition.

Sara Tracy, Freeport Town Council member explained the withdrawal study will be posted on the Town's website on Thursday and that it is a 1st draft.

Kevin Nadeau, Durham resident talked about the two votes needed for withdrawal.

Rich DeGrandpre – Freeport Town Council member, stated withdrawal is more than just dividing the assets it is like a divorce and also involves children.

10. ORGANIZATIONAL BUSINESS

A. VOTED: (2) To add, delete, or consolidate committees and make annual appointments.

1. Dropout Prevention Committee – Naomi Ledbetter
2. MSMA Legislative Contact – Naomi Ledbetter
3. Strategic Communications - Valeria Steverlynck
4. Wellness Committee - Valeria Steverlynck

(Brown – Parker) (11 – 0)

11. UNFINISHED BUSINESS:

- A. That the Warrant and Notice of Election presented to the meeting be and is hereby approved and that the Regional School Unit No. 5 referendum be and is hereby called for November 5, 2013 for the purpose of approving the financing of a school construction project by Regional School Unit No. 5 as described therein.
- B. That the Notice of Public Hearing presented to the meeting be and is hereby approved for the purpose of notifying the Regional School Unit No. 5 voters of the public hearing(s) scheduled as provided therein on the financing of a school construction project.

VOTED: (3) To postpone items 11A. and B. to October 2, 2013
(Ritcheson – Morang) (10 – 1 Brown)

12. NEW BUSINESS:

- A. **VOTED: (4)** To approve expenditure of up to \$25,000 from budgeted 2013-2014 Capital Plan funds for security systems in building entrances. (Murray – Parker) (11 – 0)
- B. **VOTED: (5)** To appoint Candace Decsipkes as delegate and Michelle Ritcheson as alternate to the Maine School Boards Association Annual Delegate Assembly at the Maine School Management Associations Annual Fall Conference. (Parker – Steverlynck) (11 – 0)
- C. **VOTED: (6)** To amend the 2013-2014 School Calendar to add the date of the Freeport High School graduation - Saturday, June 14, 2014. (Parker – Brown) (11 – 0)
- D. **VOTED: (7)** To action to approve the following stipend positions:
1. Senior Projects Coordinator
 2. School-Wide Writing Assessment Team Coordinator
 3. Freeport High School Technical Director

(Parker – Murray) (11 – 0)

13. FINANCIAL REPORTS:

- A. RSU No. 5 Financial Statements September 19, 2013

14. COMMUNICATIONS (Consent Agenda):

- A. MSMA Fall Conference

15. BOARD COMMENTS (Reports from Sub-Committees):

- A. Finance – John Morang summarized the minutes from meetings held on June 12th, June 30th, and August 14th. Mr. Morang reported the committee also met on September 11th to elect a Chair and to discuss the timeline for negotiations; 2013/2014 Capital Projects; and sign warrants.

16. PERSONNEL:

A. Staff Summer Resignations:

1. Kellie Schimelman – MSS .5 Nurse
2. Kate Whipple – MLS Classroom Teacher
3. Sheri Gonye – MLS .5 Guidance Counselor
4. Betsy Follansbee – DCS Literacy Intervention Teacher
5. Barbara Burgess – PES Ed Tech
6. Elena Glidden – PES Ed Tech
7. Amber Kienstra – MSS Ed Tech
8. Rachel Lamblin – FHS Ed Tech
9. Darcee Moulton – DCS Ed Tech
10. Ann Pierce – PES Ed Tech
11. Kathleen Shannon – MSS Ed Tech
12. Kate Wight – Administrative Secretary

B. Staff Summer Hires:

1. Erin Taylor – FHS Latin Teacher
2. Timothy Grivois - .68 Social Studies Teacher
3. Marcia Wood – FHS Math Teacher
4. Kierston Donovan – FHS STEM Teacher
5. Brook Rich – MSS .5 Nurse
6. Diane Stults – District Instructional Strategist
7. Trevor Bean – MLS Classroom Teacher
8. Natasha Jimenez – MLS .5 Guidance Counselor
9. Victoria Jones – DCS Literacy Intervention Teacher
10. Sarah Lapointe – DCS Ed Tech
11. Kristen Hamilton – FHS Ed Tech

17. POLICY REVIEW:

- A. Policy Packet 13-7 was distributed

- B. Policy Packet 14-1 was distributed for review with plans for 1st Read on October 23, 2013 and 2nd Read/Final Adoption on November 20, 2013.

- C. VOTED: (8)** To delete policy JLCDA-Medical Alert Information and create it as a procedure instead. (Stevelylnck – Parker) (11 – 0)

18. EXECUTIVE SESSION:

- A. VOTED: (9)** To enter into Executive Session as outlined in 1 M.R.S.A § 405(6)(D) for the purpose of discussing Teacher and Support Staff Negotiations for RSU No. 5.
(Morang – Stevelylnck) (11 – 0)

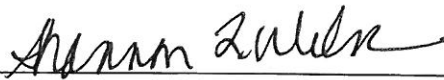
Time In: 9:24 p.m. Time Out: 9:47 p.m.

19. ACTION AS A RESULT OF EXECUTIVE SESSION:

None Taken

20. ADJOURNMENT:

- VOTED: (10)** To adjourn at 9:48 p.m. (Brown – Ritcheson) (11 – 0).



Shannon L. Welsh, Ed.D.
Superintendent of Schools