

**SUFFIELD HOUSING AUTHORITY**  
**MINUTES OF REGULAR MEETING**

Wednesday, October 11, 2022

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, October 11, at 6:30 P.M. at Maple Court 81 Bridge Street: the date and time duly established.

Mr. Messenger called the meeting to order at 6:30 PM

The following members were present:

Mr. Mark Messenger, Chairman

Mrs. Jacqueline Marien, Secretary

Mrs. Kathy Remington, Treasurer

Mr. Larry Magoon, Tenant Representative

Mr. Jonathan Carson, Vice Chairman, absent

Also present were: Kimberly Emmons, Executive Director, Patrick O'Sullivan, Maintenance and Colin Moll, First Selectman.

PUBLIC COMMENT: There was no public comment.

MINUTES:

Kathy Remington moved, Mr. Magoon seconded and so voted: to accept the minutes of the September meeting. VOTE 4-0

BILLS:

Mr. Magoon moved, Jacqueline Marien seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority for the billing period of October 2022

VOTE: 4-0

OLD BUSINESS: SHA looking for a new snow removal company for 2022-2023 season.

NEW BUSINESS:

SHA signed a contract with Lambert Lawn Service for snow removal for 2022-2023 season.

REPORT of the CHAIRMAN:

Mr. Messenger reviewed fire inspection results with one area of concern.

EXECUTIVE SESSION: The Board of Directors unanimously approved paid medical leave for a SHA employee. Time 6:43 – 6:45.

REPORT OF THE EXECUTIVE DIRECTOR:

Planned social activities at SHA were discussed: Colin Moll provided a BBQ on 9/20/22. Roaring Acres Alpaca Farm visited on 9/29/22.

Thirteen of our tenants utilized Crossroads Food Pantry during the month of September. Many of our tenant completed paperwork for Renter's Rebate as well.

SHA is now members of NAHRO (state-wide professional organization for H. A) and Suffield Social Services Commission.

MAINTENANCE:

Fall clean-up and preparing the winter equipment.

REPORT FROM THE TENANT REPRESENTATIVE:

One tenant inquired about hiring someone to clean off her car during the winter. Staff to assist when able. Reviewed the need to keep the lamp on in the Maple Community Room for safety purposes.

ADJOURNMENT:

Since there wasn't any further business to bring before the Board, Mrs. Marien motioned and Mr. Magoon seconded and so Voted: to adjourn this meeting at 7:05 PM. VOTE: 4-0

Respectfully Submitted,

Jackie Marien, Secretary  
jm/ke