



## **Southeast Dubois County School Corp.**

### **Volunteer Guidelines and Expectations**

- Each volunteer is required to complete and pass a Background check prior to volunteering in a school setting.
- Each volunteer is expected to maintain confidentiality regarding each student and family.
- Volunteers understand that they are to not take pictures of students/staff.
- Volunteers are to conduct themselves in a manner that will not be distracting from the educational environment.
- Volunteers must pre-arrange dates/times with the administrator / teacher.
- Volunteers understand that student discipline is the responsibility of the school personnel. Volunteers will consult with the school personnel regarding discipline problems.
- Volunteers will not bring their children with them during school hours.
- Volunteers understand that their service activity as a volunteer is determined by the administrator and/or teacher and may be discontinued at any time.
- Volunteers are not considered employees of the Corporation and are not entitled to benefits provided to employees.
- Volunteers release the Board from any and all liability for any damages, whatever their nature, which may result as a consequence of volunteer services.

I have read and understand the information above and agree to follow all volunteer guidelines established by the school corporation. I also verify that I have successfully completed a background check, as required by Southeast Dubois County School Corporation.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Office Use Only:

Background Check Verification: Yes / No

Date: \_\_\_\_\_

