

RETREAT FORMS, CHECKLIST AND PROCEDURES



This packet contains required forms for all students attending retreats with PMA. Please use this cover page as a Checklist (See Below). Read, fill out, sign and submit all forms by the deadline provided. Thank you for your participation and we look forward to having our students have a meaningful experience.

- Checklist** (*SEE BELOW AND KEEP THIS PAGE FOR INFORMATION*)
- Packing List/Do Not Bring List** (*BACK OF THIS PAGE*)

Submit the following forms listed below (included in this packet):

- Student Youth Activity Permission Form**
- Medication Authorization and Permission Form**
- Allergy Information Form**
- Behavioral Contract**

PLEASE SUBMIT ALL SIGNED FORMS TO THE CAMPUS MINISTRY OFFICE

→ FORMS DUE BY: MONDAY OCTOBER 10

RETREAT DROP OFF AND PICK UP INFORMATION

- **PARENTS DROP OFF STUDENTS AT RETREAT LOCATION at 8AM**
 - Drop off will be from **8:00am - 8:30am** on **Tuesday October 18**
 - Drop off at *St. Joseph's Salesian Youth Center*
 - ADDRESS: 8301 Arroyo Drive Rosemead, CA 91770
 - Driveway is located on Arroyo Drive behind Don Bosco Tech School
 - Students must arrive with all items for overnight stay (see back of this page for packing list.)
 - *SHUTTLE REQUEST - IF A STUDENT NEEDS TRANSPORTATION SUPPORT PLEASE EMAIL MR. REYES*
- **PARENTS PICK UP STUDENTS AT RETREAT LOCATION at 2PM**
 - Pick Up will be from 2:30pm - 3:30pm on Wednesday October 19
 - Pick Up at *St. Joseph's Salesian Youth Center* (Same location as drop off)
 - We cannot release students to anyone other than parent/guardian without explicit permission prior to the retreat (example; carpools, ride share and other arrangements must be pre approved with permission)