



TOWN OF  
**GREENWICH**

**Central Middle School Building Committee  
Meeting Minutes**

MEETING DETAILS				
Meeting Number	22-006			
Purpose	Weekly Meeting			
Meeting Date	9/13/2022			
Meeting Time	8:00 AM			
Location	290 Greenwich Ave - Board of Education Building - Havemeyer Board Room			

Invitee	Committee Members	Email Address	Virtual / In Person	Attendance
Chairman	Tony Turner	tony.turner@greenwichct.org	In Person	Present
Interim Vice Chairman	Clare Lawler Kilgallen	ClareCMSBC@gmail.com	In Person	Present
Secretary	Christina Poccia	ChristinaCMSBC@gmail.com	In Person	Present
	Todd Klair	TKlair.cms@gmail.com	Virtual	Absent
	Greg Piccininno	gregcmsbuilding@gmail.com	Virtual	Present
	Joe Rossetti	joerossetti55@gmail.com	In Person	Present
	Josh Caspi	josh@caspiddevelopment.com	In Person	Present
BET Rep	Nisha Arora	nisha.arora@greenwichct.org	Virtual	Present
BOE Rep	Laura Kostin	laura_kostin@greenwich.k12.ct.us	Virtual	Present

Invitee	Ex-Officio Members	Email Address	Virtual / In Person	Attendance
FSAC for People w/ Disabilities	Steph Cowie			Present
BoS Rep	Lauren Rabin	cowiestephanie68@gmail.com lauren.rabin@greenwichct.org		Present
RTM Rep	Mike Spilo	mike@mspilo.com	Virtual	Present
DPW rep	John Vallerie	John.Vallerie@greenwichct.org	Absent	Absent
Dr. Toni Jones rep	Daniel Watson	daniel_watson@greenwich.k12.ct.us	Virtual	Present
P&Z rep	Dennis Yeskey	dennis.yeskey@gmail.com	Virtual	Present

Invitee	Meeting Attendees	Email Address
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Agenda Item	Topic	Description
1.00	Call to Order	Mr. Tony Turner called the meeting to order at 8:06am.
2.00	Housekeeping	Robert O'brien at Shipman and Goodwin will be the attorney assigned to review CMSBC contracts.
2.01	Housekeeping	Chair will be the point of contact for the attorney.
3.00	Walk-through for Architect	24 total attendees that completed the walk-through. The CMSBC kept in line with requesting all questions to be submitted in writing. The roster of attendees to be circulated.
4.00	Architect Questions Due 9/13/22	Mr. Joe Rosetti, Mr. Todd Klair, Mr. Greg Piccinio, and Ms. Clare Kilgallen to meet this week and draft a set of answers to be reviewed and voted on 9/20/22.
4.01	Owner's Rep Answer Modifications	Ms. Clare Kilgallen moved to change the word from existing site to existing campus in answer to question 3. Mr. Josh Caspi seconded
	Vote to Approve Amended Owner's Rep Answers Answer to question 3	All in-favor - Unanimous - Approval
4.02	Owners Rep Answer to question 3	Mr. Mike Spilo Moved to remove the second line in answer to question 3. Ms. Nisha Arora seconded. " The existing Middle School will continue to be fully used for student instruction until the new school is completed"

4.03	Vote Owners Rep Answer to question 3	Vote to change the second sentence to " The existing Middle School will continue to be fully used for student instruction until the new school is completed, to the extent it is reasonably feasible."
	Vote Owners Rep Answer to question 3	6-0-1 - Approve
4.04	Vote to Approve Amended Owner's Rep Answers	7-0-0 - Approve
4.05	Amending Milestone Timeline	Owner Rep Interview - Tentative for October 4th. 45 min for brief presentation and a Q and A. Then 15 min for committee discussion. Interview 3 or 4 candidates.
4.06	Scoring Categories	Mr. Todd Klair, Mr. Joe Rosetti and Ms.Christina Poccia sub-committee. The CMSBC will need to vote at the next building committee meeting on 9/20/22.
4.07	Interview Parameters	The CMSBC to outline the parameters for the interview process.
8.00	Invoices	No pending invoices
8.01	Other	No updates on the soil testing
9.01	Other	Word doc of sample Owners Rep Agreement to be commented on. Document to be circulated to the CMSBC.
9.00	Approval of Min 9/6	No vote yet. Will hold till next meeting.
10.00	Adjourn	Moved to adjourn meeting, Ms. Clare Kilgallen moved and Mr. Mike Spilo Seconded.
10.01	Adjourn	Meeting adjourned at 9:06am.

Meeting Closed



**Prepared by:**

Christina Poccia, Secretary  
Central Middle School Building Committee