



TOWN OF  
**GREENWICH**

**Central Middle School Building Committee  
Meeting Minutes**

**MEETING DETAILS**

Meeting Number	22-002	
Purpose	Weekly Meeting	
Meeting Date	8/9/2022	
Meeting Time	8:00 AM	
Location	290 Greenwich Ave - Board of Education Building - Havemeyer Board Room	

Invitee	Committee Members	Email Address	Attendance
Chairman	Tony Turner	tony.turner@greenwichct.org	Present
Interim Vice Chairman	Clare Lawler Kilgallen	Clare Lawler KilgallenClareCMSBC@gmail.com	Present
Secretary	Christina Poccia	ChristinaCMSBC@gmail.com	Present
	Todd Klair	TKlair.cms@gmail.com	Present
	Greg Piccininno	gregcmsbuilding@gmail.com	Nomination to be confirmed at September RTM
	Joe Rossetti	joerossetti55@gmail.com	Nomination to be confirmed at September RTM
	Josh Caspi	josh@caspiddevelopment.com	Present
BET Rep	Nisha Arora	nisha.arora@greenwichct.org	Present
BOE Rep	Laura Kostin	laura_kostin@greenwich.k12.ct.us	Present

Invitee	Ex-Officio Members	Email Address	Attendance
FSAC for People w/ Disabilities	Steph Cowie	cowiestephanie68@gmail.com	Present
BoS Rep	Lauren Rabin	lauren.rabin@greenwichct.or	Present
RTM Rep	Mike Spilo	mike@mspilo.com	Present
DPW rep	John Vallerie	John.Vallerie@greenwichct.org	Present
Dr. Toni Jones rep	Daniel Watson	daniel_watson@greenwich.k12.ct.us	Present
P&Z rep	Dennis Yeskey	dennis.yeskey@gmail.com	Present

Invitee	Meeting Attendees	Email Address
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Agenda Item	Topic	Description
1.00	Call to Order	Mr. Turner called the meeting to order at 8:07 am
2.00	Housekeeping	
2.10	Proposed Project Schedule	It has been decided that any documents requiring comments to be circulated to the Building Committee should be received by 5:00pm the Sunday before the meeting to Ms. Poccia. Christina Poccia to circulate a high level milestone project schedule
3.00	Discussion of Remaining edits - Arch Services	RFP has no additional comments.

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| 4.00 Discussion of Remaining edits - Owner Rep                           | Building Committee to use the New Lebanon Clerk of the Works for this RFP.  |
| 4.01 Subcontracting Contract   | Building Committee to notify town clerk which will then notify the town legal department.   |
| 4.02 CM  | Building Committee has expressed the need to use a Construction Manager on the project.   |
| 4.03 Lawyer  | CMS BC to confirm we will be utilizing an in house lawyer or 3rd party. Mr. Eugene Watts will confirm when the time comes.            |
| 4.04 Cost Estimation   | CMS BC will request an add alternate for cost estimation on the Owner's Rep RFP.  |
| 5.00 Soil Testing  | Should be completed during summer.  |
| 5.01 Soil Testing  | Soil testing results will help determine where the building will be situated on the site.   |
| 5.02 Soil Testing  | 10 additional borings to be requested at the site.  |
| 5.03 Greenwich Master Plan   | The Greenwich Master Plan is posted on the Greenwich Public Schools website.  |
| 5.04 VOTE  | Ms. Clare Kilgallen has made a moved to request 10 additional borings be completed on the school property. Mr. Joe Rossetti seconded. |
| 5.05 Motion Pass   | The motion passes 4-2-0, Josh Caspi was absent and did not participate in the vote at this time.                                      |
| 6.00 Discussion and vote on any pending invoices                         | No invoices to discuss.   |
| 7.00 Professional Services   | No discussion.  |
| 8.00 Other   | No discussion.  |
| 9.00 Approval of Minutes of our July 11, 2022, and Aug. 2, 2022 meetings | Not prepared to have a vote, and will be presented at a future meeting.   |
| 10.00 Adjourn  | Meeting was adjourned at 10:05 am   |

**Meeting Closed**



**Prepared by:**

Christina Poccia, Secretary  
Central Middle School Building Committee