



FACILITIES SUBCOMMITTEE MEETING MINUTES

Gilroy Unified School District – 7810 Arroyo Circle, Gilroy, CA and via Zoom teleconference
9 a.m. Friday, Sept. 2, 2022

PRESENT

Debbie Flores
Maribel Guizar
Alvaro Meza

Anna O’Connor
Paul Nadeau
James Pace

Linda Piceno
Aurelio Rodriguez

CALL TO ORDER: 9:04 a.m.

1.

ITEM
A. Approval of minutes: Aug. 5, 2022
B. James, First. Linda second.

2. FACILITIES & NEW CONSTRUCTION (PAUL NADEAU)

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Request for additional staff restrooms	Gilroy HS	TBD	N/A	N/A
<p>MINUTES</p> <ul style="list-style-type: none"> • Dr. Flores and Alvaro met with Principal Kapaku about the teachers requesting more restrooms near the XY building. The teachers who are asking for access have been given access to theater bathrooms. • Linda asks if ed code specifies how many bathrooms and distance. • Paul will initiate an architect study to look at the area and propose potential solutions. This would be paid out of bond funds. • Dr. Flores would like to see proposals by the next committee meeting. • Next steps: Staff has been given access to theater bathrooms for a short-term solution. The district will determine what other solutions are viable for this area. Paul will get architect to study the area and propose long-term solutions. • Also: Restrooms in XY building in general have on-going problems because of the plumbing. Dr. Flores asks for a solution as soon as possible. \$48.5K quote from Plumbing America to fix the issues. The committee approves this proposal. It will go as a ratification will go to the board for approval. 				
B. State preschool design	ADB / SCA site	Aedis	\$287,025	Measure E
<p>MINUTES</p> <ul style="list-style-type: none"> • The quote is to design a new preschool campus at the former ADB site, using existing portables the district has stored. This would be moving the existing Swanston campus to the ADB site. 				

- The quote price will drop because the scope of the design will be reduced to be for the moving the Swanston preschool only.
- This would be paid out of bond money. \$17M is left.
- Next steps: Paul will work with Aedis to modify the quote for the new scope. The new quote, if it is less than listed on this agenda, will go to the board for approval.

C. Buyout of Flint trailer	MOTS	Mobile Modular	\$153,762	Measure E
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MINUTES

- The existing Facilities and Maintenance offices are in the same building as the Swanston preschool, which has structural issues. If the building is vacated, the structure would be demolished.
- This proposal is to take over the trailer that Flint has been using as an office for the South Valley MS modernization project. Facilities and Maintenance could move into this building. Paul recommends keeping the trailer in the same location for now.
- Next steps: This will go to the board for approval.

D. CEQA / NOE for solar project	El Roble, Eliot, Glen View, Luigi Aprea, Rod Kelley, Solorsano	N/A	N/A	N/A
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MINUTES

- Notice of exceptions and resolutions are required for these solar projects.
- The Division of the State Architect (DSA) is requiring a separate project for each site.
- Next steps: The documents need to have the correct school names and to correct Dr. Flores' name. Once corrected, they will go to the board for approval.

E. Kern Avenue improvements	FFA Farm	City of Gilroy	N/A	N/A
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MINUTES

- This is the paperwork for the proposal to improve the sidewalk along Kern Avenue in front of the FFA Farm. The district property will get a sidewalk and apron.
- Next steps: The committee approves moving forward with this. Paul will work to finalize paperwork. It will go to the board for approval.

F. 4-year deferred maintenance plan	All	N/A	N/A	N/A
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MINUTES

- This is a summary of potential maintenance projects in the next four years.
- Paul recommends a standing agenda item on future FSC agendas to update the committee.
- Linda would like to for items on the list to be categorized by what can be paid for by bond and which are paid by other funds.

3. MAINTENANCE

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Cafeteria tables and benches	Glen View ES El Roble ES Eliot ES	Schiffer Equipment Sales Inc.	\$160,257.66	RRM
<p>MINUTES</p> <ul style="list-style-type: none"> This was an urgent, safety issue need that needed to be resolved as soon as possible in the school year. The existing tables fold into the wall. They will be permanently locked into the wall so they cannot be accessed in the future. Next steps: This will go as a ratification to the board for approval. 				
B. Tree replanting/ replacement	Solorsano MS	Our City Forest	None	N/A
<p>MINUTES</p> <ul style="list-style-type: none"> This is a replacement proposal for 33 trees at this site. The plan would have to work with the district landscaping team to ensure the trees are viable and able to be maintained by staff. Linda would like to know why 33 trees have to be replaced at this site. Next steps: Alvaro will find out specifics about what happened to 33 trees and more information about the replacement trees. The committee approves moving forward eith plan. 				
C. Follow-up on shade structures	Las Animas ES, Rucker ES, Mt. Madonna HS	USA Shade	\$250K	RRM
<p>MINUTES</p> <ul style="list-style-type: none"> Dan started to a project to get shade structures at all sites. \$1M was set aside of ESSR III funds. Many requests have come in for shade structures at Las Animas ES. Dr. Flores would like to revisit the plan with the site to reconfigure to better meet the schools' current needs. James would like to see shades in the front and back of the school. Plans for Mt. Madonna HS, Rucker ES plan meet the current needs of those two schools. Alvaro recommends pursuing plans for Las Animas ES, MMHS and Rucker. The committee agreed to not go forward with the other schools in the packet: Solorsano MS, Eliot ES, El Roble ES, Rod Kelley ES, Luigi ES (all have solar projects in process); and GECA. Next steps: The committee approves moving forward with revised plan for Las Animas ES and current plans for MMHS and Rucker ES. These proposals will go to the board for approvals. 				
D. Tree removal	Rucker ES	Anderson's Tree Care Specialists	\$4,722	RRM
<p>MINUTES</p> <ul style="list-style-type: none"> This tree, near one of the school's playgrounds, is dead and needs to be removed. Next steps: This will go to the board for approval. 				

E. Shed for sports equipment (parent club donation) INFORMATION ONLY	Las Animas ES	N/A	N/A	N/A
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MINUTES

- The parent club has proposed installing a shed for sports equipment in a specific spot on campus.
- This plan doesn't meet spacing requirements for structures on campus, etc. Also, staff prefers that sports equipment be stored in a classroom or on carts in the MPR, etc.
- Next steps: The committee does not approve this request. Alvaro will meet with Principal Codiga to convey the decision.

4. I.T. (MARIBEL GUIZAR) & SAFETY/SECURITY (AURELIO RODRIGUEZ)

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Intercom hardware and installation for three points of entry (main and two warehouse doors)	District office	QoVo	\$30,485.94	RRM

MINUTES

- This would be used access points at the D.O. for the lobby and two warehouse doors.
- This proposal brings front door up to ADA compliance. Also allows receptionist to remotely lock the door.
- The I.T. department would like to have an intercom at that department's front door. It is not part of this proposal.
- Next steps: This will go to the board for approval. A separate proposal for I.T. will come to a future FSC meeting.

MEETING ADJOURNED: 10:40 a.m.

NEXT MEETING: 9 A.M. FRIDAY, OCT. 7, 2022