



CANVAS

Creating a Parent (Observer) Account



Parents have the ability to view their student's course content by creating a Canvas "Observer" account linked to their student(s) account. Once a parent creates an account, he/she may use that same account each year.

What can Observers do in Canvas?

- See the course modules page
- Preview course documents
- View the course calendar
- View course announcements
- Access their student's conversations (course messaging), if copied by the teacher and/or student.
- Communicate with the teacher

What can Observers not do in Canvas?

- Submit assignments/discussions
- Take quizzes
- Join course groups
- Join Zoom Meetings

Please note:

- To create an account and link to your student, your student must first generate a Pairing Code and share it with you. This code is only valid for 7 days or one use. If the code expires before you use it, simply have your student generate a new code.
- The student must be enrolled in courses before you can sign up to observe the student.
- Directions for linking to multiple students are located on the fourth page of this document.
- Once you create your account, you will log in using your email address as your username and the password will be one that you created.
- If you already have a Parent Observer account from a previous school year, you do not need to create a new account. Your account from last year will still work and is still linked to your student(s).




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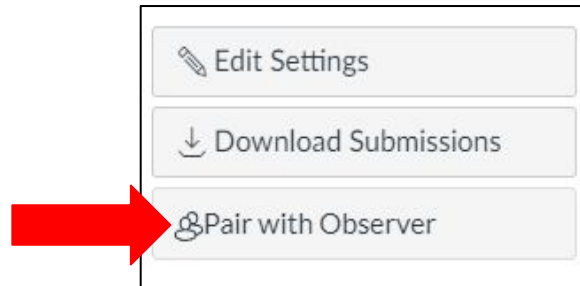
Instructions:

Step 1:

Your student will generate an access code by **signing in to his/her account** (<https://pike.instructure.com>) on a laptop or computer (NOT a mobile device). (Students log in using their district 500 number and district password.)


Once signed in to Canvas

1. In the **Global Navigation**, click the **Account** icon , then click **Settings** from the slide out menu.
2. Click the **Pair with Observer** button from the right side menu.



3. The student will then copy the six-digit alphanumeric pairing code, and share the code with the parent/observer who will link to the account. The code is valid for 7 days or one use.



4. Have your student log out of Canvas by clicking the **Account** icon , then **Logout** from the slide out menu.



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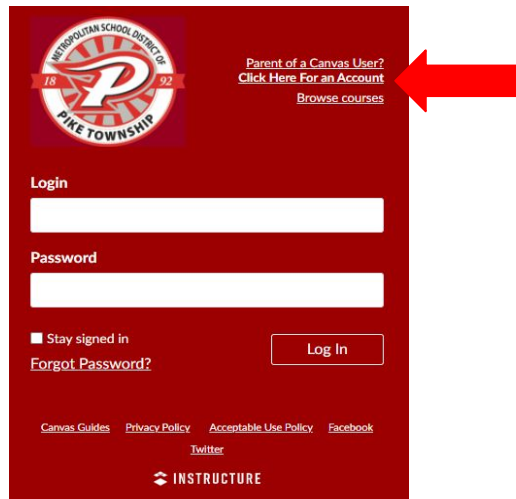
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Step 2:

On a desktop or laptop computer, go to <https://pike.instructure.com>

Tip: Bookmark this site for future access.

Click on the **Parent of a Canvas User? Click Here For an Account** text.



Step 3:

Complete the **Parent Signup** form and click **Start Participating**.

Parent Signup

Your Name
First Last

Your Email
PikeParent@email.com

Password
.....

Re-enter Password
.....

Student Pairing Code [What is a pairing code?](#)
Enter the code your student generated

You agree to the [terms of use](#) and acknowledge the [privacy policy](#).

Cancel Start Participating

Step 4:

You will be directed to Canvas and able to view the courses where your student is enrolled.



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Canvas Parent App

- While viewing Canvas from a web browser as an Observer gives you very detailed information about the course, the Canvas Parent App allows the Observer to view a student's course events (calendar) and upcoming assignments, and course announcements.
- The Parent App allows the Observer to view one student's course information at a time.
- For more information and instructions on the Parent App, visit <https://community.canvaslms.com/t5/Mobile/ct-p/apps>.

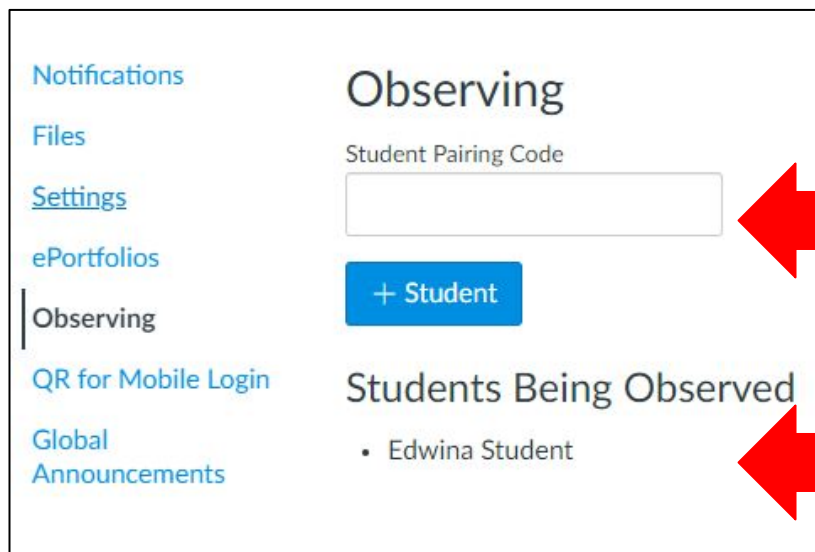


PARENT

More than one Pike Student using Canvas?

If you have more than one student who is working in Canvas this year, have the additional student(s) generate a pairing code following the same process described in step one. Once you have the additional pairing code:

1. Log in to your Canvas Observer account on a desktop or laptop computer.
2. Select **Account** in the global navigation, then select Settings from the slide out menu.
3. Select **Observing** from the navigation.
4. On the Observing page, enter the additional student's pairing code, then select **+ Student**.
5. Under Students Being Observed you will see a list of students you are connected to/observing.





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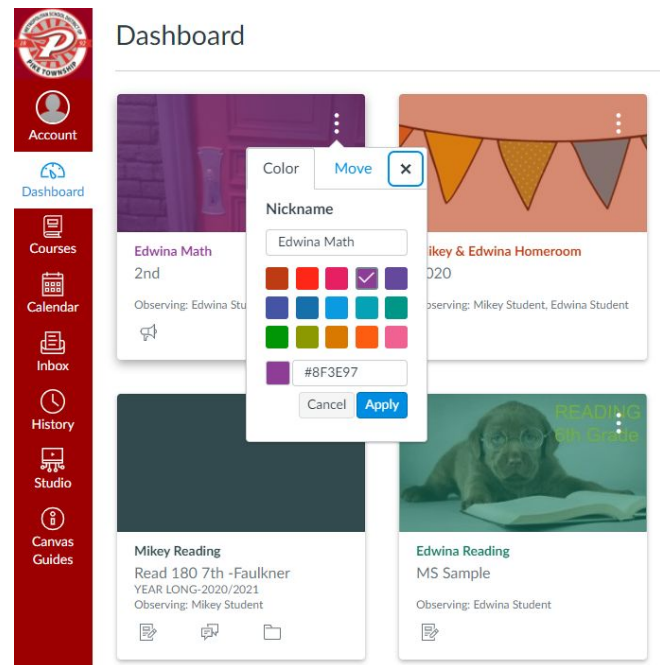
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Tips for managing multiple students in Canvas:

As a Parent Observer, you have access to a lot of great information, and it can be challenging to navigate the information efficiently, especially if you are actively monitoring the courses of more than one student. Depending on how many students you follow and in how many courses your students are enrolled, the dashboard can become overwhelming. Below are a few tips for managing multiple students under your single Parent Observer account:

Course Nicknames

- You may adjust the nickname for each course. That way, you can include each student's first initial or name ahead of the course name (ex- Edwina: Math).
- Course nicknames appear in the Dashboard, course navigation menu, course breadcrumbs, and notification emails. The nicknames will also appear on the Canvas app.
- The course nickname is only available to the individual user who created the nicknames and will not show up on the student's account.
- To access the nickname field, click the three dots in the top right hand corner of the course card.



Course Colors

- Another option is to color code the course cards so all of student #1's courses are one color, all of student #2's courses are a second, etc.
- The color that is shown on the course card is synced with the color shown for the course in the Calendar.
- The course card colors are only available to the individual user who selected the colors.
- To select course card colors, click the three dots in the top right hand corner of the course card.

Organize Course Cards

- Course Cards can be arranged in any order. You can click and drag course cards to group each of your students' courses together or to put the most frequently accessed courses at the top.