



**St. Mary's County Public Schools
Department of Fiscal Services and
Human Resources**

23160 Moakley Street/Suite 106
Leonardtown, Maryland 20650

New Hire Information

Personal Information

First Name: _____ **Middle Initial:** _____ **Last Name:** _____

Date of Birth: _____ **Social Security Number:** _____

Address: _____

City: _____

State: _____

Zip Code: _____

Phone Number: _____ **Preferred E-mail Address:** _____

Emergency Contact's Name: _____

Emergency Contact's Phone Number: _____

Demographic Information

Please select at least one race

<input type="checkbox"/> American Indian/Alaskan Native	<input type="checkbox"/> Native Hawaiian/Other Pacific Islander
<input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American
<input type="checkbox"/> White	<input type="checkbox"/> Hispanic/Latino

Education Information

	Name of School	City/State	Degree Received	Date Received
College 1				
College 2				
College 3				
High School				

FOR OFFICE USE ONLY

EIN:		Hire Date:
IF Sub, Rate of Pay \$	<input type="radio"/> Non-Degreed <input type="radio"/> Associate's <input type="radio"/> Bachelor's <input type="radio"/> Master's/Higher <input type="radio"/> Nurse, LPN <input type="radio"/> Nurse, RN	Comments/Changes