**REQUEST FOR APPOINTMENT ON COUNTY COMMISSIONERS' AGENDA**

**DEPARTMENT REVIEW/APPROVAL** *(for comments, continue on separate sheet)*

<table>
<thead>
<tr>
<th>1. ORIGINATING DEPT.</th>
<th>2. OTHER DEPTS</th>
<th>3. FINANCE</th>
<th>4. COUNTY ATTORNEY</th>
<th>5. CO. ADMINISTRATOR</th>
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<td>Signature</td>
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**REQUESTED MEETING DATE:**

**NAME OF AGENDA ITEM** *(type as it should appear on the agenda):*

**COUNTY ADMIN. ITEM** [ ] **MAIN AGENDA ITEM** [ ] **EXECUTIVE SESSION** [ ]

**AMOUNT OF TIME NEEDED** for Presentation/Discussion:

POWERPOINT? [ ] yes [ ] no

**NAME OF INDIVIDUALS/GROUP** *(identify main presenter & list all who will be attending w/titles):*

Supporting County Staff to be in Attendance:

**SPECIFIC PURPOSE OF REQUEST FOR APPOINTMENT:**

**DETAILED FINANCIAL IMPACT** *(continue on separate sheet if necessary)*

**BACKGROUND/ISSUES TO BE AWARE OF** *(continue on separate sheet, if necessary):*

**ACTION EXPECTED BY COMMISSIONERS** *(state in the form of a motion):*