

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

October 10, 2022

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m. – PUBLIC SESSION

5:00 p.m. – CLOSED SESSION

6:00 p.m. – PUBLIC SESSION

(Please note: Designated times are approximate)

AGENDA

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at 897-2331. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

Public records relating to a public session agenda item of a regular meeting that are distributed within 72 hours prior to the meeting will be available for public inspection at the District Office, 1310 Stroud Avenue, Kingsburg, California.

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. **Student Recognition- 2021-22 California Assessment of Student Performance and Progress (CAASPP) Test Perfect Scores** – We would like to take a moment to introduce students who scored perfect on the California Assessment of Student Performance and Progress (CAASPP) test at the end of last year. These students being recognized scored perfect in ELA, Math, or both. Achieving a perfect score on the CAASPP Test is a tremendous accomplishment. These students have bright futures ahead of them, and we are proud to have them as part of our District.
 - Ada Maher- BOTH Math and ELA, currently grade 4 at Reagan Elementary
 - Conner Aja- Math, currently grade 4 at Reagan Elementary
 - Jenesis Manzanales- ELA, currently grade 4 at Reagan Elementary
 - Olive Bunnell- ELA, currently grade 5 at Reagan Elementary
 - Jesse Hjelm- ELA, currently grade 5 at Reagan Elementary
 - Hunter Jackson- ELA, currently grade 7 at Rafer Johnson Jr. High
 - Fernando Garcia Tafoya- ELA, currently grade 8 at Rafer Johnson Jr. High
 - Nathaniel Bahne- Math, currently grade 8 at Rafer Johnson Jr. High

ADJOURN FOR BRIEF RECEPTION

(Note to the Public: Students will be introduced to the Board after which there will be a brief reception. The meeting may be temporarily suspended mid-agenda for this event.)

RECONVENE PUBLIC SESSION

6. Assistant Superintendent's Report
7. CBO's Report
8. Board Member Reports

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

RECONVENE PUBLIC SESSION

ACTION

NOTICE TO PUBLIC – CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion will enact all consent agenda items. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the board, staff or public request specific items to be discussed or moved from the consent agenda for separate action. The district administration recommends approval of the following consent agenda items:

9. Consent Agenda
 - 9.1. Consider Approval of Minutes – September 12, 2022 Board Meeting
 - 9.2. Consider Approval of Cash Balances
 - 9.3. Consider Approval of Budget Report
 - 9.4. Consider Approval of Accounts Payable Report
 - 9.5. Consider Approval of Request to Surplus Equipment
 - 9.6. Consider Approval of Annual Rafer Johnson Jr. High School MESA Overnight Student Trip: Catalina, CA, November 8-11, 2022
 - 9.7. Consider Acceptance of Donations to Washington School:
 - 9.7.1. Gurjit Chungh and Jaspreet Kaur, in the Amount of \$1,000, to Be Used as the Teacher Sees Fit for Her Classroom
 - 9.7.2. Amanda and Hector Juarez, in the Amount of \$65, to Be Used as the Teacher Sees Fit for Her Classroom
 - 9.7.3. Dustin and Daisy Mulligan, in the Amount of \$150, to Be Used as the Teacher Sees Fit for Her Classroom

BUSINESS SERVICES

10. Consider Approval of ESSER 3 Expenditure Plan Revision
11. Consider Approval of Proposal from Darden Architectural Services for Window Project at Washington, Roosevelt and Lincoln Elementary Schools

CURRICULUM AND INSTRUCTION

12. Consider Approval of Educational Resource Consultants (ERC) Needs Assessment and Community Schools Implementation Grant

HUMAN RESOURCES

13. Consider Approval of New/Revised Job Descriptions:
 - 13.1. Administrative Assistant- Special Education and Student Services
 - 13.2. Administrative Assistant- Operations Services
 - 13.3. Administrative Assistant- Human Resources
 - 13.4. Administrative Assistant- Information Services
 - 13.5. Administrative Assistant- Financial Services
 - 13.6. Administrative Assistant- Curriculum and Instruction, Special Projects
14. Consider Approval of Revised 2022-23 Classified Management/Supervisory/Confidential Salary Schedule

SPECIAL EDUCATION AND STUDENT SERVICES

15. Consider Approval of New to You (n2y) Curriculum Bundle

ADMINISTRATIVE SERVICES

16. Consider Approval of Quarterly Report on Williams Uniform Complaints
17. Consider Approval of Board Policies/Administrative Regulations/Exhibits
 - 17.1. AR 1312.4: Williams Uniform Complaint Procedures
 - 17.2. E(1) 1312.4: Williams Uniform Complaint Procedures
 - 17.3. AR 3517: Facilities Inspection
 - 17.4. BP 3523: Electronic Signatures
 - 17.5. AR 3523: Electronic Signatures
 - 17.6. BP 3550: Food Service/Child Nutrition Program
 - 17.7. AR 3550: Food Service/Child Nutrition Program
 - 17.8. BP 3551: Food Service Operations/Cafeteria Fund
 - 17.9. AR 3551: Food Service Operations/Cafeteria Fund
 - 17.10. BP 3553: Free and Reduced Priced Meals
 - 17.11. AR 6173.1: Education for Foster Youth

PUBLIC COMMENT

PUBLIC COMMENT

The Public Comment portion of the agenda provides an opportunity for the public to address the Governing Board on items within the Board's jurisdiction and which are not already on the agenda. The Board of Education is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Board does not respond to public comment at this time. Concerns will be referred to the Superintendent's office for review and response. Our policy states that during the public comment portion of the Board meeting, speakers should limit their comments to three (3) minutes with a total of fifteen (15) minutes per issue allowed. That policy will be enforced for all speakers. Any person who wishes to speak during this time should rise; state their name, and the subject of their remarks.

18. Public Comment on Agendized and Non-Agendized Items
19. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, November 14, 2022, 4:00 p.m., Professional Development Building

CLOSED SESSION

REVIEW OF PERSONNEL MATTERS PURSUANT TO GOVERNMENT CODES 11126 AND 54957

Review of personnel matters is limited to consideration of the appointment, employment, evaluation of performance, change of status, or dismissal of a public employee; or to hear "complaints or charges brought against such employee by another person or employee unless the employee requests a public session."

- 20. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
- 21. Anticipated Litigation (Government Code Section 54956.9(b))
- 22. Public Employee Employment
 - 22.1. Classified Personnel
 - 22.1.1. Consider Acceptance of Resignation: Part-time Custodian, Central Valley Home School and Washington Preschool
 - 22.1.2. Consider Acceptance of Resignation: Paraprofessional-RSP, Washington School
 - 22.1.3. Consider Approval of Request to Hire: Paraprofessional- Categorical, Lincoln School
- 23. Pupil Personnel
 - 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 23.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
 - 23.1.2. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

- 24. Report of Actions Taken in Closed Session
- 25. Adjourn



KINGSBURG

ELEMENTARY CHARTER SCHOOL DISTRICT

WESLEY SEVER, ED.D.
Superintendent

MATT STOVALL
Assistant Superintendent

BOBBY RODRIGUEZ
Chief Business Official

CAROL BRAY
Director, Human Resources

ERIN PASILLAS
Director, Special Education,
Student Services

Notice of Public Hearing

The Kingsburg Elementary Charter School District hereby gives notice that a Public Hearing will be held during the regularly scheduled board meeting as follows:

TOPIC: Williams Uniform Complaints
HEARING DATE: October 10, 2022
TIME: 4:00 p.m.
LOCATION: Professional Development Building
Kingsburg Elementary Charter School District
1310 Stroud Avenue
Kingsburg, CA 93631

Dr. Wesley Sever, Superintendent
Kingsburg Elementary Charter School District
County of Fresno
State of California

Posted on September 23, 2022
Locations of Posting:
District Office, School Sites,
and District Website

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

September 12, 2022

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

**4:00 p.m.
MINUTES**

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

Board Members Present:

Karyll Smith Quinn, President
Brad Bergstrom, Clerk
Constance Lunde, Member
Shane Murray, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the September 12, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Mrs. Charlienne Emmersen received a Ruiz Foods grant in the amount of \$1,000 for an Adopt a Grandparent project at Central Valley Home School.
 - 5.1.2. The State extended the COVID Supplemental Paid Sick Leave through December, 2022.
 - 5.1.3. Congratulations to Mrs. Karissa Albiani, who, after many years, finally received her SLP Credential!

6. Assistant Superintendent's Report

- 6.1. Paraprofessionals received PRESS training before their contracts began in August. The training was well attended and will help these staff members as they work with students in the classrooms in grades K-3.
- 6.2. The Consolidated Application is complete. Mr. Stovall thanked Mr. Rodriguez for his help with the financial portion for this report.
- 6.3. The District will receive \$2.2M in Expanded Learning Funds this year plus \$500,000 in carryover. This \$2.2M will be ongoing each year. A Director of Expanded Learning and English Learner Programs position will be proposed to the Board this evening and posted on EdJoin later this week once approved. In addition, a new Administrative Assistant position will be posted to assist the new Director, with some hours shared with Finance and Curriculum and Instruction Departments. Mr. Yanes asked about using ELOP money for extra security since students will be on campus until 6 pm with both the After School and Summer Programs. Mr. Rodriguez responded that the funds are a little more flexible this year, and we will be looking into more cameras. Mr. Yanes asked if the District would be required to feed students in the afternoons. Mr. Stovall responded that students have a snack in the afternoon, and then for intersession or summer programs, the District would provide breakfast, lunch, and snack. Currently, after school programs are running at Lincoln and Reagan schools and staffed by Teaching Fellows. Teaching Fellows has also been asked to staff an afterschool program at Washington, Roosevelt, and Rafer as soon as possible. These programs will begin by the end of November, hopefully. Mr. Yanes asked about VROP possibly helping with staffing. Mr. Rodriguez has spoken to VROP, who may help us with some camps or other activities during our programs.

7. Chief Business Official's Report

- 7.1. Mr. Rodriguez shared a presentation of recent projects and news from around the District.
 - 7.1.1. It was a great start to the school year. Today we have all our lead custodians on site for the first time this year.
 - 7.1.2. A tree fell at Washington School on a Wednesday afternoon striking an employee's car. The tree was cleaned up and other trees throughout the District will be assessed to be sure they are safe. Currently, there are no plans to replace the tree.
 - 7.1.3. The fence in front of Washington will be raised to six feet, and the hallways will be closed off near the front entrance. The first quote for the project is \$84,000. We are waiting for the second and third quotes. This entrance change will require visitors to go through the office before having access to classrooms.
 - 7.1.4. For years, many cats were living under the building and in the bushes at Washington School. Several people were feeding the cats, and they were breeding and creating a flea issue under the school. We had many students and staff being bit. Pest control companies came out multiple days, and nothing worked to stop the fleas. We finally had Banner Pest Control take care of the issue and have had no flea issues since. All the bushes were recently removed, and cats can no longer enter the school.
 - 7.1.5. Our preschool received the CSPP QRIS Block Grant of \$6,900.

8. Board Member Reports

- 8.1. Mr. Yanes asked about the Pickleball court update at Rafer. A local Pickleball league had asked if the District could re-stripe the courts going a different direction. A quote was received for re-stripping, and the cost would be \$12,890. Dr. Sever spoke to Rob Gong from the league, and we will not be re-stripping the courts. Another issue the league brought up was damage to pickleball nets on the weekends when the nets are out in the open. The District has purchased a box for the league and one for Rafer PE teachers to store their pickleball nets, which cost \$1,200 per box.
- 8.2. Mrs. Smith Quinn commented she is happy to see Mrs. Lunde back in person.

9. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 9.1. AR 1312.4: Williams Uniform Complaint Procedures
 - 9.2. E(1) 1312.4: Williams Uniform Complaint Procedures
 - 9.3. AR 3517: Facilities Inspection
 - 9.4. BP 3523: Electronic Signatures
 - 9.5. AR 3523: Electronic Signatures
 - 9.6. BP 3550: Food Service/Child Nutrition Program
 - 9.7. AR 3550: Food Service/Child Nutrition Program
 - 9.8. BP 3551: Food Service Operations/Cafeteria Fund
 - 9.9. AR 3551: Food Service Operations/Cafeteria Fund
 - 9.10. BP 3553: Free and Reduced Priced Meals
 - 9.11. AR 6173.1: Education for Foster Youth

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

ADJOURN PUBLIC SESSION

PUBLIC HEARING

Sufficiency of Instructional Materials and Williams Settlement Instructional Materials

This is the annual hearing, to be held within eight weeks after the first day of school, verifying that we have sufficient instructional materials. Mr. Matt Stovall has verified that we do have sufficient instructional materials for the 2022-23 school year. No comments were received from the public.

RECONVENE PUBLIC SESSION

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – August 8, 2022 Board Meeting
 - 10.2. Consider Approval of Cash Balances
 - 10.3. Consider Approval of Budget Report
 - 10.4. Consider Approval of Accounts Payable Report
 - 10.5. Consider Approval of Request to Surplus Equipment
 - 10.6. Consider Approval of Revised 2022-23 Stipend Schedule

Items 10.1. – 10.6.:

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of 2022-23 Unaudited Actuals

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Adoption of Resolution No. 23-04: GANN Amendment

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Quote for Motorized Bleachers at Rafer Johnson Jr. High

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Proposal from APEX As-Built for Window Scans

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

15. Consider Approval of Food Service Bid Awards and Roll Over Bids for the 2022-2023 School Year

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

16. Consider Approval of 2022-23 Consolidated Application

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Adoption of Resolution No. 23-02: Regarding Sufficiency of Textbooks or Instructional Materials

Moved: Mr. Bergstrom; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

18. Consider Adoption of Resolution No. 23-03: In the Matter of Designating Unsalaries Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Memorandum of Understanding with University of Massachusetts Global for Internship Credential Program

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

20. Consider Approval of New Job Description

20.1. Director of Expanded Learning and English Learner Programs

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

21. Consider Approval of Revised 2022-23 Certificated Management Salary Schedule

21.1. New Position: Director of Expanded Learning and English Learner Programs

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

SPECIAL EDUCATION AND STUDENT SERVICES

22. Consider Approval of Agreement with Behavior Management Foundation

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

¹

ADMINISTRATIVE SERVICES

¹ Mr. Murray left the meeting in progress.

23. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 23.1. E 1113(1): District and School Web Sites
- 23.2. BP 3110: Transfer of Funds
- 23.3. BP 4030: Nondiscrimination in Employment
- 23.4. BP 5148.3: Preschool/Early Childhood Education
- 23.5. AR 5148.3: Preschool/Early Childhood Education
- 23.6. BP 6170.1: Transitional Kindergarten
- 23.7. BP 6173: Education for Homeless Children
- 23.8. AR 6173: Education for Homeless Children
- 23.9. BB 9322: Agenda/Meeting Materials

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

PUBLIC COMMENT

24. Public Comment on Agendized and Non-Agendized Items

- 24.1. No comments were received from the public.

25. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, October 10, 2022, 4:00 p.m., Professional Development Building

CLOSED SESSION

26. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

27. Anticipated Litigation (Government Code Section 54956.9(b))

28. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

28.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion Recommendations per California Education Codes 48916, 49073-49079

- 28.1.1. Case No. 23-01
- 28.1.2. Case No. 23-02
- 28.1.3. Case No. 23-03
- 28.1.4. Case No. 23-04
- 28.1.5. Case No. 23-05

29. Public Employee Employment

29.1. Certificated Personnel

- 29.1.1. Consider Approval of Student Teachers for the 2022-2023 Fall Semester

29.2. Classified Personnel

- 29.2.1. Consider Acceptance of Resignation for the Purposes of Retirement in December of 2022: Custodian, Washington Elementary School
- 29.2.2. Consider Approval of Request to Hire: Paraprofessional- General Fund, Island Community Day School

30. Pupil Personnel

- 30.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 30.1.1. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
 - 30.1.2. Consider Approval of 2022-23 Renewal Attendance Requests – Site-Based Program
 - 30.1.3. Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School
 - 30.1.4. Consider Approval of 2022-23 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

31. Report of Actions Taken in Closed Session

Action taken on agenda items 28.1.1. – 28.1.5.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Case No. 23-01 – The Board ratified the Stipulated Expulsion.
- Case No. 23-02 – The Board ratified the Stipulated Expulsion.
- Case No. 23-03 – The Board ratified the Stipulated Expulsion.
- Case No. 23-04 – The Board ratified the Stipulated Expulsion.
- Case No. 23-05 – The Board ratified the Stipulated Expulsion.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 29.1.1.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Approved Student Teachers for the 2022-2023 Fall Semester

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 29.2.1 – 29.2.2.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation for the Purposes of Retirement in December of 2022: William Quinn, Custodian, Washington Elementary School
- Approved Request to Hire: Daniel Pendergrass, Paraprofessional- General Fund, Island Community Day School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 30.1.1 – 30.1.4.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 Renewal Attendance Requests – Site-Based Program – Approved all requests.

- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2022-23 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Absent; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

32. Adjourn

Meeting was adjourned at 6:47 p.m.

DRAFT

		JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
2020-21													
60001	GE	5,722,479	4,873,477	7,007,517	6,600,648	5,792,859	7,045,495	7,554,021	6,316,523	6,057,488	5,671,708	4,598,462	7,282,294
60012	CHDE	50,296	64,587	53,825	48,064	45,783	42,812	36,638	4,580	101,291	146,122	120,959	120,404
60008	CAFÉ	125,457	32,486	3,849	13,503	1,528	166,035	232,596	138,816	651	146,282	173,481	248,033
60020	SPRES	1,409,710	1,409,710	1,416,139	1,416,655	1,416,655	1,416,655	1,422,860	1,422,860	1,427,928	1,428,381	1,428,381	2,128,381
65334	16 B	6,055	6,055	6,074	6,076	6,076	6,076	6,103	6,103	6,125	6,126	6,126	6,126
60006	DF	379,948	566,643	595,163	537,961	589,764	589,764	640,690	610,197	368,446	284,457	284,457	312,970
65066	04 A	93	93	160	160	160	160	161	161	161	162	162	162
65104	06 Refund	60,029	60,827	65,870	66,125	66,125	66,125	67,420	67,787	84,567	84,830	84,836	85,884
65215	13 Refi	92,478	92,478	92,900	92,933	92,933	92,933	93,340	93,340	93,673	93,703	93,703	93,703
65276	Bond Intrst	13,479	14,178	15,554	15,628	15,628	15,628	208,021	210,896	215,895	422,082	438,804	460,520
65281	16 Refi	30,542	33,040	37,546	37,824	37,824	37,824	24,201	25,477	40,886	86,533	90,770	96,563
65335	16 B Debt	66,663	66,663	67,523	67,562	67,562	67,562	44,103	45,374	45,650	122,919	129,646	137,644
2021-22													
60001	GE	3,410,135	5,266,346	6,542,516	5,712,348	5,632,298	8,371,269	8,814,793	9,001,010	9,997,896	11,061,778	10,714,235	12,760,654
60012	CHDE	112,776	88,642	175,917	151,216	154,577	177,060	152,969	189,272	169,439	187,034	158,114	138,385
60008	CAFÉ	218,960	106,714	220,380	128,078	130,885	146,079	187,644	205,563	187,297	202,290	218,037	164,745
60020	SPRES	2,133,586	2,133,586	2,138,487	2,139,136	2,139,136	2,139,136	2,146,807	2,146,807	2,153,107	2,153,675	2,153,675	2,160,094
65098	04 B	0	0	0	0	0	0	0	0	0	0	0	0
65334	16 B	6,149	6,149	6,168	6,170	6,170	6,170	6,192	6,192	6,210	6,212	6,212	6,230
60006	DF	277,887	277,887	418,532	249,139	655,440	637,377	691,263	1,062,316	1,196,054	930,239	1,042,845	1,116,434
65066	04 A	163	236	236	236	236	236	237	237	238	238	238	468
65104	06 Refund	86,154	86,588	89,582	89,611	89,609	89,609	89,927	89,927	90,191	90,387	90,387	90,660
65215	13 Refi	94,042	94,157	94,455	94,484	94,484	94,484	94,822	94,822	95,100	95,125	95,125	95,772
65276	Bond Intrst	466,252	45,832	47,890	48,216	48,782	205,806	230,450	236,221	270,378	464,848	467,338	65,001
65281	16 Refi	23,150	24,413	25,899	25,982	26,102	88,263	20,388	21,864	29,269	83,817	84,543	95,226
65335	16 B Debt	17,532	18,829	19,194	19,328	19,541	131,493	21,408	24,088	37,006	134,781	136,023	154,683
2022-23													
60001	GE	11,462,106	10,509,697	11,595,955									
60012	CHDE	123,576	165,679	147,787									
60008	CAFÉ	8,350	67,670	133,058									
60020	SPRES	2,154,262	2,160,638	2,167,387									
65334	16 B	6,214	6,232	6,251									
60006	DF	1,074,175	1,075,041	1,083,296									
65066	04 A	468	479	480									
65104	06 Refund	90,416	90,683	90,966									
65215	13 Refi	95,515	95,826	96,125									
65276	Bond Intrst	69,142	73,379	74,201									
65281	16 Refi	21,888	22,909	22,403									
65335	16 B Debt	29,497	31,253	30,954									

34 Kingsburg Joint Union Elementary
Fiscal Year: 2023
Requested by rcrodriguez

Report Coverpage
Board Report
From 09/01/2022 thru 09/30/2022

10/06/2022
11:24:07 AM

Budget Type:	Approved, Working, Current
Page Breaks:	Fu
Details On:	N/A
Suppress Zeros:	No
Totals Only:	Yes
Account Selections:	All

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 0100 General Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$31,546,010.29	\$41,944,526.17	\$3,656,271.41	\$6,215,820.82	\$0.00	\$35,728,705.35	85.2
Expenditures							
Total: 1000 Certificated	\$11,600,440.08	\$11,966,525.61	\$1,002,019.03	\$2,037,767.97	\$0.00	\$9,928,757.64	83.0
Total: 2000 Classified	4,260,532.39	4,452,292.39	376,861.16	945,631.80	0.00	3,506,660.59	78.8
Total: 3000 Benefits	8,650,502.78	8,796,930.95	552,161.31	1,554,219.72	765,210.00	6,477,501.23	73.6
Total: 1000 - 3000	24,511,475.25	25,215,748.95	1,931,041.50	4,537,619.49	765,210.00	19,912,919.46	79.0
Total: 4000 Books & Supplies	3,268,905.98	7,573,913.93	129,252.99	312,999.98	222,955.07	7,037,958.88	92.9
Total: 5000 Services & Other	3,907,737.83	7,445,468.56	422,825.78	1,181,523.23	1,876,302.60	4,387,642.73	58.9
Total: 4000 - 5000	7,176,643.81	15,019,382.49	552,078.77	1,494,523.21	2,099,257.67	11,425,601.61	76.1
Total: 1000 - 5000	31,688,119.06	40,235,131.44	2,483,120.27	6,032,142.70	2,864,467.67	31,338,521.07	77.9
Total: 6000 Capital Outlay	1,200,000.00	1,221,246.91	12,452.65	18,784.64	21,756.68	1,180,705.59	96.7
Total: 7000 Other Outgo/Financing Uses	574,336.05	574,336.05	3,332.00	7,034.00	133,647.00	433,655.05	75.5
Total: 1000 - 7000	33,462,455.11	42,030,714.40	2,498,904.92	6,057,961.34	3,019,871.35	32,952,881.71	78.4
Total: Net Increase/(Decrease) in Fund Balance	(\$1,916,444.82)	(\$86,188.23)	\$1,157,366.49	\$157,859.48	(\$3,019,871.35)	\$2,775,823.64	-3,220.7
Total: Beginning Balance	7,202,323.27	12,412,373.28	0.00	12,412,373.28			
Total: Ending Fund Balance (9790)	\$5,285,878.45	\$12,326,185.05	\$1,157,366.49	\$12,570,232.76			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(78,188.23)			
Total: Undesignated	5,285,878.45	12,326,185.05	1,157,366.49	12,648,420.99			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 0800 Student Activity Special Revenue Fun

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	185,112.14	169,862.74	0.00	169,862.74			
Total: Ending Fund Balance (9790)	\$185,112.14	\$169,862.74	\$0.00	\$169,862.74			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	185,112.14	169,862.74	0.00	169,862.74			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 1200 Child Development Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$281,784.74	\$281,784.74	\$7,440.94	\$71,173.57	\$0.00	\$210,611.17	74.7
Expenditures							
Total: 1000 Certificated	\$80,073.10	\$80,073.10	\$9,430.57	\$9,430.57	\$0.00	\$70,642.53	88.2
Total: 2000 Classified	94,033.86	94,033.86	5,328.74	20,114.14	0.00	73,919.72	78.6
Total: 3000 Benefits	82,251.33	82,251.33	5,906.95	17,855.81	19,002.00	45,393.52	55.2
Total: 1000 - 3000	256,358.29	256,358.29	20,666.26	47,400.52	19,002.00	189,955.77	74.1
Total: 4000 Books & Supplies	84,939.46	84,877.23	2,948.40	2,948.40	2,524.98	79,403.85	93.6
Total: 5000 Services & Other	6,339.67	6,401.90	65.39	372.78	719.29	5,309.83	82.9
Total: 4000 - 5000	91,279.13	91,279.13	3,013.79	3,321.18	3,244.27	84,713.68	92.8
Total: 1000 - 5000	347,637.42	347,637.42	23,680.05	50,721.70	22,246.27	274,669.45	79.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	17,415.09	17,415.09	0.00	0.00	0.00	17,415.09	100.0
Total: 1000 - 7000	365,052.51	365,052.51	23,680.05	50,721.70	22,246.27	292,084.54	80.0
Total: Net Increase/(Decrease) in Fund Balance	(\$83,267.77)	(\$83,267.77)	(\$16,239.11)	\$20,451.87	(\$22,246.27)	(\$81,473.37)	97.8
Total: Beginning Balance	83,267.77	135,333.96	0.00	135,333.96			
Total: Ending Fund Balance (9790)	\$0.00	\$52,066.19	(\$16,239.11)	\$155,785.83			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(83,267.77)			
Total: Undesignated	0.00	52,066.19	(16,239.11)	239,053.60			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 1300 Cafeteria Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$1,323,907.33	\$1,374,937.13	\$750.05	\$51,528.20	\$0.00	\$1,323,408.93	96.3
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	457,762.95	457,762.95	41,704.85	86,496.29	0.00	371,266.66	81.1
Total: 3000 Benefits	252,399.39	252,399.39	15,159.50	49,553.53	49,635.00	153,210.86	60.7
Total: 1000 - 3000	710,162.34	710,162.34	56,864.35	136,049.82	49,635.00	524,477.52	73.9
Total: 4000 Books & Supplies	444,628.14	495,657.94	46,881.42	100,988.20	349,167.45	45,502.29	9.2
Total: 5000 Services & Other	45,327.47	45,327.47	801.57	12,012.90	20,938.77	12,375.80	27.3
Total: 4000 - 5000	489,955.61	540,985.41	47,682.99	113,001.10	370,106.22	57,878.09	10.7
Total: 1000 - 5000	1,200,117.95	1,251,147.75	104,547.34	249,050.92	419,741.22	582,355.61	46.5
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	38,794.86	38,794.86	0.00	0.00	0.00	38,794.86	100.0
Total: 1000 - 7000	1,238,912.81	1,289,942.61	104,547.34	249,050.92	419,741.22	621,150.47	48.2
Total: Net Increase/(Decrease) in Fund Balance	\$84,994.52	\$84,994.52	(\$103,797.29)	(\$197,522.72)	(\$419,741.22)	\$702,258.46	826.2
Total: Beginning Balance	286,016.94	296,836.80	0.00	296,836.80			
Total: Ending Fund Balance (9790)	\$371,011.46	\$381,831.32	(\$103,797.29)	\$99,314.08			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	33,964.72			
Total: Undesignated	371,011.46	381,831.32	(103,797.29)	65,349.36			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 1700 Special Reserve Fund for Other Than

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$7,444.28	\$7,444.28	\$6,748.45	\$7,292.78	\$0.00	\$151.50	2.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$7,444.28	\$7,444.28	\$6,748.45	\$7,292.78	\$0.00	\$151.50	2.0
Total: Beginning Balance	2,669,931.46	2,691,386.73	0.00	2,691,386.73			
Total: Ending Fund Balance (9790)	\$2,677,375.74	\$2,698,831.01	\$6,748.45	\$2,698,679.51			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	7,444.28			
Total: Undesignated	2,677,375.74	2,698,831.01	6,748.45	2,691,235.23			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 2104 Building Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$0.00	\$0.00	\$19.47	\$21.04	\$0.00	(\$21.04)	0.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 7000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$19.47	\$21.04	\$0.00	(\$21.04)	0.0
Total: Beginning Balance	6,168.07	6,251.40	0.00	6,251.40			
Total: Ending Fund Balance (9790)	\$6,168.07	\$6,251.40	\$19.47	\$6,272.44			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	6,168.07	6,251.40	19.47	6,272.44			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 2500 Capital Facilities Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$560,433.70	\$560,433.70	\$8,255.15	\$8,512.07	\$0.00	\$551,921.63	98.5
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	5,178.01	5,178.01	0.00	0.00	0.00	5,178.01	100.0
Total: 5000 Services & Other	3,850.00	3,850.00	0.00	3,850.00	0.00	0.00	0.0
Total: 4000 - 5000	9,028.01	9,028.01	0.00	3,850.00	0.00	5,178.01	57.4
Total: 1000 - 5000	9,028.01	9,028.01	0.00	3,850.00	0.00	5,178.01	57.4
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	337,000.00	337,000.00	0.00	37,799.98	171,675.00	127,525.02	37.8
Total: 1000 - 7000	346,028.01	346,028.01	0.00	41,649.98	171,675.00	132,703.03	38.4
Total: Net Increase/(Decrease) in Fund Balance	\$214,405.69	\$214,405.69	\$8,255.15	(\$33,137.91)	(\$171,675.00)	\$419,218.60	195.5
Total: Beginning Balance	297,942.47	1,119,887.30	0.00	1,119,887.30			
Total: Ending Fund Balance (9790)	\$512,348.16	\$1,334,292.99	\$8,255.15	\$1,086,749.39			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	214,405.69			
Total: Undesignated	512,348.16	1,334,292.99	8,255.15	872,343.70			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5100 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$55.00	100.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	55.00	55.00	0.00	0.00	0.00	55.00	100.0
Total: 1000 - 7000	55.00	55.00	0.00	0.00	0.00	55.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	260,716.82	0.00	0.00	0.00			
Total: Ending Fund Balance (9790)	\$260,716.82	\$0.00	\$0.00	\$0.00			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	260,716.82	0.00	0.00	0.00			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5101 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$225,500.00	\$225,500.00	\$0.94	\$11.79	\$0.00	\$225,488.21	100.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	225,500.00	225,500.00	0.00	0.00	0.00	225,500.00	100.0
Total: 1000 - 7000	225,500.00	225,500.00	0.00	0.00	0.00	225,500.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.94	\$11.79	\$0.00	(\$11.79)	0.0
Total: Beginning Balance	0.00	469.41	0.00	469.41			
Total: Ending Fund Balance (9790)	\$0.00	\$469.41	\$0.94	\$481.20			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	469.41	0.94	481.20			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5102 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	100.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.0
Total: 1000 - 7000	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: Beginning Balance	0.00	0.00	0.00	0.00			
Total: Ending Fund Balance (9790)	\$0.00	\$0.00	\$0.00	\$0.00			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	0.00	0.00	0.00			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5103 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$285,400.00	\$285,400.00	\$283.10	\$305.94	\$0.00	\$285,094.06	99.9
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	285,400.00	285,400.00	0.00	0.00	0.00	285,400.00	100.0
Total: 1000 - 7000	285,400.00	285,400.00	0.00	0.00	0.00	285,400.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$283.10	\$305.94	\$0.00	(\$305.94)	0.0
Total: Beginning Balance	0.00	90,965.80	0.00	90,965.80			
Total: Ending Fund Balance (9790)	\$0.00	\$90,965.80	\$283.10	\$91,271.74			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	90,965.80	283.10	91,271.74			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5104 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$8,300.00	\$8,300.00	\$298.37	\$352.29	\$0.00	\$7,947.71	95.8
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	8,300.00	8,300.00	0.00	0.00	0.00	8,300.00	100.0
Total: 1000 - 7000	8,300.00	8,300.00	0.00	0.00	0.00	8,300.00	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$298.37	\$352.29	\$0.00	(\$352.29)	0.0
Total: Beginning Balance	0.00	96,094.87	0.00	96,094.87			
Total: Ending Fund Balance (9790)	\$0.00	\$96,094.87	\$298.37	\$96,447.16			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	96,094.87	298.37	96,447.16			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5106 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$100,142.62	\$100,142.62	\$1,647.42	\$10,024.95	\$0.00	\$90,117.67	90.0
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	100,142.62	100,142.62	0.00	0.00	0.00	100,142.62	100.0
Total: 1000 - 7000	100,142.62	100,142.62	0.00	0.00	0.00	100,142.62	100.0
Total: Net Increase/(Decrease) in Fund Balance	\$0.00	\$0.00	\$1,647.42	\$10,024.95	\$0.00	(\$10,024.95)	0.0
Total: Beginning Balance	0.00	66,453.79	0.00	66,453.79			
Total: Ending Fund Balance (9790)	\$0.00	\$66,453.79	\$1,647.42	\$76,478.74			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	0.00			
Total: Undesignated	0.00	66,453.79	1,647.42	76,478.74			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5107 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$323,500.00	\$323,500.00	\$318.54	\$2,564.51	\$0.00	\$320,935.49	99.2
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	398,062.71	398,062.71	0.00	0.00	0.00	398,062.71	100.0
Total: 1000 - 7000	398,062.71	398,062.71	0.00	0.00	0.00	398,062.71	100.0
Total: Net Increase/(Decrease) in Fund Balance	(\$74,562.71)	(\$74,562.71)	\$318.54	\$2,564.51	\$0.00	(\$77,127.22)	103.4
Total: Beginning Balance	0.00	95,480.35	0.00	95,480.35			
Total: Ending Fund Balance (9790)	(\$74,562.71)	\$20,917.64	\$318.54	\$98,044.86			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(74,562.71)			
Total: Undesignated	(74,562.71)	20,917.64	318.54	172,607.57			

Board Report

From 09/01/2022 thru 09/30/2022

Fund Summary

Note this summary includes only the account lines that were included on this report

Fu: 5108 Bond Interest and Redemption Fund

	Approved	Working	Current	Expended Year To Date	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$503,455.36	\$503,455.36	\$526.75	\$4,258.98	\$0.00	\$499,196.38	99.2
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Total: 2000 Classified	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 3000 Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 Books & Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 5000 Services & Other	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 4000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 1000 - 5000	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 6000 Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.0
Total: 7000 Other Outgo/Financing Uses	625,618.07	625,618.07	0.00	0.00	0.00	625,618.07	100.0
Total: 1000 - 7000	625,618.07	625,618.07	0.00	0.00	0.00	625,618.07	100.0
Total: Net Increase/(Decrease) in Fund Balance	(\$122,162.71)	(\$122,162.71)	\$526.75	\$4,258.98	\$0.00	(\$126,421.69)	103.5
Total: Beginning Balance	0.00	155,086.15	0.00	155,086.15			
Total: Ending Fund Balance (9790)	(\$122,162.71)	\$32,923.44	\$526.75	\$159,345.13			
Components of Ending Fund Balance							
Total: Nonspendable (9710 - 9719)	0.00	0.00	0.00	0.00			
Total: Restricted (9730 - 9749)	0.00	0.00	0.00	0.00			
Total: Committed (9750 - 9769)	0.00	0.00	0.00	0.00			
Total: Assigned (9770 - 9788)	0.00	0.00	0.00	0.00			
Total: UnAssigned (9780 - 9790)	0.00	0.00	0.00	(625,618.07)			
Total: Undesignated	(122,162.71)	32,923.44	526.75	784,963.20			

Paid Date(s) From: 9/8/2022 To: 10/6/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
3491-559 Yard Card Celebrations	512483771	PO-230475	PBIS Positive School Climate - Be	0100-41270-0-1110-1000-430000-070	150.00
Warrant Total:					150.00
Vendor Total:					150.00
33-Amazon.com LLC	512478566	PO-230389	PBIS Incentive Cart	0100-41270-0-1110-1000-430000-070	179.12
		PO-230353	Intervention - White Feathers for Se	0100-30100-0-1110-1000-430000-070	209.17
		PO-230352	Laminating Pouch	0100-11000-0-1110-1000-430000-070	213.56
		PO-230348	Intervention - Clear Rulers	0100-30100-0-1110-1000-430000-070	181.85
		PO-230300	Sports Ball Accent	0100-11000-0-1110-1000-430000-070	8.57
	Warrant Total:				792.27
	512479360	PO-230383	Guess Who board game	0100-11000-0-1110-1000-430000-085	10.78
		PO-230409	Bus Garage Office- XBoard doubl	0100-81500-0-0000-8110-430000-000	32.65
	Warrant Total:				43.43
	512480396	CM-230019	230187	0100-11000-0-1110-1000-430000-085	(67.74)
		PO-230415	Permanent Markers, Shuttle Art 24 P	0100-63000-0-1110-1000-430000-080	11.97
		PO-230416	Classroom mailbox 10 - slot	0100-11000-0-1110-1000-430000-085	145.35
	Warrant Total:				89.58
	512481013	CM-230021	1MMT-Q7GD-3FRT	0100-11000-0-0000-7300-430000-000	(28.21)
		PO-230336	Intervention Pop It Autism Sensory	0100-30100-0-1110-1000-430000-070	196.88
		PO-230433	Smead Self-Adhesive Folder Divi	0100-11000-0-0000-7300-430000-000	32.34
		PO-230437	Chair Bands Stretch Foot Band,Ten	0100-65460-0-5760-3120-430000-000	28.32
		PO-230438	Kevlar-Sleeves Arm Protectors for T	0100-65000-0-5760-1120-430000-000	103.68
		PO-230338	Intervention (Speech) Found it Card	0100-30100-0-1110-1000-430000-070	202.54
		PO-230430	Scribbledo 24 Pack Dry Erase XY A	0100-65000-0-5760-1120-430000-000	98.06
		PO-230432	Custodial Supplies- GOJO Foam H	0100-00000-0-0000-8200-430000-000	391.80
	Warrant Total:				1,025.41
	512482868	PO-230425	Rules Poster Laminated 17 X 20	0100-30100-0-1110-1000-430000-082	296.30
	Warrant Total:				296.30
	512483772	PO-230331	Fellowes 25041 Literature Organiz	0100-63000-0-1110-1000-430000-080	481.33
		PO-230446	DLSR Camera Neck Strap, Soft N	0100-09000-0-1110-1000-430000-090	31.15
		PO-230448	Rolling Magnetic Large Dry Erase B	0100-11000-0-1110-1000-430000-090	172.01
		PO-230473	Student safety vests - PBIS School S	0100-41270-0-1110-1000-430000-070	93.82
		PO-230339	Treat bags	0100-11000-0-1110-1000-430000-070	205.96
		PO-230230	Binders	0100-11000-0-1110-1000-430000-070	63.21
		PO-230453	Earth, Sun, Moon & Seasons - Set o	0100-09000-0-1110-1000-430000-090	117.22
		PO-230456	173 Pcs Cable Management Organi	0100-11000-0-1110-1000-430000-090	97.13
	Warrant Total:				1,261.83

Paid Date(s) From: 9/8/2022 To: 10/6/2022

0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512485032	CM-230024	14GQ-D37R-1797	0100-11000-0-0000-7300-430000-000	(15.25)
		PO-230465	Maintenance- (2) New Highway T	0100-81500-0-0000-8110-430000-000	64.36
		PO-230466	Maintenance- (Pack of 3) Everpure	0100-81500-0-0000-8110-430000-000	733.64
		PO-230482	Poetic Revolution Case Designed f	0100-00000-0-0000-2420-430000-000	1,167.62
		PO-230487	The Way We Do School: The Maki	0100-63310-0-1110-1000-430000-000	37.05
		PV-230032	PO#230472 Double order-Lauren G	0100-11000-0-1110-1000-430000-070	204.80
		PO-230482	Poetic Revolution Case Designed f	0100-00000-0-0000-2420-440000-000	1,734.30
				Warrant Total:	3,926.52
				Vendor Total:	7,435.34
3271-Amplified IT LLC	512483773	PO-230480	Google Workspace for Education	0100-09000-0-1110-1000-580000-000	11,100.00
				Warrant Total:	11,100.00
				Vendor Total:	11,100.00
1794-AT&T Global Services	512480397	PO-230009	Monthly Charges for District	0100-00000-0-0000-8200-590004-000	1,304.02
		PO-230010	Monthly Charges/CVHS Site July	0100-00000-0-0000-2700-590004-082	178.26
		PO-230011	HSI BUS Elite-S Service July 1,	0100-00000-0-1110-1000-590008-082	227.38
				Warrant Total:	1,709.66
				Vendor Total:	1,709.66
72-Ballard & Tighe Publishers	512485033	PO-230390	Pre-IPT Oral Spanish, 6th ed. Test B	0100-42010-0-1110-1000-430000-000	491.53
				Warrant Total:	491.53
				Vendor Total:	491.53
3709-Bicondova & Associates LLC	512482869	PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
		PO-230422	VIRTUAL WORKSHOP	0100-32120-0-0000-2700-520000-000	235.00
				Warrant Total:	2,350.00
				Vendor Total:	2,350.00
97-Borchardt Corona & Faeth	512480398	PO-230017	Professional Audit Services Year	0100-00000-0-0000-7190-580000-000	9,801.00
				Warrant Total:	9,801.00

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
Vendor Total:					9,801.00
123-Cal State Termite & Pest Contr	512480399	PO-230022	Cal State Termite & Pest Control - A	0100-81500-0-0000-8110-580000-000	580.00
Warrant Total:					580.00
Vendor Total:					580.00
803-California Dept of Justice	512482870	PO-230021	Fingerprint Charges July 1, 2022 th	0100-00000-0-0000-7300-580015-000	552.00
Warrant Total:					552.00
Vendor Total:					552.00
3050-California Teaching Fellows	512482871	PO-230073	Site Lead	0100-09000-0-1172-1000-580000-000	12,094.33
Warrant Total:					12,094.33
	512483774	PO-230184	Teaching Fellows - Reagan - After	0100-26000-0-1110-1000-580000-000	13,717.75
	PO-230184	Teaching Fellows - Reagan - After	0100-26000-0-1110-1000-580000-000		15,868.51
	Warrant Total:				29,586.26
	Vendor Total:				41,680.59
3481-California Turf Equip & Supply	512483775	PO-230421	Grounds, Mower Parts- Quote	0100-00000-0-0000-8400-430010-000	1,192.48
Warrant Total:					1,192.48
Vendor Total:					1,192.48
2671-Canon Financial Services Inc	512480400	PO-230440	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-060	1,165.84
		PO-230440	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-080	1,238.02
		PO-230440	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-070	1,355.66
		PO-230440	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-085	1,234.58
		PO-230440	Monthly Payment-Canon	0100-11000-0-1110-1000-560000-090	1,199.55
		PO-230440	Monthly Payment-Canon	0100-00000-0-1110-1000-560000-082	791.96
		PO-230440	Monthly Payment-Canon	0100-00000-0-0000-7300-560000-000	55.89
		PO-230440	Monthly Payment-Canon	0100-81500-0-0000-8110-560000-000	185.71
		PO-230440	Monthly Payment-Canon	0100-65000-0-5760-1120-560000-000	219.31
Warrant Total:					7,446.52
Vendor Total:					7,446.52
162-Childs & Co Inc	512478568	PO-230408	Food Service- Delivery Slip	0100-81500-0-0000-8110-430000-000	241.08
Warrant Total:					241.08
	512485034	PO-230463	Student Services- Vision Lite Kit w	0100-81500-0-0000-8110-430000-000	195.03
Warrant Total:					195.03
Vendor Total:					436.11
3726-Comcast Corporation	512483776	PO-230481	Internet Services at the Roosevelt S	0100-00000-0-0000-7200-590008-000	411.64

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512483776	PO-230481	Internet Services at the Roosevelt S	0100-00000-0-0000-7200-590008-000	411.64
				Warrant Total:	823.28
				Vendor Total:	823.28
217-Dell Marketing LP	512479362	PO-230413	CSP - Office LTSC Standard 2021 -	0100-09000-0-1110-2420-580000-000	2,156.00
				Warrant Total:	2,156.00
				Vendor Total:	2,156.00
2755-Department of Industrial Relat	512483777	PO-230464	Reagan MPR- Conveyance Permit f	0100-81500-0-0000-8110-580000-000	125.00
				Warrant Total:	125.00
				Vendor Total:	125.00
1211-Diane's Village Bakery & Cafe	512482872	PO-230397	Essential Information Agenda and P	0100-11000-0-1110-1000-430000-080	360.00
				Warrant Total:	360.00
				Vendor Total:	360.00
3153-Executive Business Products	512478569	PO-230143	Rafer Counselor Office Remodel,	0100-32100-0-0000-8500-640003-264	4,026.75
				Warrant Total:	4,026.75
				Vendor Total:	4,026.75
309-Follett Educational Services	512478570	PO-230303	0-8114-6308-7 Lang. Ex	0100-30100-0-1110-1000-430000-082	101.91
				Warrant Total:	101.91
	512480404	PO-230266	1927cn6 Building thinking classr	0100-09000-0-1110-1000-430000-000	4,831.95
				Warrant Total:	4,831.95
	512485035	PO-230386	0544538552 - California Journeys -	0100-63000-0-1110-1000-410000-000	394.88
		PO-230356	Intervention Book - Ada Twist	0100-30100-0-1110-1000-430000-070	217.08
				Warrant Total:	611.96
				Vendor Total:	5,545.82
301-Fresno County Self Insured Gro	512482874	PO-230478	Worker's Compensation Premium	0100-00000-0-0000-0000-951600-000	355,849.24
				Warrant Total:	355,849.24
				Vendor Total:	355,849.24
333-G W SCHOOL SUPPLY INC	512481014	PO-230296	Not to exceed \$50 - Materials and s	0100-11000-0-1110-1000-430000-070	50.00
				Warrant Total:	50.00
				Vendor Total:	50.00
343-Gas Company, The	512480405	PO-230028	Monthly Utility Fees	0100-00000-0-0000-8200-550003-000	626.94
				Warrant Total:	626.94

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
					Vendor Total: 626.94
3707-GoGuardian	512479363	PO-230410	Edulastic Teacher Subscriptions	0100-11000-0-1110-1000-580000-085	700.00
					Warrant Total: 700.00
					Vendor Total: 700.00
1626-Gottschalk Music Center	512483778	PO-230183	Rico Bavi Sax Reeds - Box of 25	0100-07140-0-1156-1000-430000-090	1,896.38
		PO-230224	rico TS #3 BX 50	0100-07140-0-1156-1000-430000-085	1,888.32
		PO-230232	34545 sound innovations 1 comb p	0100-09000-0-1110-1000-430000-000	2,773.60
		PO-230147	Cleaning and Repairs of Band	0100-11000-0-1110-1000-560000-085	2,068.67
		PO-230147	Cleaning and Repairs of Band	0100-07140-0-1156-1000-560000-085	5,178.00
					Warrant Total: 13,804.97
	512485038	PO-230183	Rico Bavi Sax Reeds - Box of 25	0100-07140-0-1156-1000-430000-090	32.15
		PO-230147	Cleaning and Repairs of Band	0100-11000-0-1110-1000-560000-085	4,388.98
				Warrant Total: 4,421.13	
				Vendor Total: 18,226.10	
3091-Handle With Care Behavior	512480407	PO-230431	PARTICIPANTS: GINGER	0100-32120-0-0000-2700-520000-000	4,125.00
					Warrant Total: 4,125.00
					Vendor Total: 4,125.00
3708-Hawthorne Educational Services	512479364	PO-230419	PRIM -4	0100-90130-0-1110-1000-430000-000	2,941.24
					Warrant Total: 2,941.24
					Vendor Total: 2,941.24
2572-HCI Audiometrics	512485039	PV-230031	PO#221217 invoice came past cut o	0100-00000-0-0000-3140-560000-000	324.95
					Warrant Total: 324.95
					Vendor Total: 324.95
3488-Heartland Payment Systems LLC	512483779	PO-230327	HSS6302 PSV: BlueBear	0100-11000-0-0000-7300-580000-000	1,350.00
					Warrant Total: 1,350.00
					Vendor Total: 1,350.00
2546-HeidiSongs	512478571	PO-230269	Heidi Songs Online 12 month- Acc	0100-32160-0-1110-1000-580000-060	1,279.84
					Warrant Total: 1,279.84
					Vendor Total: 1,279.84
3000-Heinemann	512478572	PO-230259	virtual writing subscriptions-GR1	0100-09000-0-1110-1000-430000-000	7,500.00
					Warrant Total: 7,500.00
					Vendor Total: 7,500.00

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
3721-Helm, Richard	512480408	PO-230441	Districk Kickoff for All Staff	0100-11000-0-0000-7300-580000-000	3,000.00
				Warrant Total:	3,000.00
				Vendor Total:	3,000.00
403-Home Depot	512478573	PO-230160	Ridgid Oscillating Edge Belt/Spin	0100-63870-0-1110-1000-430000-090	324.34
				Warrant Total:	324.34
				Vendor Total:	324.34
377-Houghton Mifflin Harcourt	512478574	PO-230078	Go Math! California Hybrid Stud	0100-63000-0-1110-1000-410000-000	1,050.32
				Warrant Total:	1,050.32
				Vendor Total:	1,050.32
1038-Ideal Saw Works Inc	512483780	PO-230159	Repair Labor for Stationary Equipme	0100-63870-0-1110-1000-430000-090	841.90
				Warrant Total:	841.90
				Vendor Total:	841.90
2608-Imagine Learning Inc	512478575	PO-230366	Imagine Lang. and Literacy Resusa	0100-30100-0-1110-1000-580000-000	300.00
		PO-230379	Imagine Language and Literacy re	0100-30100-0-1110-1000-580000-000	30,000.00
				Warrant Total:	30,300.00
				Vendor Total:	30,300.00
1845-Johnstone Supply	512481016	PO-230098	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	36.67
		PO-230098	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	487.15
				Warrant Total:	523.82
				Vendor Total:	523.82
476-Kingsburg Elem. Cafeteria	512478576	LB-220102	Negative Balances	0100-11000-0-1110-1000-430000-000	1,467.60
				Warrant Total:	1,467.60
				Vendor Total:	1,467.60
3513-Koala Tree Service	512478577	PO-230404	Washington- Remove broken tree a	0100-81500-0-0000-8110-580000-000	1,400.00
		PO-230405	District Office- Remove trees and p	0100-81500-0-0000-8110-580000-000	1,700.00
		PO-230406	Rafer, Shade Structure Project- Rem	0100-81500-0-0000-8110-580000-000	750.00
				Warrant Total:	3,850.00
				Vendor Total:	3,850.00
494-Kulow Brothers	512482877	PO-230031	Printing Charges for District July 1	0100-00000-0-0000-7300-580000-000	394.43
				Warrant Total:	394.43
				Vendor Total:	394.43
498-Lakeshore Learning Materials	512478578	PO-230171	Item#JJ157	0100-60530-0-1110-1000-430000-000	17,843.57

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512478578	PO-230310	LAKESHORE ITEMS	0100-33150-0-5730-1110-430000-000	685.04
		PO-230340	LAKESHORE ITEMS	0100-65370-0-5760-1120-430000-000	657.44
				Warrant Total:	19,186.05
	512479365	PO-230340	LAKESHORE ITEMS	0100-65370-0-5760-1120-430000-000	249.55
				Warrant Total:	249.55
				Vendor Total:	19,435.60
2266-Lee Silva Village Tire Sales	512483781	PO-230457	Maintenance, Paint Trailer- Flat	0100-81500-0-0000-8110-560000-000	28.31
				Warrant Total:	28.31
				Vendor Total:	28.31
525-MAC GILL FIRST AID SUPPLIES	512479367	PO-230341	NURSE SUPPLIES-NICOLE	0100-00000-0-0000-3140-430000-000	1,852.04
				Warrant Total:	1,852.04
				Vendor Total:	1,852.04
546-McMaster-Carr Supply Company	512485041	PO-230099	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	117.12
				Warrant Total:	117.12
				Vendor Total:	117.12
3522-Mid-Valley Disposal LLC	512479368	PO-230100	Roll Off Bin Charges during July 1	0100-00000-0-0000-8200-550008-000	100.00
				Warrant Total:	100.00
				Vendor Total:	100.00
578-Morgan's Village Flooring	512478579	PO-230407	Rafer Counselor Office Remodel-	0100-32100-0-0000-8500-640000-264	1,059.90
				Warrant Total:	1,059.90
				Vendor Total:	1,059.90
3644-MS Fire Protection Inc	512485042	PO-230093	Reagan- Annual fire sprinkler and r	0100-81500-0-0000-8110-580000-000	1,894.00
				Warrant Total:	1,894.00
				Vendor Total:	1,894.00
1450-NAPA Auto Parts of Selma	512480409	PO-230101	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	174.32
		PO-230101	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	72.45
		CM-230020	NAPA Auto Parts of Selma	0100-81500-0-0000-8110-430000-000	(43.59)
				Warrant Total:	203.18
	512483782	PO-230101	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	10.23
				Warrant Total:	10.23
	512485043	PO-230101	Maintenance Supplies purchased	0100-81500-0-0000-8110-430000-000	8.39
				Warrant Total:	8.39

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount		
Vendor Total:					221.80		
3683-ODP Business Solutions LLC	512478580	PV-230025	261619443001	0100-11000-0-1110-1000-430000-060	31.49		
		PO-230322	Not to exceed \$1000 for materials a	0100-11000-0-1110-1000-430000-070	171.93		
		PV-230023	261619607001	0100-11000-0-1110-1000-430000-060	33.54		
		PV-230024	260954885001	0100-11000-0-1110-1000-430000-060	75.12		
	Warrant Total:					312.08	
	512479369	CM-230018	ODP Business Solutions LLC	0100-63000-0-1110-1000-430000-090	(158.23)		
		PO-230166	Items for student use in the classro	0100-63000-0-1110-1000-430000-060	43.66		
		PO-230166	Items for student use in the classro	0100-63000-0-1110-1000-430000-060	43.58		
		PO-230166	Items for student use in the classro	0100-63000-0-1110-1000-430000-060	112.66		
		PO-230055	Beginning of the year school	0100-11000-0-1110-1000-430000-085	173.52		
		PO-230061	Classroom Materials and Supplies	0100-63000-0-1110-1000-430000-090	73.62		
		PO-230166	Items for student use in the classro	0100-63000-0-1110-1000-430000-060	26.38		
		PO-230061	Classroom Materials and Supplies	0100-63000-0-1110-1000-430000-090	71.05		
		PO-230061	Classroom Materials and Supplies	0100-63000-0-1110-1000-430000-090	4.40		
		PO-230063	Classroom materials and supplies,	0100-11000-0-1110-1000-430000-080	5.98		
		PO-230063	Classroom materials and supplies,	0100-11000-0-1110-1000-430000-080	51.23		
		PO-230287	Office Supplies for the 2022- 2023	0100-11000-0-0000-7300-430000-000	46.30		
		PO-230287	Office Supplies for the 2022- 2023	0100-11000-0-0000-7300-430000-000	91.53		
		PO-230287	Office Supplies for the 2022- 2023	0100-11000-0-0000-7300-430000-000	135.78		
		PO-230322	Not to exceed \$1000 for materials a	0100-11000-0-1110-1000-430000-070	693.02		
		PO-230055	Beginning of the year school	0100-11000-0-1110-1000-430000-085	142.09		
		Warrant Total:					1,556.57
		512480410	PV-230027	PO# 230058 Overage	0100-11000-0-1110-1000-430000-060	20.75	
	PO-230373		0678543 Steel Bookends	0100-63000-0-1110-1000-430000-082	31.65		
	PO-230373		0678543 Steel Bookends	0100-63000-0-1110-1000-430000-082	119.82		
	PO-230167		SPECIAL EDUCATION &	0100-65000-0-5760-1120-430000-000	81.99		
	PO-230322		Not to exceed \$1000 for materials a	0100-11000-0-1110-1000-430000-070	124.83		
	PO-230373		0678543 Steel Bookends	0100-63000-0-1110-1000-430000-082	20.40		
	PO-230373		0678543 Steel Bookends	0100-63000-0-1110-1000-430000-082	500.88		
	PO-230055		Beginning of the year school	0100-11000-0-1110-1000-430000-085	22.56		
	PO-230061		Classroom Materials and Supplies	0100-63000-0-1110-1000-430000-090	57.65		
	PO-230061		Classroom Materials and Supplies	0100-63000-0-1110-1000-430000-090	59.67		
Warrant Total:					1,040.20		
512481017	PO-230185	Beginning of the year school suppl	0100-11000-0-1110-1000-430000-070	10.05			
	PO-230394	CLASSROOM SUPPLIES FOR	0100-90130-0-1110-1000-430000-000	401.37			
	PO-230395	PRESCHOOL SUPPLIES FOR	0100-33150-0-5730-1110-430000-000	39.36			

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	512481017	PO-230395	PRESCHOOL SUPPLIES FOR	0100-33150-0-5730-1110-430000-000	17.31
		PO-230395	PRESCHOOL SUPPLIES FOR	0100-33150-0-5730-1110-430000-000	23.85
		PO-230395	PRESCHOOL SUPPLIES FOR	0100-33150-0-5730-1110-430000-000	329.70
		PO-230393	OFFICE SUPPLIES OPEN PO	0100-65460-0-5760-3120-430000-000	56.26
		PO-230420	MATERIALS TO SUPPORT IN	0100-90130-0-1110-1000-430000-000	891.11
		PO-230055	Beginning of the year school	0100-11000-0-1110-1000-430000-085	72.00
		PO-230166	Items for student use in the classro	0100-63000-0-1110-1000-430000-060	171.49
		PO-230167	SPECIAL EDUCATION &	0100-65000-0-5760-1120-430000-000	58.11
		PO-230373	0678543 Steel Bookends	0100-63000-0-1110-1000-430000-082	23.94
		PO-230055	Beginning of the year school	0100-11000-0-1110-1000-430000-085	4.69
		PO-230055	Beginning of the year school	0100-11000-0-1110-1000-430000-085	228.81
		PO-230055	Beginning of the year school	0100-11000-0-1110-1000-430000-085	36.44
		PO-230061	Classroom Materials and Supplies	0100-63000-0-1110-1000-430000-090	300.26
		Warrant Total:			2,664.75
		Vendor Total:			5,573.60
1036-Oriental Trading Company	512483783	PO-230471	Sensory Mats - Intervention	0100-11000-0-1110-1000-430000-070	34.85
		Warrant Total:			34.85
	512485044	PO-230506	12 1/2 x 17 bulk halloween charact	0100-63000-0-1110-1000-430000-080	81.68
		Warrant Total:			81.68
	Vendor Total:				116.53
618-Pacific Gas & Electric	512482878	PO-230034	Monthly Utility Charges	0100-00000-0-0000-8200-550001-000	60,096.07
		Warrant Total:			60,096.07
	512483784	PO-230034	Monthly Utility Charges	0100-00000-0-0000-8200-550001-000	267.31
		PO-230034	Monthly Utility Charges	0100-00000-0-0000-8200-550001-000	280.11
	Warrant Total:				547.42
	Vendor Total:				60,643.49
3425-Pacific Shredding	512483785	PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	51.52
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	56.00
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	51.52
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	56.00
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	56.00
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	56.00
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	56.00
		PO-230035	Shredding Services July 1, 2022 th	0100-00000-0-0000-8200-550008-000	174.72
	Warrant Total:				557.76

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Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount		
Vendor Total:					557.76		
3667-Pape Material Handling Inc	512482879	PV-230029	Service Work/Upright Lift	0100-81500-0-0000-8110-560000-000	6,991.25		
Warrant Total:					6,991.25		
Vendor Total:					6,991.25		
1516-Pearson	512485048	PV-230038	18041221	0100-30100-0-1110-2495-430000-000	612.04		
Warrant Total:					612.04		
1808-Pearson	512485049	PO-230439	ITEM # 0158978501	0100-65000-0-5760-1120-430000-000	2,368.57		
Warrant Total:					2,368.57		
Vendor Total:					2,980.61		
2974-Print Theory	512485050	PO-230474	HYCOPROT high visibitiy Mesh S	0100-09000-0-0000-8300-580000-080	407.57		
Warrant Total:					407.57		
Vendor Total:					407.57		
3431-Quadient Leasing USA Inc	512480413	PO-230036	Postage Machine Lease Payment J	0100-00000-0-0000-7300-580000-000	589.70		
Warrant Total:					589.70		
Vendor Total:					589.70		
3017-R G Equipment of Fresno Inc	512483786	PO-230105	Ground Supplies purchased during	0100-00000-0-0000-8400-430010-000	167.17		
Warrant Total:					167.17		
Vendor Total:					167.17		
3643-Rex Moore Group Inc	512481020	PO-230291	Lincoln- Replacement of 9 manual p	0100-81500-0-0000-8110-580000-000	2,739.08		
Warrant Total:					2,739.08		
Vendor Total:					2,739.08		
2649-Rush Advertising Specialties	512480414	PO-230333	PBIS - Playground Safety Umbrell	0100-41270-0-1110-1000-430000-070	521.32		
		PO-230309	Central Valley Home School- Cust	0100-81500-0-0000-8110-580000-000	299.68		
	Warrant Total:					821.00	
	512482881	PO-230250	Adult Small	0100-41270-0-1110-1000-580000-082	2,132.64		
	Warrant Total:				2,132.64		
Vendor Total:					2,953.64		
718-S & S Metal Fabrication Inc	512480415	PO-230401	Maintenance- 1/2" Floor Plate 26-	0100-81500-0-0000-8110-430000-000	307.09		
Warrant Total:					307.09		
Vendor Total:					307.09		
740-Scholastic Inc	512478581	LB-220103	38685083	0100-11000-0-1110-1000-430000-085	185.42		

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0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
				Warrant Total:	185.42
	512480416	PO-230357	Intervention Book - Puppy Place	0100-30100-0-1110-1000-430000-070	329.62
				Warrant Total:	329.62
				Vendor Total:	515.04
751-School Services of California	512483787	PO-230045	Membership Fee/Carol Bray: SSC	0100-00000-0-0000-7300-530000-000	195.00
				Warrant Total:	195.00
				Vendor Total:	195.00
3519-Sebastian	512480417	PO-230135	Phone System maintenance and re	0100-81500-0-0000-8110-580000-000	200.00
		PO-230283	Rafer counselor office remodel, ad	0100-32100-0-0000-8500-640000-264	951.28
				Warrant Total:	1,151.28
	512482882	PO-230135	Phone System maintenance and re	0100-81500-0-0000-8110-580000-000	272.50
				Warrant Total:	272.50
				Vendor Total:	1,423.78
3690-SiteOne Landscape Supply LLC	512480418	PO-230134	Grounds irrigation supplies	0100-00000-0-0000-8400-430010-000	385.64
				Warrant Total:	385.64
				Vendor Total:	385.64
1294-SouthCounty Support Services	512480419	PO-230047	Transportation Fees/Field Trips Di	0100-09000-0-0000-3600-580014-000	862.62
				Warrant Total:	862.62
	512482883	PO-230071	Transportation Fees, Home to Scho	0100-07230-0-0000-3600-510000-000	26,281.35
		PO-230071	Transportation Fees, Home to Scho	0100-09000-0-0000-3600-510000-000	46,088.05
		PV-230030	Summer School Trans Fees	0100-26000-0-0000-3600-510000-000	2,421.72
				Warrant Total:	74,791.12
				Vendor Total:	75,653.74
3412-Star Autism Support Inc	512480420	PO-230307	UNLIMITED DISTRICTWIDE S	0100-90130-0-1110-1000-580000-000	4,554.08
				Warrant Total:	4,554.08
				Vendor Total:	4,554.08
3352-The Foundation FCOE Inc	512482885	PO-230458	2022-2023 Fresno Cradle to Career	0100-09000-0-1110-1000-580000-000	1,250.00
				Warrant Total:	1,250.00
				Vendor Total:	1,250.00
3285-THE HOME DEPOT PRO	512478582	PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-070	153.59
				Warrant Total:	153.59
	512480422	PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-000	46.97

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0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512480422	PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-060	220.91
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-070	672.48
				Warrant Total:	940.36
	512481021	PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-000	57.41
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-060	2,275.37
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-060	197.20
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-085	197.20
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-090	246.50
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-090	100.01
				Warrant Total:	3,073.69
	512485052	PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-085	1,392.67
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-085	240.50
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-090	202.04
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-090	905.76
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-080	725.33
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-080	98.60
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-070	18.49
		PO-230109	Custodial Supplies purchased	0100-00000-0-0000-8200-430000-070	129.45
				Warrant Total:	3,712.84
				Vendor Total:	7,880.48
3512-T-MOBILE	512480421	PO-230038	Hot Spot Fees During July 1, 2022 t	0100-74220-0-1172-1000-590008-000	1,573.16
				Warrant Total:	1,573.16
				Vendor Total:	1,573.16
3327-TShirt Express Screenprinting	512482886	PO-230334	Silicone Wrist Band in Color - 2,00	0100-09000-0-1110-1000-580000-090	2,524.75
				Warrant Total:	2,524.75
				Vendor Total:	2,524.75
3349-UniFirst Corporation	512478583	PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	75.91
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	102.79
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	150.73
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	104.70
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	121.96
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	33.69
				Warrant Total:	589.78
	512480423	PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	145.54
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	104.70

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0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
	512480423	PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	121.96
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	33.69
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	75.91
			Warrant Total:		481.80
	512481022	PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	10.39
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	75.91
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	141.69
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	104.70
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	121.96
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	33.69
			Warrant Total:		488.34
	512483788	PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	100.83
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	252.58
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	104.70
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	121.96
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	33.69
		PO-230108	Service for Uniforms, Rugs, Mops d	0100-00000-0-0000-8200-550005-000	75.91
			Warrant Total:		689.67
			Vendor Total:		2,249.59
2534-US Bank National Association	512485053	PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	19.15
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	64.18
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	20.00
		PV-230033	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	86.43
		PV-230033	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	259.13
		PV-230033	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	78.44
		PV-230033	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	180.00
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	64.81
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	20.00
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	57.72
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	20.00
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	79.53
		PV-230033	4246-0445-5572-0782	0100-00000-0-0000-7100-430000-000	71.32
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	33.06
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	51.88
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	58.92
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	20.00
		PO-230445	Professional Development	0100-09000-0-1110-1000-430000-000	20.00

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0100-General Fund

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si	Amount
	512485053	PO-230523	2023 CISC Leadership Symposium	0100-40350-0-1110-1000-520000-000	450.00
		PO-230460	ACSA Superintendent's	0100-00000-0-0000-7100-520000-000	800.00
		PO-230455	Registration to Community Schools	0100-63310-0-0000-2700-520000-000	318.00
		PO-230418	Conference Registration: Dr.	0100-00000-0-0000-7100-520000-000	450.00
		PO-230442	Registration Fee: Technical	0100-11000-0-0000-7300-520000-000	590.00
		PO-230384	Hotel Stay: Dr. Wesley Sever	0100-00000-0-0000-7100-520000-000	212.99
		PO-230385	Conference Registration: Dr.	0100-00000-0-0000-7100-520000-000	599.00
		PV-230034	4246-0445-5570-0782	0100-11000-0-0000-7300-520000-000	100.00
		PV-230035	4246-0445-5572-0782	0100-11000-0-0000-7300-520000-000	6.39
		PO-230455	Registration to Community Schools	0100-63310-0-0000-2700-520000-000	318.00
		PO-230455	Registration to Community Schools	0100-63310-0-0000-2700-520000-000	318.00
		PV-230037	4246-0445-5572-0782	0100-09000-0-1110-1000-530000-000	16.34
		PV-230037	4246-0445-5572-0782	0100-09000-0-1110-1000-530000-000	119.99
		PO-230081	CrashPlan Pro Back-up Service	0100-00000-0-0000-7100-580000-000	9.99
		PO-230081	CrashPlan Pro Back-up Service	0100-00000-0-0000-7100-580000-000	9.99
		PO-230082	Quickbooks On-Line Cafeteria	0100-00000-0-0000-7300-580000-000	55.00
		PO-230083	Monthly Renewal for Tech Dept	0100-00000-0-0000-2420-580000-000	34.95
		PV-230036	4246-0445-5572-0782	0100-09000-0-1110-1000-580000-000	359.88
		PO-230451	CADA Area C Student Leadership	0100-09000-0-1110-1000-580000-090	945.00
					Warrant Total: 6,918.09
					Vendor Total: 6,918.09
2375-Wright Express FSC	512482887	PO-230041	Monthly Fuel Charges July 1, 2022	0100-81500-0-0000-8110-430009-000	2,824.23
					Warrant Total: 2,824.23
					Vendor Total: 2,824.23
3720-Young Minney & Corr LLP	512482888	PO-230435	WEBINAR: AN	0100-65360-0-5001-3120-520000-000	360.00
					Warrant Total: 360.00
					Vendor Total: 360.00
				Total # of Warrants: 103	Fund Total: 749,731.64

Paid Date(s) From: 9/8/2022 To: 10/6/2022

1200-Child Development Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount	
2671-Canon Financial Services Inc	512480401	PO-230440	Monthly Payment-Canon	1200-61050-0-0001-2700-560000-000	65.39	
					Warrant Total:	65.39
					Vendor Total:	65.39
237-Discount School Supply	512482873	PV-230028	Preschool Classroom Supplies	1200-00000-0-0001-1000-430000-000	1,157.34	
		PV-230028	Preschool Classroom Supplies	1200-00000-0-0001-1000-430000-000	649.28	
		Warrant Total:	1,806.62			
		Vendor Total:	1,806.62			
301-Fresno County Self Insured Gro	512482875	PO-230478	Worker's Compensation Premium	1200-61050-0-0001-0000-951600-000	3,726.17	
					Warrant Total:	3,726.17
					Vendor Total:	3,726.17
498-Lakeshore Learning Materials	512479366	PO-230411	Large take home back pack Item G	1200-61050-0-0001-1000-430000-000	666.76	
					Warrant Total:	666.76
					Vendor Total:	666.76
3683-ODP Business Solutions LLC	512481018	PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	232.50	
		PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	8.60	
		PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	7.18	
		PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	176.20	
		PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	6.58	
		PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	9.74	
		PO-230320	SUPPLIES FOR 2022-23	1200-61050-0-0001-1000-430000-000	34.22	
		Warrant Total:	475.02			
		Vendor Total:	475.02			
		Total # of Warrants:	5	Fund Total:	6,739.96	

Paid Date(s) From: 9/8/2022 To: 10/6/2022

1300-Cafeteria Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
123-Cal State Termite & Pest Contr	512478567	PV-230022	0438729	1300-53100-0-0000-3700-560000-000	125.00
				Warrant Total:	125.00
	512479361	PV-230026	0439743 Aug Service	1300-53100-0-0000-3700-560000-000	125.00
				Warrant Total:	125.00
				Vendor Total:	250.00
2671-Canon Financial Services Inc	512480402	PO-230440	Monthly Payment-Canon	1300-53100-0-0000-3700-560000-000	265.07
				Warrant Total:	265.07
				Vendor Total:	265.07
3601-EMS LINQ Inc	512480403	PO-230156	Production records (TPRO100-75)	1300-53100-0-0000-3700-580000-000	147.50
				Warrant Total:	147.50
				Vendor Total:	147.50
301-Fresno County Self Insured Gro	512482876	PO-230478	Worker's Compensation Premium	1300-53100-0-0000-0000-951600-000	13,041.59
				Warrant Total:	13,041.59
				Vendor Total:	13,041.59
2279-Glacier Refrigeration & Air In	512485036	PO-230126	Food Service Equipment Service a	1300-53100-0-0000-3700-560000-000	4,305.22
				Warrant Total:	4,305.22
				Vendor Total:	4,305.22
349-GOLD STAR FOODS INC	512480406	PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	10,632.18
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	2,180.40
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	1,502.26
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	1,198.88
				Warrant Total:	15,513.72
	512481015	PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	684.14
				Warrant Total:	684.14
	512485037	PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	0.10
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	3,637.31
		PO-230112	SSO & NSLP ASSP Food Items	1300-53200-0-0000-3700-470000-000	142.67
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	2,129.25
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	694.84
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	1,079.05
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	5,027.12
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-470000-000	5,985.02
		PO-230112	SSO & NSLP ASSP Food Items	1300-53100-0-0000-3700-560000-000	342.00

Paid Date(s) From: 9/8/2022 To: 10/6/2022

1300-Cafeteria Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount		
					Warrant Total:	19,037.36	
					Vendor Total:	35,235.22	
435-J's Communications Inc	512485040	PO-230188	Motorola XPR3500e	1300-53100-0-0000-3700-440000-000	973.15		
					Warrant Total:	973.15	
					Vendor Total:	973.15	
3683-ODP Business Solutions LLC	512479370	PO-230120	Food Service Office Supply	1300-53100-0-0000-3700-430000-000	104.01		
					Warrant Total:	104.01	
					Vendor Total:	104.01	
2581-P & R Paper Supply Company Inc	512480411	PO-230118	NSLP Paper Product Purchases	1300-53100-0-0000-3700-430000-000	742.49		
		PO-230118	NSLP Paper Product Purchases	1300-53100-0-0000-3700-430000-000	727.61		
		PO-230118	NSLP Paper Product Purchases	1300-53100-0-0000-3700-430000-000	236.60		
						Warrant Total:	1,706.70
	512485045	PO-230118	NSLP Paper Product Purchases	1300-53100-0-0000-3700-430000-000	1,119.75		
		PO-230118	NSLP Paper Product Purchases	1300-53200-0-0000-3700-430000-000	32.50		
					Warrant Total:	1,152.25	
					Vendor Total:	2,858.95	
3425-Pacific Shredding	512485046	PO-230085	Food Service- Bi-Monthly Documen	1300-53100-0-0000-3700-580000-000	41.44		
					Warrant Total:	41.44	
					Vendor Total:	41.44	
3494-Parts Town LLC	512485047	CM-230022	8994050	1300-53100-0-0000-3700-560000-000	(121.19)		
		PO-230467	Food Service Equipment Repair &	1300-53100-0-0000-3700-560000-000	289.80		
						Warrant Total:	168.61
					Vendor Total:	168.61	
2322-PRODUCERS DAIRY FOODS INC	512480412	PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	739.20		
		PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	1,373.85		
						Warrant Total:	2,113.05
	512481019	PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	1,470.65		
		PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	1,079.34		
						Warrant Total:	2,549.99
	512482880	PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	44.43		
		PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	1,458.96		
		PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	1,130.21		
					Warrant Total:	2,633.60	

Paid Date(s) From: 9/8/2022 To: 10/6/2022

1300-Cafeteria Fund

Vendor	Warrant No	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si	Amount
	512485051	PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	820.92
		PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	820.92
		PO-230388	SCA Funds- Minimally Process	1300-54660-0-0000-3700-470000-000	549.54
		PO-230114	SSO NSLP ASSP Milk Purchases f	1300-53200-0-0000-3700-470000-000	88.50
		PO-230114	SSO NSLP ASSP Milk Purchases f	1300-53200-0-0000-3700-470000-000	88.50
					Warrant Total: 2,368.38
					Vendor Total: 9,665.02
835-SYSCO FOODSERVICES OF MODEST	512482884	PO-230113	SSO & NSLP ASSP Food Items 2	1300-53100-0-0000-3700-470000-000	2,356.00
		PO-230113	SSO & NSLP ASSP Food Items 2	1300-53100-0-0000-3700-470000-000	1,405.71
					Warrant Total: 3,761.71
					Vendor Total: 3,761.71
2534-US Bank National Association	512485054	PO-230436	C & H Pure Can Sugar	1300-53100-0-0000-3700-470000-000	14.97
					Warrant Total: 14.97
					Vendor Total: 14.97
				Total # of Warrants: 21	Fund Total: 70,832.46

Paid Date(s) From: 9/8/2022 To: 10/6/2022

2500-Capital Facilities Fund

Vendor	Warrant No	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si	Amount
2697-Wilmington Trust N.A.	512485055	CM-230023	2014COP/ACC#108515-000	2500-90510-0-0000-9100-743800-000	(1.82)
		PO-230042	2014 COP - Projects/Interest	2500-90510-0-0000-9100-743800-000	29,737.51
					Warrant Total: 29,735.69
					Vendor Total: 29,735.69
				Total # of Warrants: 1	Fund Total: 29,735.69

Paid Date(s) From: 9/8/2022 To: 10/6/2022

RECAP BY FUND OF WARRANTS ISSUED

0100-General Fund	103	749,731.64
1200-Child Development Fund	5	6,739.96
1300-Cafeteria Fund	21	70,832.46
2500-Capital Facilities Fund	1	29,735.69
Total # of Warrants:	130	Grand Total: 857,039.75

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
EQUIPMENT/INVENTORY SURPLUS FORM**

Date 9/8/22

Asset No. 09528

Site Roosevelt

Bldg. Office Room office

Equipment Description Brother Laser Fax

Manufacturer Brother

Model No. FAX - 2840 Serial No. U63274N3J582676

Current Value Over \$2,500? (circle one) Y (N)

Per BP/AR 3270 property over \$2,500 MUST be sold via bid process

☐ Item was lost or stolen - Being reported for inventory purposes

Reason for Surplus obsolete

PRINT

Site Approval Shirley Marshall

Please send completed forms to the CBO at the District Office.

District Office Approval- CBO [Signature]
Must have Board approval prior to disposal

District Office Use Only

Presented to Board for approval on: _____ Initials: _____

Removed from Inventory System on: _____ Initials: _____

Method of Disposal: ☐ E-waste/E-recycle or Destroyed
☐ Sold- Per BP/AR 3270 property over \$2,500 MUST be sold via a bid process

Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Catalina Island Marine Institute Educational Field Trip

2. Agenda Item Category:

Consent Agenda

Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Denise Dedini / Melody Lee

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

Students will experience a hands-on, minds-on learning opportunity based on marine biology, environmental awareness, island ecology, self esteem, teambuilding, life skills, and peer relationships.

6. Financial Impact:

See attached estimated Itemized Cost Report

7. Funding Source:

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"



September 15, 2022

Dear MESA Parent:

We are pleased to inform you about an exciting opportunity that is available to your MESA student.

This **November 8-11**, our CSUF MESA Center will be organizing a trip to the Catalina Island Marine Institute. A group of about 40 middle school students from three junior high schools involved with Fresno State's MESA program will spend three days at the Institute learning science through hands-on experiences. Students will be sleeping dormitory style, much like science camp, and will be participating in activities such as dissecting a squid, testing ocean water, going on hikes, doing laboratory experiments, and even snorkeling! This is definitely a unique, once-in-a-lifetime experience the students will not soon forget.

We need to get a commitment from students wishing to attend the Catalina Island Marine Institute trip by Friday, September 30, 2022. Limited spaces are available to RJJH MESA students, and priority will be given to: 1. MESA Leadership students, 2. Second year MESA elective students, 3. 8th Grade MESA students in good academic and disciplinary standing, and 4. Students who will commit to pre-arranging work for the missed school days. After this, all interested, current and qualified 8th grade MESA elective students will be given the opportunity to fill any empty spaces through random drawing, as they become available.

The CIMI trip will take place from November 8-11, 2022 (*leaving after school November 8th*)

We plan on collecting the names of all qualified students who have parent permission and wish to attend no later than **next Friday**, September 30, 2022. I plan on pulling names of additional *alternate students*, in case a student must drop out of attending for any reason. Please note a **deposit of \$160** (CASH ONLY - no checks will be accepted) will need to be collected by **9/30/2022** to fully secure your student's place on this trip, as well as a follow-up payment of **\$167** payable by the **end of October**. To express your interest in this opportunity, please fill out, clip, and return the following:-

=====

My student, _____ has my permission to enter his/her name as a qualified participant in the Catalina Island Marine Institute learning experience. I understand that if my son's / daughter's name is designated to attend this trip, I am responsible to make the required payments by the deadline dates or his / her spot may be given to an alternate student. Payments must be made one time, and a receipt for the money will be given in return.

Parent Signature

Date

RJJH Catalina Island Itemized Costs

Expense	Unit Price	Amount	Total
Camp Cost	\$327	12 students	\$3,924.00
Camp Cost	\$327	1.5 teachers (CIMI charges half price for first chaperone)	\$490.50
Lunch on Arrival	\$2.75	14 people (12 students + 2 teachers)	\$38.50
Transportation	\$ _____ —	2 rental SUV's	\$1,200.00 (estimated)
Hotel Rooms	\$160 (estimated)	6 rooms	\$960.00
Dinner on return home	\$12	14 people	\$168.00
TOTAL			\$6,781.00
Less Student Payments	\$327	12 students	-\$3,924.00
GRAND TOTAL			\$2,857.00

Dear Parent,
Your student is about to embark upon the educational adventure of a lifetime at Catalina Island Marine Institute, also known as "CIMI".



CIMI Objectives

- Excite students about science.
- Introduce students to the basic concepts of marine science and island ecology.
- Help students understand their role in the Earth's ecosystems.
- Teach students to interact with animals and nature in a responsible manner.
- Provide experiences that help students gain an appreciation for living organisms.
- Give students an outdoor science experience that will inspire them throughout their lives.

www.cimioutdoored.org
1-800-645-1423

Catalina Island Marine Institute



Staff

All CIMI staff are hand-picked. They are screened carefully, given background checks, drug tested, and finger printed. Each instructor has a science degree and participates in our instructor training course, which includes life guarding, first aid, and CPR.

The Program

Marine Science

Fish and Sharks
Invertebrates
Plankton
Algae
Marine Mammals
Oceanography
Snorkeling
Kayaking



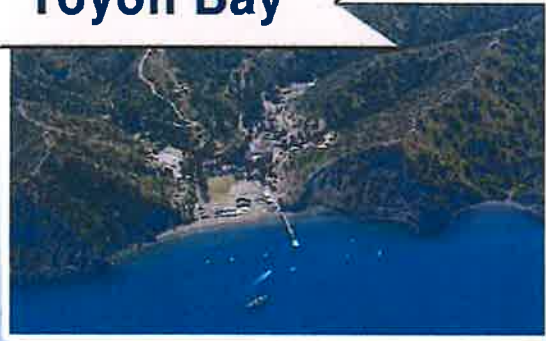
Island Ecology

Mammals
Birds
Insects
Plants
Native Americans
Origin of Islands
Geology
Hiking



Offering Three Great Locations

Toyon Bay



Fox Landing



Cherry Cove



If your **Child** likes CIMI's School Program, they will love our **Summer Camp!**



Ages 8-17

CATALINA SEA CAMP

**Residential Summer Camp On
Catalina Island
at Toyon Bay**

One- and Three-Week Sessions

To sign up for summer camp or for more information, go to www.catalinaseacamp.org or call us at 800-645-1423



Catalina Island Marine Institute

Catalina Island, California

Grades 4-12



**OUTDOOR SCIENCE SCHOOL
ON BEAUTIFUL CATALINA ISLAND**



Educate • Enrich • Inspire
Science Camp



Hands-On • Minds-On

"Making a Difference in the Lives of Children"



www.cimioutdoored.org



RJJH MESA 8th Grade Trip!

Please visit cimioutdoored.org

We will be staying at Toyon Bay

For more information, visit CIMI @ Toyon Bay on the website listed above

Trip Itinerary

November 8th

3:30 p.m. Leave Kingsburg

5:30 p.m. Stop for dinner at the base of the Grapevine - **please provide child with money**

9:00 p.m. Check in at Best Western of Long Beach
Best Western Plus At the Convention Center 517 E 1st St, Long Beach, CA 90802

November 9th

7:00 a.m. Breakfast at hotel- Free

7:30 a.m. Leave Best Western to Catalina Classic Cruises

8:30 a.m. Check-in at Catalina Classic Cruises

9:30 a.m. Boat Leaves for Catalina Island Toyon Bay

IMPORTANT:

Students must bring a non-disposable water bottle.

Daily Schedule

7:00 a.m.	Rise and Shine	12:45/1:00 p.m.	Free Time
7:15/8:00 a.m.	Breakfast	1:45 p.m.	Afternoon Program
7:45/8:00 a.m.	Free Time	5:15/6:00 p.m.	Dinner
9:00 a.m.	Morning Program	7:00/7:30 p.m.	Evening Program
12:15/1:00 p.m.	Lunch	9:00 p.m.	Quiet Hours
		9:30 p.m.	Lights Out

- Times are adjusted for Daylight Savings
- Meal times are dependent on first or second seating.

Quiet hours are 9:00 PM to 7:00 AM for all participants. The program is energy intensive: everyone will need and want to sleep.

Cell phones are allowed. Yet there is no cell service. They have a computer lab for teachers to use. I can email you updates. Please text me the email you wish to receive updates at. If cell service works your child can check in with you but for the past five years I have yet to have more than one text go through.

Charlene Griesner's cell 559-240-7167

Email: charlene_griesner@sangerusd.net

November 11th

2:30-3:30 PM- We will return to Long Beach

3:30 PM Leave long beach to head home

6:30 PM Stop on the grapevine for dinner- Provide child with money

9:30 PM Pick up students at RJJH

Time of arrival back to Kingsburg depends on Friday LA traffic.
We will update you with texts / calls on the way home.

Sorry parents no chaperones

Email question you may have to ddedini@kesd.org.

I can also arrange an in person meeting to discuss the camp details with you.

Thank you for supporting Kingsburg MESA!

Kingsburg Elementary Charter School District

Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Acceptance of Donation- \$1,215 to Washington School

2. Agenda Item Category:

- ☒ Consent Agenda
- ☐ Action Item
- ☐ Presentation
- ☐ Public Hearing
- ☐ Closed Session

3. Submitted By:

Sarah Ballard, Executive Assistant to the Superintendent

4. Attachments:

Not Applicable

- ☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

See attached email from Mrs. North

6. Financial Impact:

Positive

7. Funding Source:

Community

8. District Goals This Item Will Meet:

- ☒ Increase Student Achievement
- ☒ Provide a Safe, Positive and Healthy Learning Environment
- ☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom
- ☒ Increase Parent Involvement and Continue to Promote Public Relations
- ☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"



Sarah Ballard <sballard@kesd.org>

Donation

Laura North <lnorth@kesd.org>
To: Sarah Ballard <sballard@kesd.org>
Cc: Valerie MacAdam <vmacadam@kesd.org>

Wed, Oct 5, 2022 at 9:29 AM

I completely forgot. I am so sorry> I had 3 donations.

Donation #1

From: Gurjit Chungh and Jaspreet Kaur Child is: Emraj Church
Address:

[1251 Morgan Dr](#)
[Kingsburg, CA 93631](#)

The donation is \$1000 for room 1 Mrs. Spitzer

It was given to the class as a gift on his birthday to be used as Ms. Spitzer sees fit for her students

Donation #2

From: Amanda and Hector Juarez

Amount: \$65 to be used as the teacher needs for her classroom

Address:

[2055 Hicks Street](#)
[Selma, CA 93662](#)

Given to room #5

Donation

Child: Dawson Mulligan

From: Dustin and Daisy Mulligan

[14631 S Temperance Ave](#)
[Selma, CA 93662](#)

Amount: \$150

for room 3 Mrs. Goodbar to be used on what she needs for her classroom and students.

On Wed, Sep 14, 2022 at 4:01 PM Sarah Ballard <sballard@kesd.org> wrote:

[Quoted text hidden]

[Quoted text hidden]

Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

ESSER 3 Expenditure Plan Revision October 2022

2. Agenda Item Category:

- ☐ Consent Agenda
- ☒ Action Item
- ☐ Presentation
- ☐ Public Hearing
- ☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

- ☐ Not Applicable
 - ☒ To Be Enclosed with Board Packets
- *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

To update the ESSER 3 expenditure plan at least every 6 months. In this revision, the revised allocation amount of \$4,701,047 is \$1,357 more than the previous allocation. This amount has been added to the window project.

6. Financial Impact:

\$4,701,047

7. Funding Source:

Resource 3213 and 3214

8. District Goals This Item Will Meet:

- ☒ Increase Student Achievement
- ☒ Provide a Safe, Positive and Healthy Learning Environment
- ☒ Develop 21st Century Skills by Furthering the Use of Technology in the Classroom
- ☒ Increase Parent Involvement and Continue to Promote Public Relations
- ☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"

ESSER III Expenditure Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Kingsburg Elementary Charter School District	Bobby Rodriguez Chief Business Official	brodriguez@kesd.org 559-897-2331

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

Other LEA Plans Referenced in this Plan

Plan Title	Where the Plan May Be Accessed
Local Control and Accountability Plan (LCAP)	https://www.kesd.org/lcap
Expanded Learning Opportunity Grant	https://www.kesd.org/elogrant

Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

Total ESSER III funds received by the LEA

\$4,701,047

Plan Section	Total Planned ESSER III
Strategies for Continuous and Safe In-Person Learning	\$2,766,357
Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds)	\$1,717,308
Use of Any Remaining Funds	\$217,382

Total ESSER III funds included in this plan

\$4,701,047

Community Engagement

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA's ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

The COVID-19 pandemic brought a closer working relationship with our community members and families. Parents/guardians became teaching partners while our students were learning from home and when we came back on a modified schedule to in-person learning in the Fall of 2020, the community and family participation continued to be strong as we continued to hold meetings virtually through Zoom. Discussions and meetings regarding our Local Control Accountability Plan, Expanded Learning Opportunity Grant Plan, and this ESSER 3 Expenditure Plan were held in-person and virtually in order to maximize the amount of input from students, parents/guardians, and community members. Plans were also discussed with each site's School Site Council, English Learner Advisory Committee, parent/teacher organizations, Special Education Administrators/Educators, families that speak languages other than English, students, Administrators, Principals/School leaders, staff meetings, and at board meetings. Kingsburg Elementary does not have classified or certificated bargaining units to consult. Kingsburg Elementary provided opportunities for all community members to provide feedback. KECSD evaluated its stakeholder engagement opportunities and determined that (Civil Rights Groups/Tribes/Advocates) are neither present nor served by the LEA.

November 2020: School Site Council. Meetings were held with the School Site Councils to discuss the transition from distance learning to a modified in-person instruction schedule. Feedback received from the councils stressed the need for mental health supports for students and extra learning opportunities.

November 2020: English Language Advisory Committees. Meetings were held with the English Language Advisory Committees to discuss the transition from distance learning to a modified in-person instruction schedule. Feedback received from the councils stressed the need for mental health supports for students and extra learning opportunities.

November 2020: District English Language Advisory Committee. Meeting was held to discuss in-person learning and the local control accountability plan (LCAP). The DELAC provided feedback on learning supports for English Learners during our modified schedule.

January 18-29, 2021: Meetings with staffs regarding the local control accountability plan (LCAP). District leadership met with school site staffs to explain the LCAP process and provided a Google Form for each staff member to complete in order to provide individualized feedback. The feedback received asked for extra mental health supports for students and summer school to address student learning gaps brought on by the COVID-19 pandemic.

January 25-29: School Site Council. Meetings were held with each site's SSC to obtain input on the LCAP. The SSC asked for a after school assistance, when we could provide it, summer school, and supports for all students.

January 25-29: English Language Advisory Committee. Meetings were held with each site's ELAC to obtain input on the LCAP. The ELAC asked for more opportunities for English Learner families and how to assist their students, mental health supports, and summer school.

February 22-26: Staff Meetings. District Leadership met with each school site to discuss the Expanded Learning Opportunity Grant Plan. Sites provided input, and they overwhelmingly wanted to see expanded mental health supports and improved air quality devices for classrooms.

March 8-12: Student Survey. Students in grades 4-8 provided input for the LCAP and Expanded Learning Opportunity Grant Plan. Students were surveyed on what they would like to see improved at their sites, and the feedback received showed that students wanted additional time outside of the school day for school work assistance. Students also wanted to maintain elective courses and add additional woodshop courses.

March 15-26: SSC/ELAC Meetings: Meetings were held to continue to gather input for the LCAP and Expanded Learning Opportunity Grant Plan. Parents were supportive of the District's decision to bring all students back at one time for a 4 hour school day. They asked for supports for students after they left school at lunch time.

March 17 - Parent Advisory Committee. Meeting was held with the Parent Advisory Committee in order to discuss LCAP and Expanded Learning Opportunity Grant Plans. The feedback we received were to continue with a plan for an extended summer school opportunity for students in need and mental health supports for all students.

April 19: Board Meeting. Discussed the Expanded Learning Opportunity Grant Plan and progress on the LCAP.

May 10: Parent Meeting (SSC/ELAC, DELAC, students, parents/guardians, community members). Discussed the Expanded Learning Opportunity Grant Plan Draft. There was no corrective actions on the plan presented. All were happy with the summer school plans and supports for classrooms.

May 17-28: SSC/ELAC/DELAC Meetings. Discussed the LCAP draft. Parents liked the focus on classroom instruction and providing supports to close the achievement gap.

June 4: PAC/DELAC meeting. Discussed the plans for summer school and the upcoming ESSER 3 money the district will be receiving.

June 1-11: Public Comment Period for LCAP. The Draft of the LCAP was posted online and available in the District Office for anyone to view.

June 7: Board Public Hearing. Presented Draft of the 2021-22 LCAP with budget information.

June 10: The District met with members of the leadership team to conduct a needs assessment which was used in the development of the ESSER III Expenditure Plan.

July 6: Teachers who attended Summer Planning Session #2 met with members of the district and provided additional input on the development of the ESSER III Expenditure Plan.

July 9: The District sent a survey to all KECSD parents and staff in regards to the upcoming school year and how they would like to see resources used for students/staff.

July 30: District Leadership meeting. Discussed Summer School feedback from teachers and ESSER 3 funds. Leadership team wanted to continue summer school and wanted to see after school programs return.

September 14: Board Meeting. Discussed ESSER 3 plan and requirements for expending funds.

September 27-Oct 1: Staff Input for ESSER 3 plan. Staff provided feedback on the ESSER 3 plan. From the data collected, staff overwhelmingly wanted to see the mental health supports increased at each site. They also wanted to ensure HVAC for the Lincoln and Washington cafeterias was a project that would be utilized with these funds.

September 27-October 1 : Public Comment Period. Community input for ESSER 3 plan. Community members, parents, students, provided feedback on the ESSER 3 plan. From the data collected, the community wanted an after school program to assist with students who are in need of extra support outside of the classroom. They also wanted increased mental health supports for students and site HVAC improvements to improve the air quality in the classrooms/buildings.

October 12, 2021: Board meeting. Presented ESSER 3 plan.

January 24-28, 2022: School Site Council. Meetings were held with each site's SSC to obtain input on the LCAP. The SSC asked for more mental health supports for students and to continue summer school.

January 24-28, 2022: English Language Advisory Committee. Meetings were held with each site's ELAC to obtain input on the LCAP. The ELAC asked for an EL Summer School to start the new school year as well as more supports for students who are struggling emotionally and academically.

February 28-March1, 2022: Staffing Meetings. District Leadership met with each school site to discuss the LCAP and needs for individual sites. The responses obtained showed a need for an academic coach at Washington and Roosevelt to assist with interventions as well as additional personnel to assist with socio-emotional needs of students.

March 21-25, 2022: SSC/ELAC Meetings. Meetings were held to further discuss the LCAP as well as the Expanded Learning Opportunity Program (ELOP) plan that the District was going to be implementing at Reagan Elementary this school year. Parents of the committees liked that the program would provide transportation home for students as well as opportunities to work on school work and receive intervention prior to the day ending. Parents also requested additional mental health supports for sites when discussing the LCAP.

May 9: Sounding Board Meetings. Met with District Sounding Boards to discuss concerns. It was discussed that the District would utilize ESSER money to assist with additional supports for schools (Academic Coach, counselors, and school psychologist interns).

May 16: Board Meeting. Presented ESSER 3 revised expenditure plan.

October 10: Board Meeting to present updated ESSER III total allocation.

A description of how the development of the plan was influenced by community input.

The Kingsburg Elementary Charter School District has always had a great working relationship with our families and community. The COVID-19 pandemic forged a stronger bond as we continued to seek input as we navigated school closures and distance learning, modified

in-person schedules, a 4 hour in-person schedule, to return to a full day of instruction with the start of this 2021-22 school year. We all had the same goal of returning to in-person instruction safely and responsibly. Through all meetings that were held virtually and in-person, the goal of educating our students and finding supports for academic and socio-emotional supports never wavered. The community appreciated all the information that we shared with them as they knew we were all part of the same team. The ESSER 3 plan input from the community was a driving force in ensuring that we had the proper supports in place for our unduplicated students, GATE students, and those in need of mental health supports. The community groups specifically asked for an extended after school program for students to be able to participate in, like other towns around our area. They appreciated all the safety measures the District took to bring students back to in-person learning safely by purchasing GPS bi-polar ionization units for our HVAC units to improve the air quality in our classrooms/buildings. They recognized the positive effect the expanded summer school had on students as they returned from summer break to start the 2021-22 school year, and so they wanted to ensure that we would continue to be able to offer this resource for the next few years. The staff/students wanted to maintain the BSA positions that we had been able to provide through the Expanded Learning Opportunity Grant Plan. Staff wanted to see additional classroom supports included via extra instructional aides and programs. They, too, wanted summer school opportunities to continue and possibly add back an additional session for English Learners and STEAM camp. The ESSER 3 plan will continue the actions of the Expanded Learning Grant Plan and will work in conjunction with our 2021-22 LCAP to provide our students, families, and community the resources needed for our students and staff to be successful. As we continue to move forward and should plans need to be revisited, the need to seek staff, student, family, and community input on any revisions to this ESSER 3 plan will be held.

Actions and Expenditures to Address Student Needs

The following is the LEA’s plan for using its ESSER III funds to meet students’ academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

Total ESSER III funds being used to implement strategies for continuous and safe in-person learning	
	\$2,766,357

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 1, Action 8	HVAC systems with ionization units	In order to improve air quality to reduce risks of virus transmissions and exposure to environmental health hazards, the district will install HVAC systems with ionization units in two cafeteria settings. In our LCAP, Maintenance is budgeted for; however, this includes salaries and materials needed to fix any issues that may arise during the school year, such as fallen trees or the need to purchase parts to fix broken locks and other items in order to keep the continuity of services going. With the ESSER 3 money, we can devote the proposed expenditures to installing HVAC systems in two cafeteria settings.	\$280,000
LCAP, Goal 1, Action 8	Window replacement	In order to improve air quality and air flow in classrooms/buildings to reduce risks of virus transmissions and exposure to environmental health hazards, the district will replace old windows to allow for staff to open and close to improve air circulation. In our LCAP, Maintenance is budgeted for; however, this includes salaries and materials needed to fix any issues that may arise during the school year, such as fallen trees or the need to purchase parts to fix broken locks and other items in order to keep the continuity of services going. With the ESSER 3 money, we can devote the proposed expenditures to replacing windows at our older sites to improve air quality and air flow in buildings and classrooms.	\$1,601,357
LCAP, Goal 1, Action 8	Door replacement	In order to improve air flow and keep unhealthy air out in classrooms/buildings to reduce risks of virus transmissions and exposure to environmental health hazards, the district will replace old doors to allow staff to open/close doors to improve air circulation. In our LCAP, Maintenance is budgeted for; however, this includes salaries and materials needed to fix any issues that may arise during the school year, such as fallen trees or the need to purchase parts to fix broken locks and other items in order to keep the continuity of services going. With the ESSER 3 money, we can devote the proposed expenditures to replacing doors that will allow for better indoor air quality.	\$80,000

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 1, Action 8	Cleaning Supplies	In order to reduce risks of virus transmissions and exposure to environmental health hazards, the district will purchase additional cleaning supplies in order to disinfect classrooms/buildings. In our LCAP, Maintenance is budgeted for; however, this includes salaries and materials needed to fix any issues that may arise during the school year, such as fallen trees or the need to purchase parts to fix broken locks and other items in order to keep the continuity of services going. While cleaning supplies is budgeted for, due to the COVID-19 pandemic, prices on items and the frequency of cleaning protocols have increased; therefore, the need for this increase from ESSER 3 money is warranted.	\$100,000
LCAP, Goal 1, Action 7	Desks/Tables	In order to reduce the risks of virus transmissions and exposure to environmental health hazards, the district will purchase additional desks/tables to ensure proper social distancing and flexible seating. In the LCAP, basic services is budgeted for; however, due to the COVID-19 pandemic the need for increased desks and tables to ensure students are practicing social distancing is needed, and so with the ESSER 3 money, we will be able to purchase the additional desks/tables.	\$85,000
LCAP, Goal 2, Action 10, Expanded Learning Opportunity Grant Plan	Extra Supports for continuity of services	In order to provide extra supports to our unduplicated students and extra resources for our teachers, the District will hire instructional aides. In order to assist our school health aides and clerical staffs, the District will provide extra hours to these positions in order to call families when there is a need to quarantine students and provide information to our families due to the COVID-19 pandemic. In order to ensure that there is a certificated instructor in the classroom, the District will utilize the resources to pay substitutes in order to maintain our continuity of services for the school site. In the Expanded Learning Opportunity Plan we have budgeted for additional instructional aides; however, the ESSER 3 money will allow for this to continue throughout the entirety of the ESSER timeline.	\$520,000

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
Not Applicable	Personal Protective Equipment	In order to reduce risks of virus transmissions and exposure to environmental health hazards, the district will purchase PPE (personal protective equipment) for students and staff. The ESSER 3 money will allow for us to continue to provide these resources for the duration of the ESSER timeline.	\$100,000

Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

Total ESSER III funds being used to address the academic impact of lost instructional time

\$1,717,308

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP - Goal 2, Action 9, Expanded Learning Opportunity Grant Plan	Summer School Program	Summer Learning- KECSD will be offering a robust summer school program for students entering 1st through 8th grade. These summer programs will be located at 4 elementary schools and 1 middle school. The ESSER 3 money will be used for certificated teaching salaries, classified salaries, administrative salaries, and materials to be used during the summer session. This program will build upon last summer's newly implemented program, as it will be more focused and include additional planning and preparation. Instructional coaches will work with staff to develop an engaging curriculum designed for learning recovery. A portion of the program will include the implementation of Stanford University's You Cubed Evidence-Based Lessons focused on math. Classes will be capped to provide more opportunities for small group instruction and meeting individualized needs. The Special Education Department and the Director of Pupil Services will provide guidance to	\$500,000

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP - Goal 2, Action 5, Expanded Learning Opportunity Grant Plan	District Afterschool Intervention	<p>staff on Social Emotional Learning lessons and provide direct supports to students and families. The program will target students who are identified as Foster Youth (FY), Homeless, English Learners (ELs), received Free and Reduced Price Meals (FRPM), have not met English and Math standards in the Smarter Balance Assessment Consortium (SBAC), Socio-Economic (SE), Migrant, and Special Education, students. KECSD targets its population based on the subgroups with needs and in accordance to the criteria recommended by the California Department of Education (CDE). As per AB 1567. The Expanded Learning Opportunity Grant Plan allowed for the District to provide this for the 2020-21 school year, and now the ESSER 3 money will allow us to build and offer a longer session.</p> <p>Afterschool intervention will be provided at all grade levels for students who need extra support in ELA and math. This program will build upon previous intervention programs, as it will be more focused and include additional planning and preparation. The afterschool programs will consist of identifying students' needs and providing targeted instruction, including student goal setting for each session. Instead of focusing on instruction students missed, due to covid, KECSD will identify where students are in their learning and identify critical content that they must learn, now, to accelerate their performance in the future. Our expectations will be raised for all students, rather than the mindset of lower expectations for all. We will study the work of Doug Fisher and Nancy Frey to help guide our work. The LCAP and Expanded Learning Opportunity Grant Plan have provided funding for limited classes, and now with ESSER 3 money, we will be able to add additional hours and staff to assist with student achievement.</p>	\$45,000
LCAP - Goal 2, Action 5, Expanded Learning Opportunity Grant Program	Teaching Fellows Afterschool Program	The KECSD afterschool program facilitated in conjunction with the California Teaching Fellows will target students who are identified as Foster Youth (FY), Homeless, English Learners (ELs), received Free and Reduced Price Meals	\$20,000

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 1, Action 1, Expanded Learning Opportunity Grant Plan	Supports for Classrooms	<p>(FRPM), have not met English and Math standards in the Smarter Balance Assessment Consortium (SBAC), Socio Economic (SE), Migrant, and Special Education, students. KECSO targets its population based on the subgroups with needs and in accordance to the criteria recommended by the California Department of Education (CDE). As per AB 1567. The afterschool program will be located at 2 of the district's school sites and serve students in grades TK-6. Participating students will participate in a variety of activities including STEM, recreation and students will receive small group tutoring focused on core instruction. In addition, English Learners will be provided with additional opportunities to focus on language proficiency skills, using the Imagine Learning Language and Literacy Program and ELlevation Math. ESSER 3 money will allow for the additional hours and staff to fund the project for the duration of the ESSER timeline.</p> <p>In an effort to better serve our unduplicated students while in the classroom, the District will provide learning supports for our classrooms. At our TK/K and 1st grade school, we will add an Academic Coach to assist with struggling students. This person will work with classroom teachers to implement intervention programs to address learning loss and academic gaps in students. This position will work with site administration and the assistant superintendent to ensure that students and teachers are receiving support needed to increase achievement. Learning supports at other sites in the forms of programs will enhance the classroom experience for our students and will be accessible outside of the school day for students to practice while at home. These supports will provide data for teachers to recognize strengths and weaknesses of students and determine how to support them in our multi-tiered systems of supports. Extra support in the form of personnel will be available to assist with students in need to close the gap compared to their peers. The ESSER 3 money will allow for additional computer programs to be purchased on top of what sites are</p>	\$385,456

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 2, Action 4, Expanded Learning Opportunity Grant Plan	Mental Health Supports	<p>currently using (IXL, Lexia, etc.) in order to maximize learning and provide students with more opportunities to practice at school and home.</p> <p>Recognizing the impact of school closures had on our students' mental health, the District will provide mental health supports for all sites in the form of BSA's (behavior support assistant). These BSA's will be available to administration to support students who are having difficulties adjusting to the structure of being back in person. The BSA's will be able to meet with students and provide behavior academies for those in need. The District will also secure psychologist interns to assist with students who are in severe need of supports. With learning gaps increasing due to the COVID-19 pandemic, the need to test students for extra supports has overwhelmed our District Psychologist, and so the interns will be dispatched to sites to assist in the case our psychologist is working with another student and their family. The District will add additional school counselors to assist with the growing needs of our students mental health. These counselors will work with students, staff, and parents in assisting students with their behaviors, feelings, and provide supports to teachers in the classroom. In order to be proactive with our students' mental health, the District will continue to utilize the Positivity Project (P2) districtwide to allow students an avenue to share their feelings in a healthy way. In the LCAP, we budget for mental health, but this is for salaries and materials and supplies that the program needs. With the Expanded Learning Opportunity Grant Plan we were able to add the BSA's, and the ESSER 3 money will allow us to continue these positions for the duration for the ESSER timeline.</p>	\$394,852
LCAP, Goal 2, Action 3	Professional Development	In an effort to better support our students through the implementation of instructional strategies to support all of our students (unduplicated, EL, Special Education, and GATE), the district will continue the Badge Project for	\$372,000

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
		individualized professional development. By providing this individualized professional development, all staff will be better prepared to identify learning gaps of our students and provide resources and interventions to close the academic gap. This individualized professional development will also train staff to work with all of our students' socio-emotional health in order to give them the necessary supports brought on by the COVID-19 pandemic and school closures. Within the LCAP, we budget for professional development; however, this is for a single focus, district wide. The ESSER 3 money allows for staff to have professional development in areas that may not otherwise be focused on, such as mental health.	

Use of Any Remaining Funds

A description of the how the LEA will use any remaining ESSER III funds, as applicable.

Total ESSER III funds being used to implement additional actions

\$217,382

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
LCAP, Goal 3, Action 1	Technology	In order to better serve our unduplicated students and keep up with their technology needs, the ESSER 3 money will allow the District to hire a System Developer Integration Specialist. This position will respond to network issues the District may face and will ensure all 2,180 District provided chromebooks are functioning properly for school and home use. Some of our unduplicated population is not familiar with how to fix technology issues, and so this position will be able to work with our home liasons and families to assist	\$217,382

Plan Alignment (if applicable)	Action Title	Action Description	Planned ESSER III Funded Expenditures
		students and their families with their needs. While we were in our school closures due to COVID-19 we recognized the need for extra power cords for our chromebooks and other supplies (screens, hotspot cables) to properly fix any issues that may arise with student technology. The District will purchase extra power cords in case classes may need to close or be quarantined due to positive cases in a classroom/school. Technology is budgeted for in the LCAP, but this is for updating staff laptops, adding additional chromebooks when they are broken/out of coverage, and for minor repairs. The ESSER 3 money will allow for the additional support.	

Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA’s plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
HVAC units with ionization devices	Kingsburg Elementary Charter School District (KECSD) will monitor student health and safety through ongoing assessment of the cafeteria HVAC systems. This assessment will ensure new ventilation system operates properly to provide acceptable indoor air quality for the current occupancy level for each space. The monitoring will provide KECSD with the information needed to address critical building-related environmental health issues; thus,	Progress will be monitored monthly during board meetings to discuss progress on the improvements.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Window Replacement	<p>allowing students and staff to be able to work and learn in a safe environment.</p> <p>KECSD will monitor student and staff health and safety through ongoing assessment of the windows. This assessment will ensure the windows are operating appropriately in providing acceptable air flow and indoor air quality for the current occupancy level for each space. The monitoring will provide KECSD with information needed to address critical health issues; thus, allowing students and staff to be able to work and learn in a safe environment.</p>	Progress will be monitored monthly during board meetings to discuss progress on the improvements.
Door Replcement	<p>KECSD will monitor student and staff health and safety through ongoing assessment of the doors. This assessment will ensure the doors are operating properly in ensuring air flow is maintained and the indoor air quality is not being compromised. The monitoring will provide KECSD with information needed to address critical health issues; thus, allowing students and staff to be able to work and learn in a safe environment.</p>	Progress will be monitored monthly during board meetings to discuss progress on the improvements.
Cleaning Supplies	<p>KECSD will monitor student and staff health and safety through ongoing assessment of cleaning of the classrooms/buildings. Walkthroughs of buildings/classrooms will allow for viewing of cleaning procedures and best practices. The monitoring will provide KECSD with information needed to address health and safety issues; thus allowing students and staff to be able to work and learn in a safe environment.</p>	Progress will be monitored monthly at custodial meetings and district leadership meetings with site administration.
Desks/Tables	<p>KECSD will monitor student and staff health and safety through ongoing assessment of the desks/tables. This assessment will ensure there are desks/tables for students and staff to safely socially distance. The monitoring will provide KECSD with information needed to</p>	Progress will be monitored monthly at custodial meetings and district leadership meetings with site administration.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
	address health and safety issues; thus, allowing students and staff to be able to work in a safe environment.	
Supports for Continuity of Services	KECSD will monitor the number of times health aides and office staffs are calling home to inform families of important information related to COVID-19. The District will monitor and assess the need for instructional aides in the classroom by surveys and discussions with site administration. The District will monitor the substitutes by working with the human resource department to ensure there are enough substitutes to cover employee absences.	Progress will be monitored at monthly district leadership meetings with site administration.
Personal Protective Equipment	KECSD will monitor and assess the health and safety of students and staff through ongoing assessment of PPE materials. This ongoing assessment will provide KECSD with information needed to purchase additional resources, if needed and/or shift resources to another school site; thus, allowing students and staff to be able to work and learn in a safe environment.	Progress will be monitored quarterly with site administration and department heads to ensure that they have enough PPE for the next time frame.
Summer School Program	KECSD will monitor student progress by common formative assessments and benchmark data (CAASPP IAB and ICA) in mathematics and English Language Arts and provide summer learning for those in need. The assessment data will provide KECSD with information needed to assess the effectiveness of the program and student achievement.	Progress will be monitored on a weekly basis by teachers.
District After School Program	KECSD will monitor student progress towards proficiency on the standards based on common formative assessments in the classroom and work completion rates. These assessments will provide KECSD with information needed to assess the effectiveness of the program and student achievement in the classroom.	Progress will be monitored by increased work completion rates and attendance at the district after school program.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Teaching Fellows After School Program	KECSD will monitor student progress by participation rates, work completion rates, classroom assessment data, and walkthrough observations. These assessments will allow for KECSD to work with the program director to ensure students are benefiting from the program.	Progress will be monitored monthly and will be reported back to the after school program director. The director will communicate progress to site administration.
Supports for Classrooms	KECSD will monitor the extra supports through ongoing assessment with site administration. Surveys to staff will determine the effectiveness of said supports, and this information will allow KECSD to provide coaching to the support staff who are in need or if a change is needed in order to ensure student achievement.	Progress will be monitored on a monthly basis at district leadership meetings with site administration to ensure students are being supported and teachers have programs needed to be successful.
Mental Health Supports	KECSD will monitor student mental health support by ongoing assessments with the Director of Students Services and site administration. These assessments will provide KECSD information to determine which supports in our tiered system of supports are needed for students to be successful while at school and any other resources that may be needed to ensure students and staff are able to learn and work in a safe environment.	Progress will be monitored at bi-monthly meetings with the Director of Student Services and at monthly district leadership meetings with site administration to ensure students have the necessary resources to remain in the classroom. Based on completed behavior academies and mental health referrals, the district will provide the necessary resources.
Professional Development	KECSD will continue to provide individualized professional development opportunities for our staff to support the academic and socio-emotional needs of our students. Through the use of surveys to the staff, the district will provide professional development in the areas of need. The number of badges that staff collect/earn will provide information to KECSD on which areas staff are prioritizing and where we may be able to include other professional development opportunities in order to promote student achievement.	Progress will be monitored by monthly district leadership meetings with site administration and the assistant superintendent. Yearly surveys will be provided to staff to determine professional development opportunities.

Action Title(s)	How Progress will be Monitored	Frequency of Progress Monitoring
Technology	KECSD will continue to monitor the number of technology requests that students and site clerical staff report on a Google Form. The District will also monitor the number of Chromebooks being taken home due to a classroom or school closure and will determine the number of chargers and other technology supplies needed for students to continue their education.	Progress will be monitored on a weekly basis and at times, daily basis. The District will discuss technology issues with the IT Director at bi-monthly district leadership meetings where the data from the Google Form will be analyzed and discussions will follow on next steps.

ESSER III Expenditure Plan Instructions

Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
 - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at <https://www.cde.ca.gov/fg/cr/arpact.asp>.

For technical assistance related to the completion of the ESSER III Expenditure Plan, please contact EDReliefFunds@cde.ca.gov.

Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
 - For purposes of this requirement, "evidence-based interventions" include practices or programs that have **evidence** to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:

- **Tier 1 – Strong Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
- **Tier 2 – Moderate Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
- **Tier 3 – Promising Evidence:** the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
- **Tier 4 – Demonstrates a Rationale:** practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
- **For additional information please see the Evidence-Based Interventions Under the ESSA web page at <https://www.cde.ca.gov/re/es/evidence.asp>.**
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
 - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
 - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
 - Any activity authorized by the Adult Education and Family Literacy Act;
 - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
 - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;
 - Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
 - Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
 - Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
 - Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
 - Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
 - Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
 - Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
 - Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;

- Addressing learning loss among students, including underserved students, by:
 - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
 - Implementing evidence-based activities to meet the comprehensive needs of students,
 - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
 - Tracking student attendance and improving student engagement in distance education;

Note: A definition of “underserved students” is provided in the Community Engagement section of the instructions.

- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;
- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

Other LEA Plans Referenced in this Plan

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

Summary of Expenditures

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

Instructions

For the 'Total ESSER III funds received by the LEA,' provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the 'Total ESSER III funds included in this plan,' provide the total amount of ESSER III funds being used to implement actions in the plan.

Community Engagement

Purpose and Requirements

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA's plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID-19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

"Meaningful consultation" with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
 - For purposes of this requirement "underserved students" include:
 - Students who are low-income;

- Students who are English learners;
- Students of color;
- Students who are foster youth;
- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc>.

Instructions

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of "meaningful consultation" with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

A description of the how the development of the plan was influenced by community input.

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA's plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, "aspects" may include:
 - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education's Roadmap to Reopening Safely and Meeting All Students' Needs Document, available here: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>.

Planned Actions and Expenditures

Purpose and Requirements

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

Instructions

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

Strategies for Continuous and Safe In-Person Learning

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

Addressing the Impact of Lost Instructional Time

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

Use of Any Remaining Funds

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “\$0”.

Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions' progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education
June 2021

Kingsburg Elementary Charter School District Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Darden Architectural Services

2. Agenda Item Category:

- ☐ Consent Agenda
- ☒ Action Item
- ☐ Presentation
- ☐ Public Hearing
- ☐ Closed Session

3. Submitted By:

Bobby Rodriguez, Chief Business Official

4. Attachments:

- ☐ Not Applicable
- ☒ To Be Enclosed with Board Packets
 - *Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

Darden will provide advisory services throughout the window project and coordinate team members including Mark Wilson Construction and Apex As-Built Inc. Darden will prepare the necessary design details, attend project meetings and observe the construction.

6. Financial Impact:

Not to exceed \$227,500

7. Funding Source:

Resource 3213 ESSER III

8. District Goals This Item Will Meet:

- ☒ Increase Student Achievement
- ☒ Provide a Safe, Positive and Healthy Learning Environment
 - Develop 21st Century Skills by Furthering the Use of Technology in the Classroom
 - Increase Parent Involvement and Continue to Promote Public Relations
 - Maintain a Sound Fiscal Condition - "Keep the Family Together!"

August 26, 2022

Danny McIntyre
Kingsburg Elementary Charter School District
1900 Mariposa
Kingsburg, CA 93631

Re: Architectural Services Proposal
Kingsburg Elementary Charter School District Window Project
Darden Architects Project #TBD

Dear Danny,

It is our pleasure to provide proposal for architectural services related to the Window project at Lincoln Elementary School, Roosevelt Elementary School, and Washington Elementary School. In general, the scope of the project will be replacement of windows. For locations of windows to be replaced see the attached site plans.

PROJECT SCOPE

Darden Architects shall provide advisory services throughout the project and coordinate team members including Mark Wilson Construction and Apex As-Built Inc. Darden will prepare the necessary design details, attend project meetings and observe the construction. We will work with MWC to define the project scope descriptions.

ARCHITECTURAL FEE PROPOSAL

Our proposed fee for Architectural services required to complete the scope of work as described above shall be billed hourly based on our standard hourly billing rates for 2022 not to exceed the amount of two hundred and twenty-seven thousand five hundred dollars (\$227,500).

Notes and exemptions:

1. Fee proposal Includes any necessary engineering design subconsultants.
2. If the District-approved scope of the project changes resulting in an increase to the estimated cost of construction in excess of five percent (5%) Darden Architects reserves the right to adjust the architectural fee in equal proportion.

Progress Payments for architectural services in each phase shall not exceed the following percentages of the total compensation payable:

Schematic Design Phase	Twenty Percent (20%)
Design Development Phase	Twenty Percent (20%)
Construction Documents Phase	Thirty-Five Percent (35%)
Agency Plan Check	Five Percent (5%)
Bidding Phase	Five Percent (5%)
Construction Administration	Fifteen Percent (15%)



6790 N. West Avenue
Fresno, California 93711

Tel: 559.448.8051
Fax: 559.446.1765

www.dardenarchitects.com

It is our assumption that the terms and conditions for service shall be governed by the previous agreements for services at these three school sites. If you are agreeable to these terms, please approve this proposal by signing in the space provided below. Thank you for the opportunity to serve the Panama-Buena Vista Union School District. Please feel free to contact us with any questions.

Sincerely,
DARDEN ARCHITECTS, INC.

Mike Fennacy, AIA
Principal/Architect

Attachments:
2022 Darden Architects Standard Hourly Billing Rates
Site Maps for Lincoln, Roosevelt, and Washington Elementary Schools

Accepted by:

Signature: _____ Date: _____

Approved By: _____

ARCHITECTURE
PLANNING
INTERIORS

Robert L. Petichomme AIA LEED AP
Grant E. Dodson AIA
DeDe Darnell ASHRAE LEED AP
Antonio J. Avila AIA LEED AP BD+C

Michael K. Fennacy AIA
Michael J. Nelson
Sean P. Mendoza AIA

Martin A. Ilic
Leslie Rau AIA LEED AP
Gerardo Padron

Andrew Coural AIA LEED AP
Matthew Heiss AIA
William Brandle AIA
Phil Dietz PC MRPIC



6790 N. West Avenue
Fresno, California 93711

Tel: 559.448.8051
Fax: 559.446.1765

www.dardenarchitects.com

STANDARD HOURLY BILLING RATES
As-of 1-1-2022

Principal	\$ 276.00
Associate/Sr. Project Manager	\$ 255.00
Associate	\$ 221.00
Staff Architect I	\$ 189.00
Staff Architect II	\$ 175.00
Intern Architect I	\$ 161.00
Intern Architect II	\$ 135.00
Intern Architect III	\$ 122.00
Director of Project Administration	\$ 196.00
Project Manager I	\$ 183.00
Project Administrator I	\$ 170.00
Project Administrator II	\$ 128.00
Architectural Specifier I	\$ 186.00
Architectural Specifier II	\$ 161.00
Cost Estimator	\$ 186.00
Interior Designer I	\$ 181.00
Interior Designer II	\$ 148.00
Interior Designer III	\$ 122.00
Bookkeeping I	\$ 170.00
Bookkeeping II	\$ 127.00
Marketing	\$ 154.00
Information Technology Manager	\$ 127.00
Clerical	\$ 104.00
Technical Assistant	\$ 95.00
Substitution Requests	\$ 212.00
Bid Document Review	\$ 112.00

Rates will be adjusted on January 1 of each calendar year.

This document was prepared by me and is true and accurate to the best of my knowledge

Lisa Howard/Accounting Administrator

ARCHITECTURE
PLANNING
INTERIORS

Robert L. Petithomme ^{ASITD} ^{AF}
Antonio J. Avila ^{ASITD} ^{AF} ^{AC}
DeDe Darnell ^{ASITD} ^{AF} ^{AC}

Grant E. Dodson ^{AS}
Michael K. Fennacy ^{MA}
Andrew Corral ^{ASITD} ^{AC}

Gerardo Padron
Leslie Rau ^{ASITD} ^{AF}
Martin A. Ilie

Matthew Beiss ^{AS}
Michael J. Nelson
Sean P. Mendoza ^{AS}
William Brandle ^{AS}

Kingsburg Elementary Charter School District

Board Agenda Item

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1. Agenda Item:

ERC Needs Assessment & Community Schools Implementation Grant

2. Agenda Item Category:

☒ **Consent Agenda**

Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Matt Stovall

4. Attachments:

Not Applicable

☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

ERC will provide a needs assessment for the California Community Schools Partnership Program.

ERC will develop a proposal for a California Community Schools Implementation grant.

6. Financial Impact:

Needs Assessment = Not to exceed \$15,000

Grant Writing Fee = \$7,500

7. Funding Source:

0100-63310-0-1110-1000-580000-000

8. District Goals This Item Will Meet:

☒ **Increase Student Achievement**

☒ **Provide a Safe, Positive and Healthy Learning Environment**

☒ **Develop 21st Century Skills by Furthering the Use of Technology in the Classroom**

☒ **Increase Parent Involvement and Continue to Promote Public Relations**
Maintain a Sound Fiscal Condition - "Keep the Family Together!"



October 4, 2022

Proposed Services Agreement

ERC will provide a needs assessment for the California Community Schools Partnership Program Planning Grant.

The ERC educational research team will collaborate with the District's administrative representative and/or program director to implement a community needs assessment designed to yield information essential to a meaningful planning effort. ERC will facilitate the assessment in eight phases that will entail startup, data collection and analysis, initial data review, surveys, key informant interviews, focus groups, final data analysis, community resource scan, and reporting. ERC will use the outline in the Scope of Work on the following page as a basis for planning.

Contract Period


The period of this contract shall be in effect from date of approval through January 31, 2023.

Payment for Services

The proposal development fee for the CCSPP Grant proposal is not to exceed \$15,000.

ERC will invoice for this work on or before December 30, 2022, upon successful completion of the Scope of Work


Signatures below indicate approval of contract.



Stephen Price
ERC

10/04/2022

Date



Superintendent or Designee
Kingsburg Elementary Charter School District

Date



Scope of Work: Community Schools Needs Assessment

The steps described below will guide the Community Schools Needs Assessment. ERC will work with District staff in planning the process and will modify each step as needed to implement the needs assessment. ERC will work with District personnel to establish a timeline for completion. Goal for completion is January 2023, in time to apply for a California Community Schools Implementation grant.

Data Collection and Analysis

ERC researchers will gather data from all available school and community data sources related education, health, and student/family characteristics. This will include item such as student and community demographics, average daily attendance, behavioral data, health statistics, median income, etc. Researchers will work with the data to highlight relationships among the variables, such as connections between after school attendance and higher regular day attendance rates.

Initial Data Review

ERC will facilitate a data review with the advisory group. The major task will be to identify five high priority needs that emerge from the data analysis. The advisory group will then suggest items for a key stakeholder survey and/or questions for interview and focus groups.

Surveys

ERC will develop surveys, as needed or requested, to be used with a statistically useful sample of students, parents, educators. ERC will administer the surveys and compile the results for use in the final data analysis.

Community Resource Scan

ERC will research and develop a comprehensive list of programs and services offered through the school or district, community-based organizations, public agencies, or professional groups. As needs are identified, this inventory will be used to help determine gaps in services that may exist and will aid in partner identification for the community school.

Final Data Analysis

ERC will facilitate a review of survey, interview, and focus group summaries. Three priority needs will be identified for focus over the next year. In collaboration with the advisory group, the ERC research team will develop recommendations and lead discussion on how these needs may be met.



October 4, 2022

Services Agreement

ERC will develop a proposal for a California Community Schools Implementation grant with Kingsburg Elementary Charter School District.

ERC writers and research associates will participate in three stages of proposal development:

Preplanning – Review Request for Applications, review with staff and develop proposal strategy.

- Review the grant application guidelines with appropriate District staff.
- Discuss issues and advise on the project and grant application development.
- Prepare list of issues/concerns to be resolved, relative to specific grant applications.
- Request information from District staff regarding any items requiring action.
- Consult, plan and strategize with District staff throughout the proposal planning process.
- Assist with data gathering, bid package preparation, signature retrieval, and scheduling.

Development – Coordinate processes, timeline, and proposal content.

- Develop timelines to ensure timely application submissions.
- Structure workflow to execute work plan.
- Collaborate with proper stakeholders to obtain signatures, data, forms, and letters.
- Identify, locate, collect, and analyze data required in proposal guidelines.
- Develop content for the grant application narrative and data.
- Prepare supplemental documents as required.
- Assist in budget development to the extent needed.

Completion – Prepare final package, submit, and follow up.

- Prepare final drafts of grant applications.
- Coordinate reviews of proposal drafts with District staff prior to submission.
- Provide copies of the final draft to District staff for review prior to submission.
- Submit required number of copies to funding agency to meet proposal deadline.
- Follow up with agency to ensure receipt.


Contract Period

The period of this contract shall be in effect from November 1, 2022, through submission of the proposal.

Payment for Services

The writing fee for the Grant proposal is \$7,500. ERC will send an invoice for this amount following approval of this service agreement.


Signatures below indicate approval of contract.



Stephen Price
ERC

10/04/2022

Date



Superintendent or Designee
Kingsburg Elementary Charter School District

10/5/22

Date

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Extended Learning Inc. dba Educational Resource Consultants (ERC)

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

PO Box 25641

6 City, state, and ZIP code

Fresno CA 93729

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

2 0 - 2 4 9 5 4 7 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Stephen Jones

Date ►

3/15/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Kingsburg Elementary Charter School District

Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Consider Approval of Revised Administrative Assistant Job Descriptions and add Operation Services

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Carol Bray

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

To consolidate the Administrative Assistant Job Descriptions and revise the position for Operation Services.

6. Financial Impact:

Slight increase to General Fund by moving Secretary MOT to Admin Assistant

7. Funding Source:

General Fund

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT

(Classified Confidential Position)

Primary Function:

Performs a variety of highly specialized and complex secretarial and administrative support duties, including specific routines and broadly defined policies and procedures, which may be of a confidential nature, requiring independent judgment, understanding of departmental functions and procedures, prioritizing assigned work, and making frequent contacts with other departments, staff, and the public. Assists in the assigned department's daily operation, serves as the receptionist, and provides support to department administration.

Distinguishing Characteristics:

The Administrative Assistant must comply with the position's qualifications and must exercise initiative, good judgment, maintain confidentiality, possess good organizational and time management skills, accuracy, and work independently. Strong interpersonal skills are necessary to promote positive public relations between district employees and the community. This position aids in the coordination and supports the management in the daily operations of the assigned department. It handles various support services for district staff and the public. This individual will coordinate with school offices, appropriate district-level staff, and external parties.

Assigned Responsibilities:

- Serves as the personal secretary to the department or director, dealing with a variety of sensitive and sometimes privileged matters.
- Assists in the daily operations and manages clerical functions within the department.
- Performs technical and highly complex secretarial and clerical duties involving the use of independent judgment and an understanding of personnel functions and procedures.
- Disseminates information to the public.
- Receives telephone calls, greets visitors, provides information as appropriate, and routes calls to other departments or schools as necessary.
- Assists in setting up meetings as needed.
- Assists with and maintains staff attendance records, vacation calendars, master calendars, compensation time records, and timesheets; coordinates and tracks substitutes and employees working out of class; completes the monthly payroll cycle.
- Takes notes and minutes during meetings as required.
- Attends and participates in assigned meetings, workshops, and conferences. May occasionally be required to attend meetings outside of the regular work day.
- Contacts other departments to obtain information and documents.
- Maintains files and records pertaining to internal and external programs for the department.

- Reviews and screens incoming correspondence and/or communications routed to the Supervisor; receives, sorts, and distributes incoming and outgoing mail and packages.
- Initiate follow-up activities to ensure that the operational timelines are met.
- Assists in meeting various local, State, and Federal program requirements.
- Assists auditors as requested.
- Assists in posting, verifying, and correcting information posted on the district and school websites.
- As needed, administer first aid to employees and determine when to seek appropriate emergency and/or medical assistance; work with Risk Management/Human Resources to prepare injury reports and workers' compensation forms, as needed.
- Screens and summarizes the content of incoming materials and data; briefs appropriate District staff on important issues or conflicts; distributes outgoing documents and correspondence.
- Assist the Director in reviewing job applications for open positions in the department and substitute applicants.
- Train and provide information to new staff on employee policies and procedures within the department.
- Assembles, organizes and prepares data for records and reports.
- Maintains storage and destruction of records within area of responsibility.
- Assists in producing, updating, maintaining, and distributing department-specific handbooks, guidelines, and other training materials to department staff.
- Types or otherwise prepares information or assists with correspondence and miscellaneous communications, as directed.
- Prepares requisitions, budget transfers, purchase orders, conference requests, and purchasing receipts in accordance with District policies and procedures.
- Assists with department budget development, preparation, reconciliation, and reports; prepare and maintain records.
- Communicates with vendors as needed; assists with requesting product quotes and submitting orders under the department's purview.
- Performs other duties as required to accomplish the objectives of the position.

Minimum Qualifications:

- Advanced understanding of Microsoft Office and Google applications.
- Operates all office machines including fax, 10-key, copier, etc.
- Knowledge of modern data management, storage and retrieval systems, office methods, practices, supplies, and equipment.
- Knowledge of bookkeeping and accounting principles; school budgeting
- Ability to learn multiple database systems.
- Knowledge of the principles of business letter and report writing, including the use of good English, spelling, and punctuation.
- Type or input data at an acceptable rate of speed*
- Ability to work efficiently, independently, and accurately, to follow directions, follow through with duties and responsibilities, and to work cooperatively with others
- Maintain a sincere, friendly attitude toward employees and public

- Ability to work cooperatively with principals and district-level administrators
- Ability to lift up to 30 lbs.
- Understand and carry out oral and written instructions
- Relate positively to students, staff, and parents
- Possess the ability and confidence to make decisions under office pressure situations
- Maintain confidentiality at all times
- Maintains valid California driver's license

Education/Experience/Training:

- High School Graduate or GED, supplemented by coursework or training in office management.
- Three (3) years of highly responsible secretarial experience, preferably in an educational organization.

Self-Certification of Typing/Keyboarding Skills:

*This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 50 words per minute. A typing test will not be given. Applicants must certify in writing that they have such skills. Demonstrated proficiency will be expected during the probationary period for the class.

Kingsburg Elementary Charter School District

Board Agenda Item

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Consider Approval of Revised Administrative Assistant Job Descriptions and add Operation Services

2. Agenda Item Category:

Consent Agenda

☒ **Action Item**

Presentation

Public Hearing

Closed Session

3. Submitted By:

Carol Bray

4. Attachments:

Not Applicable

☒ **To Be Enclosed with Board Packets**

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

To consolidate the Administrative Assistant Job Descriptions and revise the position for Operation Services.

6. Financial Impact:

Slight increase to General Fund by moving Secretary MOT to Admin Assistant

7. Funding Source:

General Fund

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ **Provide a Safe, Positive and Healthy Learning Environment**

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ **Maintain a Sound Fiscal Condition - "Keep the Family Together!"**

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(Classified Confidential Position)

Primary Function:

Performs a variety of highly specialized and complex secretarial and administrative support duties, including specific routines and broadly defined policies and procedures, which may be of a confidential nature, requiring independent judgment, understanding of departmental functions and procedures, prioritizing assigned work, and making frequent contacts with other departments, staff, and the public. Assists in the assigned department's daily operation, serves as the receptionist, and provides support to department administration.

Distinguishing Characteristics:

The Administrative Assistant must comply with the position's qualifications and must exercise initiative, good judgment, maintain confidentiality, possess good organizational and time management skills, accuracy, and work independently. Strong interpersonal skills are necessary to promote positive public relations between district employees and the community. This position aids in the coordination and supports the management in the daily operations of the assigned department. It handles various support services for district staff and the public. This individual will coordinate with school offices, appropriate district-level staff, and external parties.

Assigned Responsibilities:

- Serves as the personal secretary to the department or director, dealing with a variety of sensitive and sometimes privileged matters.
- Assists in the daily operations and manages clerical functions within the department.
- Performs technical and highly complex secretarial and clerical duties involving the use of independent judgment and an understanding of personnel functions and procedures.
- Disseminates information to the public.
- Receives telephone calls, greets visitors, provides information as appropriate, and routes calls to other departments or schools as necessary.
- Assists in setting up meetings as needed.
- Assists with and maintains staff attendance records, vacation calendars, master calendars, compensation time records, and timesheets; coordinates and tracks substitutes and employees working out of class; completes the monthly payroll cycle.
- Takes notes and minutes during meetings as required.
- Attends and participates in assigned meetings, workshops, and conferences. May occasionally be required to attend meetings outside of the regular work day.
- Contacts other departments to obtain information and documents.
- Maintains files and records pertaining to internal and external programs for the department.

- Reviews and screens incoming correspondence and/or communications routed to the Supervisor; receives, sorts, and distributes incoming and outgoing mail and packages.
- Initiate follow-up activities to ensure that the operational timelines are met.
- Assists in meeting various local, State, and Federal program requirements.
- Assists auditors as requested.
- Assists in posting, verifying, and correcting information posted on the district and school websites.
- As needed, administer first aid to employees and determine when to seek appropriate emergency and/or medical assistance; work with Risk Management/Human Resources to prepare injury reports and workers' compensation forms, as needed.
- Screens and summarizes the content of incoming materials and data; briefs appropriate District staff on important issues or conflicts; distributes outgoing documents and correspondence.
- Assist the Director in reviewing job applications for open positions in the department and substitute applicants.
- Train and provide information to new staff on employee policies and procedures within the department.
- Assembles, organizes and prepares data for records and reports.
- Maintains storage and destruction of records within area of responsibility.
- Assists in producing, updating, maintaining, and distributing department-specific handbooks, guidelines, and other training materials to department staff.
- Types or otherwise prepares information or assists with correspondence and miscellaneous communications, as directed.
- Prepares requisitions, budget transfers, purchase orders, conference requests, and purchasing receipts in accordance with District policies and procedures.
- Assists with department budget development, preparation, reconciliation, and reports; prepare and maintain records.
- Communicates with vendors as needed; assists with requesting product quotes and submitting orders under the department's purview.
- Performs other duties as required to accomplish the objectives of the position.

Minimum Qualifications:

- Advanced understanding of Microsoft Office and Google applications.
- Operates all office machines including fax, 10-key, copier, etc.
- Knowledge of modern data management, storage and retrieval systems, office methods, practices, supplies, and equipment.
- Knowledge of bookkeeping and accounting principles; school budgeting
- Ability to learn multiple database systems.
- Knowledge of the principles of business letter and report writing, including the use of good English, spelling, and punctuation.
- Type or input data at an acceptable rate of speed*
- Ability to work efficiently, independently, and accurately, to follow directions, follow through with duties and responsibilities, and to work cooperatively with others
- Maintain a sincere, friendly attitude toward employees and public

- Ability to work cooperatively with principals and district-level administrators
- Ability to lift up to 30 lbs.
- Understand and carry out oral and written instructions
- Relate positively to students, staff, and parents
- Possess the ability and confidence to make decisions under office pressure situations
- Maintain confidentiality at all times
- Maintains valid California driver's license

Education/Experience/Training:

- High School Graduate or GED, supplemented by coursework or training in office management.
- Three (3) years of highly responsible secretarial experience, preferably in an educational organization.

Self-Certification of Typing/Keyboarding Skills:

*This classification requires that incumbents be skilled in typing/keyboarding at a minimum of 50 words per minute. A typing test will not be given. Applicants must certify in writing that they have such skills. Demonstrated proficiency will be expected during the probationary period for the class.

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT - OPERATIONS SERVICES

(Classified Confidential Position)

Department Specific Duties:

- Assists in preparing and maintaining department inventory records, supply orders, and reports.
- Works with vendors for District equipment/furniture orders and schedules various annual services.
- Problem solves any District phone issues and diagnoses whether an outside service is needed.
- Assists with the weekly reports and calendars for facility usage throughout the district that will affect the operations and maintenance departments.
- Submits work orders for repairs, maintenance, and other functions.
- Keeps current Material Safety Data Sheets (MSDS) books at all sites.
- Updates and communicates pesticide notifications and safety drill protocols with District administration and staff.
- Delivers and retrieves District mail from school sites, department offices, and the District Office.
- Processes DMV requests; maintains District DMV Pull Program information and inspection schedules.
- Prepares and submits reports for various government programs.
- Assists in creating and updating employee work schedules.
- Programs school bell schedules in software systems.
- Maintains district fuel logs and district paper logs.
- Plans and coordinates staff events, annual staff meetings, and monthly safety meetings. Creates meeting agendas and records meeting minutes.
- Schedules rental vehicles for staff.
- Creates and maintains district project files for repairs, remodels, and new construction.
- Implements Foggy Day protocol during fog season. Communicates with SouthWest Transportation, news sources, parents, and staff about the fog plan.
- Updates district site maps and the district boundary map.
- Processes school site Monthly Safety Reports.
- Assists the Director with various special projects and programs.

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT - HUMAN RESOURCES

(Classified Confidential Position)

Department Specific Duties:

- Performs advanced operations in Excel, including manipulating data and working with complex formulas.
- Performs functions in the district student information software database (Aeries), including student data, attendance verification, verifying attendance reports, and monitoring data for accuracy.
- Assists with position control and payroll functions, including data input, data manipulation, employment notices, employment contracts, etc., in the District's Position Control system.
- Assists with processing unemployment claims.
- Assists with Workers' Compensation claims.
- Assists with various functions in CALPADS, including submissions and data verification.
- Assists with newly hired employees, including verifying documentation and monitoring new hire packets for completion.
- Files personnel/payroll documents.
- Monitors payroll reports for overtime and absences.
- Enters payroll into the County system and balances entries to Digital Schools reports.
- Assists with implementing the District Health/Welfare Insurance programs.
- Ensures compliance with the Affordable Care Act, including, but not limited to, processing 1095C forms.
- Processes and reconciles the monthly billing for health/welfare, life insurance programs, and payroll voluntary deduction payments.
- Assists in ensuring required employee documents are updated promptly (such as TB tests, credentials, mandated training, etc.)
- Assists the Director, Human Resources Department, with various State and Federal Reporting.
- Updates forms, handbooks, and guidelines as needed.
- Assists in answering district office phones and provides backup where needed.

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT - INFORMATION SERVICES

(Classified Confidential Position)

Department Specific Duties:

- This individual will coordinate with school offices, appropriate district-level staff, and external parties to ensure data accuracy in the district's Student Information System (SIS) and will oversee the process of exchanging necessary records between the district's SIS and certain other parties.
- Reviews data in the District Student Information System (SIS) and communicates with school secretaries, administrative assistants, and administrators to maintain the records' accuracy.
- Processes uploads to CALPADS as necessary, working with school secretaries, administrative assistants, and administrators to resolve discrepancies. Responsible for preparing CALPADS data for certification.
- Performs functions in the district student information software database (Aeries), including student data, attendance verification, verifying attendance reports, and monitoring data for accuracy.
- Verifies and maintains the accuracy of school site monthly student attendance records for the district, monitored by the Director, Human Resources Department.
- Assists with creating product quotes and submitting orders under the Technology Department's purview.
- Directly facilitates and audits the exchange of records between the district Student Information System and designated third parties; coordinates the resolution of any issues found in the SIS district's records with appropriate district staff.
- Follows through with employees, schools, and departments regularly to ensure compliance and that all information is submitted as established guidelines require.
- Monitors and maintains the district's inventory system adds and removes assets as needed, and coordinates the collection of inventory information as necessary.
- Generates ongoing weekly enrollment reports and comparisons for district office review
- Performs the district's Principal Apportionment Data Collection reporting necessary for LCFF and Special Education
- Updates and maintains the information and procedures in the District Secretaries Binder

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT - FINANCIAL SERVICES

(Classified Confidential Position)

Department Specific Duties:

- Prepares and transmits accounts payable warrants and files for contracts and utilities, as required.
- Balances monthly invoices with statements, as required.
- Maintains and reconciles petty cash, revolving checking accounts, and credit applications.
- Assists in the completion of budget reports and interim reports for County and State reporting.
- Schedules and coordinates use of facilities.
- Facilitates Developer Fee collection and billings.
- Reconciles monthly cash balances and revises monthly estimates to year-end.
- Answers budget questions and runs reports for all principals, administrators, and supervisors when needed.
- Prepares program budgets under the direct supervision of the Chief Business Official.
- Maintains and reconciles cafeteria checking account.
- Prepares and posts journal entries and pays vouchers into the district's financial systems.
- Prepares and posts budget revisions for site principals and administrators.
- Responsible for W-9, 590, and 587 forms.
- Responsible for updating vendor data files in preparation for the annual 1099 reporting.
- Communicates with County Office personnel, District personnel, and various outside agencies to exchange information related to accounting operations to resolve issues or concerns.
- Identifies payments that are not in compliance with established policy or that are incomplete and provides notification to appropriate sources.
- Verifies that school sites and departments have adequate funds to pay for goods and/or services.
- Prepares invoices, ensuring the accuracy of budget numbers, object codes, and applicable sales tax.
- Processes manual checks when necessary.
- Responsible for preparing audit schedules and participating in audits of district financial records by district-appointed auditors and other government agencies to promptly provide needed information and data.
- Responsible for preparing bank deposits twice a month and occasionally delivering deposits to the treasurer's office.
- Calculates, tracks, and reports taxable expenditures to appropriate tax boards as California law requires.

- Oversees ASB accounting, conducts audits and training to site personnel to convey information such as ASB guidelines, and monitors monthly reconciliation of site statements and yearly reconciliation at year-end closing.
- Responsible for accounts payable reports to be viewed by the Governing Board and providing the necessary information to questions that arise from Governing Board members.
- Communicates and monitors District policies and procedures relevant to credit card use.
- Generates purchase orders and verifies correct coding lines, assuring proper budget account charges.
- Enters data related to issuing refunds and canceling warrants. Compiles and distributes supporting data as needed.
- Maintains District Insurance Certificates of Coverage and communicates with insurance coverage representatives in regards to claims.
- Completes annual year-end closing for accounts payable.
- Sets up prior year accruals for payment.
- Clears on-site vendors for events.
- Calculates and prepares next year's purchase order encumbrances
- Prepares documentation for adopting developer fee studies to increase the statutory school fees.

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

ADMINISTRATIVE ASSISTANT - CURRICULUM AND INSTRUCTION, SPECIAL PROJECTS

(Classified Confidential Position)

Department Specific Duties:

- Maintains appearance of the front lobby and Professional Development Building.
- Updates categorical Time Accounting Sheets as assigned by the Chief Business Official.
- Updates and maintains Parent/Student Handbook and Staff Handbook annually. Orders and distributes handbooks to sites as needed.
- Maintains and organizes paperwork for the District Categorical Program and Compliance.
- Organizes the Educator, Employee, and Administrator of the Year process.
- Completes necessary miscellaneous forms, reports, and surveys including, but not limited to, student enrollment reporting, Civil Rights Data Collection, J-90, and MAA enrollment.
- Requisitions office supplies and services, as needed.
- Sorts and distributes inter-district, U.S. Mail, and FAX communications.
- Prepares outgoing U.S. Mail.
- Inputs and processes requisitions from school sites into the Fresno County Superintendent of Schools purchase order/financial system and files alphabetically.
- Maintains various lists including, but not limited to, classified and certificated substitutes, and coaches.
- Maintains volunteer registration data efficiently, including TB test clearance, Megan's law check, and fingerprints for DOJ, when necessary. Follows up with parents for needed documentation; notifies parents, teachers, and school offices when a volunteer is clear.
- Sets up and maintains substitute and teacher records in Aesop database. Sends correspondence as needed.
- Ensures teachers' absences are filled in Aesop and assists sites as needed.
- Provides Aeries support to teachers, secretaries, and principals as needed.
- Assists the Director, Human Resources Department, with various State and Federal Reporting.
- Verifies, records, and receipts incoming funds to various accounts.
- Reconciles payroll/voluntary deduction checks monthly and mails payments.
- Coordinates fingerprinting and pre-employment physicals of new employees, substitutes, coaches, and volunteers as necessary and maintains supporting documentation.
- Monitors All Points Bulletins and SLMS Bulletins from the Commission on Teacher Credentialing.
- Receives and reviews applications and documents from potential substitute teachers. Follows up with applicants for needed documentation.

- Assists the director in the effective implementation of after-school, inter-session, and summer programs
- Organizes and maintains record-keeping systems for ELOP student attendance, employee attendance, inventory, and other necessary documentation
- Assists the director in monitoring district-wide enrollment regarding expanded learning opportunity programs, including afterschool, inter-session, and summer school
- Calls EL parents to remind them of DELAC meetings
- Sends out EL Notification Letters
- Supports the director in monitoring the ELD and academic progress of ELs and reclassified ELs
- Assists the Director with a comprehensive intake system for newcomers and assist in its implementation
- Assists the Technology Office with CalPads/Aeries and the enrollment of ELs
- Assists the Director with the District English Learner Advisory Committee (DELAC)
- Attends and helps the director promote student programs, activities, contests, and recognitions on a District-wide basis for English Learners
- Helps with the enrollment process for the expanded learning program, making sure that our qualifying students are given priority registration.
- Communicates with all providers for transportation needs of expanded learning students.
- Works with third-party companies regarding the application process for expanded learning students.
- Creates flyers for AERIES communication with parents regarding the expanded learning and the English Learner program.

Kingsburg Elementary Charter School District

Board Agenda Item

NOTE: All school employees (1) requesting to have an item placed on the Board agenda or (2) requesting to present an agenda item shall submit this completed form (signed by their site administrator) to the Superintendent at least 10 working days prior to the scheduled meeting date.

**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Consider Approval of Revised 2022-23 Classified Management, Supervisory, Confidential Salary Schedule

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Carol Bray

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

*Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board

5. Purpose:

To consolidate the full-time, 12-month, Administrative Assistant salary lines into one on the salary schedule.

6. Financial Impact:

None

7. Funding Source:

NA

8. District Goals This Item Will Meet:

Increase Student Achievement

Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

☒ Maintain a Sound Fiscal Condition - "Keep the Family Together!"

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT**2022-23****Classified Management/Supervisory/Confidential Salary Schedule****SENIOR MANAGEMENT**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Chief Business Official (219 days)	11605	11705	11808	11907	12010	12111	12212	12313	12414	12516					
Director-Human Res Dept (219 days)	7737	7977	8214	8452	8689	8828	8966	9107	9247	9386	9525	9664	9803	9940	10593

CLASSIFIED MANAGEMENT

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Mtce/Oper/Trans Director	6303	6495	6690	6881	7075	7190	7305	7421	7531	7646	7763	7876	7993	8110	8218
Child Nutrition Director	5111	5304	5494	5687	5877	6016	6152	6290	6426	6564	6702	6840	6978	7116	7250

SUPERVISORY

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Technology Coordinator	5368	5535	5699	5869	6037	6151	6269	6387	6504	6624	6740	6857	6976	7091	7208
Asst Supv of Oper	4697	4878	5061	5240	5422	5518	5616	5711	5807	5903	6002	6097	6195	6291	6387

CONFIDENTIAL

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Exec Asst to Superintendent	4776	4980	5185	5389	5594	5800	6004	6212	6263	6314	6367	6418	6469	6522	6572
Administrative Assistant	3756	3999	4242	4485	4730	4972	5216	5459	5554	5651	5747	5843	5938	6035	6130
Admin Asst-Spec Ed (222 days)	21.59	22.98	24.39	25.78	27.17	28.58	29.97	31.37	31.92	32.46	33.04	33.58	34.12	34.69	35.23
Food Serv Secretary	3228	3387	3548	3705	3864	3960	4055	4154	4251	4348	4444	4541	4635	4734	4832
Homeless/District Liaison (206/196 days)	24.56	25.65	26.68	27.72	28.77	29.26	29.75	30.21	30.69	31.20	31.68	32.15	32.64	33.11	33.59

2% Longevity applied every three years after Step 15

261 day calendar/8 hours per day unless otherwise noted

Stipend applied annually for approved college units at \$200 per 12 units, maximum \$2000 for 120 units and/or BA/BS degree.

Full stipend based on an 8 hour workday, stipend applied commensurate with contracted daily hours.

8% over 2021-22 Salary Schedule

Proposed to the Board October 12, 2022

Kingsburg Elementary Charter School District Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

n2y curriculum

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Erin Pasillas, Director, Special Education and Student Services

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

***Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board**

5. Purpose:

To provide our extended special education classes with a 3-year curriculum license that will align with IEP goals and individualized student needs.

6. Financial Impact:

\$22,902.11

7. Funding Source:

Resource 6537, Learning Recovery

8. District Goals This Item Will Meet:

☒ Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"



Quote No.	Opportunity No.	Date
Q-107370	OPP-171199	10/6/2022

Remit To	Contact Info
n2y, LLC PO Box 550 Huron, OH 44839	Erin Pasillas epasillas@kesd.org

Bill To	Ship To
Kingsburg Elem Charter SD 1310 Stroud Ave Kingsburg, California 93631	Kingsburg Elem Charter SD 1310 Stroud Ave Kingsburg, California 93631

Date	Payment Terms	RFP / Contract #	Purchase Order
10/6/2022	Net 30		

YEAR ONE- CURRENT PRICING

n2y, LLC currently accommodates multi-year contracts with school districts to save money on annual renewal costs. All of our multi-year contracts are paid upfront, and show price savings in the third year when we freeze year two pricing. Our annual PI is typically greater than the 5% offered in our multi-year agreements. n2y periodically adjusts its pricing in order to reflect changes in economic inflation, value added, and cost of doing business. Please reference [https:// www.n2y.com/solutions/](https://www.n2y.com/solutions/) for current pricing and product descriptions

Qty	Item	Description	Type	Sub No.	Sub Start Date	Sub End Date	Unit Cost	Amount
3	ULS BUN	Unique Learning System® Bundle	New		10/5/2022	10/4/2023	\$563.60	\$1,690.80
3	NWS BUN	News2you™ Bundle	New		10/5/2022	10/4/2023	\$193.29	\$579.87
3	SSX BUN	SymbolStix PRIME® / SYMBOLSTIX® Bundle	New		10/5/2022	10/4/2023	\$124.87	\$374.61
3	L3S BUN	L³ Skills™ Bundle	New		10/5/2022	10/4/2023	\$131.12	\$393.36
3	PST BUN	Positivity Bundle	New		10/5/2022	10/4/2023	\$386.23	\$1,158.69
3	POL	Polaris	New		10/5/2022	10/4/2023	\$499.00	\$1,497.00
2	ULS	Unique Learning System®	New		10/5/2022	10/4/2023	\$640.46	\$1,280.92
1	PDE VTS	Interactive Webinar Essentials Learning Pathway for Total Solution	New		10/5/2022		\$3,250.00	\$3,250.00
1	PDA ULS LIVE WEB 2	Targeted Live Webinar (2-hour)	New		10/5/2022		\$499.00	\$499.00
1	PDA ULS LIVE WEB 2	Targeted Live Webinar (2-hour)	New		10/5/2022		\$499.00	\$499.00
YEAR ONE- CURRENT PRICING TOTAL:								\$11,223.25

YEAR TWO- 5% UPLIFT ON CURRENT PRICING

***PD is excluded from price increase

Qty	Item	Description	Type	Sub No.	Sub Start Date	Sub End Date	Unit Cost	Amount
3	ULS BUN	Unique Learning System® Bundle	New		10/5/2023	10/4/2024	\$591.78	\$1,775.34
3	NWS BUN	News2you™ Bundle	New		10/5/2023	10/4/2024	\$202.95	\$608.85
3	SSX BUN	SymbolStix PRIME® / SYMBOLSTIX® Bundle	New		10/5/2023	10/4/2024	\$131.11	\$393.33
3	L3S BUN	L³ Skills™ Bundle	New		10/5/2023	10/4/2024	\$137.68	\$413.04
3	PST BUN	Positivity Bundle	New		10/5/2023	10/4/2024	\$405.54	\$1,216.62
3	POL	Polaris	New		10/5/2023	10/4/2024	\$523.95	\$1,571.85
2	ULS	Unique Learning System®	New		10/5/2023	10/4/2024	\$672.48	\$1,344.96
1	PDA ULS LIVE WEB 2	Targeted Live Webinar (2-hour)	New		10/5/2023		\$499.00	\$499.00
1	PDA ULS LIVE WEB 2	Targeted Live Webinar (2-hour)	New		10/5/2023		\$499.00	\$499.00
YEAR TWO- 5% UPLIFT ON CURRENT PRICING TOTAL:								\$8,321.99

YEAR THREE- PRICE FREEZE ON YEAR TWO PRICING

***PD is excluded from price increase

Qty	Item	Description	Type	Sub No.	Sub Start Date	Sub End Date	Unit Cost	Amount
3	ULS BUN	Unique Learning System® Bundle	New		10/5/2024	10/4/2025	\$591.78	\$1,775.34
3	NWS BUN	News2you™ Bundle	New		10/5/2024	10/4/2025	\$202.95	\$608.85
3	SSX BUN	SymbolStix PRIME® / SYMBOLSTIX® Bundle	New		10/5/2024	10/4/2025	\$131.11	\$393.33
3	L3S BUN	L³ Skills™ Bundle	New		10/5/2024	10/4/2025	\$137.68	\$413.04
3	PST BUN	Positivity Bundle	New		10/5/2024	10/4/2025	\$405.54	\$1,216.62
3	POL	Polaris	New		10/5/2024	10/4/2025	\$523.95	\$1,571.85
2	ULS	Unique Learning System®	New		10/5/2024	10/4/2025	\$672.48	\$1,344.96
1	PDA ULS LIVE WEB 2	Targeted Live Webinar (2-hour)	New		10/5/2024		\$499.00	\$499.00
1	PDA ULS LIVE WEB 2	Targeted Live Webinar (2-hour)	New		10/5/2024		\$499.00	\$499.00
YEAR THREE- PRICE FREEZE ON YEAR TWO PRICING TOTAL:								\$8,321.99

Thank you for your business! In need of additional assistance? Please call us at (419) 433-9800 or (800) 697-6575.

Sub-Total: \$27,867.23
Sales Tax: \$0.00
Total: \$27,867.23

Please Note:

1. This Quote, exclusive of sales tax, is valid for 90 days. Purchase orders or payments via credit card must be received within 90 days from the date of this Quote to guarantee the listed price.

2. Multi-year Quotes require full payment of the Quote amount up front.
3. Prices are subject to change without notice. All orders are subject to our standard terms and conditions. ([Terms of Use & Privacy Policy](#))
4. n2y accepts credit cards for orders up to \$5,000 and checks or ACH payments for orders over \$5,000. Your Sales Representative would be happy to address any questions you might have regarding these policies.

Quote No.	Opportunity No.	Date
Q-107370	OPP-171199	10/6/2022



NOTE: Your order/Quote will not be processed until we receive a copy of your purchase order. Tax exempt organizations must include a copy of your state tax exempt form with your purchase order. All orders without a state tax exempt form will be charged sales tax at the applicable state rate.

There are four ways to process this Quote:

1. Fax your purchase order and a copy of your Quote to **(419) 433-9810**.
2. Email your purchase order either to **sales@n2y.com** or to your Sales Representative.
3. To request to use a credit card for payment, contact n2y Sales at (419) 433-9800 or (800) 697-6575 between the hours of 8:00am-4:30pm EST, Monday-Friday.
4. Mail your purchase order to the address below. Be sure to attach a copy of this Quote or reference **Quote Number Q-107370** on the purchase order.

n2y, LLC
PO Box 550
Huron, OH 44839

n2y Math Manipulative Kits are subject to availability.

Cancellation of training day(s) requires a 30 day notification. Failure to cancel within 30 days of initial training date may result in a cancellation fee of up to 50%.

For additional assistance with your order, please call n2y at (419) 433-9800 or (800) 697-6575.

Sincerely,

Whitney Miller
Inside Account Executive
wmiller@n2y.com
(419) 433-9800 ext. 1178

Kingsburg Elementary Charter School District

Board Agenda Item

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**All Board items are subject to approval by the Board President.*

1. Agenda Item:

Williams Quarterly Report- October 2022

2. Agenda Item Category:

Consent Agenda

☒ Action Item

Presentation

Public Hearing

Closed Session

3. Submitted By:

Sarah Ballard, Executive Assistant to the Superintendent

4. Attachments:

Not Applicable

☒ To Be Enclosed with Board Packets

**Overnight trip requests require itinerary, location, dates and flyer to be submitted to the Board*

5. Purpose:

This quarterly report is required by our County Office. We have received no complaints. A complaint under the Uniform Complaint Procedures (UCP) is a written and signed statement by an individual, public agency, or organization alleging a violation of federal or state laws governing certain educational programs.

6. Financial Impact:

None

7. Funding Source:

None

8. District Goals This Item Will Meet:

Increase Student Achievement

☒ Provide a Safe, Positive and Healthy Learning Environment

Develop 21st Century Skills by Furthering the Use of Technology in the Classroom

Increase Parent Involvement and Continue to Promote Public Relations

Maintain a Sound Fiscal Condition - "Keep the Family Together!"

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Kingsburg Elementary Charter School District

Person completing this form: Sarah Ballard

Title: Executive Assistant to the Superintendent

Quarterly Report Submission Date - check one

- ☒ 1st Quarter July 1 - September 30 (Due October 2022)
☐ 2nd Quarter October 1 – December 31 (Due January 2023)
☐ 3rd Quarter January 1 – March 31 (Due April 2023)
☐ 4th Quarter April 1 – June 30 (Due July 2023)

Date for information to be reported publicly at governing board meeting: October 10, 2022

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Dr. Wesley Sever

Print Name of District Superintendent


Signature of District Superintendent

October 10, 2022

Date

Regulation 1312.4: Williams Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: 02/22/2011 | **Last Revised Date:** 09/14/2020

Types of Complaints

The district shall use the procedures described in this administrative regulation only to investigate and resolve the following:

1. Complaints regarding the insufficiency of textbooks and instructional materials, including any complaint alleging that: (Education Code 35186; 5 CCR 4681)
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Complaints regarding teacher vacancy or misassignment, including any complaint alleging that: (Education Code 35186; 5 CCR 4682)
 - a. A semester begins and a teacher vacancy exists.
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.
 - c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600)

Beginning of the year or semester means the time period from the first day students attend classes for a year-long course or semester-long course though not later than 20 business days afterwards.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)

3. Complaints regarding the condition of school facilities, including any complaint alleging that: (Education Code 35186; 5 CCR 4683)
 - a. A condition poses an emergency or urgent threat to the health or safety of students or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

- b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when the temporary closing of the restroom is necessary for student safety or to make repairs. (Education Code 35292.5)

In any school serving any of grades 6-8, a complaint may be filed alleging noncompliance with the requirement of Education Code 35292.6 to, at all times, stock and make available and accessible free of cost, an adequate supply of menstrual products in every women's and all-gender restroom, and in at least one men's restroom. (Education Code 35292.6)

Forms and Notices

The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall ensure that the district's complaint form specifies the location for filing a complaint and contains a space to indicate whether the complainant desires a response to the complaint. A complainant may add as much text to explain the complaint as desired. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall post in each classroom in each school a notice containing the components specified in Education Code 35186. (Education Code 35186)

Filing of Complaint

A complaint alleging any condition(s) specified in the section "Types of Complaints" above shall be filed with the principal or designee at the school in which the complaint arises. A complaint about problems beyond the authority of the principal shall be forwarded to the Superintendent or designee in a timely manner, but not to exceed 10 working days. Complaints may be filed anonymously. (Education Code 35186; 5 CCR 4680)

Investigation and Response

The principal or a designee of the Superintendent shall make all reasonable efforts to investigate any problem within the principal's or designee's authority. (Education Code 35186; 5 CCR 4685)

The principal or Superintendent's designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 35186; 5 CCR 4685)

If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the principal or Superintendent's designee shall send written resolution of the complaint to the mailing address of the complainant as indicated on the complaint within 45 working days of the initial filing of the complaint. If the principal makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 35186; 5 CCR 4680, 4685)

When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 35186)

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Governing Board at a regularly scheduled meeting. (Education Code 35186; 5 CCR 4686)

For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of students or staff as described in Item #3a in the section "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days of receiving the district's response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 35186; 5 CCR 4687)

All complaints and written responses shall be public records. (Education Code 35186; 5 CCR 4686)

Reports

On a quarterly basis, the Superintendent or designee shall report, to the Board at a regularly scheduled Board meeting and to the County Superintendent of Schools, summarized data on the nature and resolution of all complaints. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. (Education Code 35186; 5 CCR 4686)

Exhibit 1312.4-E(1): Williams Uniform Complaint Procedures

Status: DRAFT

Original Adopted Date: Pending

**K-8 COMPLAINT FORM:
WILLIAMS UNIFORM COMPLAINT PROCEDURES**

Education Code 35186 creates a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, or teacher vacancy or misassignment. The complaint and response are public documents as provided by law. Complaints may be filed anonymously. However, if you wish to receive a response to your complaint, you must provide the contact information below.

Response requested? ___ Yes ___ No

Contact information: (if response is requested)

Name: _____

Address: _____

Phone number: Day: _____ Evening: _____

E-mail address, if any: _____

Date problem was observed: _____

Location of the problem that is the subject of this complaint:

School name/address: _____

Course title/grade level and teacher name: _____

Room number/name of room/location of facility: _____

Only the following issues may be the subject of this complaint process. If you wish to complain about an issue not specified below, please contact the school or district for the appropriate district complaint procedure.

Specific issue(s) of the complaint: (Please check all that apply. A complaint may contain more than one allegation.)

1. Textbooks and instructional materials: (Education Code 35186; 5 CCR 4681)

- A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
- A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
- Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
- A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

2. Teacher vacancy or misassignment: (Education Code 35186; 5 CCR 4682)

- A semester begins and a teacher vacancy exists. A *teacher vacancy* is a position to which a single designated certificated employee has not been assigned at the beginning of the school year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
- A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.
- A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

3. Facilities conditions: (Education Code 17592.72, 35186, 35292.5, 35292.6; 5 CCR 4683)

- A condition exists that poses an emergency or urgent threat to the health or safety of students or staff including gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; and any other condition deemed appropriate by the district.
- A school restroom has not been cleaned or maintained regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers.
- For a school serving any of grades 6-8, the school has not, at all times, stocked and made available and accessible free of cost, an adequate supply of menstrual products in every women's and all-gender restroom.
- The school has not kept all restrooms open during school hours when students are not in classes and has not kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when temporary closing of the restroom is necessary for student safety or to make repairs.

Please describe the issue of your complaint in detail. You may attach additional pages and include as much text as necessary to fully describe the situation. For complaints regarding facilities conditions, please describe the emergency or urgent facilities condition and how that condition poses a threat to the health or safety of students or staff.

Please file this complaint at the following location:

(principal or designee)

(address)

Please provide a signature below. If you wish to remain anonymous, a signature is not required. However, all complaints, even anonymous ones, should be dated.

(Signature)

(Date)

Regulation 3517: Facilities Inspection

Status: DRAFT

Original Adopted Date: 02/20/2018 | **Last Revised Date:** 03/12/2018

The Superintendent or designee shall inspect school facilities to ensure that they are maintained in good repair. At a minimum, the Superintendent or designee shall assess those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including, but not limited to, the following: (Education Code 17002, 35292.5)

1. **Gas Leaks:** Gas systems and pipes appear and smell safe, functional, and free of leaks.
2. **Mechanical Systems:** Heating, ventilation, and air conditioning systems, as applicable, are functional and unobstructed; appear to supply an adequate amount of air to all classrooms, work spaces, and facilities; and maintain interior temperatures within normally acceptable ranges.
3. **Windows and Doors:** Windows and doors are intact, functional, and open, close, and lock as designed, unless there is a valid reason they should not function as designed.
4. **Fences and Gates:** Fences and gates are intact, functional, and free of holes and other conditions that could present a safety hazard to students, staff, or others. Locks and other security hardware function as designed.
5. **Interior Surfaces (walls, floors, ceilings):** Interior surfaces are free of safety hazards from tears, holes, missing floor and ceiling tiles, torn carpet, water damage, or other cause. Ceiling tiles are intact. Surfaces display no evidence of mold or mildew.
6. **Hazardous Materials:** Hazardous and flammable materials are stored properly. No evidence of peeling, chipping, or cracking paint is apparent. No indicators of mold, mildew, or asbestos exposure are evident. There does not appear to be evidence of hazardous materials that may pose a threat to the health and safety of students or staff.
7. **Structures:** Posts, beams, supports for portable classrooms and ramps, and other structures appear intact, secure, and functional as designed. Ceilings and floors are not sloping or sagging beyond their intended design. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines structural components.
8. **Fire Safety and Emergency Equipment:** Fire sprinklers, fire extinguishers, emergency alarm systems, and all emergency equipment and systems appear to be functioning properly. Fire alarm pull stations are clearly visible. Fire extinguishers are current and placed in all required areas, including every classroom and assembly area. Emergency exits are clearly marked and unobstructed.
9. **Electrical Systems:** Electrical systems, components, and equipment, including switches, junction boxes, panels, wiring, outlets, and light fixtures, are securely enclosed, properly covered and guarded from student access, and appear to be working properly.
10. **Lighting:** Interior and exterior lighting appears to be adequate and working properly. Lights do not flicker, dim, or malfunction, and there is no unusual hum or noise from light fixtures.
11. **Pest/Vermin Infestation:** No visible or odorous indicators of pest or vermin infestation are evident.
12. **Drinking Fountains:** Interior and exterior drinking fountains are functional, accessible, and free of leaks. Drinking water pressure is adequate. Fountain water is clear and without unusual taste or odor, and moss, mold, or excessive staining is not evident.
13. **Restrooms:** Restrooms are fully operational, maintained and cleaned regularly, and stocked at all times with supplies (including toilet paper, soap, and paper towels or functional hand dryers) in accordance with Education Code 35292.5. The school keeps all restrooms open during school hours when students are not in classes and keeps a sufficient number of restrooms open during school hours when students are in classes, except when necessary to temporarily close a restroom for student safety or to repair the facility.

In addition, any school serving any of grades 6-8 shall, at all times, stock and make available and accessible free

of cost, an adequate supply of menstrual products in every women's and all-gender restroom, and in at least one men's restroom. The district shall post in a prominent and conspicuous location a notice regarding this requirement that includes an email address and telephone number for a designated individual responsible for maintaining the requisite supply of menstrual products. (Education Code 35292.6)

14. Sewers: The sanitary sewer system controls odors as designed, displays no signs of stoppage, backup, or flooding in school facilities or on school grounds, and appears to be functioning properly.
15. Roofs: Roofs, gutters, roof drains, and downspouts appear to be functioning properly and are free of visible damage and evidence of disrepair when observed from the ground from inside and outside the building
16. Drainage: School grounds do not exhibit signs of drainage problems, such as visible evidence of flooded areas, eroded soil, water damage to asphalt playgrounds or parking areas, or clogged storm drain inlets.
17. Playground/School Grounds: Playground equipment (exterior fixtures, seating, tables, and equipment), school grounds, fields, walkways, and parking lot surfaces are functional and free of significant cracks, trip hazards, holes, deterioration that affects functionality or safety, and other health and safety hazards.
18. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to have been cleaned regularly and are free of accumulated refuse and unabated graffiti. Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.

In addition, to ensure the health and safety of students, the Superintendent or designee shall provide for the testing of drinking water on campus and of the soil and painted surfaces of school facilities for the presence of lead and/or other harmful substances, in accordance with state and federal standards.

The Superintendent or designee shall ensure that any necessary repairs or removal of hazards identified during the inspection are made in a timely and expeditious manner.

An assessment of the safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as defined in Education Code 17002, shall be reported on the school accountability report card. (Education Code 33126)

Any complaint alleging a school facility condition that poses an emergency or urgent threat to the health or safety of students or staff, or alleging that a school restroom is not clean, maintained, stocked, or kept open, shall be addressed in accordance with AR 1312.4 - Williams Uniform Complaint Procedures.

The Superintendent or designee shall provide the Governing Board with regular reports regarding the district's facility inspections and updates of any visits to district schools by the County Superintendent of Schools to review school facilities.

Policy 3523: Electronic Signatures

Status: DRAFT

Original Adopted Date: Pending

The Governing Board believes that the use of electronic records and signatures is a convenient paperless option that can increase efficiency in commercial and administrative transactions, reduce costs, and contribute to environmental sustainability in district operations. The Board authorizes the use of electronic signatures in district operations when authorized by law.

The Superintendent or designee shall ensure that any electronic signature utilized by the district conforms with criteria described in law and that the level of security is sufficient for the transaction being conducted. (Government Code 16.5; 2 CCR 22003, 22005)

The Superintendent or designee shall retain electronic records in accordance with law and regulations, and as specified in BP/AR 3580 - District Records.

Regulation 3523: Electronic Signatures

Status: DRAFT

Original Adopted Date: Pending

When authorized by law, electronic signatures may be used in the operation of district business and/or administration.

In any business transaction, an electronic signature shall only be used when each party has agreed to conduct the transaction by electronic means. In other district operations, the Superintendent or designee may require the use of an electronic signature. (Civil Code 1633.5; 15 USC 7001)

A *digital signature* is defined as an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature. (Government Code 16.5)

An *electronic signature* consists of an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record. (Civil Code 1633.2)

In order for an electronic signature to be used, the electronic signature shall be: (Government Code 16.5; 2 CCR 22002)

1. Unique to the person using it
2. Capable of verification
3. Under the sole control of the person using it
4. Linked to data in such a manner that if the data are changed the electronic signature is invalidated
5. Conform to 2 CCR 22000-22005

Prior to accepting an electronic signature, the Superintendent or designee shall ensure the following: (2 CCR 22005)

1. That the signature is created by acceptable technology pursuant to 2 CCR 22003
2. That the level of security used to identify the signer of the document and to transmit the signature is sufficient for the transaction being conducted
3. That, if a certificate is a required component of the electronic signature, the certificate format used by the signer is sufficient for the security and interoperability needs of the district.

If a notarized signature is required with respect to an electronic signature, the electronic signature of the notary public together with all of the other information required by law to be included in a notarization shall accompany the electronic signature. (Civil Code 1633.11)

If a statement is required to be signed under penalty of perjury, the electronic signature shall include all of the information to which the declaration pertains together with a declaration under penalty of perjury by the person who submits the electronic signature that the information is true and correct. (Civil Code 1633.11)

Policy 3550: Food Service/Child Nutrition Program

Status: DRAFT

Original Adopted Date: 08/22/2011 | Last Revised Date: 02/21/2012

The Governing Board recognizes that adequate, nourishing food is essential to student health and well-being, development, and ability to learn. The Superintendent or designee shall develop strategies to increase students' access to and participation in the district's food service programs and maintain fiscal integrity of the programs in accordance with law.

Foods and beverages available through the district's food service program shall:

1. Be carefully selected so as to contribute to students' nutritional well-being and the prevention of disease
2. Meet or exceed nutrition standards specified in law
3. Be prepared in ways that will appeal to students, retain nutritive quality, and foster lifelong healthful eating habits
4. Be served in age-appropriate portions
5. Be provided at no cost to students who request a meal

At the beginning of each school year, the Superintendent or designee shall communicate information related to the district's food service programs to the public through available means, including, but not limited to, the district's web site, social media, flyers, and school publications.

The district's food service program shall give priority to serving unprocessed foods and fresh fruits and vegetables.

District schools are encouraged to establish school gardens and/or farm-to-school projects to increase the availability of safe, fresh, seasonal fruits and vegetables for school meals and to support the district's nutrition education program.

To the extent possible, the school meal program shall be coordinated with the nutrition education program, instructional program for teachers, parents/guardians and food service employees, available community resources, and other related district programs.

To encourage student participation in school meal programs, schools may offer multiple choices of food items within a meal service, provided all food items meet nutrition standards and all students are given an opportunity to select any food item.

The Superintendent or designee may invite students and parents/guardians to participate in the selection of foods of good nutritional quality for school menus.

Students shall be allowed adequate time and space to eat meals. To the extent possible, school, recess, and transportation schedules shall be designed to promote participation in school meal programs.

The Superintendent or designee shall periodically review the adequacy of school cafeterias and facilities for food preparation and consumption.

In accordance with law, the Superintendent or designee shall develop and maintain a food safety program in order to reduce the risk of foodborne hazards at each step of the food preparation and service process.

The Superintendent or designee shall annually report to the Board on student participation in the district's nutrition

programs and the extent to which the district's food service program meets state and federal nutrition standards for foods and beverages. In addition, the Superintendent or designee shall provide all necessary and available documentation required for the Administrative Review conducted by the California Department of Education (CDE) to ensure the food service program's compliance with federal requirements related to nutrition standards, meal patterns, provision of drinking water, school meal environment, food safety, and other areas as required by the CDE.

Regulation 3550: Food Service/Child Nutrition Program

Status: DRAFT

Original Adopted Date: 08/22/2011 | **Last Revised Date:** 12/10/2012

Nutrition Standards for School Meals

Meals, food items, and beverages provided through the district's food services program shall: (Education Code 49501.5, 49553; 42 USC 1758, 1773)

1. Comply with National School Lunch and/or Breakfast Program standards for meal patterns, nutrient levels, and calorie requirements for the ages/grade levels served, as specified in 7 CFR 210.10 or 220.8 as applicable
2. Not be deep fried, par fried, or flash fried, as defined in Education Code 49430 and 49430.7

Drinking Water

The district shall provide access to free, fresh drinking water during meal times in food service areas at all district schools, including, but not limited to, areas where reimbursable meals under the National School Lunch or Breakfast Program are served or consumed. (Education Code 38086; 42 USC 1758)

Special Milk Program

Any school that does not participate in the National School Lunch or Breakfast Program may participate in the Special Milk Program to provide all enrolled students with reasonably priced milk. (7 CFR 215.7)

Food Safety

The Superintendent or designee shall ensure that the district's food service program meets the applicable sanitation and safety requirements of the California Retail Food Code as set forth in Health and Safety Code 113700-114437.

For all district schools participating in the National School Lunch and/or School Breakfast Program, the Superintendent or designee shall implement a written food safety program for the storage, preparation, and service of school meals which complies with the national Hazard Analysis and Critical Control Point (HACCP) system. The district's HACCP plan shall include, but is not limited to, a determination of critical control points and critical limits at each stage of food production, monitoring procedures, corrective actions, and recordkeeping procedures. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall ensure that food service directors, managers, and staff complete an annual continuing education or training as required by law. Each new employee, including a substitute, or volunteer shall complete initial food safety training prior to handling food. For each employee, the Superintendent or designee shall document the date, trainer, and subject of each training.

The Superintendent or designee shall assign staff to maintain records and logs documenting food safety activities, including, but not limited to, records of food deliveries, time and temperature monitoring during food production, equipment temperature (freezer, cooler, thermometer calibration), corrective actions, verification or review of safety efforts, and staff training.

Inspection of Food Facilities

All food preparation and service areas shall be inspected in accordance with Health and Safety Code 113725-113725.1 and applicable county regulations.

Each school participating in the National School Lunch and/or Breakfast Program shall, during each school year, obtain a minimum of two food safety inspections conducted by the county environmental health agency. (42 USC 1758; 7 CFR 210.13, 220.7)

The Superintendent or designee shall retain records from the most recent food safety inspection. All schools shall post a notice indicating that the most recent inspection report is available to any interested person upon request. (Health and Safety Code 113725.1; 42 USC 1758; 7 CFR 210.13, 210.15, 220.7)

Policy 3551: Food Service Operations/Cafeteria Fund

Status: DRAFT

Original Adopted Date: 02/21/2012 | **Last Revised Date:** 06/15/2020 | **Last Reviewed Date:** 06/15/2020

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus during meal times for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with BP/AR 3553 - Free and Reduced Price Meals, 2 CFR 200.426, and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees is not overtly identified by the use of special tokens, tickets, or other means and is not shamed, treated differently, or denied a meal of the student's choice. (Education Code 49557, 49557.5)

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or food service management services in one or more district schools on year-to-year basis. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United

States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21) Limited exceptions to the Buy American requirement are described in USDA's Memorandum SP 38-2017. If the district is using one of these exceptions, it must maintain documentation justifying the exception(s).

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by CDE to ensure compliance of the district's food service program with federal requirements.

Regulation 3551: Food Service Operations/Cafeteria Fund

Status: DRAFT

Original Adopted Date: 08/22/2011 | **Last Revised Date:** 06/15/2020 | **Last Reviewed Date:** 06/15/2020

Payments for Meals

At the beginning of the school year, the Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of eligibility forms at the start of the school year
4. Posting the policy on the district's web site

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, and shall open a new account as appropriate for a student whose account appears to have been misused.

Reimbursement Claims

To streamline administration of state and federal meal programs, the California Department of Education (CDE) has developed an online Child Nutrition Information and Payment System which must be used to submit reimbursement claims and to submit and track the status of applications and USDA food requests. The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free and reduced-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Payment of Accounts

The student and his/her parents/guardians shall be notified by phone, and/or by printed statements sent home with students monthly, whenever the student's account has reached a negative balance.

Unpaid and Delinquent Meal Charges

The district shall not direct any action toward a student to collect unpaid school meal fees. (Education Code 49557.5)

Students who have unpaid meal charges shall be served a meal of their choice throughout the school year regardless of the level of debt incurred by the household. Such students shall not be overtly identified by the use of special tokens, tickets, or other means and shall not be shamed, treated differently, or denied a meal of their choice. (Education Code 49557, 49557.5)

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Balances on Account

Positive balances on account at the end of the year will be carried over to the next school year. Should the student be promoted from eighth grade, upon request, balances can be transferred to a sibling attending the Kingsburg Elementary Charter School District, or refunded to the parent.

Refunds on Account

Refunds on account will be made upon request. If a request is not made within 30 days, the balance will be written off, per Government Code 50050. A processing fee may be charged when refunding an account balance.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce that complies with Health and Safety Code 113992, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. (Education Code 38090, 38093)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

With CDE approval, the district may use cafeteria funds to supplement the provision of universal breakfast and lunch.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the purpose of and basis for the expenditure. (Education Code 38101)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for management consulting services related to food services management shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis.

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

A contract for food service management consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits or other terms and conditions of employment of classified food service staff or positions. Health criteria established by the district for classified staff shall be applicable to all persons providing food service management consulting services. (Education Code 45103.5)

Policy 3553: Free And Reduced Price Meals

Status: DRAFT

Original Adopted Date: 11/13/2018 | **Last Reviewed Date:** 11/13/2018

The Governing Board recognizes that adequate nutrition is essential to the development, health, and learning of all students. The Superintendent or designee shall facilitate and encourage the participation of students from low-income families in the district's food service program.

(cf. 3551 - Food Service Operations/Cafeteria Fund)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

(cf. 5148 - Child Care and Development)

(cf. 5148.2 - Before/After School Programs)

(cf. 6177 - Summer School)

The district shall provide at least one nutritionally adequate meal each school day, free of charge or at a reduced price, for students whose families meet federal eligibility criteria. (Education Code 49550, 49552)

To provide optimal nutrition and reduce the administrative burden of food service operations, the Superintendent or designee shall assess the eligibility of district schools to provide breakfast and lunch free of charge to all students at the school under a federally funded universal meal service provision, such as Provision 2 or the Community Eligibility Provision, pursuant to 42 USC 1759a.

If any district school meets the criteria for a "very high poverty school" through its eligibility for the federal Community Eligibility Provision reimbursement rate pursuant to 42 USC 1759a, the district shall apply to the California Department of Education (CDE) to operate a universal meal service, unless the Board adopts a resolution stating that the district is unable to comply with this requirement due to fiscal hardship. The resolution shall be part of the public agenda for at least two consecutive Board meetings, first as an information item and then as an action item. The Board shall reconsider the resolution at least once every four years. (Education Code 49564; 42 USC 1759a)

The Superintendent or designee shall ensure that meals provided through the free and reduced-price meals program meet applicable state and/or federal nutritional standards in accordance with law, Board policy, and administrative regulation.

(cf. 3550 - Food Service/Child Nutrition Program)

The Board shall approve, and shall submit to the CDE for approval, a plan that ensures that students eligible to receive free or reduced-price meals and milk are not treated differently from other students. (Education Code 49557)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3555 - Nutrition Program Compliance)

(cf. 5145.3 - Nondiscrimination/Harassment)

Confidentiality/Release of Records

All applications and records related to eligibility for the free and reduced-price meal program shall be confidential and may not be released except as provided by law and authorized by the Board or pursuant to a court order. (Education Code 49558)

(cf. 5125 - Student Records)

The Board authorizes designated employees to use individual records pertaining to student eligibility for the free and reduced-price meal program for the following purposes: (Education Code 49558)

1. Disaggregation of academic achievement data

(cf. 6162.51 - State Academic Achievement Tests)

2. Identification of students eligible for services under the federal Elementary and Secondary Education Act pursuant to 20 USC 6301-6576

(cf. 6171 - Title I Programs)

If a student transfers from the district to another district, charter school, county office of education program, or private school, the Superintendent or designee may share the student's meal eligibility information to the other educational agency to assist in the continuation of the student's meal benefits.

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to another school district, charter school, or county office of education that is serving a student living in the same household for purposes related to program eligibility and data used in local control funding formula calculations. (Education Code 49558)

The Superintendent or designee may release the name and eligibility status of a student participating in the free or reduced-price meal program to the Superintendent of Public Instruction for purposes of determining allocations under the local control funding formula and for assessing accountability of that funding. (Education Code 49558)

The Superintendent or designee may release information on the school lunch program application to the local agency that determines eligibility for participation in the Medi-Cal program if the student has been approved for free meals or, if included in the agreement with the local agency, for reduced-price meals. He/she also may release information on the school lunch application to the local agency that determines eligibility for CalFresh or another nutrition

assistance program authorized under 7 CFR 210.1 if the student has been approved for free or reduced-price meals. Information may be released for these purposes only if the student's parent/guardian consents to the sharing of information and the district has entered into a memorandum of understanding with the local agency which, at a minimum, includes the roles and responsibilities of the district and local agency and the process for sharing the information. After sharing information with the local agency for purposes of determining eligibility for that program, no further information shall be shared unless otherwise authorized by law. (Education Code 49557.2, 49557.3, 49558)

(cf. 5141.6 - School Health Services)

Regulation 6173.1: Education For Foster Youth

Status: DRAFT

Original Adopted Date: 03/10/2011 | **Last Revised Date:** 02/20/2018

Definitions

Foster youth, foster child, or student in foster care means any of the following: (Education Code 42238.01, 48853.5)

1. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 300, whether or not the child has been removed from the child's home by the juvenile court pursuant to Welfare and Institutions Code 319 or 361.
2. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602, has been removed from the child's home by the juvenile court pursuant to Welfare and Institutions Code 727, and is in foster care as defined by Welfare and Institutions Code 727.4(d).
3. A nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01.
4. A dependent child of the court of an Indian tribe, consortium of tribes, or tribal organization who is the subject of a petition filed in the tribal court pursuant to the court's jurisdiction in accordance with the tribe's law
5. A child who is the subject of a voluntary placement agreement, as defined in Welfare and Institutions Code 11400

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which the foster youth was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which the foster youth was last enrolled, or if there is another school that the foster youth attended within the preceding 15 months and with which the foster youth is connected, the district liaison for foster youth shall determine, in the best interests of the foster youth, which school shall be deemed the school of origin. This determination shall be made in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the foster youth. (Education Code 48853.5)

Best interests of a foster youth means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, the proximity to the school at the time of placement, appropriateness of the educational setting, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 20 USC 6311)

District Liaison

The Superintendent designates the following position as the district's liaison for foster youth: (Education Code 48853.5)

District Liaison
1310 Stroud Avenue
Kingsburg, CA 93631
559-897-1046
msilva@kesd.org

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)
2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

3. Notify a foster youth's attorney and the representative of the appropriate county child welfare agency, when required by law for a foster youth who is undergoing any expulsion or other disciplinary proceeding including a manifestation determination for a foster youth who is a student with a disability, prior to a change in the foster youth's placement. (Education Code 48853.5, 48911, 48915.5, 48918.1)
4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973
5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services
6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth
7. Collaborate with the county office of education, county placing agency, county child welfare agency, county probation department, juvenile court, and other appropriate agencies to help coordinate instruction, counseling, tutoring, mentoring vocational training, and other related services for the district's foster youth
8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in the district's local control and accountability plan

The Superintendent or designee shall regularly monitor the liaison's caseload, as well as additional duties outside of the foster youth program, to ensure that adequate time and resources are provided to meet the needs of foster youth in the district.

Enrollment

A student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency or in another local educational agency.
2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interests of the student to be placed in another education program and submits a written statement to the district indicating that determination and an awareness of the following:
 - a. The student has a right to attend a regular public school in the least restrictive environment.
 - b. The alternate education program is a special education program, if applicable.
 - c. The decision to unilaterally remove the student from the district school and to place the student in an alternate education program may not be financed by the district.
 - d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.
3. At the initial placement or any subsequent change in placement, the student exercises the right to continue in the school of origin, as defined above. In any such circumstance, the following shall apply:
 - a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in the school of origin for the remainder of the school year.

- c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in the school of origin through graduation.
- d. If the student is transitioning between school grade levels, the student shall be allowed to continue in the district in the same attendance area to provide the student the benefit of matriculating with the student's peers in accordance with the established feeder patterns of school in the district. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

The district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the foster youth, recommend that the foster youth's right to attend the school of origin be waived and the foster youth be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from the school of origin, the liaison shall provide the foster youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests. (Education Code 48853.5)

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the foster youth would be served by a transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth, regardless of whether the foster youth: (Education Code 48853.5)

- 1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
- 2. Does not have clothing normally required by the school, such as school uniforms
- 3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

If the foster youth or a person holding the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, an appeal may be filed with the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the foster youth or the person holding the right to make educational decisions for the foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the foster youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

Transportation

The Superintendent or designee shall collaborate with the local child welfare agency to determine how transportation will be provided, arranged, and funded in a cost-effective manner to enable a foster youth to remain in the school of origin, for the duration of the time spent in foster care, when it is in the foster youth's best interest to do so. Such transportation costs may be paid by either the child welfare agency or the district, or shared by both. (20 USC 6312)

Effect of Absences on Grades

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances: (Education Code 49069.5)

- 1. A decision by a court or placement agency to change the student's placement, in which case the grades shall be calculated as of the date the student left school

2. A verified court appearance or related court-ordered activity

Eligibility for Extracurricular Activities

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

Notification and Complaints

Information regarding the educational rights of foster youth shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of foster youth may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. If the district finds merit in a complaint, the district shall provide a remedy to the affected student. A complainant not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE) and shall receive a written decision regarding the appeal within 60 days of CDE's receipt of the appeal. If CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)
