

# STANDARD RESPONSE PROTOCOL

## INFORMATION FOR PARENTS AND GUARDIANS

Volusia County Schools has adopted The “I Love U Guys” Foundation’s Standard Response Protocol (SRP). The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

All Students and staff will be training, practicing, and conducting drills to become familiar with the protocol.

This is a positive change for our district to allow us to differentiate between emergency events that happen on our campuses and outside in the community. This change also allows us to be in line with our surrounding counties, so when students transfer from one district to another our families and students are familiar with our protocols.

## HOLD

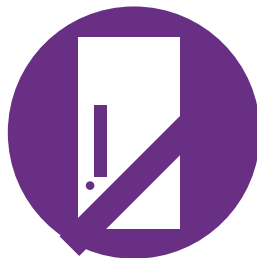
### “In Your Classroom or Area”

**Students** are trained to:

- Clear the hallways and remain in their area or room until the “All Clear” is announced
- Do business as usual

**Adults and staff** are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



## SECURE

### “Get Inside. Lock outside doors”

**Students** are trained to:

- Return to inside of building
- Do business as usual

**Adults and staff** are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



## LOCKDOWN

### “Locks, Lights, Out of Sight”

**Students** are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

**Adults and staff** are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



## EVACUATE

### “To a Location”

**Students** are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

**Adults and staff** are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



## SHELTER

### “State Hazard and Safety Strategy”

**Hazards** might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

**Safety Strategies** might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

**Students** are trained in:

- Appropriate Hazards and Safety Strategies

**Adults and staff** are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.



## ® STANDARD

## RESPONSE PROTOCOL

### PARENT GUIDANCE

In the event of a live incident, parents may have questions about their role.

## SECURE

**“Get Inside. Lock outside doors”**



Secure is called when there is something dangerous outside of the campus. Students and staff are brought into the building and the outside doors will be locked. The school might display the Building is Secured poster on entry doors or nearby windows. Inside, it will be business as usual.

### SHOULD PARENTS COME TO THE SCHOOL DURING A SECURE EVENT?

No, the campus exterior gates will be locked. Every effort is made to conduct classes as normal during a Secure event, and parents will be asked to stay outside.

### WHAT IF PARENTS NEED TO PICK UP THEIR STUDENT?

Unfortunately, it will not be safe to release the student. As the situation evolves, Secure might change to a Monitored/Controlled Release.



### WILL PARENTS BE NOTIFIED WHEN A SCHOOL GOES INTO SECURE?

When a Secure event is brief or the hazard is non-violent, like a wild animal on the playground, there may not be a need to notify parents while the Secure is in place. With longer or more dangerous events, the school will notify parents that the school has increased their security through the use of our School Messenger System. Parents, please make sure your contact numbers are updated if there has been a change.

## LOCKDOWN

**“Locks, Lights, Out of Sight”**



A Lockdown is called when there is something dangerous inside of the campus. Students and staff are trained to enter or remain in a room that can be locked, and maintain silence.

A Lockdown is only initiated when there is an active threat inside or very close to the campus.

### SHOULD PARENTS COME TO THE SCHOOL DURING A LOCKDOWN?

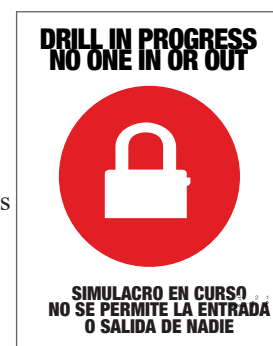
No, the natural inclination for parents is to go to the school during a Lockdown. Understandable, but perhaps problematic. If there is a threat inside the building, law enforcement will be responding. Parents will not be granted access to the building or even the campus. If parents are already in the school, they will be instructed to Lockdown as well.

### SHOULD PARENTS TEXT THEIR STUDENTS?

The school recognizes the importance of communication between parents and students during a Lockdown event. Parents should be aware though, during the initial period of a Lockdown, it may not be safe for students to text their parents. As the situation resolves, students may be asked to update their parents on a regular basis. In some cases, students may be evacuated and transported off-site for a student-parent reunification. If this happens, parents will be notified of where to reunite with their children. Parents, please make sure your contact numbers are updated if there has been a change.

### WHAT ABOUT UNANNOUNCED DRILLS?

The school will continue to conduct unscheduled drills. Parents should recognize that the school will always inform students that it is a drill during the initial announcement.



It's important to differentiate between a **drill** and an exercise. A drill is used to create the “Muscle Memory” associated with a practiced action. There is no simulation of an event; this is simply performing the action. An exercise simulates an actual event to test the capacity of personnel and equipment.

Volusia County Schools is continuously working to keep all students, staff and visitors to our campuses safe at all times. It takes all of our stakeholders including parents to report any concerns in a timely manner to the appropriate school.

Anonymous reports can be made to the FortifyFL App. The Office of Safety and Security is also available should you need our assistance.

Department of Safety and Security:

**In cases of Emergency contact 911**

Email: [school-safety@volusia.k12.fl.us](mailto:school-safety@volusia.k12.fl.us)

Phone: (386) 734-7190 x 20638