



October 11, 2022

Board of Education Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mrs. Velma Lomax
Mr. Calvin Peterson

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
*This serves as the main posting location pursuant to the Brown Act,
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendasminutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, October 11, 2022
Ventura Unified School District
Education Service Center
255. W. Stanley Ave. Suite 100
Ventura, CA 93001

1. OPENING PROCEDURE - Board Room- 5:30 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

6. CLOSED SESSION

6.a Conference with Labor Negotiators, Pursuant to Government Code Section 54957.6

a. District Negotiators:	Gina Wolowicz Rebecca Chandler Andrea Crouch
Employee Organizations:	Ventura Unified Education Association (VUEA) Ventura Education Support Professionals Association (VESPA)

6.b Conference with Legal Counsel - Existing Litigation Pursuant to Government Code 54956.9(d)(1)

a. Name of Case:

Ventura Unified School District v. Ventura County Christian High School , Ventura County
Superior Court Case No. 56-2022-00570299-CL-UD-VTA

7. REGULAR SESSION - Board Room - 7:00 p.m.

8. Pledge of Allegiance

9. Roll Call:

Sabrena Rodriguez, President ____, Dr. Jerry Dannenberg, Vice-President ____, Amy Callahan ____, Velma Lomax ____, Calvin Peterson ____, Dr. Antonio Castro ____, Gino Caceres (PHS) ____, Nathan Arthur (BHS) ____, Mateo Navarro (VHS) ____,

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - Gratitude Awards
- Student Board Reports
 - Nathan Arthur - BHS
 - Gino Caceres - PHS
 - Mateo Navarro - VHS

12. Correspondence

13. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

14. PUBLIC HEARING(S)

14.a [**PUBLIC HEARING - Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2022-23 School Year**](#)

This is the time, 7:30 p.m., that a public hearing will be conducted for school year 2022-23 regarding the sufficiency of textbooks or instructional materials or both that are aligned to the content standards adopted by the state board as required by Education Code 60119. Notice of the public hearing was made at the September 27, 2022 Board of Education meeting, was published in the Ventura County Star newspaper and posted in three public locations in the Ventura Unified School District.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

15. ACTION ITEMS

15.a [Resolution #22-40 Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2022-23 School Year](#)

After the public hearing was held on October 11, 2022, the Ventura Unified School District Board of Education is asked to approve the attached Resolution #22-40, Regarding Sufficiency of Textbooks or Instructional Materials or both for the 2022-23 School Year.

Moved:
Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ____, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services

15.b [Approval of Provisional Intern Permits \(PIP\) and Waivers](#)

For the 22-23 SY, Ventura Unified has several assignment areas where we are not able to find fully credentialed candidates to fill our openings. To help meet our employment needs, the Commission on Teacher Credentialing has several alternative assignment options school districts can use to fill the assignments with qualified personnel that may not have completed all of their credentialing requirements. Attached are the candidates that Ventura Unified will be employing to fill vacant assignments under Provisional Intern Permits (PIP) or Waiver authorizations detailing the area that needs to be waived.

The Board is asked to approve the following Provisional Intern Permits and/or Waivers.

Name	School	Assignment	Credential Type	Waiver or PIP
Cougard, Olivier	VHS	Teacher	ELL Authorization	Waive EC 44253.3 - Certificate to provide instruction for(LEP) Students
Koester, Taylor	VHS	CTE-Arts Media & Technology	ELL Authorization	Waive EC 44253.3 - Certificate to provide instruction for(LEP) Students
Cruz, Camille	DATA	Teacher	ELL Authorization	Waive EC 44253.3 - Certificate to provide instruction for(LEP) Students

Moved:
Seconded:

ROLL CALL VOTE:

Peterson___, Lomax___, Callahan ____, Dannenberg___, Rodriguez ___

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

16. CONFERENCE - SUPERINTENDENT

16.a [Career Technical Education \(CTE\) and CTE Grant Update](#)

Staff will provide an update on Career Technical Education (CTE) and CTE grants in the Ventura Unified School District.

Dr. Rene Rickard, Chief Innovation Officer

16.b [Board Appointed Committees and Board Meetings Dates/Structure for 2023](#)

The Board and Superintendent will discuss perspective meeting dates and structure for the upcoming 2023 year, and will discuss Board Appointed Committees for 2023.

Dr. Castro, Superintendent; Mrs. Sabrena Rodriguez, Board President

17. CONFERENCE - EDUCATIONAL SERVICES

17.a [2022 Student Academic Performance Update](#)

Staff will present data on recent academic performance metrics.

Dr. Greg Bayless, Assistant Superintendent Educational Services

18. CONFERENCE - HUMAN RESOURCES - Certificated

18.a [Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending September 30, 2022.](#)

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis. For the quarter ending September 30, 2022, complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	#Unresolved
Textbook & Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions	1		In process
Totals	1		

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONSENT CALENDAR

It is recommended that the department item numbers **19 to 23** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____

19. CONSENT- EDUCATIONAL SERVICES

19.a [Ratification Request for Waiver of Administrative Regulation 6153](#)

Ratification is requested to waive a portion of Administrative Regulation 6153 (trips involving watercraft) states: "3. The teacher must obtain a Certificate of Insurance naming the District as an additional insured. Under unique circumstances, a letter of coverage may be submitted in lieu of the Certificate of Insurance, provided that the letter of coverage is acceptable to the Assistant Superintendent of Business Services." Please see additional information attached.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

19.b [Overnight, Out of the Tri-County and Ratification Field Trips](#)

Ratification of the Superintendent's approval for students from **Ventura High School water polo team** to travel overnight and out of the tri-county to a **water polo tournament** on September 30-October 1, 2022 is requested. This event was held at **Don Antonio Lugo High School, Chino, CA**, San Bernardino County. Seven students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by private vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Buena High School boys cross country team** to travel overnight and out of the tri-county to a **boys cross country invite** on October 7-8, 2022 is requested. This event was held at **Woodward Park, Fresno, CA**, Fresno County. Six students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for students from **Ventura High School CTE Agriculture class** to travel overnight and out of the tri-county to a **CTE agriculture field trip** on October 8-9, 2022 is requested. This event was held at **San Benito High School, Hollister, CA**, San Benito County. Six students and one chaperone attended. **At least one teacher or other certificated personnel accompanied students on this trip according to Administrative Regulation 6153.** Transportation was provided by district vehicles. All required paperwork was on file at the school before departure.

Ratification of the Superintendent's approval for **DATA Middle School, Balboa Middle School, Buena High School, Ventura High School, Homestead and Foothill Technology High School staff** who participated in a **professional development field trip to Santa Cruz Island** on September 30, 2022 is requested. Thirteen VUSD staff members attended this trip. Transportation to Santa Barbara Harbor was provided by district and private vehicles. Boat transportation was provided by a National Oceanic and Atmospheric Administration (NOAA) vessel, "the Shearwater". All required paperwork was on file at the school before departure. A request for waiver of a portion of Board Administrative Regulation 6153 is on the consent agenda for this trip.

Ventura High School is requesting permission to send students from their **After School Safety and Enrichment for Teens (ASSETS) program** to travel overnight and out of the tri-county for an **outdoor education field trip** to be held at the **Pali Institute Outdoor Education Center Running Springs, CA**, San Bernardino County. The trip will take place on November 11-13, 2022. Board approval is requested to send twenty students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips**

according to Administrative Regulation 6153. Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **girls water polo team** to travel overnight and out of the tri-county to a **Water Polo competition** to be held at **Don Antonio Lugo High School, Chino, CA**, San Bernardino County. The trip will take place on December 8-10, 2022. Board approval is requested to send twelve students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by personal vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **CTE Environmental Science class** to travel overnight to **Santa Rosa Island**. The trip will take place on November 2-4, 2022. Board approval is requested to send fourteen students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by personal vehicles to the Ventura Harbor. Boat Transportation will be provided by Island Packers. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

20. CONSENT - HUMAN RESOURCES - Certificated

20.a [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.b [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20.c [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

- 20.d [Ratification of Administration's Approval of Assignments Through Various Education Codes](#)
 Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways: **Education Code 44256(b)** states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

The board is asked to approve the individuals on attached list per the Education Code noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

21. CONSENT - HUMAN RESOURCES - Classified

- 21.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director of Classified Human Resources

22. CONSENT - BUSINESS SERVICES

- 22.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: September 21, 2022 to October 4, 2022

Purchase Orders:	\$3,209,386.67
Change Orders:	\$45,345.11
Grand Total:	\$3,254,731.78

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: September 21, 2022 to October 4, 2022

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22.c [Resolution #22-41, Authorization to Apply for a Grant From the California Energy Commission for the \(CalSHAPE\) Program](#)

Attached for Board consideration is Resolution #22-41: Authorization to Apply for a Grant From the California Energy Commission to Implement a California Energy Commission's California Schools Healthy Air, Plumbing, and Efficiency (CalSHAPE) Program Project.

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Terri Allison, Facilities Planner

23. CONSENT - SUPERINTENDENT

23.a [Consideration of Board Meeting Minutes](#)

- Special Board of Education Meeting Minutes for August 30, 2022
- Regular Board of Education Meeting Minutes for September 27, 2022

24. BOARD REPORTS

25. COMING EVENTS

26. FUTURE BOARD ITEMS

- Board Travel & Expenses - December/January
- Emergency Preparedness - TBD

27. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

28. CLOSED SESSION

29. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Peterson ____, Lomax ____, Callahan ____, Dannenberg ____, Rodriguez ____