

The regular meeting of the Putnam County Educational Service Center Governing Board was held on May 9, 2022 at 9:00 AM.

Approved board agenda and any addendum(s) to agenda as presented, and approve minutes of the last meeting.

Approved to pay bills and the financial report as presented.

Administrative Report was presented by Dr. Jan Osborn.

1. The ESC is training 16 county ESCs.
2. Dr. Osborn reviewed staffing needs for the ESC programs.
3. The ESC is beginning summer programming.
4. Putnam County Board of DD gave \$10,000 per district including the ESC for qualifying students. Some of the districts are using their funding for ESC classrooms.
5. Amy Higley will be moving from MH classroom to the EEH classroom in Leipsic starting next school year. Carlee McClure pending licensure will be the teacher at the new MH unit at Pandora-Gilboa.
6. SORSA increased protocols with dual authorization for websites/email/login.

Communications Report from the Board – Board members Mike Ruhe, Marilyn Weber, and Frank Sukup reported receiving an unsigned letter. Board members gave their letters to Dr. Osborn.

Approved the following individuals on an as needed basis and approve the following personnel items:

Intervention Specialists

- Carlee McCluer, Intervention Specialist, at Step 0, pending licensure, starting the 22-23 school year at Pandora-Gilboa additional special ed. Classroom.

Resignations

- Diana McClure, one on one teacher aide, for Ottawa Glandorf student home-based.

Leipsic 21st Century Summer Program

- Teacher: Tami Wensink, Wixey

Authorize Superintendent Osborn to employ staff if needed prior to the next board meeting.

Approved summer hours for the PCESC by allowing employees to work a flexible schedule with the office remaining open the same hours (8:00 - 4:00). Flex schedule begins June 6 and ends July 29, to be administered by the superintendent with individual schedules pre-approved by the superintendent.

Approved Comp Management as the 2022-2023 Worker's Compensation Group Rating Program Sponsor.

Approved the NEOLA Special Updates.

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| 1439 | New | Juneteenth Mandatory holiday for Administrators |
| 4439 | New | Juneteenth Mandatory holiday for Classified Staff |

Mrs. Schnipke had questions on salary schedules.

Adjourned the meeting.