

The regular meeting of the Putnam County Educational Service Center Governing Board was held on June 13, 2022, at 9:00 AM in the Putnam County Educational Service Center Office.

Approved the board agenda and any addendums to the agenda as presented.

Approved payment of the bills and the financial report as presented.

Administrative Report - Dr. Jan Osborn

1. Melissa Basinger's Elementary School Summer STEM Camp was very successful, with over ninety students participating.
2. Our Administrative Assistants luncheon was held on June 7th in our ESC facility. Over twenty administrative Assistants were in attendance. Five retiring assistants were recognized with plaques, and three assistants were awarded twenty-year employment plaques.
3. The high school credit recovery program coordinated by Gary Herman is currently underway during June. Enrollment includes fifty-five students who are taking seventy-five courses. The program concludes on July 2nd.
4. Summer speech program coordinated by Laurie Lindeman and taught by Megan Westenbarger and Amber Rosengarten is also being held during June. Twenty-nine students are in our ESC program.
5. Summer Migrant education program staff training was June 10th and opening day training will be June 14th. First Day for students will be June 21st. In addition to the site-based program held at Miller City. Traveling IMAGE teachers and aides will serve students in the twelve Northwest Ohio counties. The summer program will run for thirty days until August 4th.
6. Dr. Osborn and Ann Niese are supporting the Wayne Trace and Ottoville School Board in their searches for a new local school superintendent.
7. Three new ESC staff have been hired. We are still in need of one MD teacher and three aides.
8. In June, our fiscal offices close the 2022 fiscal year and prepare for the 2023 fiscal year. This year, many additional grants are being closed out for the fiscal year.
9. Our new ODE One Plan as well as our updated safety plan for the ESC and Annex are submitted and waiting for ODE approval.
10. Gary Herman and Melissa Basinger are working with local administrators and teachers to prepare for the 2022-23 staff development programs.
11. Dr. Osborn was selected as one of the participants in the new ODE Special Education Cost study program.
12. ESC facility updates include: Deep cleaning and sanitizing of ESC facility floors, Roof Inspection, Water heater update, HVAC maintenance, and Boiler inspection

Approved the following personnel actions:

Resignation: Tammy Herrera and Malorie Schroeder, teacher aides, Wixey at end of the 2021-2022 school year.

Migrant Program

- Amend pay rate for Teachers, Aides, and Clerk, /Wixey, retroactive to 6/1/22.
- Dolores Garcia new teacher aide for Migrant program, Wixey.

Summer Food

- Amend pay rate for Cook and Food Server/Handler.

Summer Speech Program

- Amend Summer Speech Language Pathologist retroactive to 6/1/22.
- Amber Rosengarten, Speech Language Pathologist, for the second session of summer speech, ESC.

Additional Days

- Melissa Basinger not to exceed 8 days at her current 2022 ESC contracted rate.
- Gary Herman not to exceed 10 days at his current 2022 ESC contracted rate.
- Karen Maag not to exceed 5 days at her current 2022 ESC contracted rate.

Speech Language Pathologist: Melany Kohls, Speech Language Pathologist, ESC, one-year contract, Step 5 MA upon verification of time.

Intervention Specialists: Nick Watkins, Intervention Specialist ED 9-12 at ESC Annex, one-year contract, Step 4 BA+150.

Counselor: Megan LaVerdi Riemesch, Counselor at ESC Annex, one-year contract, Step 5 BA +150.

Approved supplemental days for 2022-2023 as follows:

Melissa Basinger – 17 days
Gary Herman – 17 days
Laurie Lindeman – 17 days
Karen Maag – 17 days
Janice Powell – 17 days
Tricia Boss – 17 days
Amy Buckland – 16 days
Katelyn Gerding – 16 days

Approved the 2022-2023 rate increase for the following employee: Lisa Young, ESC Custodian –/Wixey.

Approved one-time stipends for classified employees, coordinators, supervisors, and psychologists for 2022-2023 as follows:

\$2,000 one-time stipend for 12-month classified employees
\$ 1,520 one-time stipend for 10-month classified employees
\$ 1,260 one-time stipend for 9-month classified employees
All above prorated for time.
Also a \$2,000 stipend for all certified employees prorated for time.

Moved to table the salary discussion for 2022-2023 for superintendent, treasurer, assistant, treasurer, and administrative assistant, including \$2000 stipend for the positions until the July meeting.

Approved SORSA Participation Agreement for property/fleet/liability coverage for 7/1/22 to 6/30/23 for \$12,459.

Approved supplemental contracts for Michael Siebeneck to serve as Miller City-New Cleveland Treasurer; and for Donna Hoyt to serve as Assistant Treasurer and Jan Osborn as ESC building maintenance.

Approved contractual service agreement with Sts. Peter and Paul and St. Anthony's Schools for speech services only for the 2022-2023 school year.

Moved to adjourn.