

- ❑ The regular meeting of the Putnam County Educational Service Center Governing Board was held on September 12, 2022 at 9:00 AM in the Putnam County Educational Service Center.
- ❑ Approved board agenda and any addendum(s) to agenda as presented, minutes of the previous meeting and to pay the bills as presented.
- ❑ Approved appropriation modifications, any purchase orders over \$25,000, and contracts.
- ❑ Administrative Report presented by Dr. Osborn:
 1. Thank you to our staff for their ongoing work and dedication to providing quality education for our students. We are having a great start to the 2022-23 school year. We have a sense or feeling that this school year is similar to the start of school years before the COVID epidemic.
 2. While the start of our school year is more normal than in the past two years, we are still feeling the impact of COVID cases among educators and their families.
 3. Putnam County schools and our ESC are experiencing a similar challenge most schools across our nation are experiencing in the form of regular staff and substitute teacher shortages. Our basic substitute teacher list started with 86 substitute teachers which is the same number of teachers we started with last year.
 4. Our opening week countywide student enrollment numbers for this year are five students less than last year. Our opening day student numbers this year for grades Kindergarten through twelfth is 5917 students.
 5. Currently, our ESC special education classroom enrollment is slightly down for the same period as last year.
 6. Our preschool, school-age special education, and general education coordinators continue to meet with classroom teachers and are providing numerous staff development opportunities throughout the county.
 7. Regarding our ESC facility, both of our boilers need major repair or replacement for the start of this year's heating system.
 8. Project MORE Reading grant through the Putnam Educational Foundation is waiting on EUI number.
- ❑ Motion was made to go into Executive Session to consider the employment of an employee.

Time In 9:24 am Time Out 9:47 am

- ❑ Approved the following personnel actions:
 - 21st Century Grant – Leipsic Jacie Eding, site coordinator /Wixey
 - Approve Tina Williams as a teacher aide at Pandora-Gilboa new classroom at Step 0, Wixey, retroactive to 8/17/22.
 - Approve rate increase for Lisa Young, Custodian and going forward to follow the Wixey Aide salary schedule, retroactive to 8/14/22.
 - Approve Danielle Pier and Kim Keck, part time teacher aides, to receive their regular rate when subbing for the ESC, effective at the start of the school year.
 - Approve Sarah Knippen at part time teacher aide at Ft. Jennings preschool, Step 0 Wixey, retroactive to 9/6/22.
 - Approve Katelyn Gerding 4/10 time Clerk to the Treasurer following the Asst. Treas. Salary Schedule, step 9, 12 mos. – 6/10 Curriculum Secretary following the Secretary Salary Schedule, Step 9, 10 mos., retroactive to 9/6/22
 - Approve Katelyn Gerding additional training time beyond work hours
- ❑ Approved addendums to the substitute teacher list as presented.
- ❑ Approved payment to staff serving on the Local Professional Development Committee for a maximum of 25 hours for the 2022-2023 school year.
- ❑ Approve the resolution to hire Temporary Non-Bachelor's Substitute Teachers for the 22-23 and 23-24 school year, in accordance with SB1 Emergency Clause of hiring Substitute Teachers for 2021-2022; which has been extended in House Bill 583 for the 22-23 and 23-24 school years.
- ❑ The Board developed two committees. One was Finance and Audit Committee led by Rita Schnipke and Frank Sukup. The second committee is the Building and Grounds Committee led by Bill Goecke and Mike Ruhe.
- ❑ The OSBA Northwest Region Fall Meeting meeting and Capital Conference were discussed.

Meeting adjourned. The next scheduled Board Meeting is October 10, 2022, 9:00 am at the Putnam County ESC.