



Wakulla County School District

Request for Use of Educational Media from Outside Sources

Requested By: _____

Course/Subject: _____ Grade: _____

Title of educational media to be used: _____

Author/Producer: _____

Publisher: _____ Copyright Date: _____

- Videotape
 Software
 Book
 Audio
 Other (specify) _____

Yes No

- Have you previewed this media in its entirety?
 Is this educational media to be used for planned face-to-face instructional activities directly related to course and curriculum?
 Lesson Plan(s) attached?
 Does this educational media adhere to the selection criteria outlined in the:
 - [Florida Statutes \(1006.34\); \(847.001\); \(847.012\); \(847.0133\)?](#)
 - [Wakulla County District School Board Policy \(4.22\)?](#) Is this media rated above G (elementary); PG (middle); PG-13 (high)? If yes, complete the parental permission form for PG or PG13 rated media.
 Is any part of the instructional material controversial? If so, cite controversial part and give explanation (use back of form).

Signatures of Teacher/Personnel evaluating and recommending use of this material:

_____	_____	_____	_____
Teacher Signature	Date	Teacher Signature	Date
_____	_____	<input type="checkbox"/> Recommend	<input type="checkbox"/> Do Not Recommend
Library Media Specialist Signature	Date		
_____	_____	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Administrator Signature (Required)	Date		