

**Finance & Facilities Subcommittee
Meeting Minutes
Central Office Conference Room
September 29, 2022**

Finance and Facilities Subcommittee Chair Melissa Finnigan called the meeting to order at 5:34pm.

Present: Melissa Finnigan, Glenn Gazdik (arrived at 5:45pm), Maureen Sattan, Superintendent Tim Van Tassel (left meeting at 6:30pm), Business Manager Bill Hoff and Facilities Director Larry Plano

August Financial Report:

Mr. Hoff updated the committee on our current financial status. We have a \$534,000 surplus for the year to date. This amount is made up of around \$309,000 for salary turnover due to some open positions and of the current transportation surplus of around \$230,000.

Transportation Discussion:

We are currently running a surplus in the transportation budget due to the decrease in buses that are operating on Suffield's behalf. A full fleet would be 18 buses and we are currently down to 14 buses due to M&J staffing issues.

Superintendent Van Tassel and Mr. Hoff will be meeting with M&J to discuss the turnover and their contractual obligations.

Mr. Hoff also stated that we will need to discuss possible changes to our current bussing schedule as a board if this continues into next school year.

Facilities Update

The FFN committee met to discuss the Suffield Facilities Master Plan presentation that will occur with the public in a Zoom meeting on October 11, 2022.

Superintendent Van Tassel and Chair Sattan will meet with Tecton to discuss the format of the meeting.

The meeting will have an introduction, a 15-20 minute presentation from Tecton on the 2 possible plans for the Suffield Middle School project and then it will be open to the public for questions and comments. A survey in regards to the options will follow.

Mr. Plano updated the FFN committee on the current projects at SMS and SHS. The tennis and basketball court work at SMS is set to begin the beginning of October.

The Family Consumer Science room at SHS is complete and just has a few finishing touches to work on but it is fully functional and much appreciated by Mrs. Haefner.

The brick work on the columns at SHS is on a bit of a delay along with the AgriScience Food Science Room. Mr. Plano is working with the company doing the work to get it completed in a timely manner.

The Large Animal Facility extension at SHS has a completed RFP and will be going out to bid. More to come on that project.

Adjournment: Meeting adjourned at 6:50 pm.