

Certified Employee Annual Evaluation

Evaluation FORMS

Pre-Observation Conference Form [PS-011]

Name <i>(Last) (First) (Middle)</i>	Name of Evaluator
School	Position of Evaluator: Principal ____ Asst. Principal ____ Dean of Students ____ Other _____ Specify _____

Answer the following questions to help record evidence of Domain A: Instructional

Design and Lesson Planning:

1. To which part of your curriculum map does this lesson relate?
2. What are your learning outcomes for this lesson? What do you want the students to understand?
3. How will you ensure that students are meaningfully engaged throughout the lesson? How will students be grouped? Provide any supporting materials the students will be using.
4. Briefly describe the students in this class, including those with special needs.
5. How will you differentiate instruction for different individuals or groups of students in the class?
6. How and when will you assess for comprehension throughout the lesson?
7. Is there anything that you would like me to specifically observe during the lesson?