

MINUTES OF THE BOARD OF SCHOOL DIRECTORS  
LAMPETER-STRASBURG SCHOOL DISTRICT  
Administration Building  
1600 Book Road  
Lancaster, Pennsylvania 17602  
September 6, 2022

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the Pledge of Allegiance.

PRESENT: Board Members, Mr. David J. Beiler, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Mr. Scott K. Rimmer, Ms. Eva G. Strawser, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Athletic Director, Dr. Branden M. Lippy; Buildings and Grounds Director, Mr. Glenn R. Davis; and visitors.

ABSENT: Board Members. Mr. Scott Arnst, Mr. James H. Byrnes.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mr. Beiler seconded the motion to approve the Minutes of the regularly scheduled meetings of August 1 and August 15, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart thanked students, families, and staff for a positive start to the new school year.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mrs. Knowles seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,603,164.61, Cafeteria Fund checks in the amount of \$20,201.44, High School Athletic Fund checks in the amount of \$1,697.00, Capital Reserve Fund checks in the amount of \$67,869.36, Capital Projects Fund checks in the amount of \$701,933.00, and Athletic Account Officials in the amount of \$1,253.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting held earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. David J. Beiler, Chairperson

Mr. Beiler reported on the Buildings and Grounds Committee meeting held on August 15, 2022.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr shared that the first Finance Committee meeting has been scheduled for October 24, 2022, at 6:30 p.m.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Dr. Peart reported that the Committee recommends all agenda items.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I programs.

STUDENT REPRESENTATIVES – Miss Maggie Swarr, Miss Lauren Livengood

Miss Livengood reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Miss Swarr reported on events at Lampeter-Strasburg High School.

APPROVAL OF RESIGNATIONS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve resignations, as follows:

- a. Michelle E. Feeman, special education teacher assistant, Lampeter-Strasburg High School, retroactively effective to August 29, 2022.
- b. Aletha M. Isaac, kitchen helper, Hans Herr Elementary School, retroactively effective to August 15, 2022.
- c. Amanda L. Minchhoff, SACC group supervisor, Lampeter Elementary School, retroactively effective to September 1, 2022.
- d. Aubrey Smith, SACC aide, Lampeter Elementary School, retroactively effective to August 17, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Welk moved and Mrs. Knowles seconded the motion to approve the employment of Julia Bailey to be employed as a long-term substitute seventh grade English language arts teacher at Martin Meylin Middle School retroactively effective to on or about August 29, 2022, through on or about April 1, 2023, pending receipt of PDE Emergency Certification in Middle Level English 6-9. Her daily compensation will be \$313.19 based upon Step 1, Level B, of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Welk moved and Mrs. Knowles seconded the motion to approve the employment of the following individuals in support or non-permanent positions:

- a. Christine M. Brenchley to be employed as a kitchen helper at Lampeter-Strasburg High School retroactively effective to August 29, 2022. Ms. Brenchley will become a category D support employee and will be compensated \$15.00 per hour.
- b. Tobijah A. Higgins to be employed as a special education teacher assistant at Hans Herr Elementary School retroactively effective to September 1, 2022. Ms. Higgins will become a category C support employee and will be compensated \$15.00 per hour.
- c. Deborah K. Long to be employed as a kitchen helper at Martin Meylin Middle School retroactively effective to August 29, 2022. Ms. Long will become a category D support employee and will be compensated \$15.00 per hour.
- d. Patricia L. Lukacs to be employed as a kitchen helper at Hans Herr Elementary School retroactively effective to August 29, 2022. Ms. Lukacs will become a category E support employee and will be compensated \$15.00 per hour.
- e. Cathy L. Martinez to be employed as a kitchen helper at Lampeter-Strasburg High School and van driver for Lampeter-Strasburg School District retroactively effective to August 24, 2022. Ms. Martinez will become a category C support employee and will be compensated \$15.00 per hour.

- f. Alicia A. Snavelly to be employed as a kitchen helper at Martin Meylin Middle School retroactively effective to August 29, 2022. Ms. Snavelly will become a category D support employee and will be compensated \$15.00 per hour.
- g. Kaitlyn M. Soto to be employed as a special education teacher assistant at Lampeter Elementary School effective September 6, 2022. Ms. Soto will become a category C support employee and will be compensated \$15.00 per hour.
- h. Rachel S. Tamburrino to be employed as a special education teacher assistant at Lampeter Elementary School retroactively effective to August 23, 2022. Ms. Tamburrino will become a category C support employee and will be compensated at \$15.50 per hour.
- i. Tina M. Zellman to be employed as a SACC assistant group supervisor at Lampeter Elementary School retroactively effective to August 24, 2022. Ms. Zellman will become a category E support employee and will be compensated \$15.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENTS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve additional assignments for the following individuals:

- a. Leigh A. Breslin, SACC group supervisor, Lampeter Elementary School. Ms. Breslin will have an increase in hours from 600 to 1,280 annual hours effective September 6, 2022. She will become a category C support employee with no change in compensation.
- b. Lauren E. Menapace, early childhood coordinator, Lampeter-Strasburg School District. Ms. Menapace will have the additional assignment as a Title I reading assistant/EDK at Lampeter Elementary School retroactively effective to August 31, 2022. Her hourly compensation for this assignment will be \$17.37.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LEAVE OF ABSENCE

Mr. Welk moved and Mrs. Knowles seconded the motion to approve a leave of absence for Erica L. White, science teacher, Lampeter-Strasburg High School, effective on or about January 7, 2023, through March 3, 2023.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve 2022-2023 additions/deletions to supplemental contracts, as follows:

a.	John David Achille	Basketball – Boys – Assistant – 60% of 50%	\$ 1,795.47	Deletion
b.	Matthew Shockey	eSports	\$ 750.00	Deletion
c.	Michael Keene	eSports	\$ 750.00	Addition
d.	Faruk Cem Akpaca	Soccer – Girls – 1st Assistant – 70%	\$ 3,196.06	Addition
e.	Mallory Rutt	Softball – 1st Asst – 70%	\$ 3,196.06	Deletion
f.	Darren Rutledge	Softball – 1st Asst – 70%	\$ 3,196.06	Addition
g.	Gemma Bruner	Track – JH – Asst – 45%	\$ 2,776.50	Deletion
h.	Amy Beard	Track – JH – Asst – 45%	\$ 2,776.50	Deletion
i.	Gemma Bruner	Track – JH – Asst – 50% of 45%	\$ 1,388.25	Addition
j.	Amy Beard	Track – JH – Asst – 50% of 45%	\$ 1,388.25	Addition
k.	Jason McComsey	Track – JH – Asst – 45%	\$ 2,776.50	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Welk moved and Mrs. Knowles seconded the motion to approve 2022-2023 substitutes in their respective capacities, as follows:

Certified Substitutes

Chura, Amy K.

Grades PK-4; Special Education PK-12

Zguri, Origena E.

Elementary K-6;ESL PK-12

Emergency Certified Substitutes

Anderton, Kristine G.	All Instructional Areas PK-12
Arndt, Nathan W.	All Instructional Areas PK-12
Goldkind, Jayme	All Instructional Areas PK-12
Grazer, Brittanie L.	All Instructional Areas PK-12
Hackel, Randall J.	All Instructional Areas PK-12
Heinl, Laura A.	All Instructional Areas PK-12
Nitchman, Alan	All Instructional Areas PK-12
Stewart, Jamel P.	All Instructional Areas PK-12
Witwer, Laura K.	All Instructional Areas PK-12

Support Staff Substitutes

Ambrosino, Lauren B.  
 Bare, Julie M.  
 Brenchley, Christine M.  
 Brunner, Elly L.  
 Heist, Diana R.  
 Feeman, Michelle E.  
 Fisher, Nancy Z.  
 Forry, Edwin L.  
 McNeely, Gavin K.  
 Miller, Deborah A.  
 Raub, Ally  
 Rineer, Sharon L.  
 Sherack, Lyndsey M.  
 Smith, Aubrey  
 Stem, Pamela J.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve 2022-2023 volunteers, as follows:

Havey, Brennan M.	eSports
Russell, Johnny M.	Baseball
Rutt, Mallory	Softball

A voice vote was unanimous in favor of the motion.

APPROVAL OF EVENT WORKER

Mr. Welk moved and Mrs. Knowles seconded the motion to approve Cody M. Seachrist as an event worker for the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIVE-YEAR EXTENSION TO PUPIL TRANSPORTATION AGREEMENT WITH SHULTZ TRANSPORTATION

Mr. Beiler moved and Mr. Parido seconded the motion to approve a five-year extension with Shultz Transportation to provide pupil transportation services through 2028-2029.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE ORDERS FOR CRITICAL CAPITAL PROJECTS

Mr. Knarr moved and Mr. Beiler seconded the motion to approve change orders to Garden Spot Mechanical, Inc. and KH Electric, as follows:

Garden Spot Mechanical, Inc. Change Orders:

- a. Change Order HC #1      Deduct \$7,539.00      Credit to provide R-13 insulation in lieu of R-18 insulation that was specified for the exterior ductwork.

- b. Change Order PC #1      Deduct \$6,130.00      Credit for roof drains no longer needed as part of this project.
- KH Electric Change Orders:
- a. Change Order EC #1      Deduct \$14,500.00      Credit to substitute Kohler generator for specified Cummins generator.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LISTING CONTRACT WITH HIGH ASSOCIATES, LTD

Mr. Welk moved and Mr. Beiler seconded the motion to approve a Listing Contract with High Associates, LTD., for exclusive right to list former Strasburg Elementary at a \$1.3 million list price through July 31, 2023, for a Broker's Fee not to exceed 6%, as attached to these Minutes

A voice vote was unanimous in favor of the motion.

APPROVAL OF TRANSPORTATION

Mr. Beiler moved and Mr. Knarr seconded the motion to approve round-trip transportation to full day private kindergarten for District residents, as follows:

- a. Naadu Adomako-Kufour, son of Christen Adomako-Kufour
- b. Ella Denison, daughter of Travis and Ashley Denison
- c. Reagan Horner, daughter of Christopher Young

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mrs. Spahn moved and Mrs. Knowles seconded the motion to approve overnight field trips as follows:

- a. Garden Spot FFA to the National FFA Convention in Indianapolis, Indiana from October 24 – 30, 2022.
- b. Lampeter-Strasburg High School Ski and Snowboard Club to Stowe Ski Resort, Stowe, Vermont, from January 19 – 22, 2023.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr reminded Board members to sign up for the Lampeter-Strasburg School District booth at the Lampeter Fair.

OPPORTUNITY FOR PUBLIC COMMENT

Mr. Donald Cureton, Strasburg, regarding building codes.

ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Keith A. Stoltzfus  
Business Manager