



**AGENDA FOR THE REGULAR BOARD MEETING**  
**Monday, October 10, 2022 - 6 pm**  
**Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021**

**Webinar Link: [mead354-org.zoom.us/j/89958690216](https://mead354-org.zoom.us/j/89958690216)**  
**Or Call 669-900-6833 Webinar ID 899 5869 0216**

- I. PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF AGENDA** (Action)
- III. APPROVAL OF MINUTES** (Action)  
Approval of the Minutes of the Regular Board Meeting of September 26, 2022
- IV. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment**
- V. CONTINUING BUSINESS - none**
- VI. NEW BUSINESS**
  - A. Consent Agenda**  
Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts (Action) 1
  - B. Student Travel Proposal**  
Mt. Spokane High School Yearbook (Action) 2  
(Presented by: *Darren Nelson, Director Secondary Education*)
  - C. Student Travel Proposal**  
Mead High School Cheerleaders (Action) 3  
(Presented by: *Darren Nelson, Director Secondary Education*)
- VII. REPORTS**
  - A. Superintendent's Report**
- VIII. ADJOURN**

**Public Participation – Policy 1430**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings. Therefore, the opportunity for individuals (staff, guests and/or district residents) to express an opinion is provided at the beginning of School Board meetings. Per Policy 1430 public comment should relate to agenda items. Those wishing to speak must sign-in with: name, address, phone number and topic being addressed. Sign-in must be done prior to the beginning of the meeting before the gavel has dropped. If a group wishes to speak, it is recommended they choose a spokesperson to speak on behalf of the group. The Board President will recognize each speaker and invite him/her to step up to the podium. Comment time is limited to three (3) minutes. Individuals making public comments are asked to refrain from any inappropriate behavior, including but not limited to: clapping, shouting and/or sarcastic, vulgar or disrespectful language or actions. The School Board will not respond to public comments during the meeting. The board may express regret regarding the speaker's concerns and thank them for their contribution. This allows the Board time to confer with district staff and gain valuable knowledge before determining whether or not to more fully respond to a speaker's comments.

**Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting and as soon as possible in advance of a special meeting so that arrangements for the modification can be made.**



**Minutes from the Regular Meeting of the Board of Directors  
Monday, September 26, 2022**

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The Board of Directors held a Regular Board Meeting on Monday, September 26, 2022. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Burchard, Denholm, Olson, Cannon and Gray were present. Also attending were Superintendent Shawn Woodward, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

**I. Pledge of Allegiance**

The meeting began with President Burchard asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Cannon made a motion to approve the meeting agenda, as presented. Director Olson seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Cannon made a motion to approve the minutes of the September 12, 2022, Regular Board Meeting, as presented. Director Olson seconded the motion. The motion carried unanimously.

**IV. Remarks for the Good of the Schools - Public Comment**

Noting there were no community members/individuals present who signed-up to speak on agenda topics, President Burchard opened the floor for board/staff comments.

*Board/Staff Comments*

Director Gray, who had the opportunity to work concessions at Union Stadium for the Mead versus Gonzaga Prep football game, alongside Mead High School cross-country parents, noted it was a very busy/exciting evening. She expressed her hope that the evening resulted in a good profit for the Mead High School Athletic Booster Club.

Director Cannon spoke positively about the recent, district sponsored, *Future Ready* event that took place at Mead High School. Tessa Stucky, the keynote speaker, who spoke on the topic of teen mental health, did a fantastic job. Director Cannon noted he looks forward to upcoming events in the *Future Ready* series.

Director Olson, noting he has recently attended a lot of high school volleyball matches, made particular reference to the recent *Linda Sheridan Tournament* where both Mead School District high school teams did very well.

**V. Continuing Business - none**

**VI. New Business**

**A. Consent Agendas A & B**

Director Gray, noting the hiring of a number of para educators, inquired about the status of staffing particularly in Special Education. Jared Hoadley, Business & Operations Assistant Superintendent, shared the district is tight in all classified support personnel areas. The district is making progress but not all open positions have been filled.

Director Olson made a motion to approve Consent Agenda A, as presented. Director Denholm seconded the motion. The motion carried unanimously.

Director Cannon made a motion to approve Consent Agenda B, as presented. Director Gray seconded the motion. The motion carried. Director Olson abstained. (The Extra-Curricular stipend referenced is being paid to a relative of Director Olson.)

### Consent Agenda A

**1. Hired Certificated Personnel:**

Lisa Corning	Mead Learning Options	Cert	.3 FTE Continuing teacher effective 9/2/22
Emily Bertholic	Mead Learning Options	Cert	.5 FTE Continuing teacher effective 8/30/22
Jennifer Springstead	Mead Learning Options	Cert	.1 FTE Leave Replacement teacher in addition to .9 FTE Continuing 22/23 school year effective 8/30/22
Erin Glasser	Mead Learning Options	Cert	.4 FTE Leave Replacement teacher in addition to .6 FTE Continuing 22/23 school year effective 8/30/22
Claire Perry	Farwell	Cert	1.0 FTE Continuing 1 <sup>st</sup> Grade teacher effective 8/30/22
Vivian Davis	Special Services	Cert	1.0 FTE Continuing Resource Room teacher (assigned to Shiloh Hills) effective 8/30/22 (no longer at Colbert)
Allison McCready	Mead High	Cert	.2 FTE Continuing Health/Fitness teacher in addition to .8 FTE Continuing effective 8/30/22
Shanti McComas	Special Services	Cert	1.0 FTE Continuing Elementary Compass Teacher effective 8/30/22
Shawn Schuler	Mountainside	Cert	.4 FTE Continuing Reading Enrichment teacher in addition to .6 FTE Continuing effective 8/30/22
Katrina Furness	Highland	Cert	.4 FTE Continuing Resource Room Inclusion teacher effective 8/30/22
Linda St Clair	Mead High	Cert	.2 FTE Continuing Art Teacher in addition to .4 FTE Continuing effective 8/30/22
Tammie Slater	Mead Learning Options	Cert	.5 FTE Continuing + .3 FTE Leave Replacement teacher 22/23 school year effective 8/30/22
Elizabeth Williamson	Mead Learning Options	Cert	.5 FTE Leave Replacement teacher 22/23 school year effective 9/12/22
Katie Semko	Mead Learning Options	Cert	.5 FTE Leave Replacement teacher 22/23 school year effective 9/13/22
Jennifer Gates	Meadow Ridge	Cert	.2 FTE Leave Replacement Combo Support teacher 22/23 school year in addition to .5 FTE Continuing effective 9/2/22

**2. Hired Classified Personnel:**

Danielle Hall	Brentwood	Class	Leave Replacement Admin Assistant effective 9/6/22
Carol Anson	Mountainside	Class	6.6 hrs/day Para Educator effective 9/1/22
Tonya Riggan	Shiloh Hills	Class	4.75 hrs/day Para Educator effective 9/19/22
Stephanie Abel	Prairie View	Class	6 hrs/day Para Educator effective 9/1/22
Tiffany Baisch	Mt. Spokane	Class	8 hrs/day Admin Assistant effective 8/24/22
Justin Cole	Warehouse	Class	8 hrs/day Warehouse Delivery effective 9/6/22
Julie Kautzman	Evergreen	Class	6 hrs/day Para Educator effective 9/13/22
Charmaine O'Donnal	Special Services	Class	8 hrs/day Assessment Technician effective 8/30/22
Roy West	Custodial Services	Class	8 hrs/day Custodian effective 9/19/22
John "Mike" Blair	Transportation	Class	4.75 hrs/day Bus Driver effective 8/30/22
Robert Smalley	Transportation	Class	4.92 hrs/day Bus Driver effective 8/30/22
Ena O'Connor	Nutrition Services	Class	3 hrs/day Cook III effective 8/30/22
Ena O'Connor	Transportation	Class	4.75 hrs/day Bus Assistant effective 8/30/22
Donna Berger	Mead High	Class	6.15 hrs/day Para Educator effective 9/6/22
Brenda Barron	Nutrition Services	Class	6.75 hrs/day Cook Manager II effective 9/1/22

**3. Hired Certificated Substitutes:**

Emily Glutting	Angie Morris	Sharon Wilkes	Kathryn Cooke
Sarah Hudson	Campbell Dougherty	Christine Axas	Emily Franz-Davis
Jonathan Klins	Natalia Petroske		

**4. Hired Classified Substitutes:**

Susan Frasier	Andrea Hedrick	Laura Ketcham	Adriana Motier
Sharon Kuntz	Devin Murray	Meredith Brinton	Jessica Overbay
Rick Winter	John Blair	Brandi Elmore	

5. **Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.**  
 Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **September 26, 2022**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 107852 to 108108** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 2,476,144.90
General Fund - PR	240,177.47
ASB Fund	97,723.22
Capital Projects Fund	165,769.98

6. **Approved Supplemental, Co-Curricular & Extra-Curricular contracts.**

7. **Declared the Following Items as Surplus:**

- Modern Chemistry Teacher Edition (1)
- Modern Chemistry Student Edition (1)
- Modern Chemistry Student Workbook (100)

8. **Approved Requests for Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):**

Jeanne Downing | Evergreen | Class | 10/12/22 - 1/27/23

9. **Approved Requests for Retirement/Resignation:**

Annie Bryceson	District Office	Class	Resignation effective 12/30/22 (Accounting Specialist)
Toni Hoke	Mt. Spokane	Class	Resignation effective 9/16/22 (Para Ed)
Don Charles	Transportation	Class	Resignation effective 5/26/22 (bus driver)
Anna Downs	Farwell	Class	Retirement effective 9/30/22 (Para Ed)
Chelcie Endicott	Evergreen	Class	Resignation effective 10/7/22 (Para Ed)

## Consent Agenda B

1. **Approved Extra-Curricular Contract:**

Yukon Degenhart                      Cross Country (Mountainside)                      \$4,326.00

### B. Contract/Bargaining Agreement Mead Principal Association

Superintendent Woodward presented a tentative one-year contract agreement (July 1, 2022 - June 30, 2023) with the Mead Principal Association for board consideration. The association ratified this tentative agreement in mid-August. A comprehensive summary of contract changes was provided to each board member for their review prior to this meeting. Other than the state determined IPD, which is not new contract language and is provided to all district employees, there is no increase in the principal salary schedule.

Superintendent Woodward provided an overview of contract changes that included the following:

- A new section titled *Labor Management* has been added that formalizes the desire of both the district and association to meet bi-monthly throughout the school year to problem-solve any areas of concern.
- The addition of *Juneteenth* as a holiday, which increases the number of holidays from 12 to 13.
- Language revision that states the establishment of the calendar of days principals are required to work outside the 180-day school year calendar will now take place in Labor Management rather than via a Work Year Calendar Committee.
- In the *Annual Leave* section removing reference to the purpose for which the days are provided.
- In the *Vacation* section the addition of language that states the use of more than two consecutive vacation days during the 180-day school year must be approved by the Superintendent.

- The addition of language in the *Flexible Worksite* section that clarifies when working offsite is, and is not, permissible.
- The addition of language that states, when a position is posted, a link to the posting will be emailed to all association members.

Regarding the one-year duration, Superintendent Woodward noted this length was mutually agreed to. During 2022/23 the district and association will look at administrator staffing levels in the Mead School District and compare them to like districts in the Spokane area to determine if adjustments are warranted.

Director Denholm made a motion to approve the one-year tentative collective bargaining agreement between the Mead Principal Association and the Mead School District, as presented. Director Gray seconded the motion. The motion carried unanimously.

### **C. Contract/Bargaining Agreement Mead Education Association**

Superintendent Woodward presented a tentative three-year contract agreement (September 1, 2022 - August 30, 2025) with the Mead Education Association for board consideration. The association ratified this tentative agreement on August 23, 2022. A comprehensive summary of contract changes was provided to each board member for their review prior to this meeting. Other than the state determined IPD, which is not new contract language and is provided to all district employees, there is no increase in the salary schedule for MEA members.

Business & Operations Assistant Superintendent Jared Hoadley, who was the lead negotiator for the district, extended his thanks to the bargaining team members from both sides, noting in particular the collaborative nature of the process. Set forth below is a summary of contract additions/revisions:

- The biggest contract changes are a result of the elimination of the Education Specialist Program, which has a direct impact on Special Education compliance. All references to Education Specialists have been removed from the contract and stipends for Case Managers (\$3,200 per 1.0 FTE) and School Psychologists (\$4,000 per 1.0 FTE), who are picking up various compliance components, have been added. The reorganization includes the hiring of two additional School Psychologists and a Pre-School Family Support Coordinator. Net annual savings to the district from this reorganization is \$255,000.
- A section dedicated to stand-alone programs, and how assignment and involuntary transfers will be handled in each of these programs, has been added.
- Additional elementary Resource Room teacher time will now be added in .2 FTE increments rather than .25.
- Special Circumstances Transfer Language has been added that allows, upon mutual agreement, the temporary or permanent transfer of an employee from one location to another.
- Special Education Overload Compensation language has been added to the contract.
- Elementary Recess MOU language has been added to the contract.
- Assessment Days MOU language, stating that these days may not be scheduled on Mondays or Fridays, has been added to the contract.
- Elementary Conference MOU language has been added to the contract.
- A \$500 per 1.0 FTE annual allocation for use by Occupational Therapists and Physical Therapists for professional development/continuing education and/or curriculum purchases has been added to the contract.
- A \$500 per 1.0 FTE annual stipend for DLC teachers has been added, in addition to one professional development/training day per year.
- Fine Arts Co-Curricular Stipends have been updated as a result of middle schools now being three grades rather than two. The new language also includes the maximum

percentage that will be paid to one individual, as well as the addition of a Marching Band stipend at each high school.

- Language reflecting the district's current CTE Stipend practice has been added to the contract.
- Language reflecting the district's current Salary Schedule Placement practice has been added to the contract.

In addition to these contract changes, Mr. Hoadley reviewed MOUs that have been agreed to regarding lost prep time because of Access Time at middle schools, PLC start and end times at elementary schools, and Tiered Responsibility Compensation.

In response to a question from Director Cannon, Mr. Hoadley explained a three-year contract allows the district to better plan and budget. The district and association participate in weekly Labor Management meetings where issues are addressed and resolved as they arise. Superintendent Woodward noted this past year the district and MEA have been very collaborative in working through issues.

President Burchard expressed his appreciation for a three-year contract, noting he believes this is a positive.

Director Cannon made a motion to approve the three-year tentative collective bargaining agreement between the Mead Education Association and the Mead School District, as presented. Director Denholm seconded the motion. The motion carried unanimously.

## **VII. Reports**

### **A. Superintendent's Report and Discussion Items**

Before beginning, Superintendent Woodward introduced Facilities & Planning Director Ned Wendle who welcomed all in attendance to the new Union Event Center space. In addition to hosting board meetings the space, which has a seating capacity of 600, will expand the performing arts aspects of the Union campus. Secondary band, choir and orchestra directors are excited about the many performance possibilities this new space will allow. It is hoped supply chain issues will be resolved soon and that the space will be 100% complete by January 1<sup>st</sup>.

Superintendent Woodward's report included the following:

- A bar graph that was recently published in the Spokesman Review comparing English Language Arts and Mathematics assessment scores pre and post pandemic for the state, Mead School District, Central Valley School District and Spokane Public Schools was shared. Acknowledging these assessment scores are only one piece of the pie, Superintendent Woodward noted the Mead School District had higher scores in all categories than statewide averages and both local school districts compared on the chart. This is reason to celebrate and is a testament to the district's great teaching staff. At an upcoming board meeting the district will share more in-depth, grade specific, growth/assessment data.
- A recap of the district's first *Future Ready* series event held at Mead High School on Tuesday, September 13<sup>th</sup>, that featured Keynote Speaker Tessa Stuckey and a Community Resource Fair. The event, which focused on student mental health, was attended by more than 250 community members, which far exceeded district attendance expectations of 150.
- Regarding school safety, Superintendent Woodward reported the district will be conducting Building Safety Audits at all 18 buildings that house students on Friday, September 30<sup>th</sup>. District administrators will be checking for physical vulnerabilities of both interior and exterior spaces, and then create reports to assist in improving security. Building administrators know about Friday's audit. However, future audits will be

unannounced. The purpose of these safety audits is to identify areas of concern and make improvements.

Regarding the *Future Ready* event, Director Olson noted it received a favorable report in the Spokesman.

Director Cannon, noting the partnership between MultiCare Valley Hospital and the Central Valley School District, as reported in the Spokesman, that supplies every classroom with a *Stop the Bleed* kit, asked if this is something Mead could do. Business & Operations Assistant Superintendent Jared Hoadley shared the district is close to doing this same thing but is not quite there yet.

In response to board questions regarding safety and security, Superintendent Woodward shared building administrators investigate and take every reported safety concern seriously. Noting financial resources are limited, Superintendent Woodward shared the district continues to research ways to enhance security that do not cost a lot of money including encouraging students to *say something* if they *see something*. He additionally talked about an upcoming student shooter profile training for all district administrators. While the Safety & Security Committee formed a few years ago is no longer meeting, the district's Threat Assessment Team continues to be a vital safety/security resource.

Responding to a question from Director Gray about the compatibility of the district's network to artificial intelligence software, Superintendent Woodward shared this has been looked into and the district would need to spend considerable money to upgrade the network in order for the software to function as designed.

#### **VIII. Executive Session**

##### **A. Review the Performance of a Public Employee**

At 6:45 pm President Burchard called for a ten minute recess followed by an Executive Session of approximately one hour for the purpose of reviewing the performance of a public employee.

At 8:15 pm President Burchard returned the meeting to Open Session. No other business was discussed and no action was taken.

#### **IX. Adjourn**

The meeting was adjourned at 8:15 pm.

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**President**

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**Secretary**

## MEAD SCHOOL DISTRICT

Board Meeting of October 10, 2022

**New Business**

**VI.A.**

**Agenda Item: Consent Agenda**

**Background:**

The Consent Agenda contains items that are normal and customary in the operation of the school district.

**Fiscal Impact:**

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

**Staffing Implications:**

None, other than the personnel recommendations, as presented.

**Other Considerations:**

None

**Recommendation:**

Approval of the Consent Agenda, as presented, is recommended.



**Consent Agenda**  
**Regular Board Meeting of October 10, 2022**

**1. Hire Certificated Personnel:**

Gisella Hazen	Evergreen	Cert	1.0 FTE Continuing DLC teacher effective 9/13/22
Kenadi Kaiser	Meadow Ridge	Cert	.8 FTE Leave Replacement Music teacher 22/23 school year effective 9/1/22
Emily McKinney	Mead High	Cert	.2 FTE Continuing teacher + .2 FTE Leave Replacement 1 <sup>st</sup> semester 22/23, in addition to .6 Continuing, effective 8/30/22
Eralee Jordan	Mountainside	Cert	.2 FTE Continuing English/Math teacher, in addition to .6 FTE Continuing, effective 8/30/22
Dionne Baker	Farwell	Cert	1.0 FTE Continuing Teacher effective 8/30/22 (no longer at Brentwood)
Suzanne Swenland	Shiloh Hills	Cert	.3 FTE Leave Replacement MTSS support 22/23 school year in addition to .7 FTE Leave Replacement effective 9/26/22
Sarah Watts	Meadow Ridge	Cert	1.0 FTE Leave Replacement 5 <sup>th</sup> Grade teacher 22/23 school year effective 8/30/22

**2. Hire Classified Personnel:**

Kelylissa Coleman	Highland	Class	6.6 hrs/day Para Ed effective 9/13/22
Robert LeCouix	Transportation	Class	8 hrs/day Behavior & Safety Specialist effective 10/1/22
Amy White	Shiloh Hills	Class	4.75 hrs/day Para Ed effective 9/19/22
Tonya Riffin	Shiloh Hills	Class	4.75 hrs/day Para Ed effective 9/19/22
Heather Campbell	Highland	Class	6.6 hrs/day Para Ed effective 9/19/22
Thomas Brasch	Custodial	Class	8 hrs/day Custodian II effective 9/12/22
Aidan Niblock	Custodial	Class	8 hrs/day Custodian II effective 9/12/22
Carmen Ekholm	Brentwood	Class	4.25 hrs/day Para Ed effective 9/6/22

**3. Hire Certificated Substitutes:**

Nicholas Young	Steven Williams	Jessica Vickers	Patience Burns
Melissa Manning	Kelsey Smith	Maree Herron	Jordan Nichols
Linda Cameron-Jokinen	Ashley Barker	Erica Schwab	Andra Heading

**4. Hire Classified Substitutes:**

Kristopher McKethen | Bethany Flake | Kylee Griffen | Samantha Herrera

**5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.**

**6. Approve Retirements and Resignations:**

Jeanne Downing | Evergreen | Class | Resignation effective 10/12/22 (Para Ed)



# GENERAL FUND

# Mead School District No 354

## Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1014

**Starting Check Number:** 108133

Check #	Date	Payee	Amount
108133	09/30/2022	ACE HARDWARE	\$109.73
108134	09/30/2022	ACTION DRAIN & ROOTER SERVICE	\$135.13
108135	09/30/2022	ADVANCED PAGING & COMMUNICATIONS INC	\$348.48
108136	09/30/2022	AI-MEDIA TECHNOLOGIES LLC	\$1,897.50
108137	09/30/2022	AMAZON	\$852.87
108138	09/30/2022	AMI GRAPHICS, INC	\$233.86
108139	09/30/2022	ANGUS MEAT INC	\$236.84
108140	09/30/2022	APPLE COMPUTER INC	\$1,337.80
108141	09/30/2022	ASSETGENIE, INC	\$7,359.40
108142	09/30/2022	BOOKSHARK LLC	\$60.95
108143	09/30/2022	CLAY CONNECTION	\$344.89
108144	09/30/2022	CO ENERGY	\$106.33
108145	09/30/2022	Cogley, Curt	\$140.00
108146	09/30/2022	CONCESSIONS SUPPLY	\$620.85
108147	09/30/2022	CUTLER, DAN J	\$100.00
108148	09/30/2022	DAVIS, STEVEN	\$20.00
108149	09/30/2022	Duke, Tevin De'Angelo	\$26.00
108150	09/30/2022	EDNETICS INC	\$8,566.07
108151	09/30/2022	EDUCATIONAL PRODUCTS, INC.	\$1,231.71
108152	09/30/2022	ESD 101	\$100.00
108153	09/30/2022	FIRST IMPRESSIONS	\$98.10
108154	09/30/2022	FREEMAN, JERUSHA	\$86.50
108155	09/30/2022	GANDER PUBLISHING, INC.	\$2,531.19
108156	09/30/2022	GLOWFORGE, INC	\$5,820.71
108157	09/30/2022	GREATAMERICA FINANCIAL SERVICES	\$740.11
108158	09/30/2022	HEGGERTY PHONEMIC AWARENESS	\$1,409.28
108159	09/30/2022	HOFFMAN MUSIC CO	\$862.83
108160	09/30/2022	HOME DEPOT CREDIT SERVICES	\$55.08
108161	09/30/2022	HOME DEPOT PRO	\$130.10
108162	09/30/2022	HORD, LYNNZE	\$100.00
108163	09/30/2022	HORIZON AUTOMATIC RAIN COMPANY DBA	\$19.26
108164	09/30/2022	JAE ENTERPRISES LLC	\$43.56
108165	09/30/2022	JOHNSTONE SUPPLY	\$107.62
108166	09/30/2022	JW PEPPER	\$30.75
108167	09/30/2022	KCDA	\$2,906.33
108168	09/30/2022	LAWSON PRODUCTS INC	\$282.45
108169	09/30/2022	LEARNING WITHOUT TEARS	\$526.90
108170	09/30/2022	M & L SUPPLY	\$332.02

## Mead School District No 354

### Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1014

**Starting Check Number:** 108133

Check #	Date	Payee	Amount
108171	09/30/2022	MAINTENANCE SOLUTIONS INC	\$1,032.88
108172	09/30/2022	MCGRAW-HILL CO	\$132.17
108173	09/30/2022	MT SPOKANE ASB	\$100.00
108174	09/30/2022	NORTH 40 OUTFITTERS	\$36.75
108175	09/30/2022	PERKINS COIE	\$75.00
108176	09/30/2022	PETROCARD SYSTEMS INC	\$36,078.61
108177	09/30/2022	PLANTS OF THE WILD	\$250.48
108178	09/30/2022	PLEDGECENTS INC	\$379.80
108179	09/30/2022	PROJECT LEAD THE WAY INC	\$12,503.63
108180	09/30/2022	PURE FILTRATION PRODUCTS INC	\$3,945.72
108181	09/30/2022	RAINBOW RESOURCES	\$1,472.37
108182	09/30/2022	RAINES, RYAN	\$20.00
108183	09/30/2022	RWC INTERNATIONAL	\$5,301.40
108184	09/30/2022	SAFEGUARD BUSINESS SYSTEMS	\$921.10
108185	09/30/2022	SCHOLASTIC BOOK FAIRS	\$99.02
108186	09/30/2022	SCHOLASTIC INC-	\$1,206.94
108187	09/30/2022	SCHOOL SPECIALTY	\$2,443.22
108188	09/30/2022	SCHOOLS INSURANCE ASSOC OF WA	\$44,504.86
108189	09/30/2022	SHERWIN WILLIAMS	\$50.28
108190	09/30/2022	SITEONE LANDSCAPE SUPPLY LLC	\$803.96
108191	09/30/2022	STANDARD PLUMBING & HEATING	\$1,592.17
108192	09/30/2022	STAPLES ADVANTAGE	\$243.16
108193	09/30/2022	STARPLEX CORPORATION	\$4,176.00
108194	09/30/2022	STONEWAY ELECTRIC	\$1,065.18
108195	09/30/2022	TEACHING TEXTBOOKS INC	\$55.49
108196	09/30/2022	TERRY'S DAIRY INC	\$11,531.20
108197	09/30/2022	ULINE	\$93.01
108198	09/30/2022	US FOODS INC	\$64,267.25
108199	09/30/2022	US LINEN & UNIFORM INC	\$91.04
108200	09/30/2022	VERITIV OPERATING CO	\$13,883.44
108201	09/30/2022	WASBO	\$100.00
108202	09/30/2022	WAXIE SANITARY SUPPLY	\$4,354.24
108203	09/30/2022	WCP SOLUTIONS	\$87.38
108204	09/30/2022	WHITESTONE MOUNTAIN ORCHARD INC	\$3,390.00
108205	09/30/2022	YOKES	\$56.38
108206	09/30/2022	YOUSCIENCE, LLC	\$1,860.00

Total Amount: \$258,115.33

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1015      09/30/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Barville, Curtis M				
Clegg, Summer A		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$112.00
			Vendor Total:	\$112.00
Fischer, Ashley D		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$121.00
			Vendor Total:	\$121.00
Hill, Timothy E		1.0.530.0139.24.8582.26.26.000.0000	TRAVEL-OUT OF DISTRICT	\$261.00
			Vendor Total:	\$261.00
Hunt, Deborah Kaye		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$288.40
			Vendor Total:	\$288.40
LeCouix, Robert J		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$175.00
			Vendor Total:	\$175.00
Mann, Jewel Lee		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$214.24
			Vendor Total:	\$214.24
Mann, Katheryn Jeanne		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$140.00
			Vendor Total:	\$140.00
Murphy, Cheyeanne S		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$121.00
			Vendor Total:	\$121.00
Osborne, Chrisandra		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$28.75
			Vendor Total:	\$28.75

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1015

09/30/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Scott, Randy Masoner		1.0.530.2100.31.7330.01.09.000.0000	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	\$216.19
			Vendor Total:	\$216.19
Sonneland, Andrew Arthur		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$288.40
			Vendor Total:	\$288.40
Spring, Claire Sharon		1.1.530.0128.28.8582.27.27.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$121.00
			Vendor Total:	\$121.00
Stuchell, Austin E		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$162.00
			Vendor Total:	\$162.00
Thompson, Roger W Jr		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$112.00
			Vendor Total:	\$112.00
Whitford, Dori K		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$162.00
			Vendor Total:	\$162.00
Wiser, Michael K		1.0.530.9700.75.5626.09.36.000.0000	GAS/DIESEL	\$180.79
		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$162.00
			Vendor Total:	\$342.79
		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00
			Vendor Total:	\$100.00
			Grand Total:	\$2,965.77

End of Report

**Mead School District No 354**

**Check Listing**

Fiscal Year: 2021-2022

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**From Date:** 9/30/2022      **To Date:** 9/30/2022

**From Check:** 108110      **To Check:** 108130

**From Voucher:** 1310      **To Voucher:** 1310

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
108110	09/30/2022	ABSCO SOLUTIONS	\$6,050.76	1310	Printed	Expense	<input type="checkbox"/>		
108111	09/30/2022	BLOSSOM AND ROOT HOME EDUCATION	\$93.00	1310	Printed	Expense	<input type="checkbox"/>		
108112	09/30/2022	CINTAS	\$802.76	1310	Printed	Expense	<input type="checkbox"/>		
108113	09/30/2022	CLEARWATER MUSIC	\$1,042.82	1310	Printed	Expense	<input type="checkbox"/>		
108114	09/30/2022	CULLIGAN SOFT WATER SERVICE	\$466.20	1310	Printed	Expense	<input type="checkbox"/>		
108115	09/30/2022	CUSTOM STRINGS	\$352.84	1310	Printed	Expense	<input type="checkbox"/>		
108116	09/30/2022	DEPT OF LICENSING	\$3.36	1310	Printed	Expense	<input type="checkbox"/>		
108117	09/30/2022	EDUCATIONAL PRODUCTS, INC.	\$31,597.17	1310	Printed	Expense	<input type="checkbox"/>		
108118	09/30/2022	FIRST IMPRESSIONS	\$82.84	1310	Printed	Expense	<input type="checkbox"/>		
108119	09/30/2022	JAE ENTERPRISES LLC	\$322.08	1310	Printed	Expense	<input type="checkbox"/>		
108120	09/30/2022	JW PEPPER	\$71.87	1310	Printed	Expense	<input type="checkbox"/>		
108121	09/30/2022	KCDA	\$2,190.60	1310	Printed	Expense	<input type="checkbox"/>		
108122	09/30/2022	LANGUAGE LINE SERVICES INC	\$29.11	1310	Printed	Expense	<input type="checkbox"/>		
108123	09/30/2022	MATH U SEE INC	\$50.00	1310	Printed	Expense	<input type="checkbox"/>		
108124	09/30/2022	NORTHERN HARDWOOD CO INC	\$64.80	1310	Printed	Expense	<input type="checkbox"/>		
108125	09/30/2022	NORTHWEST TEXTBOOK DEPOSITORY	\$5,533.41	1310	Printed	Expense	<input type="checkbox"/>		
108126	09/30/2022	PICKA TIME	\$60.00	1310	Printed	Expense	<input type="checkbox"/>		
108127	09/30/2022	SOCIAL THINKING	\$75.01	1310	Printed	Expense	<input type="checkbox"/>		
108128	09/30/2022	SPOKANE CO FIRE DIST 4	\$3,368.14	1310	Printed	Expense	<input type="checkbox"/>		
108129	09/30/2022	SPOKANE INTERNATIONAL TRANSLATION	\$321.54	1310	Printed	Expense	<input type="checkbox"/>		
108130	09/30/2022	TUMBLE	\$2,630.95	1310	Printed	Expense	<input type="checkbox"/>		
			<b>Total Amount:</b>						
			\$55,209.26						



**Mead School District No 354**

**Check Listing**

Fiscal Year: 2021-2022

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

From Date: 9/30/2022      To Date: 9/30/2022  
From Check: 108110      To Check: 108130  
From Voucher: 1310      To Voucher: 1310

End of Report

# Mead School District No 354

## Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1021

**Starting Check Number:** 108290

Check #	Date	Payee	Amount
108290	10/07/2022	ACE HARDWARE	\$21.30
108291	10/07/2022	ADVANCED PAGING & COMMUNICATIONS INC	\$706.76
108292	10/07/2022	ALCOBRA METALS	\$185.74
108293	10/07/2022	Allen, Joshua Micah	\$1,317.53
108294	10/07/2022	AMAZON	\$1,455.08
108295	10/07/2022	ARLT, JENNIFER	\$65.00
108296	10/07/2022	AVISTA UTILITIES	\$114,909.53
108297	10/07/2022	BRAVE WRITER LLC	\$676.95
108298	10/07/2022	BSN SPORTS	\$889.44
108299	10/07/2022	CAMP FIRE INLAND NORTHWEST	\$3,300.00
108300	10/07/2022	CAROLINA BIOLOGICAL SUPPLY CO	\$85.99
108301	10/07/2022	CDW GOVERNMENT INC	\$487.87
108302	10/07/2022	CENTURY LINK - SEATTLE	\$14.14
108303	10/07/2022	CITY GLASS	\$4,973.67
108304	10/07/2022	CITY OF SPOKANE - UTILITIES DIVISION	\$23,517.14
108305	10/07/2022	CLEARWATER MUSIC	\$4,941.70
108306	10/07/2022	CURRICULUM ASSOCIATES INC	\$206.12
108307	10/07/2022	EDGEWOOD PRESS INC	\$985.00
108308	10/07/2022	EDUCATIONAL PRODUCTS, INC.	\$157.33
108309	10/07/2022	ESD 101	\$700.00
108310	10/07/2022	ESD 113	\$2,760.25
108311	10/07/2022	FIRST CHOICE SERVICES	\$69.76
108312	10/07/2022	FISHER'S TECHNOLOGY	\$14,006.12
108313	10/07/2022	FP MAILING SOLUTIONS	\$254.83
108314	10/07/2022	HOFFMAN MUSIC CO	\$870.13
108315	10/07/2022	HOME DEPOT CREDIT SERVICES	\$251.66
108316	10/07/2022	HOME SCIENCE TOOLS	\$292.05
108317	10/07/2022	HORIZON AUTOMATIC RAIN COMPANY DBA	\$124.73
108318	10/07/2022	INTERMAX NETWORKS	\$573.90
108319	10/07/2022	JAE ENTERPRISES LLC	\$1,984.71
108320	10/07/2022	JOSTENS	\$16.23
108321	10/07/2022	JW PEPPER	\$66.97
108322	10/07/2022	KCDA	\$2,024.13
108323	10/07/2022	LAKESHORE LEARNING MATERIALS	\$590.65
108324	10/07/2022	LANGUAGE LINE SERVICES INC	\$19.40
108325	10/07/2022	LAWSON PRODUCTS INC	\$548.59
108326	10/07/2022	M & L SUPPLY	\$205.20
108327	10/07/2022	NAPA AUTO PARTS	\$1,344.54

Mead School District No 354

Payee Listing

Fiscal Year: 2022-2023

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1021

Starting Check Number: 108290

Check #	Date	Payee	Amount
108328	10/07/2022	NORTH 40 OUTFITTERS	\$212.27
108329	10/07/2022	NORTHWEST DISTRIBUTION	\$17,545.60
108330	10/07/2022	NWSP	\$3,515.25
108331	10/07/2022	PHONAK INC	\$2,878.70
108332	10/07/2022	PLANET TURF/JCC LTD	\$708.50
108333	10/07/2022	PPC SOLUTIONS, INC	\$1,547.00
108334	10/07/2022	RAMAX PRINTING & AWARDS, INC	\$29.19
108335	10/07/2022	REALLY GREAT READING	\$828.40
108336	10/07/2022	RWC INTERNATIONAL	\$12.40
108337	10/07/2022	SAMACO SUPPLY	\$917.50
108338	10/07/2022	SCHOLASTIC INC-	\$321.79
108339	10/07/2022	SPOKANE CO WATER DIST 3	\$4,645.72
108340	10/07/2022	SPOKANE HOUSE OF HOSE INC.	\$79.58
108341	10/07/2022	STAPLES ADVANTAGE	\$99.32
108342	10/07/2022	TEACHING TEXTBOOKS INC	\$354.48
108343	10/07/2022	THERAPEUTIC ASSOCIATES	\$15,662.00
108344	10/07/2022	US LINEN & UNIFORM INC	\$3,152.23
108345	10/07/2022	VERIZON..	\$970.79
108346	10/07/2022	WAGNER, KAO	\$20.00
108347	10/07/2022	WELLS FARGO FINANCIAL LEASING INC	\$5,749.13
108348	10/07/2022	WESTERN EQUIPMENT	\$109.52
Total Amount:			\$244,959.51

End of Report

**Mead School District No 354**

**Voucher Supplement Account Summary**

Fiscal Year: 2022-2023

Voucher Batch Number: 1023

10/07/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Baldwin, Rebecca L		1.0.530.0100.27.8582.01.05.000.0000	TRAVEL-OUT OF DISTRICT	\$26.32
Barrington, John O		1.1.530.0128.28.8582.28.28.000.0000	AD/SPORTS TRAVEL-OUT OF DISTRICT	\$142.50
Elmore, Brandee R		1.1.960.2800.21.0000.28.00.000.0000	PARTICIPATION FEES	\$45.00
Gilbert, Donald L		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$126.25
Gunther, Tanya M		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$28.57
Hancock, Maud Robin		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$67.38
Hennessy, Kari J		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$67.38
Herrera, Bonnie Lorayne		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$158.25
Hughes, Troy Lorn		1.1.960.2800.21.0000.28.00.000.0000	PARTICIPATION FEES	\$45.00
Kirishian, Michael Sarkis		1.0.530.9700.72.5100.01.32.000.0000	MISCELLANEOUS SUPPLIES	\$45.00

**Mead School District No 354**

**Voucher Supplement Account Summary**

Fiscal Year: 2022-2023

Voucher Batch Number: 1023

10/07/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
Kuntz, Wayne Daniel			Vendor Total:	\$45.00
		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$258.38
			Vendor Total:	\$258.38
Masiarek, Lindsey Johanna			Vendor Total:	\$10.19
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$10.19
			Vendor Total:	\$10.19
McCarville, Jane			Vendor Total:	\$53.88
		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$53.88
			Vendor Total:	\$53.88
Placzek, Robin V			Vendor Total:	\$317.00
		1.0.530.1320.31.8582.16.05.000.0000	TRAVEL-OUT OF DISTRICT	\$317.00
			Vendor Total:	\$317.00
Richardson, Edwin			Vendor Total:	\$208.00
		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$208.00
			Vendor Total:	\$208.00
Smalley, Robert John			Vendor Total:	\$210.25
		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$210.25
			Vendor Total:	\$210.25
St Clair, Mark E			Vendor Total:	\$72.63
		1.0.530.0100.21.8581.01.05.000.0000	TRAVEL-IN DISTRICT	\$72.63
			Vendor Total:	\$72.63
Turner, Wayne			Vendor Total:	\$106.00
		1.0.530.9900.52.7340.09.36.000.0000	DRIVER PHYSICALS	\$106.00
			Vendor Total:	\$106.00
Willyard, David P			Vendor Total:	\$109.00
		1.0.530.9700.72.8581.01.32.000.0000	TRAVEL-IN DISTRICT	\$109.00
			Vendor Total:	\$109.00

**Mead School District No 354**

**Voucher Supplement Account Summary**

Fiscal Year: 2022-2023

Voucher Batch Number: 1023

10/07/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
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Grand Total: \$2,075.85

End of Report

## Mead School District No 354

### Check Listing

Fiscal Year: 2021-2022

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**From Date:** 10/7/2022      **To Date:** 10/7/2022  
**From Check:** 108281      **To Check:** 108289  
**From Voucher:** 1314      **To Voucher:** 1314

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
108281	10/07/2022	EDUCATIONAL PRODUCTS, INC.	\$19,990.28	1314	Printed	Expense	<input type="checkbox"/>		
108282	10/07/2022	LAWSON PRODUCTS INC	\$299.28	1314	Printed	Expense	<input type="checkbox"/>		
108283	10/07/2022	PAPE MACHINERY	\$1,764.16	1314	Printed	Expense	<input type="checkbox"/>		
108284	10/07/2022	RIDDELL	\$8,009.55	1314	Printed	Expense	<input type="checkbox"/>		
108285	10/07/2022	SOCIAL THINKING	\$212.72	1314	Printed	Expense	<input type="checkbox"/>		
108286	10/07/2022	SPOKANE CO FIRE DIST 9	\$6,882.42	1314	Printed	Expense	<input type="checkbox"/>		
108287	10/07/2022	STAPLES ADVANTAGE	\$190.46	1314	Printed	Expense	<input type="checkbox"/>		
108288	10/07/2022	STEVENS, CLAY PS	\$24,791.64	1314	Printed	Expense	<input type="checkbox"/>		
108289	10/07/2022	WA ST FIRST AID	\$1,500.00	1314	Printed	Expense	<input type="checkbox"/>		

Total Amount:

\$63,640.51

**End of Report**

# CAPITAL PROJECTS



**Mead School District No 354**

**Check Listing**

Fiscal Year: 2021-2022

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**From Date:** 9/30/2022      **To Date:** 9/30/2022  
**From Check:** 108131      **To Check:** 108131  
**From Voucher:** 1311      **To Voucher:** 1311

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
108131	09/30/2022	IBEX FLOORING	\$56,240.81	1311	Printed	Expense	<input type="checkbox"/>		

Total Amount:

\$56,240.81

**End of Report**

**Mead School District No 354**

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**Payee Listing**

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1022

**Starting Check Number:** 108349

Check #	Date	Payee	Amount
108349	10/07/2022	COMPUNET INC	\$8,178.42
108350	10/07/2022	MACKIN & LITTLE	\$12,133.77
Total Amount:			<u>\$20,312.19</u>

End of Report

ASB

# Mead School District No 354

## Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1016

Starting Check Number: 108207

Check #	Date	Payee	Amount
108207	09/30/2022	ANDERSON VISUAL DESIGNS INC	\$5,500.00
108208	09/30/2022	FLEWELLING, CARI	\$50.00
108209	09/30/2022	HERFF JONES INC	\$9,220.14
108210	09/30/2022	K C ENTERPRISES	\$396.20
108211	09/30/2022	LEARNING FOR LIVING INC	\$2,350.00
108212	09/30/2022	MEAD SCHOOL DISTRICT	\$200.00
108213	09/30/2022	MECA SPORTSWEAR	\$1,449.75
108214	09/30/2022	MILLER, SHELLY	\$235.00
108215	09/30/2022	MITCHELL, TIMOTHY JAMES	\$1,500.00
108216	09/30/2022	RIDDELL	\$265.11
108217	09/30/2022	ROSS POINT	\$1,939.62
108218	09/30/2022	SUNRISE CUSTOM APPAREL	\$319.40
108219	09/30/2022	UNIVERSAL ATHLETIC	\$86.84
108220	09/30/2022	WSU SCHOOL OF MUSIC	\$450.00
Total Amount:			\$23,962.06

End of Report

**Mead School District No 354**

**Check Listing**

Fiscal Year: 2021-2022

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**From Date:** 9/30/2022      **To Date:** 9/30/2022  
**From Check:** 108132      **To Check:** 108132  
**From Voucher:** 1312      **To Voucher:** 1312

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
108132	09/30/2022	BSN SPORTS	\$755.78	1312	Printed	Expense	<input type="checkbox"/>		

Total Amount:

\$755.78

End of Report

# Mead School District No 354

## Payee Listing

Fiscal Year: 2022-2023

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1024

**Starting Check Number:** 108351

Check #	Date	Payee	Amount
108351	10/07/2022	ARLT, JENNIFER	\$50.00
108352	10/07/2022	BORG, BRITTANY	\$40.00
108353	10/07/2022	CASCADIA SCREEN PRINTING	\$306.66
108354	10/07/2022	JAE ENTERPRISES LLC	\$1,450.18
108355	10/07/2022	MECA SPORTSWEAR	\$562.80
108356	10/07/2022	NORTHWOOD MIDDLE SCHOOL	\$10.00
108357	10/07/2022	PEPSI COLA BOTTLING CO	\$400.40
108358	10/07/2022	RED LION INN & SUITES - EVERETT	\$603.72
108359	10/07/2022	RIDDELL	\$3,931.98
108360	10/07/2022	SPIRIT MONKEY LLC	\$440.00
108361	10/07/2022	VARSIITY	\$6,112.35
108362	10/07/2022	WHITWORTH UNIVERSITY..	\$500.00
108363	10/07/2022	WILDROSE GRAPHICS	\$388.86
108364	10/07/2022	WSU SCHOOL OF MUSIC	\$600.00
108365	10/07/2022	YMCA	\$945.00
Total Amount:			\$16,341.95

End of Report

# Mead School District No 354

## Voucher Supplement Account Summary

Fiscal Year: 2022-2023

Voucher Batch Number: 1025

10/07/2022

Vendor Remit Name	Vendor #	Account	Description	Amount
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Barrington, Tammy Jane		4.0.530.2000.00.0000.28.00.000.0000	ASB ATHLETICS	\$26.09
			Vendor Total:	\$26.09
			Grand Total:	\$26.09

End of Report

## **MEAD SCHOOL DISTRICT**

Board Meeting of October 10, 2022  
**New Business**

**VI.B.**

**Agenda Item:            Student Travel Proposal**  
**Mt. Spokane High School Yearbook**

**Background:**

Six members of the Mt. Spokane High School Yearbook staff and advisor Susan Best, plus one adult male chaperone, request permission to travel to St. Louis, Missouri, November 9-13, 2022, to attend the JEA Journalism National Convention. This is an opportunity for students to attend convention sessions on various journalism and yearbook topics, compete in national competitions, bond with fellow MSHS Yearbook students and meet professionals in the journalism and publishing community. Attendance will improve student skills and the MSHS annual.

**Fiscal Impact:**

The estimated per student cost is \$660 with fundraising opportunities available. The remaining costs associated with the trip will be covered by the Mt. Spokane High School Yearbook ASB budget.

**Other Considerations:**

Students will miss two days of school (November 9 & November 10) and Ms. Best will need a substitute teacher for those two days.

**Recommendation:**

Approval of the presented trip from Mt. Spokane High School Yearbook to travel to St. Louis, Missouri, November 9-13 2022, to attend the JEA Journalism National Convention, is recommended.

**Attachment(s):        Student Travel Proposal**





# STUDENT TRAVEL PROPOSAL

**School:** Mt. Spokane High School **Group:** Yearbook

**Trip Name:** JEA National Convention **Submission Date:** September 1, 2022

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor  
Susan Best

Date  
9/1/22

September 1, 2022

X **Extended Field Trip (Overnight)**  
Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

       **Special Event Trip (Overnight)**  
Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

       **Academic Study Trip (Overnight)**  
School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

       **Day Trip**  
No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: November 9-13, 2022 Person in Charge Susan Best, Advisor

Destination(s) St. Louis, Missouri

### Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Director of Elementary or Secondary [Signature] Nurse       

School Board        Final Approval Date

**Trip Educational Benefit and Planned Activities:**

Students will attend various sessions related to journalism and yearbook production. Additionally, they will compete at the National level and meet professionals in the journalism/publication community.

**Cost & Funding Sources:**

<b>Building Budget</b> <b>Covering:</b> Not applicable	\$ 0
<b>ASB Funds</b> <b>Covering:</b> Convention = \$125.00 per student Contest entry fee = \$20.00 per student Hotel - \$255.00 per student	\$ \$400.00 per student
<b>District Funds</b> <b>Covering:</b> Not applicable	\$ 0
<b>Student/Parent Cost (per student)</b> <b>Covering – Please Itemize:</b> 450.00 Airfare (round trip) - <del>\$550.00</del> per student Food - \$200.00 (approx. - \$50.00 per day) Metrolink - (Airport to Hotel and back) - \$10.00 per student	\$ <del>\$60.00</del> per student

**Fundraising Opportunities:**

Students sell yearbook advertisements which is the fundraiser for the year. We are using revenue from last years ads. Additionally, we will follow the intent of HB 1660 to ensure any student who qualifies under this house bill will be able to attend.

**Participants:**

Estimated # of Students ~~1~~ 6 Estimated # of Adults (Chaperons & Staff) 2  
# of School Days Missed: 1 # of Sub Days Needed: 2 Student/Chaperone Ratio: ~~1:1~~ 6:2

**Additional Information:**

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Marriott St. Louis Grand (Convention Hotel)  
800 Washington Avenue, St. Louis, MO, 63101 Phone: 1-314-621-9600

3. Transportation: Airplane travel from Spokane to St. Louis. Metrolink used to travel between airport and hotel.

4. Supporting Documents:

Preliminary Trip Itinerary attached?       X  Yes          No  
Related brochures/information attached:       X  Yes          No  
Student Trip Expectations attached:       X  Yes          No

**Expectations for JEA National Convention: St. Louis  
Students and parents: please read and sign the following.**

1. After 12 a.m., students will be in their own rooms, making no excessive noise. Lights out at midnight.
2. Students will be expected to follow all convention rules and attend at least 8 break-out sessions (see itinerary) and 2 keynote speakers.
3. Students are expected to stay in groups of 3 or more during free time outside of the hotel. Students are expected to stay in the downtown area.
4. Students must be in the hotel after dark or if out of the hotel, with a chaperone. Students may not leave hotel by themselves with the express consent and knowledge of the chaperone. Students may not be in a room alone with the opposite gender.
5. Students may not invite people outside of our group to their hotel room. Students should carry a cell phone (give Mrs. Best #) and have a charger at the hotel.
6. If the school is charged for damages to the hotel, students staying in that room will split the cost unless the student who did the damage confesses.
8. Per convention rules, students are not allowed to smoke on any part of the trip.
9. I will follow the MSHS rules when it comes to drinking and drugs.
10. While in attendance at school or school sponsored events, students are expected to remove themselves immediately from any situation where illegal activities are occurring or where other persons are engaging in conduct which violates school or district rules. If a situation is during a school sponsored field trip (whether local or extended), activity, or event, students will report the situation immediately and in confidence to school supervisory personnel.

Failure to follow the rules will result in the student being sent home at the parents' expense. Students who are on the Editorial Board will be removed from his/her leadership position.

I will contact parents by phone if their student breaks the rules.

Student \_\_\_\_\_ date \_\_\_\_\_

Parent \_\_\_\_\_ date \_\_\_\_\_

Dear parents of yearbook students,

Yearbook students have the opportunity to attend the JEA Journalism National Convention in St. Louis, MO from November 9 - 13. I will have a parents' meeting closer to the convention, but I have to begin planning, so please email me by Sept 19 as to whether or not your student is able to go so that I can buy the airfare. Your student will bring home a permission slip to be signed and once that is signed and we lock in the convention fee and hotel, your student will then be committed to the cost of the trip whether or not they attend. In no way is attendance at the convention a part of your student's grade in Yearbook class. Please email me with questions you have regarding the convention.

**What:** JEA Fall National Journalism Convention (JEA.org). You can go to <http://fall.journalismconvention.org/> to learn more about the convention.

**When:** Leave Wednesday, November 9, and return Sunday November 13 (4 nights).

**Where:** Marriott St. Louis Grand in downtown St. Louis, MO.  
800 Washington Avenue, St. Louis, MO 63101. Telephone: 1-314-621-9600

**Why:** To attend convention sessions on various journalism and yearbook topics, to compete in national competitions, bond with fellow MSHS Yearbook students, and meet professionals in the journalism and publishing community. Ultimately, attending conventions and listening to professionals in the field improves our product and our skills.

**How:** Meet at the Spokane Airport to board a plane, take the Metrolink from the St. Louis airport to the downtown hotel, attend the opening keynote speaker Thursday, attend the convention sessions Friday and Saturday, and compete in the competitions on Friday. Fly home Sunday. Students would need to be picked up from the airport on Sunday.

Students and parents are responsible for food, airfare and tourist attractions. The yearbook fund will cover the cost of the convention fees (\$125/student, and contest entry fees (\$20/entry) and hotel (\$255). If your student wants to attend the convention, but cost is an issue, we can discuss ways to off-set the costs with additional fundraisers.

**Your costs will include:**

Air	\$5-600 RT
Metrolink	\$10
Food	Up to individual student/none provided

Thank you for your consideration of this experience for your student; it's exciting when we return from the convention full of ideas that we can bring to the yearbook this year.

Susan Best  
MSHS English Teacher & Yearbook Adviser

## MEAD SCHOOL DISTRICT

Board Meeting of October 10, 2022  
New Business

V.I.C.

**Agenda Item:**           **Student Travel Proposal**  
                                  **Mead High Cheerleaders – USA Spirit Nationals 2023**

**Background:**

Mead High Cheerleaders request permission to travel to Anaheim, California, February 23-27, 2023, to participate in USA Spirit Nationals. It is estimated 19 students will participate plus three chaperones including Mead High cheer coach Katherine Melka. This is an opportunity for Mead High Cheerleaders to compete for a national title and watch teams from around the United States. The Mead High squad is working to improve their skills and build a high caliber competitive cheer program.

Students will miss three days of school (February 23, 24 & 27).

**Fiscal Impact:**

The estimated per student cost of the trip is \$1,950 with several fundraising opportunities available.

**Staffing Implications:**

Ms. Melka will need a sub for three days.

**Recommendation:**

Approval of the request for Mead High Cheerleaders to travel to Anaheim, California, to participate in USA Spirit Nationals 2023, February 23-27, 2023, is recommended.

**Attachment(s):**       **Student Travel Proposal**



# STUDENT TRAVEL PROPOSAL

School: Mead HS Group: Cheer

Trip Name: USA Nationals 2023 Submission Date: 9/20/22

For every student who travels as part of this activity I will have in my possession:

- A signed Student Travel Permission Form
- A Medical Emergency Information Form

Teacher/Coach/Advisor  
Meika

Katherine Meika  
Date

2/23 - 2/27 2023

           **Extended Field Trip (Overnight)**  
Trips related to club, leadership or academic activities that involve overnight stays in Washington, Montana, Idaho, Oregon or British Columbia (e.g. overnight leadership camps). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level).

  X   **Special Event Trip (Overnight)**  
Co-curricular or extra-curricular trips that are not part of sanctioned regular or post-season schedules and involve overnight stays and substantial cost to the student (e.g. band trip to bowl parade and trips to national or regional student leadership conference). Requires preliminary approval of building Principal, Activities/Athletic Director & Director of Secondary Education or Director of Elementary Education (depending on grade level) followed by final School Board approval. All trips to destinations outside of Washington, Montana, Idaho, Oregon or British Columbia fall into this category.

           **Academic Study Trip (Overnight)**  
School sponsored academic trip that is supervised by school staff and results in educational credit for the student (e.g. government class trip to Washington, D.C., etc.). Requires preliminary approval of building Principal, Activities/Athletic Director & lead Student Services administrator followed by final School Board approval.

           **Day Trip**  
No overnight stay . . . Requires building principal authorization only.

Date(s) of Trip: 2/23/23 - 2/27/23 Person in Charge Katherine Meika

Destination(s) Anaheim CA

### Approvals

Principal [Signature] Activities/Athletic Director [Signature]

Director of Elementary or Secondary [Signature] Nurse [Signature]

School Board \_\_\_\_\_ Final Approval Date \_\_\_\_\_

**Trip Educational Benefit and Planned Activities:**

~~Working together~~ working together as a team toward a shared goal, perseverance through challenges and setbacks, time management, conflict resolution, and organization are all benefits that come from being a working member of the cheer team, culminating with this opportunity at the end of the season!

**Cost & Funding Sources:**

Building Budget Covering:	\$ X
ASB Funds Covering:	\$ X
District Funds Covering:	\$ X
Student/Parent Cost (per student) Covering – Please Itemize:	\$ 1,950.00

\$1,200 - travel agency package (flights, ground transportation, hotel)  
 \$500 - USA competition fees, Disney tickets  
 \$250 - Team meals, extra gear

**Fundraising Opportunities:**

see attached for upcoming fundraisers.  
 Spring fundraisers included ticket sales, donations, and cheer sponsorships



**Participants:**

Estimated # of Students 19 Estimated # of Adults (Chaperons & Staff) 3

# of School Days Missed: 3 # of Sub Days Needed: 3 Student/Chaperone Ratio: 6:1

**Additional Information:**

1. Does the trip involve any of the following . . . please circle:

- Swimming and/or Boating
- Remote Locations/Hiking
- Outdoor Education
- Animals
- Air Travel
- Motorized Activities

2. Lodging: Residence Inn Anaheim Convention Center

3. Transportation: Airline Travel (Airline Details TBD) and  
private charter bus

4. Supporting Documents:

Preliminary Trip Itinerary attached?      X Yes      \_\_\_ No

Related brochures/information attached:      X Yes      \_\_\_ No

Student Trip Expectations attached:      X Yes      \_\_\_ No

# USA Spirit Nationals Information and Expectations

February 23-27th 2023

## I. Mandatory Dates and General Itinerary (All dates are subject to change - we will always try to give as much notice as possible)

Saturday February 11th: Final Nationals Choreography with Amanda

- Go over State score sheets and make any final changes to our routine

February 6th-22nd: Limited morning/evening practices

- The goal is to have as few practices as possible to let athletes rest their bodies, get caught up in school, get healthy, etc. however this means that practices leading up to this time frame need to be efficient, productive, and have full attendance.

Wednesday February 22nd: Final Nationals Practice and Sendoff

- Final opportunity to showcase our routine for Friends and Family

Thursday February 23rd: Travel Day (Flight details TBD)

- Athletes will need to arrange their own ride to the airport in Spokane
- Land TBD
- Arrive at Hotel/Check In - TBD
- Team Dinner at Hotel (covered in pre-paid cost)

Friday/Saturday February 24th/25th: Competition Days

- We will not know our schedule for performance/awards until about a week before the competition
- Team dinner both nights (covered in pre-paid cost)

*Saturday February 25th: Huntington Beach*

- *Charter bus to Huntington Beach in the afternoon/evening after competition*
- *Spots available to additional family members who would like to ride out with us (please reserve beforehand) for \$50 round trip per person*

OR

*Disney Day - To be decided after this meeting - additional \$100 per athlete added to total cost*

Sunday February 26th: Team Disney Day!

- This will be a full team Disney Day - there will be opportunities to split up, but we will start and end the day together as a team.
- All meals at Disney will be on your own

Monday February 27th: Travel Day (Flight TBD)

- Athletes will need to arrange their own ride home from the airport in Spokane
- Land in Spokane TBD

## **II. Qualification**

- Virtual Competition (score threshold to qualify)
- Chance to re-submit if needed

## **III. Cost**

All fines, as listed below, are expected to be paid in full on the scheduled date - as per the timeline explained at our first cheer info meeting in the spring, and as communicated twice during the summer via team snap email. Failure to pay on time may result in suspension from cheering at games, withholding of Nationals gear, etc.

Travel Agency Fees (covers flights, ground transportation, hotel, and breakfasts)

- \$1200 per athlete
- Due September 30th

USA Fees (Competition entry, 1 day Disney Park Hopper w/ Genie+)

- \$500 OR \$600 (if team decides on 2 Disney Days)
- Due October 31st

Additional Fees (covers team meals, nationals gear, *additional transportation for beach day*, bonding supplies, etc.)

- \$250
- Due November 30th

**Total School Fees: \$1,950 OR \$2,050 (depending on 1 or 2 Disney Days)**

Extra Money to Bring:

- Lunch each day and all meals/snacks at Disney
  - Food trucks and concessions available at the competition.
  - Our hotel sits right next to a big pharmacy with drinks and snacks, so athletes are welcome to purchase food to keep in the hotel as a cheaper option (there are full kitchens in our hotel suites so plenty of room to store food.
  - You can use the Disney app to get an idea of food prices in the parks for our Disney Day.
- Souvenirs, Shopping, Beach Day, etc. We are close to a big mall, and last year the girls wanted to do a lot of shopping at Huntington beach. Of course, all of this is optional!

## **IV. Fundraising**

- Upcoming fundraisers:
  - Gold Cards (August/September) - applied to travel agency fees
  - Cookie Dough (October) - applied to USA fees
  - Donations!! (Ongoing)
- Fines will be put on accounts 1 week before they are due, so that the most up to date fundraising allocations can be applied to them. Any fundraising that comes in AFTER a fine has been put on the account will be held until the next fine is applied.

## **V. Parents/Families**

All parents and families are welcome to join us on this trip, however it is important to remember that this is a TEAM trip and not a Family Vacation. Please note, there will be times where you are unable to be with your athlete, or join us for team time.

All booking must be done on your own (travel, accommodations, disney tickets, etc.)

- We will be staying at the Residence Inn Anaheim Convention Center (different location than last year, but on the same street, slightly closer to Convention Center)
  - 640 W Katella Ave, Anaheim CA 92802
  - (714)782-7500
  
- The athlete's Disney tickets are covered in their above listed fines. Family members FYI: Disney tickets require reservations in advance - we are more than happy to walk you through the process.
  
- Prior to making dinner reservations I will get a headcount of family members who would like to join us for each meal and do my best to include everyone who wants to join the reservation. Please note, not all places will be able to accommodate a group our size so there is no guarantee that we will always be able to have family join us for each meal. Many times it works well for you to call and make a separate, smaller, reservation and ask to be sat near ours.

Spectator Pricing at Competition (based on last year's prices, subject to change)

- One Day: Adults \$26, Children (5-11) and Seniors \$11, Under 5 Free
- Full Weekend: Adults \$52, Children (5-11) and Seniors \$22, Under 5 Free
- Must be Pre-purchased on the USA website

Checking Out Your Athlete:

- This is a team trip and team time will always take precedence over family time, however accommodations can be made if appropriate.
- Friday and Saturday Nights after competition (or all of Saturday if we do not compete that day) athletes may be checked out by a parent/guardian and forego team dinner and team activities (please note these meals will be prepaid and you will not receive a refund for having your athlete miss this team meal). Athletes must be checked back in to the hotel by time of curfew.
- Unfortunately if you plan to keep your athlete longer in California we are not able to book their flight separately and the cost must remain the same. I have tried to work this out with the travel agency both times we have gone on this trip, and because it is a group booking we are not able to make individual ticket reservations that differ from the rest of the group. You are welcome to keep your athlete in California longer, but we are not able to change the amount due towards the trip.

## **VI. Athlete Expectations Moving Forward**

As you can see, this trip is a huge time and financial commitment for everyone involved. As we move forward, please put your team first and do everything in your power to help us all reach this goal.

Leading up to qualification every practice counts. Please do everything you can to fuel your body correctly, get the sleep you need, and take care of yourself so that we can avoid missing practices. Please set yourself up for success by resting on your off days, avoid dangerous activities, avoid sharing drinks, and take necessary precautions in your social lives.

As Mead Cheerleaders, you are all STUDENT athletes. 6 and 12 week grade checks will be taking place at the end of October, Mid-December, and Final Grades will come out right around the time of State. Any athlete who is academically ineligible will not be allowed to practice, cheer on the sideline or compete until grades improve. Please stay on top of your school work and ask me for help if needed.

Please pay attention to Mandatory dates - including practices over winter break, and on Saturdays throughout the season. Please look at the Team Snap schedule now and plan for these as you make your holiday plans. Most of these dates have been on the schedule since tryouts.

**Athletic Code Violations:** Any athletic code violations may result in 20%-100% loss of your season. These include but are not limited to use of drugs/alcohol in or out of school, attending a function where alcohol/drugs are present, use of tobacco or e-cigarette products, bullying/harassment of any kind in person or on social media, etc. (please see Mead Athletic Code on our Athletics website for full details, and note the contract you signed prior to tryouts).

If student self-reports and takes responsibility - 20% loss of season (5 weeks)

If student admits guilt during investigation - 40% loss of season (10 weeks)

If student is found guilty but denies fault - 100% loss of season

Any athlete who violates the athletic code in any way resulting in loss of season, or is removed from the team for any reason, after bookings have been made, will still be responsible to pay all Nationals expenses in full. Additionally, any athlete who self-selects to be removed from the team (i.e. quits) prior to Nationals (if travel agency, transportation, USA, and Disney bookings have been made), will be responsible to pay all Nationals expenses in full.

# USA Spirit Nationals - Athlete/Family Contract

February 23-27th 2023

Athlete Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

We (the above state athlete and parent/guardian), acknowledge, understand, and agree to all of the terms stated above, and understand that dates, times, and costs are subject to change (please initial each):

	Athlete's Initials	Parent/Guardian's Initials
I. Mandatory Dates and General Itinerary:	_____	_____
II. Qualification	_____	_____
III. Costs (amounts and due dates)	_____	_____
IV. Fundraising	_____	_____
V. Parents and Families	_____	_____
VI. Athlete Expectations	_____	_____

We (the above state athlete and parent/guardian), agree to pay all Nationals related fees in full by the due dates listed above, and understand that failure to do so may result in suspension from cheering, or withholding of Nationals related gear:

\_\_\_\_\_  
Athlete Signature

\_\_\_\_\_  
Parent/Guardian Signature

## **Athlete Expectations**

We (the above state athlete and parent/guardian), understand that athletic ineligibility may cause temporary suspension from participation, and agree to do everything in our power to stay on top of grades moving forward, to avoid this happening. We also understand that athletic code violations of any kind may result in 20%-100% loss of season, and may result in an athlete's ineligibility to practice, cheer on the sideline, or compete at any level. We also understand that any removal or suspension from the team listed above, along with self-removal from the team (i.e. quitting) will result in immediate dismissal from the team with no refunds for any Nationals related fines.

\_\_\_\_\_  
Athlete Signature

\_\_\_\_\_  
Parent/Guardian Signature

Date Signed \_\_\_\_\_



WorldStrides Specialty Travel Programs  
 1121 White Rock Road, Suite #203  
 El Dorado Hills, CA 95762  
 SpecialtyTravel@WorldStrides.com

Traveler ID: 564706  
 Team: MEAD HIGH SCHOOL CHEER  
 Invoice Date: 9/2/2022

**KATHERINE MELKA**  
**MEAD HS CHEER**  
 302 W HASTINGS ROAD  
 SPOKANE, WA 99218

To contact us, please reply to this email or call  
 (916) 939-6805.

Traveler ID: 564706      Status: LEADER      Dep. City: Spokane  
 Group ID: 35718      Trip ID: 66193      Group: MEAD HIGH SCHOOL CHEER      Dest: Anaheim  
 Confirmed Trip Dates: 02/23/23 - 02/26/23

Date	Description	QTY	Cost	
08/30/22	Trip Costs - Sextuplet Occupancy	19	\$755.00	\$14,345.00
09/02/22	Trip Costs - Single Occupancy	1	\$1,785.00	\$1,785.00
09/02/22	Trip Costs - Double Occupancy	2	\$1,190.00	\$2,380.00
<b>Total Trip Cost: \$18,510.00</b>			<b>Balance Due:</b>	<b>\$18,510.00</b>

**Payment Schedule**

Due Date	Amount Due
09/15/22	\$300.00 Per Person
11/01/22	\$600.00 Per Person
01/15/23	Balance Due

To login online, visit: <https://specialtytravel.worldstrides.com>

1. Click "Account Log In" at the top of the website
2. Enter last name and Traveler ID number
3. Create password
4. View your account or make payment

For full Terms and Conditions, please click here: <https://usastudenttravel.com/terms-conditions/>

For Fundraising options, please click here: <https://usastudenttravel.com/fundraising/>

For FAQs, please click here:  
<https://usastudenttravel.com/frequently-asked-questions-enrichment/>



# WorldStrides®

## Adventures America

Mead HS Cheer Squad  
Katherine Melka  
302 W Hastings Rd,  
Spokane, WA 99218  
work  
Cell (360) 520-7656  
Email: [katherine.melka@mead354.org](mailto:katherine.melka@mead354.org)

June 02, 2022

Dear Katherine

Adventures America is pleased to offer the Mead HS Cheer Squad the following Adventure to Anaheim, CA to compete at USA Spirit Nationals. Our suggested itinerary, possible package inclusions, suggested payment and cancellation schedule is outlined below.

### **ITINERARY**

This trip is based on a minimum of 20 travelers and a maximum of 30 travelers.  
(*Estimating 18 cheerleaders & 4 coaches*)

#### **Thursday February 23, 2023**

Morning Depart **Spokane, WA Airport (GEG)**

\*Flights are not confirmed at this time but budgeted at \$300.00 per seat. Once your trip is confirmed and first deposits have been received, we will research airfare, and update accordingly.

Afternoon Arrive **Los Angeles Airport (LAX)**

Afternoon Depart **Los Angeles Airport (LAX) via Charter Bus Transportation**

Afternoon Arrive **Residence Inn Anaheim Convention Center**

Stay your way at Residence Inn by Marriott Anaheim. Whether you are with us for a few days or a few weeks, your daily routine matters. You will thrive at Residence Inn with the conveniences you need. Like spacious studio, one- and two-bedroom suites with separate living and sleeping areas. Our popular kids suites are brightly themed with bunk beds and feature a separate bathroom enhancing memorable "Suite" family time. A fully equipped kitchen is ready for your favorite cuisine. You could cook, but why? Enjoy our free hot breakfast daily. Free Wi-Fi Internet for connecting to work or catching up with your social media. Strengthen your body and soul in our well equipped fitness center. Our rooftop pool with expansive area views, hot tub, cabanas and kid friendly splash zone is the perfect place to unwind after a long day of work or fun.

#### **Friday February 24, 2023**

Morning Enjoy **Breakfast at Hotel**

TBD Perform **USA Spirit Nationals**

*Competition fees are not included in this proposal and should be handled directly with United Spirit Assoc.*



**Saturday February 25, 2022**

Morning Enjoy **Breakfast at Hotel**  
 TBD Perform **USA Spirit Nationals**

*Competition fees are not included in this proposal and should be handled directly with United Spirit Assoc.*

Afternoon Depart **Residence Inn Anaheim Convention Center via Charter Bus Transportation**

Afternoon Enjoy **A visit to Huntington Beach "Surf City USA"**

Evening Depart **Huntington Beach via Charter Bus Transportation**

Evening Arrive **Residence Inn Anaheim Convention Center**

**Monday February 13, 2023**

TBD Depart **Residence Inn Anaheim Convention Center via charter bus**

Morning Arrive **Los Angeles Airport (LAX)**

Morning Depart **Los Angeles Airport (LAX)**

Afternoon Arrive **Spokane, WA Airport (GEG)**

**Land & Air Trip Package Inclusions**

Both students and chaperones will receive the following:

- a. Round Trip Coach Airfare (Budgeted at \$300.00 per seat)
- b. Round Trip Airport Transfers
- c. Four Nights Hotel Accommodations at Residence Inn Anaheim Convention Center
- d. Four Breakfasts at Hotel
- e. A Visit to Huntington Beach "Surf City USA"
- f. Round Trip Transportation between Hotel & Huntington Beach
- g. Consumer Protection Plan – Seller of Travel

Adventures America is a division of WorldStrides and is a registered seller of travel services in California #2041618-20. WorldStrides as an active member of the USTOA – United States Tour Operators Association, is required to post \$1 Million with the USTOA to be used to reimburse in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of WorldStrides customers in the unlikely event of WorldStrides bankruptcy, insolvency or cessation of business. Further you should understand that the \$1 Million posted by WorldStrides may be sufficient to provide only a partial recovery of the advanced payments received by WorldStrides. Complete details of the USTOA Travelers Assistance Program may be obtained by visiting their website [www.ustoa.com](http://www.ustoa.com)

**Land & Air Package Trip Cost**

Trip cost per student and chaperone/adult:

\$755.00 Based on Sextuple occupancy hotel accommodations  
 \$810.00 Based on Quintuple occupancy hotel accommodations  
 \$855.00 based on quad occupancy hotel accommodations  
 \$990.00 based on triple occupancy hotel accommodations  
 \$1,190.00 based on double occupancy hotel accommodations  
 \$1,785.00 based on single occupancy hotel accommodations

**Suggested Payment Schedule**

Your Adventure may be paid in payments or may be paid in full anytime prior to the deadline date. Payments will be accepted by credit card, echecks, checks, money orders or district issued purchase order.

Payment Requested by September 01, 2022	\$300.00 per person
<i>(TRP cancellation insurance @ \$99.00 per person, due with first deposit, or within 14 days after deposit deadline date. Deposit with TRP would be a payment of \$399.00</i>	
Payment Requested by November 01, 2022	\$600.00 per person
Payment Requested January 15, 2023	Balance due*

**Cancellation Schedule**

Cancellations will be accepted in writing only and are subject to the following cancellation schedule:

From September 01, 2022 to November 01, 2022	\$300.00 fee per person
From November 02, 2022 to January 15, 2023	\$600.00 fee per person
After January 15, 2023	No Refunds

Cancellations are subject to the cancellation fees as listed above. We highly recommend optional trip cancellation insurance that is available for registrants who must cancel due to family emergencies and medical needs as outlined in the trip cancellation insurance policy.

**Minimum / Maximum Participation**

Adventures America/WorldStrides requires a minimum of 20 paid participants. If there are less than 20 paid participants per coach, the group will be subject to an under-utilization fee of \$50.00 per unused space until the 20 paid participant minimum is reached. Maximum number of travelers, is 30 travelers

**Chaperones**

Adventures America/WorldStrides is not responsible for chaperoning the group; the group is required to provide their own chaperones that are at least 25 years old. Your group will not be permitted to travel if you do not have adult chaperones with your group throughout the trip including riding the bus, staying at the hotel (if applicable) and visiting the attractions. Chaperone selection is the responsibility of the group. The trip will be canceled, and cancellation fees will apply if the trip is canceled because there are no chaperones.

## **Terms and Conditions**

### **2022-2023 TRIP PARTICIPANT AGREEMENT FOR WORLDSTRIDES. IMPORTANT TERMS & CONDITIONS, READ THOROUGHLY -**

**This Agreement sets forth the terms and conditions under which WorldStrides Specialty Travel Programs (STP), 1121 White Rock Road, Suite# 203, El Dorado Hills, CA 95762, and Lakeland Tours, LLC d/b/a WorldStrides VA, (formerly Adventures America, USA Student Travel and GET Sports), agrees to provide travel and travel related services to the participant.**

**#1 RESPONSIBILITY:** Neither WorldStrides Specialty Travel Programs, nor WorldStrides employees, affiliates, officers, directors, successors, agents, and assigns (collectively "STP") owns or operates any person or entity which is to or does provide goods or services for your trip including, for example, accommodations, air, land, rail, water or other transportation, hotel, attractions, food service, local guides, etc. As a result, STP will not be responsible for personal injury or property damage caused by the supplier of these services, and if these services and components are prevented, restricted or interfered with by reason of events or causes beyond STP's control, including, without limitation, acts of civil or military authorities, by reason of statute, rule, or local law, action of federal, state or local government or agency, acts of public enemy, acts of terrorism, criminal activity, war, riot, embargoes, civil commotion, insurrection, strike or labor unrest, acts of God, attacks by animals, sicknesses caused by insect bites, severe weather and climatic conditions, storm, flood, fire, earthquake, power or communication line failure, mechanical or structural failures or difficulties, diseases, sickness, food poisoning, unsafe sanitary conditions, quarantine, accident or illness, acts or omissions of carriers including but not limited to breach of contract, failure to comply with any laws such as the Americans with Disabilities Act ("ADA"), cancellation, delay or overbooking, acts or omissions of other providers such as hotels, local ground handlers, entertainers or sightseeing services or restaurants including but not limited to breach of contract, failure to comply with any laws such as the ADA, cancellation, delay or overbooking, or travel participant negligence. STP cannot assume and is not to be held responsible for any claims, losses, damages (direct, indirect, consequential or incidental), costs, or expenses including, without limitation, injury, accident or death, inconvenience, loss of enjoyment, loss of pay, upset, disappointments, distress, or frustration, whether physical or mental, arising out of or in connection therewith. Participant assumes complete and full responsibility for, and hereby releases STP from, any duty of checking and verifying all safety and security conditions of the destination during the length of the proposed travel. STP recommends that you visit the websites of the Department of Transportation ([www.dot.gov](http://www.dot.gov)), the Federal Aviation Administration ([www.faa.gov](http://www.faa.gov)), Transportation Security Administration ([www.tsa.gov](http://www.tsa.gov)), US State Department ([www.travel.state.gov](http://www.travel.state.gov)) or the Center for Disease Control ([www.cdc.gov](http://www.cdc.gov)) for current news and releases regarding public travel. STP reserves the right to make changes in the published itinerary whenever, in its judgment, conditions warrant, or if it deems it necessary for the comfort, convenience, or safety of the trip. STP reserves the right to decline to accept any person as a member of the trip, or to require any participant to withdraw from the trip if, at any time, such action is determined to be in the best interest of the health, safety and welfare of the trip, group or of the individual participant. Under such circumstances, no refund will be given. Bags & personal effects are the responsibility of the owner.

**#2 RESERVATIONS, DEPOSITS AND PAYMENTS:** A non-refundable trip deposit per group and/or passenger and a completed and signed Registration Form, either by mail, call or online submission, are required to secure a reservation no later than the first deposit due date (Deposit amount & due date are set by STP & Group's Trip Program Leader (PL)). **Remaining balance is due on or before the final payment date listed on your specific STP trip invoice(s).** If space is not available when your reservation is received, we will hold your payment and place your name on a waiting list until space becomes available or until you request a full refund. If no space becomes available, you will be refunded in full, by the method of original payment made to us (Credit Card or Check). If there is a cancelled spot available, a participant on the waiting list will be added in that cancelled slot (in priority order). Students will always have priority over parent/adult travelers. **Checks, money orders, cashier's checks, E-Check, MasterCard, Discover Card, Visa and money wire may be used for deposits and payments up to final payment date, so long as there is still space available. After the final payment date, only credit cards will be allowed for payment. American Express cards and cash are not accepted at any time.** STP only accepts personal checks and ACH payments up until your final payment date as listed on your invoice(s). Should you choose to use a gift and/or preloaded credit card to make one or more payments on your STP account, STP is not responsible for replacing any credits that are successfully processed back to any lost, stolen, or destroyed gift or preloaded credit card account used for payment. If your credit card account is closed after sending payment, it is your immediate responsibility to notify STP. Reservations received after the published deposit or final payment date are based on availability and will be assessed a \$30 late fee plus any additional air or hotel costs that may be incurred to book the late reservation (see #3 below). Once your deposit is received, you will be sent a confirmation

invoice that includes your Traveler ID Number and how to access your online account. Please include this Travel ID # on all future correspondences & payments to us. Credit Card payments may be made at <https://SpecialtyTravel.WorldStrides.com>

**PLEASE NOTE: Credit card charges will appear on your credit card statement as "GET-USA-ADV TRAVEL 916 939 6805".** When you provide a check as payment, you authorize us the company either to use information from your check to make a one-time electronic fund transfer from your account in the amount noted or to process the payment as a check transaction. Changes and updates in your address, email address and phone number should be submitted in writing or online at <https://SpecialtyTravel.WorldStrides.com>. For inquiries or question on payments please call our offices at 916-939-6805.

**#3 MANDATORY PAYMENT & FEES:** Participants (confirmed or wait listed) will receive a monthly invoice and are required to make a minimum MANDATORY payment towards the price of the travel package. Failure to make your monthly payments may result in your registration status changing from "Confirmed" to "Pending", with all potential cancellation penalties still enforced if cancelled. FINAL PAYMENT must be received on or before the final payment date listed on your invoice(s). Failure to pay your final balance by the final payment date may result in your registration being cancelled or it being moved to a "Pending" status. All final payments received 5 calendar days after Final Payment Day listed on your invoice(s) will be assessed a mandatory \$30 late fee. All new registrations request/received after the group's final payment date are assessed a \$30 late registration fee. All returned checks (NSF) will incur a \$35 service fee per incident and any declined credit cards or client charge backs will incur a \$10 service charge (per incident).

**#4 PRICES:** The price of this travel package, as set forth in your invoice, are based supplier rates in effect at the time of booking (transportation, hotels, attractions, meals, etc.). All rates are subject to change. Price increases could include, but are not be limited to, where applicable, an increase in the price of airline fares, applicable fuel surcharges, government-imposed taxes/fees, baggage fees, charter coach fuel increases, room occupancy changes\*\*, fees due to change of travel date, not meeting minimum participation requirements\* and other unforeseeable fees beyond our control. \* Your trip price is based on a minimum number of paid participants per motor coach or air carrier. Minimums not being met could result in additional charges, changes to the itinerary or combining with another group at STP 's discretion. You hereby provide your written consent to the potential for such increase(s). \*\*Trip prices are also based on requested room occupancy (normally double, triple, quad or quint, i.e. 2, 3, 4 or 5 per room) unless otherwise specified. STP DOES NOT assign any roommates. You and your Program Leader (PL) are responsible for choosing roommates 60 days prior to departure. Rooms must be separated by gender. Once final rooming is complete, and a traveler is not in the selected occupancy (i.e. not in the priced quad, triple, etc. room), STP reserves the right to bill you for the agreed upon occupancy rate (triple (3/room), double (2/room) or single price as stated in your package. Adult travelers will be roomed double occupancy or if requested, in single occupancy and will be charged the applicable occupancy cost. Students room with students & adults with adults.

**#5 CANCELLATIONS AND REFUNDS: These terms apply only to those registered participants who HAVE NOT or do not purchase the optional Trip Refund Protection (TRP) Plan, as noted below in #6:**

The services and value STP provides each traveler begins long before your date of departure, and there are significant unrecoverable costs throughout the planning period that occur as your trip progresses and your departure date approaches. Due to this, in the event of a cancellation, we have to pass a portion of these planning & service fees to each cancelled traveler. Therefore, if you do not enroll in the Trip Refund Protection (TRP) and either you, the Program Leader, The School, or School administration cancel beyond the initial 24-hour registration grace period, your right to a refund is limited and STP will be entitled to retain and follow the noted cancellation schedule below:

a. **Cancellations (where applicable):** Within 24 hours following our receipt of your registration deposit payment, you may cancel your STP program and receive a full refund. After 24 hours of our receipt, but before the final payment date set forth on your invoice(s), cancellation will result in loss of your initial non-refundable deposit, plus any additional non-refundable fees\*.

\*Non-refundable fees (where applicable): These include fees for TRP enrollment, your initial deposit (except for some exceptional circumstance cancels noted in #6), fees for returned checks, fees for declined credit cards or electronic drafts, late payments, and name changes, are non-refundable. Cancellations received after your final payment day are subject to no refund. (except as provided for in #6 below). All cancellations and requests for refunds, if applicable, must be submitted in writing via email to [specialtytravel@worldstrides.com](mailto:specialtytravel@worldstrides.com). NO REFUNDS WILL BE ISSUED FROM VERBAL COMMUNICATIONS.

Once cancelled, there will be a \$30 reinstatement fee, plus any applicable documented additional airline/hotel/other fees (based on availability) to rejoin the trip.

- b. Refunds (where applicable):** Any refunds issued may be 6-8 weeks after cancellation and will be by the original method form of payment on the account (i.e. credit cards refunded to original credit cards and check payments refunded by checks). Check refunds are only issued in the account holder's name (unless requested otherwise in writing). If the credit card account you used to make a payment is closed after use, it is your responsibility to notify STP in writing as soon as you know this, otherwise, any refunds made to this account are final unless you provide a statement from your banks confirming closure & clear returning of funds to STP. Should you choose to use a gift and/or preloaded credit card to make one or more payments on your STP account, STP is not responsible for replacing any credits that are successfully processed back to any lost, stolen, or destroyed gift or preloaded credit card account used for payment. The rights and remedies made available under this contract are in addition to any other rights or remedies available under applicable law. However, we offer refunds under this contract with the express understanding that receipt of that refund(s) by a participant waives any additional remedies.

**#6 OPTIONAL TRIP REFUND PROTECTION (TRP) PLAN: These terms apply to those registered participants who HAVE elected to purchase the TRP.**

**Air Flight Inclusive Travel Programs** – The Air Inclusive TRP is available based on your selected air inclusive travel program costs. In order to be eligible for the TRP coverage for air flight inclusive travel programs, you elect to include the TRP option on your initial registration form or choose to include it and have the appropriate TRP payment received in our offices within 14 calendar days of your trip registration and initial published deposit due date. We are not able to except your air flight inclusive TRP more than 14 calendar days after your initial registration and trip deposit due date. If elected, our air flight inclusive TRP can cover up to a maximum of \$5,000 per trip. Please see your Program Leader or call our offices for more information and a TRP quote.

**c. Standard Cancellation Policy:** If you, your Program Leader, the School, or the School's Administration, need to cancel beyond the initial 24-hour grace period, **for any reason and up to 5 days prior to your scheduled travel date**, the Trip Refund Protection (TRP) Plan will reimburse you for 100% of the amounts you've paid, minus the TRP enrollment fee paid and minus your initial trip deposit (plus, where applicable, any other Non-Refundable Fees\* you may have incurred—see #5a).

**d. Exceptional Circumstance Cancellation Policy for TRP purchased registrations:** If you purchased the TRP by the above noted TRP due dates, and if you, your Program Leader, the School, or the School's Administration, need to cancel at any time due to an exceptional circumstance\*\* (see definition below), the TRP will reimburse you for 100% of the amounts you've paid, minus the TRP enrollment fee paid.

**e. Exceptional Circumstance Policy for Non-TRP tour registrants:** If you **DID NOT** purchase the TRP but have to cancel due to Exceptional Circumstance, you will be entitled to a refund of all monies paid minus your initial trip deposit (for non-air flight travel programs) or a flat fee of \$289 (for domestic air flight Inclusive travel programs).

**f. Exceptional Circumstance Policy for Ticket Only Groups (Affinity groups purchasing only attraction tickets and no other services)** – If, due to COVID-19 or related pandemic issues, there are attractions or other venue closures and/or travel restrictions mandated from the CDC, National or State Government Agency regulations, preventing the timely delivery of your trip, the group program leader can opt to reschedule the trip with no change fees attached, or choose to cancel for the group. If the ticket only group must cancel due to 2021/2022 COVID-19 related mandates noted above, the ticket only group will be entitled to the total refund amount that is being offered by the vendor (i.e. Disneyland, Universal Studios, Six Flags, etc. ticket refunds in full, then STP refunds the same amount(s) in full to the group).

**\*\*Exceptional Circumstances include**, but are not limited to, acts of force majeure, war (whether declared or not), terrorist activities of any kind, declared national epidemics or pandemics, government-imposed travel restrictions or closures, and other national events outside WorldStrides' control that make performance & delivery of your trip as contemplated impossible or impractical. Note, without limitation, STP, including its WorldStrides affiliates, owners, officers, agents, employees or any associated organization, is not responsible for any injury, loss, or damage to person or property, death, delay, overbooking or downgrading of accommodations, mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely, dangers associated with animals, sanitation problems, food poisoning, lack of or quality of medical care, illness or disease, difficulty in evacuation in case of a medical or other emergency, or for any other inconvenience beyond the direct control of STP in connection with the provision of any goods or services whether occasioned by or resulting from, but not limited to, Exceptional Circumstances

**Acknowledgement:** By registering on this trip, you acknowledge your understanding of the contagious nature of COVID-19 and voluntarily assume the risk that you and/or your group could be exposed to or infected by COVID-19 while utilizing our services or components, and that such exposure or infection could result in illness or death. STP and all our vendors have put in place preventative measures to reduce the spread of COVID-19; however, a risk of exposure to COVID-19 may exist in any place where people are present. STP cannot guarantee that you will not be exposed with COVID-19

during this trip. As such, you voluntarily agree to assume all of the foregoing risks and except sole responsibility for any illness to may experience or incur in connection with our services. You hereby release covenant not to sue, discharge, and hold harmless STP from any claims, including all liabilities or expenses of any kind arising out of or relating thereto

**#7 PERSONAL EXPENSES:** Trip Price includes only those services specifically stated in the trip package as noted on the trip registration form. Items such as snacks, clothing, room service, telephone calls, purchased activities, tipping, additional or over weight baggage, and other items not specifically mentioned in the trip package/invoice are not included and are the participant's responsibility.

**#8. HOTEL POLICIES:** Check-in time is typically between 3 and 4pm on arrival date and check-out time is 12pm on departure date (during peak periods, check-in may be delayed by one to two hours). An adult group leader must check in rooms at each hotel. Most hotels will store luggage for guests arriving before check-in time and/or departing after check-out time. All hotels require an additional credit card authorization at the time of check in for incidental charges and may require a deposit hold (you will not be charged for your prepaid room). Early check-in and late check-outs are not guaranteed and may require an additional fee if available and should be paid to the hotel directly as an incidental charge. STP does not take responsibility for renovations happening or any unforeseen technical, electrical, plumbing or mechanical failures at the hotel, transportation or attraction level. STP does not control any additional group or leisure business that the program hotel property books and cannot be held responsible for the actions or behavior of others. Noise and safety complaints are a hotel level issue and STP is instructed by all hotels as a first response to refer guests with noise and/or safety complaints to hotel security and/or the front desk. All room requests or change needs prior to arrival or onsite must go through STP and not the hotel directly. It is the responsibility of the group leader or account holder to advise STP of any participant food allergies or physical disabilities or handicap needs by the last day to cancel. It is the guest's full responsibility to report any damage or smells of smoking in the room they are checked into upon arrival to the hotel directly and request another room or have maintenance attend to it. Please log the name of the person you spoke with and when. If posted, verbal or written hotel property rules are violated or if there is any damage of any kind to the room that results in fees upon or after check-out, it is the responsibility of the room occupant and/or group leader to cover 100% of the charges. STP is not liable for any incidentals, fees or damages caused by a guest and reserves the right to charge the credit card on file should it not be satisfied with the hotel directly. Due to specially priced hotel rooms, hotels participating in STP programs are unable to issue hotel awards points or credits for stays booked through STP, unless otherwise noted on the website or in writing. Please retain all valuables, such as cash, prescription medications, gold, silver, jewelry, laptop computers, proof of identification, photo or video equipment, cellular phones, or any other valuables in your personal control when checking or transferring bags.

**#9. TRAVEL DATES/FLIGHT CHANGES/DELAYS-Air flight groups only** STP strives to keep your original travel dates. However, STP reserves the right to change the date of departure due to heavy demand and flight availability by no more than five business days from the original date. Participant acknowledges that these changes are not grounds for cancellation without penalty. Flight times are not guaranteed and may affect actual length of time in destinations. Any flight information provided prior to departure is considered tentative and is subject to change in accordance with this agreement. Flight delays/cancellations are unfortunate but are an inherent risk in air travel and beyond our control and responsibility. STP will work with the airline to attempt to re-accommodate the group. Flight deviations are not available on group air travel. Participants who deviate from any part of the tour are required to sign a Waiver.

**#10. PARTICIPANT RESPONSIBILITY:** You are responsible for your actions and well-being on the entire trip, beginning and ending with the travel departure date listed on your final itinerary. There are inherent risks (injury/health) in participant travel and events and you fully accept responsibility for those risks. Inappropriate behavior can be cause for eviction from the program and to be sent home at your expense. Please check travel advisory boards for your destination. No refunds will be made for any unused portion of a trip. STP has staff to answer questions regarding the program. HOWEVER, STP STAFF ARE NOT CHAPERONES. Chaperones and the chaperone responsibilities are the responsibilities of the traveling group and not WORLDSTRIDES. All reasonable travel documents will be provided prior to departure. STP cannot be responsible for lost or misdirected mail or email.

**#11. SCHOOL ORGANIZED/NON-SCHOOL ORGANIZED:** Please check the itinerary to understand whether your trip is a school organized or non-school organized program. In most cases, STP is the sponsoring organization. All school behavior rules and dress code apply whether school-sponsored. For the safety, well-being and/or enjoyment of the participants, STP has the right to remove any registrant from the trip for any safety reasons, including but not limited to physical or verbal assaults/fighting/forms of intimidation/bullying/illegal drugs/alcohol or other safety concerns.

**#12. NO LIMITATIONS THAT WOULD IMPEDE GROUP TRAVEL; DISABLED STUDENTS OR STUDENT WITH SPECIAL NEEDS:**

By execution of this Agreement, you represent that the student has no limitations that will impede the travel plans of the group, including but not limited to, behavior issues. If the student has a disability or other limitation that can be reasonably accommodated, the parent/guardian must notify STP at the time of reservation but no later than one week prior to final payment date of the limitation and identify the reasonable accommodation requested. Upon written request, information will be provided to you regarding accessibility to various facilities. STP does not control the disabled accessibility of any portion of the travel package. STP will attempt to work with vendors and the student to attempt to make reasonable accommodation for the student. Assistance with respect to personal care matters, which may include, but is not limited to: handling of monies (i.e. payment for various sundry items); cognizance of distance, location and time; hygiene; feedings; administration of medication; and similar matters, do not constitute reasonable accommodations, and we may inquire as to the limitations of a student with respect to such personal care matters, and the student must provide and be accompanied by an attendant for such personal care matters. All costs in connection with an attendant shall be the responsibility of the parent/guardian. If the student has a medical condition that causes reasonable doubt that the student can complete the flight or tour safely, a medical certificate (a written statement from the student's physician stating that the student is capable of completing the flight or our safely without requiring extraordinary medical assistance during the flight or tour) may be requested. If a medical certificate is requested and not provided, the student may be prohibited from participating in the trip. STP is relying on your representation that the student has no limitation that will impede the travel plans of the group. If prior to departure, STP becomes aware of the existence of a previously undisclosed limitation, or that a student's limitation is different or greater than that which was represented to us and such limitation cannot be reasonably accommodated or has had or has behavior issues that STP determines will impede the well-being, enjoyment and/or safety of participants, STP will cancel the student's trip. See cancellation policy for the amount to be refunded, if any. If at any point during a trip, STP becomes aware of the existence of a previously undisclosed limitation, or that a student's limitation is different or greater than that which was represented to us, and such limitation cannot be reasonably accommodated, or if there is behavior that STP determines impedes the well-being, enjoyment and/or safety of participants, STP is entitled to arrange for the return of the student to his/her original departure city and airport and STP will have no financial responsibility regarding the cost of such return. In such a situation, parent/guardian agrees to timely pick up or arrange for timely pick-up of the student. STP is not responsible for any inconvenience or cost of a delayed or cancelled/rescheduled return flight for such student.

**#13. INFORMATION:** Because our travel services are offered in conjunction with the services of other companies such as airlines, hotels and other tour operators, STP may be sharing your personal information with those companies. Please see our privacy practices at [SpecialtyTravel.WorldStrides.com/privacy/](http://SpecialtyTravel.WorldStrides.com/privacy/) for further information regarding the type, use, and disclosure of our information. You acknowledge and agree to our practices, including as may be amended and updated. **STP may capture the trip on film/digital images and use photos, videos/digital images for its marketing materials.** STP appreciates your participation and reserves the right to use these to advertise tours and without compensation to participant.

**#14. SELLER OF TRAVEL:** WorldStrides is registered as a seller of travel services in the states of California #2041618 - 20, Washington # 601887646, 602 011 744, Florida #ST24541, Iowa TA568 and Hawaii TARS #5388. WorldStrides, as an Active Member of USTOA, is required to post \$1 million with USTOA to be used to reimburse, in accordance with the terms and conditions of the USTOA Travelers Assistance Program, the advance payments of WorldStrides' customers in the unlikely event of WorldStrides' bankruptcy, insolvency, or cessation of business. Complete details of the USTOA Travelers Assistance Program may be obtained by writing to USTOA or by visiting their website at [www.ustoa.com](http://www.ustoa.com).

**#15. JURISDICTION AND VENUE:** Any dispute concerning this contract, the Terms & Conditions and/or rules and regulations concerning the trip, the literature concerning the trip and/or the trip itself, shall be resolved solely and exclusively by binding arbitration in Charlottesville, Virginia pursuant to the then existent commercial rules of the American Arbitration Association. In any such arbitration, substantive (but not procedural) law of the Commonwealth of Virginia shall apply. The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable. In any such arbitration, the arbitrator may, but is not required to, award attorney's fees to the prevailing party.

**#16. ENTIRE AGREEMENT:** The terms of this agreement shall serve as a complete release and express assumption of risk for the undersigned trip participant, his or her parent(s)/legal guardians(s), heirs, assignees, administrators, executors and all members of his/her family. I/we have read and fully understand the provisions and legal consequences of this

voluntary release/assumption of risk, and by registering & making our deposit, I/we hereby agree to all its conditions.

**If you have questions regarding these terms, please call our office during our hours Mon – Fri between 8:30am to 4:00pm PST at (916) 939-6805.**







Lynn Coleman &lt;lynn.coleman@mead354.org&gt;

**Re: Travel Proposal**

1 message

**Katherine Melka** <katherine.melka@mead354.org>  
 To: Lynn Coleman <lynn.coleman@mead354.org>

Wed, Sep 21, 2022 at 8:15 AM

Hi Lynn,

Courtney	Ackerman	12
MaKenna	Bowman	12
Rachael	Dinwiddie	12
Natalie	Gronnebek	12
Kinsey	Hennessy	12
Nyah	Hill	12
Ella	McDonald	12
Sofie	Presho	12
Brielle	Rasmussen	12
Caily	Taylor	12
Elaina	Michelsen	11
Sidney	Wines	11
Sadie	Bronoske	10
Delaney	Fuller	10
Addy	Green	10
Jordyn	Miller	10
Olivia	Spartz	10
Micray	Williams	10
Ava	McConnell	9

Thanks!  
 Katherine Melka  
 Mead High School

On Wed, Sep 21, 2022 at 8:14 AM Lynn Coleman <lynn.coleman@mead354.org> wrote:

Hey Katherine,  
 Angie needs a list of the 19 girls that are going in order to sign off on the proposal. Could you send me a list, please??

Thanks,  
 L.

**Lynn Coleman**  
**Athletics Admin. Assistant**  
**Mead High School**  
**Office: 509 465-7002**  
**Fax: 509 465-7020**  
**Thought drives attitude;**  
**Attitude drives belief.**