CHARGES FOR PREPARATION OF TRANSCRIPTS

This policy statement refers to preparation of senior high school transcripts and will in no way affect present practices in regard to transfer of student records from one school center to another when the transfer is necessitated by a change of residence, re-assignment, or promotion to another level within the school system.

When a request is made for a transcript of a student's record, the following schedule of charges shall be made:

- First two transcripts -- No charge
- All subsequent transcripts -- $1.00 $2.00 each

Legal Authority:

230.22(2), Florida Statutes
1001.42(12), Florida Statutes;
1001.43(2), Florida Statutes

History:

(Adopted -- December 17, 1974)

Revised:

(xx-xx-xxxx)