

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
REGULAR MEETING
AUGUST 24, 2022**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, August 24, 2022, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Mony Wood called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Present

22-114. Mr. Dicken moved to approve the minutes of the Regular Governing Board Meeting held on August 10, 2022. Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Abstain		

Motion carried.

Goal 1 - The AMESC Governing Board will maintain well-informed members by holding monthly question and answer sessions on a variety of AMESC-related topics, including:

August: Contracts and Payroll presented by Teresa McGinnis

Teresa McGinnis, Treasurer, informed the Governing Board members that the Treasurer's Office has not received any complaints regarding last year's transition from the biweekly pay cycle to the semi-monthly pay cycle. Due to the switch, payroll is running smoother. The Governing Board was also informed that

by law, salary notices to employees must be postmarked by June 30th each year. Generally, in July and August, paper contracts are sent to employees who are beginning a new contract term to sign and return.

Public Participation

None

Head Start Reports and Recommendations

22-115. Mr. Bailey moved to approve the following Head Start's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Amend the effective date of Kallie Birchfield, Part Time Teacher Assistant at LSELA, to work additional hours due to staff shortage, to be August 15, 2022 with all other terms remaining the same (*originally approved 8/10/22, #22-109 with an effective date of August 16, 2022*).
- B. Approve a position transfer to Brittney Marcum from Teacher Assistant at Southwestern to Floating Teacher Assistant in Meigs County effective August 22, 2022, with all other terms of contract remaining the same.
- C. Approve Monthly Financial Reports.
- D. Amend the following motion which was originally approved 6/8/22, #22-089:

As Approved:

Accept the resignation, for retirement purposes, of Debra (Denise) Mora, Cook at the Eastern Early Learning Center, to be effective at the end of her current contract.

As Amended:

Accept the resignation of Debra (Denise) Mora, Cook at the Eastern Early Learning Center, to be effective at the end of her current contract (2021-2022).

- E. Approve a One Year Contract (2022 through 2023) to Debra (Denise) Mora, Cook at the Eastern Early Learning Center, 9 months (190 days prorated), effective August 29, 2022, at the rate of \$12.81 per hour, with Board approved benefits, being contingent upon proper certification, continued funding and need.

- F. Approve a One Year Contract (2022 through 2023) to Tracy Barrett, Part Time Early Head Start Teacher Assistant at Little Storm Early Learning Academy, 12 months (257 days prorated), effective September 8, 2022, at the rate of \$12.20 per hour, no benefits, being contingent upon proper certification, continued funding and need.
- G. Approve out of state travel for up to three employees to attend the Fall Leadership Institute in Arlington, VA, September 19-22, 2022.
- H. Approve out of state travel for up to five employees to attend the Region V Head Start Conference in Chicago, IL October 3-7, 2022.
- I. Approve the purchase of a refrigerator for Little Storm Early Learning Academy, from Twin Oaks Refrigeration, in the amount of \$6,500.00 (to be paid out of the Little Storm Ohio Valley Bank account).

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent, informed the Governing Board that Debra Mora did not initiate retirement with School Employees Retirement System (SERS) nor has she been paid severance for retiring. Furthermore, the Board members were informed that Head Start will be reimbursed for the Refrigerator at Little Storm by the Child and Adult Care Food Program (CACFP).

Upon inquiry from Mr. Bailey, Ms. Wolfe informed the Governing Board that a quote was received from PDK Construction for the installation of a guardrail in front of the playground at Meigs Early Learning Center. The quote is for roughly \$1,000 and will not require Board action. Mr. Bailey appreciated PDK Construction for their work on this matter.

State Support Team Region 16 Director’s Reports and Recommendations

22-116. Mr. Wood moved to approve the following State Support Team’s Reports and Recommendations as presented by Krissy Machamer, SST Director:

- A. Approve a transfer to Melissa Baker from Support Staff, 12 month position to PBIS Consultant, 10 month position, effective August 15, 2022 with a salary of \$70,674.39 (prorated), with Board approved benefits, being contingent upon proper certification, continued funding from ODE and need. Terms and conditions of contract and job functions may be altered to comply with Performance Agreement and service delivery plans for the SST.

Mr. Depoy seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Krissy Machamer, SST Director, provided the Governing Board with an SST handout that details the mission and focus of the State Support Team as well as provides updates and introduces new team members.

Executive Session

None

Treasurer’s Reports and Recommendations

No items for Board action at this time.

Superintendent’s Reports and Recommendations

22-117. Mr. Dicken moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Amend the following Resolution which was originally adopted 7/27/22, #22-106:

As previously adopted:

Pursuant to the authority granted in Section 7 of Amended Substitute House Bill 583 of the 134th General Assembly, signed by Governor DeWine on or about June 16, 2022, the Athens-Meigs Educational

Service Center Governing Board authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree but who do have an Associates Degree or its equivalent, as otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by the Ohio Department of Education, have been satisfied.

- Eastern Local: High School Diploma
- Southern Local (Perry): Associates Degree

Amend as:

Pursuant to the authority granted in Section 7 of Amended Substitute House Bill 583 of the 134th General Assembly, signed by Governor DeWine on or about June 16, 2022, the Athens-Meigs Educational Service Center Governing Board authorizes the employment of substitute teachers, as-needed, who do not hold a post-secondary degree but who meet requirements pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy, provided that all other applicable requirements and procedures, including successful completion of a criminal background check and evidence of a non-renewable temporary substitute teaching license issued by the Ohio Department of Education, have been satisfied.

- Alexander Local: Associates Degree
- Eastern Local: High School Diploma
- Meigs Local: Associates Degree or equivalent
- Southern Local (Meigs): Associates Degree
- Southern Local (Perry): High School Diploma

- B. Approve increasing the Substitute Teacher daily rate of pay to \$100.00 effective August 17, 2022.
- C. Approve the initial Substitute Teacher and Substitute Aide Lists for Athens, Meigs and Perry Counties.
- D. Accept the resignation of Kathy Harvey, Paraprofessional at Beacon School, effective the end of her 2021-2022 contract.
- E. Accept the resignation of Jordan Hite, Paraprofessional at Beacon School, effective the end of his 2021-2022 contract.

- F. Approve a One Year Contract (2022 through 2023) to Sheri Armstrong, Paraprofessional at Beacon School, for nine months (187 days) at the rate of \$13.00 per hour, no benefits, being contingent upon proper certification, continued funding and need. Upon receiving a passing score on the Parapro Assessment Test, a \$2.50 per hour stipend will be added to the hourly rate as per the Agreement with ACBDD, being effective the date the passing score is achieved.

Southern – Meigs

- G. Accept the resignation of Michelle White, Paraprofessional, effective the end of her 2021-2022 contract.

Southern – Perry

- H. Approve a change in salary for Erin Fulk, Paraprofessional, from \$12.48 per hour to \$12.90 per hour for her 2022-2023 Contract, due to verification of previous years of service.
- I. Accept the resignation of Emma Frazier, Paraprofessional, effective the end of her 2021-2022 contract.

Trimble

- J. Accept the resignation of Marlene Delude, School Psychologist, effective August 12, 2022.
- K. Approve a One Year (2022 through 2023) Contract to Kamela Perritt, as a Career Pathways Specialist, 9 month (188 days prorated), effective September 6, 2022, at the rate of \$40,000.00 (prorated), with Board approved benefits, being contingent upon proper certification, continued funding and need.
- L. Amend the number of days in Catherine Lachman, Family & Community Partnerships Liaison's Two Year Contract, (2022-2024) to be 9 Months - 153 days (originally approved 5/11/22, #22-072 for 154 days).

Southern – Meigs

- M. Accept the resignation of Kimberly McKendree, Paraprofessional, effective the end of her 2021-2022 Contract.
- N. Approve a One Year Contract (2022 through 2023) to Tracy Brinager, Paraprofessional, nine months (185 days), at the rate of \$12.00 per hour, no benefits, being contingent upon proper certification, continued funding

and need.

- O. Approve a One Year Contract (2022 through 2023) to Debra Bradford, Paraprofessional, nine months (185 days prorated), effective September 6, 2022, at the rate of \$12.00 per hour, no benefits, being contingent upon proper certification, continued funding and need.

Southern – Perry

- P. Accept the resignation, for retirement purposes, of Joyce Spencer, Paraprofessional, with her last day of employment being September 9, 2022.

Mr. Davenport seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Legislative Report

Mr. Wheeler reported that the majority of information coming out at this time focuses on the reduction of COVID-related restrictions. Entire classrooms will no longer need to quarantine if there is a positive case in the classroom.

Tri-County Career Center Report

Mr. Dicken reported that school started for the new year successfully. The daily rate for Substitute Teachers was increased to \$115.00. Chef Katie received Teach-of-the-Year. The OSBA SE Fall Conference will be held at Tri-County Career Center on September 29th. Finally, the Athens-Meigs ESC was approved to provide Tutors and a Substitute Wellness Coordinator for the Career Center as needed.

Old Business

None

New Business.

None

The next regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, September 14, 2022, 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

22-118. Time 6:35 p.m. Mr. Dicken moved to adjourn the meeting. Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

President

Treasurer