

**ATHENS-MEIGS EDUCATIONAL SERVICE CENTER
REGULAR MEETING
MAY 25, 2022**

The Governing Board of the Athens-Meigs Educational Service Center held a Regular Meeting on Wednesday, May 25, 2022, at the Chauncey Office, located at 21 Birge Drive, Chauncey, Ohio.

President Mony Wood called the meeting to order at 6:00 p.m.

A moment of silent reflection was held and the Pledge of Allegiance recited.

Roll call:

Mr. John G Bailey	Present	Mr. Jeff Koehler	Present
Mr. Mick Davenport	Present	Mr. Jeffrey Vogt	Present
Mr. John Depoy	Present	Mr. Steve Wheeler	Present
Mr. Gary Dicken	Present	Mr. Mony Wood	Present
Ms. Connie Dugan	Present		

Ex-officio Members: Mr. Covert Absent Mr. Grippa Absent

22-079. Mr. Dicken moved to approve the minutes of the Regular Governing Board Meeting held on May 11, 2022. Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Abstain
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Goal 1 - The AMESC Governing Board will maintain well-informed members by holding monthly question and answer sessions on a variety of AMESC-related topics, including:

May: Annual Audit presented by Teresa McGinnis

Teresa McGinnis, Treasurer, and Mr. Depoy, Audit Committee Chair, reviewed the results of the ESC's annual audit with the Governing Board. The Management Letter comments and the Findings were discussed.

Public Participation

None

Head Start Reports and Recommendations

22-080. Mr. Bailey moved to approve the following Head Start’s Reports and Recommendations as presented by Dawn Hall, Director:

- A. Approve Monthly Financial Reports.
- B. Approve the COLA Application for 2022-2023 which includes:
 - 1. 2.8% COLA increase to all head start employees.
 - 2. 2.8% COLA to the pending Gallia County Local School District Contract.
 - 3. Employing a Part Time Center Assistant at Little Storm Early Learning Academy for the 22/23 SY.
- C. Approve the Quality Improvement Application for 2022-2023 which includes:
 - 1. An additional 1% COLA increase to all head start employees.
- D. Approve out of state travel to Dawn Hall and Marcie Nash to attend the Wipfli Conference in Las Vegas, NV July 11-15, 2022.

Mr. Vogt seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Abstain
Ms. Connie Dugan	Yes		

Motion carried.

Dawn Hall, Director, reported that the Office of Head Start gave direction to the local Head Starts to use the Quality Improvement funds to increase employees’ salaries and/or benefits in an effort to increase employee retention.

State Support Team Region 16 Director's Reports and Recommendations

22-081. Mr. Wood moved to approve the following SST Director's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Approve a Service Contract with Matt Bergman to present professional learning on Universal Design for Learning (UDL) on September 29 & 30, 2022. Contract amount of \$5,300.00 includes all expenses including any potential travel.
- B. Approve a Service Contract with Bricker and Eckler for Laura G. Anthony to present professional learning on Procedural Safeguards on September 7, 2022. Contract amount of \$1,372.50 includes all expenses including travel.
- C. Approve a Service Contract with Karin Chenoweth to virtually provide the "Districts That Succeed" book study kick-off on September 21, 2022. Contract amount: \$1,000.00.
- D. Approve a Service Contract with Implementation Scientists, LLC to provide training on Implementation Science best practices, tools, and strategies to improve impact with educational entities and improve State reporting requirements, during the time period of June 29, 2022 through September 21, 2022. Contract amount: \$30,000.00.

Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent, informed the Governing Board that the Service Contract with Implementation Scientists, LLC for \$30,000 is to work directly with SST Consultants to better complete the Performance Agreement Deliverables (PAD) which is what ODE used to evaluate the SST's.

Executive Session

22-082. Mr. Dicken moved to enter into executive session as proposed by Mr. Wood, Board President, for the consideration of the appointment, employment,

dismissal, discipline, promotion, demotion, or compensation of a public employee, official, or student. The Superintendent and Treasurer were each invited into the Executive Session at separate times.

Mr. Davenport seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Time into Executive Session: 6:26 p.m.

Time out of Executive Session: 7:27 p.m.

Treasurer's Reports and Recommendations

22-083. Mr. Koehler moved to approve the following Treasurer's Reports and Recommendations as presented by Teresa McGinnis, Treasurer:

A. Approve changes to Permanent Appropriations.

FUND NO.	FUND DESCRIPTION	REVISED AP-PROP (5/11/22)	APPROP CHANGES (5/25/22)	REVISED AP-PROP (5/25/22)
001	General	\$3,900,000.00		\$3,900,000.00
006	Food Service	\$159,141.25		\$159,141.25
007	Expendable Trusts	\$1,500.00	\$ 4,500.00	\$6,000.00
011	Rotary - Special Services	\$180,000.00		\$180,000.00
014	Rotary - Internal Services	\$52,200.00		\$52,200.00
018	Public School Support	\$166.77		\$166.77
019	Other Local Grants	\$573,214.12		\$573,214.12
026	Employee Benefits	\$21,000.00		\$21,000.00
414	ABLE Ohio Works First	\$0.00		\$0.00
416	Local Professional Devel	\$0.00		\$0.00
439	Public School Preschool	\$448,000.00		\$448,000.00
440	Entry Year Teacher	\$0.00		\$0.00
451	K12 Network Subsidy	\$3,600.00		\$3,600.00
459	Ohio Reads	\$0.00		\$0.00
499	Misc State Grants	\$508,382.08		\$508,382.08

501	ABLE	\$0.00		\$0.00
507	Federal Funds	\$418,605.23		\$418,605.23
508	GEER CARES	\$155,834.48		\$155,834.48
516	IDEA Part B Grants	\$1,085,002.21		\$1,085,002.21
524	Equity in STW Mini Grant	\$0.00		\$0.00
525	Project Head Start	\$3,232,262.00		\$3,232,262.00
572	SST Priority School Support	\$13,560.60		\$13,560.60
584	Safe & Drug Free Schools	\$0.00		\$0.00
587	IDEA Preschool-Handicapped	\$96,931.38		\$96,931.38
590	Resident Educator	\$0.00		\$0.00
599	Misc Federal Grants	\$2,770.00		\$2,770.00
TOTAL		\$10,852,170.12	\$4,500.00	\$10,856,670.12

5/25/2022				
007	Increase	\$4,500.00	- Martha Crewson Scholarship	
	TOTAL	\$4,500.00		

Mr. Dicken seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Superintendent's Reports and Recommendations

22-084. Mr. Dicken moved to approve the following Superintendent's Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- A. Amend the number of days in the 2022-2023 Contract Year for the following Beacon Paraprofessionals to be 187 (previously approved as 188 days), with all other terms and conditions of their contracts remaining the same:

Employee's Name	Contract	Originally Approved	Assigned District
1. Katelyn Foster	2022-2024	5/11/22, #22-072	n/a
2. Erin Fulk	2022-2023	5/11/22, #22-072	n/a
3. Kathy Harvey	2021-2023	6/9/21, #21-067	n/a
4. Jordan Hite	2021-2023	6/9/21, #21-067	n/a
5. Anna Matwijec	2022-2023	5/11/22, #22-072	Alexander
6. Christina McLain	2021-2023	6/9/21, #21-067	n/a

7. Lindsay Moore	2021-2023	6/9/21, #21-067	n/a
8. Krystal Palmer	2021-2023	6/9/21, #21-067	n/a
9. Rebecca Robinette	2021-2023	6/9/21, #21-067	Nelsonville-York
10. Brittany Stammier	2022-2024	5/11/22, #22-072	Athens City
11. Charlene Stout	2021-2023	6/9/21, #21-067	n/a
12. Jennifer Warner	2021-2023	6/9/21, #21-067	Athens City
13. Kelsey Williams	2022-2023	5/11/22, #22-072	Athens City
14. Sarah Williams	2021-2023	6/9/21, #21-067	n/a

- B. Approve the Grant Agreement between the Athens-Meigs ESC and the Foundation for Appalachian Ohio for Project RISE: Paid Internships for High School Students. Grant amount: \$2,000.00.
- C. Approve Service Contracts in the amounts stated below to the following individuals to serve as Parent Cafe Hosts and/or providing childcare for the AMESC Parent Cafe Series (May 2022). Funds will be provided by the OCTF Parent Cafe Grant:
 - 1. Amanda Decker - Hosting May 12, 19 and 26 Contract amount: \$250.00 plus mileage
 - 2. Eliza Coulter - Hosting May 12, 19 and 26 Contract amount: \$250.00 plus mileage
 - 3. Beverly Osterland - Providing childcare May 12, 19 and 26 Contract amount: \$210.00 plus mileage
 - 4. Amanda Remnant - Hosting May 12, 19 and 26 Contract amount: \$250.00 plus mileage
- D. Approve a position transfer to Monica Gwilym, Assistant Early Childhood Education Coordinator to Preschool Transition Consultant, on a One Year Contract beginning 2022 through 2023, for nine months (182 days), at the rate of \$47,660.72, with Board approved benefits, being contingent upon proper certification, continued funding and need.
- E. Approve the Non-Renewal of Heather Phalin, ECE Intervention Specialist.

Federal Hocking

- F. Approve a Two-Year Contract beginning 2022 through 2024 to Bradford Woodson, Attendance Officer, for 10 months (202 days) following the Federal Hocking Local School District's ten-month calendar, at the rate of \$51,000.00, with Board approved benefits, being contingent upon proper certification, continued funding and need. Terms and conditions of employment, including salary, determined by Federal Hocking.

Head Start

- G. Approve a transfer of position to Sarah Cook, from Floating Teacher Assistant in Meigs County to Teacher Assistant at Eastern Early Learning Center, One Year Contract beginning 2022 through 2023, 190 days, at the rate of \$12.20 per hour, with Board approved benefits, being contingent upon proper certification, continued funding and need.
- H. Approve the following individuals for a One Year Contract beginning 2022 through 2023, for the specified time and rate as stated below, with Board approved benefits, being contingent upon proper certification, continued funding and need:

Name	Position	Work Location	# of Days	Rate of Pay
1. Brooke Arnold	Teacher	Southern Elem.	190	\$24,538.50
2. Kimberly Betzing	Health/Disabilities Coord.	MELC	260	\$45,844.50
3. Amber Blackwell	Data/Compliance Coord.	MELC	260	\$15.00 per hour
4. Jessica Broderick	Teacher	EELC	190	\$27,502.50
5. Sabrina Childress	Teacher Assistant	Addaville Elem.	190	\$12.20 per hour
6. Kristina Clark	Teacher	EELC	190	\$27,502.50
7. Karry Cooper	EHS Teacher	LSELA	257	\$25,192.43
8. Sherri Davis	Teacher	MELC	190	\$27,502.50
9. Hollie Ferrell	Teacher	MELC	190	\$24,538.50
10. Cierra Fitch	Teacher Assistant	Washington Elem.	190	\$12.20 per hour
11. Dawn Hall	Director	MELC	260	\$72,286.50
12. Katlin Hersman	Teacher Assistant	Vinton Elem.	190	\$12.20 per hour
13. Debra Hill	Teacher	MELC	190	\$24,538.50
14. Brenda Hysell	Teacher Assistant	MELC	190	\$12.20 per hour
15. Lyndsey Jenkins	Teacher Assistant	MELC	190	\$12.20 per hour
16. Yvonne Kinder	Teacher	Green Elem.	190	\$27,502.50
17. Brittney Marcum	Teacher Assistant	Southwestern El.	190	\$12.20 per hour
18. Denise Mora	Cook	EELC	190	\$12.81 per hour
19. Susan Morris	Parent Engage. Coord.	MELC	210	\$17.55 per hour
20. Marcie Nash	Fiscal Assistant	MELC	260	\$19.06 per hour
21. Judy Northup	Teacher	Washington Elem.	190	\$27,502.50
22. Christina Patterson	Education Coordinator	MELC	260	\$49,510.50
23. Dixie Peters	Teacher	MELC	190	\$12.20 per hour
24. Tessa Reynolds	Teacher Assistant	Hannan Trace El.	190	\$12.20 per hour
25. Morgan Rhodes	Teacher Assistant	Rio Grande Elem.	190	\$12.20 per hour
26. Kathryn Roberts	Teacher Assistant	Green Elem.	190	\$12.20 per hour
27. Dawn Romines	Center Assistant	EELC	190	\$11.31 per hour
28. Harla Saunders	HS Teacher	LSELA	257	\$37,200.75
29. Amanda Shover	EHS Teacher	LSELA	257	\$25,192.43
30. Cynthia Spires	Cook	MELC	190	\$12.81 per hour
31. Krista Thomas	Cook	LSELA	257	\$12.81 per hour
32. Jamie White	Teacher Assistant	EELC	190	\$12.20 per hour
33. LeeAnn White	Teacher	Rio Grande Elem.	190	\$27,502.50

34. Paula Williams	Center Manager	MELC	260	\$52,474.50
35. Davina Willis	Center Assistant	MELC	190	\$11.31 per hour
36. Tabitha Wilt	EHS Teacher	LSELA	257	\$25,192.43
37. Stephanie Wood	Teacher Assistant	Southern Elem.	190	\$12.20 per hour

- I. Approve the following individuals for a One Year Contract beginning 2022 through 2023, for the specified time and rate as stated below, no benefits, being contingent upon proper certification, continued funding and need:

Name	Position	Work Location	# of Days	Rate of Pay
1. Ashley Beaver	EHS Teacher Asst. P/T	LSELA	257	\$12.20 per hour
2. Kallie Birchfield	EHS Teacher Asst. P/T	LSELA	257	\$12.20 per hour
3. April Burnem	Secretary P/T	MELC	209	\$14.17 per hour
4. Kelly McCoy	EHS Teacher Asst. P/T	LSELA	257	\$12.20 per hour
5. Stacy Smith	EHS Teacher Asst. P/T	LSELA	257	\$12.20 per hour
6. Vicki Stairs	EHS Teacher Asst. P/T	LSELA	257	\$12.20 per hour
7. Cindy Thivener	EHS Teacher Asst. P/T	LSELA	257	\$12.20 per hour

Nelsonville-York

- J. Approve a salary increase to Jessica Cotterill, One-on-One Paraprofessional at Beacon School, for the second year of her Two-Year Contract (2021 through 2023), at the rate of \$19.14 per hour, with an amendment to the 2022-2023 contract year to reflect 187 days (previously approved as 188 days) with Board approved benefits, with all other terms and conditions of contract remaining the same. Contract originally approved 6/9/21, #21-067, amended 2/23/22, #22-025 assigning to NY as a 1:1).

Southern – Meigs

- K. Accept the resignation of Misty Giese, Paraprofessional serving a student at Carleton School, with her last day of employment being May 27, 2022.

Southern - Perry

- L. Accept the resignation of Danielle Cox, Early Childhood Education Teacher, effective the end of her 2021-2022 contract.
- M. Accept the resignation of Rae Denny, Early Childhood Education Paraprofessional, effective the end of her 2021-2022 contract.
- N. Accept the resignation of Kylie Pierce (Post), Early Childhood Education Paraprofessional, effective the end of her 2021-2022 contract.

- O. Approve a salary increase to Shaina Meadows, School Psychologist, for the third year of her Three-Year Contract (2020 through 2023), at the rate of \$59,500.00, with Board approved benefits, all other conditions of contract remaining the same. Terms and conditions of employment, including salary, determined by Southern Local.

State Support Team 16

- P. Accept the resignation of Sandra Clonch, Interim Director, effective June 30, 2022.
- Q. See below.
- R. Approve the Subgrant Agreement between the Meigs County Department of Job and Family Services and the Athens-Meigs ESC for Career Coaching Services.

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Abstain
Ms. Connie Dugan	Yes		

Motion carried.

Heather Wolfe, Superintendent, explained to the Governing Board that Heather Phalin was non-renewed because she was hired as a Substitute and has been unable to obtain her ODE Teaching License. Ms. Phalin was given a full-time salary and full-time benefits after 60 days as required by law. Ms. Phalin has been informed that she is free to reapply for the position, but Eastern desires to have a licensed Teacher in the classroom if at all possible.

22-085. Mr. Dicken moved to approve the following Superintendent’s Reports and Recommendations as presented by Heather Wolfe, Superintendent:

- Q. Approve the First Reading of the Board Policies that were reviewed by the Policy Committee on May 11, 2022:

Policy #	Policy Name
1439	Holidays
3439	Holidays
4439	Holidays

Ms. Dugan seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

Legislative Report

Mr. Wheeler reported that the Legislative Body has been busy recently, but not much has been finalized. HB 583 passed the House which allows for substitute flexibility for the next two years. The Senate passed the bill with changes. The bill will now be sent back to the House for a concurrence vote. Additionally, a rule changing student requirements for preschool special education classrooms is up for comment.

Tri-County Career Center Report

Mr. Dicken reported that the Board got to meet the new Adult Education Supervisor, Ryan Rider. The Passport Ceremony was held May 24, 2022.

Old Business

None

New Business.

22-086. Mr. Wood moved to increase the Superintendent's salary 6.6% for a total of \$101,014.16 for the 2022-2023 contract, effective August 1, 2022. Mr. Wheeler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

The next Regular Athens-Meigs ESC Governing Board Meeting is scheduled to be held on Wednesday, June 8, 2022 at 6:00 p.m., at the Athens-Meigs ESC, 21 Birge Drive, Chauncey, Ohio.

22-087. Time 7:49 p.m. Mr. Dicken moved to adjourn the meeting. Mr. Koehler seconded the motion.

Roll call:

Mr. John G Bailey	Yes	Mr. Jeff Koehler	Yes
Mr. Mick Davenport	Yes	Mr. Jeffrey Vogt	Yes
Mr. John Depoy	Yes	Mr. Steve Wheeler	Yes
Mr. Gary Dicken	Yes	Mr. Mony Wood	Yes
Ms. Connie Dugan	Yes		

Motion carried.

President

Treasurer