



JACKSONVILLE CLASSICAL ACADEMY EAST (JXCE)

Minutes for Meeting of the Board of Directors

June 23, 2022, at 11:00 A.M.

2043 Forest St, Jacksonville, FL 32204, and conference line.

MINUTES

Members in Attendance

- Mr. Len Allen (via phone)
- Mr. John D. Rood
- Dr. Allison DeFoor
- Ms. Colleen Haley (via phone)
- Mr. Cleve Warren
- Mr. Daryl Gottlieb

School Personnel in Attendance

- Mrs. Susan Turner, Director of Financial Compliance

Members Absent

- Ms. Shantel Davis

-
1. Meeting Called to Order at 11:12 a.m. by Mr. Allen
 2. Attendance noted by Mr. Allen
 3. Approval of Meeting Minutes – 4/20/2022, 5/12/2022 (vote). ***Motion to approve minutes made by Mr. DeFoor, seconded by Mr. Warren, vote: unanimous.***
 4. **Community Comments** – None
 5. **Head of School's Report** – Mrs. Spry was not present due to Hillsdale conference attendance. The report was not presented.
 6. **School Operation Manager's Report** – Mrs. Vicente was not present due to Hillsdale conference attendance. The report was not presented.
 7. **Financial Report** – not presented due to time constraints.
 8. **Executive Director's Report** – not presented due to time constraints.
 9. **Chairman's Report** – Mr. Rood
 - a. Mr. Rood reported that construction is on schedule and budget.
 - b. Great lottery with 40 new students to date; suspending lottery and accepting applicants as they are submitted.
 - c. A new kindergarten class has been added.
 10. **Other Matters** – Mrs. Turner
 - a. Treasurer's Report - Mrs. Turner reviewed the reports with the Board.
 - b. Q3 Financial Review – Mrs. Turner reviewed the reports with the Board.

- c. 2022-2023 Final Budget Approval – (vote) Mr. Rood suggested the Board can adopt the budget now as presented and a revised budget will be prepared to approve in the next 30 days.

Motion to approve the 2022-2023 Budget as presented: Mr. Rood

Seconded: Dr. DeFoor

Vote: unanimous

- d. Optima Review - An evaluation template was sent out for Board input and Optima will compile results to share at the August Board Meeting.

- e. Updated Student Progression Plan – (vote)

Motioned to approve the Student Progression Plan as presented: Mr. Warren

Seconded: Mr. Gottlieb

Vote: unanimous

- f. 2022-2023 Mental Health Assistance Allocation Plan (MHAAP) – (vote)

Motion to approve the 2022-2023 Mental Health Assistance Allocation Plan as presented:

Mr. Warren

Seconded: Mr. Allen

Vote: unanimous

- g. Board Resolution to approve David Coons, CPA with signing authority – (vote)

Mr. Rood asked what the contract signing authority and limits are in the Optima Contract, specifically lease terms. If no limit, please establish and discuss it with the chairman and bring it to the Board. Mrs. Turner will follow up and provide clarification.

Motion made to approve David Coons signing authority pending signing authority limits clarification: Mr. Rood

Seconded: Ms. Haley

Vote: unanimous

11. Policy Updates – Mrs. Turner

- a. 6200 -- JXC Compensation, Benefits, Dual Employment, payment, and Substitutes – (vote)

- b. 6400 -- JXCE Leaves – (vote)

Motioned made to approve Policies 6200 and 6400 updates as presented: Mr. Rood

Seconded: Mr. Warren

Vote: unanimous

12. Board Discussion

- a. Mr. Rood spoke about having more time for the JXCE annual meeting (one hour) and the Board will have a discussion regarding long-term plans for JXCE and JXC Board schedule.
- b. Mr. Allen thanked Optima for ushering the Board through the agenda expeditiously.

13. Adjournment - 11:27 a.m.