

Ross Board of Education  
Regular Meeting  
Ross High School  
August 18, 2016

The Ross Board of Education held a regular meeting at Ross High School on August 18, 2016. The meeting was called to order by Board president, Mr. Steve Stitsinger, at 6:30 p.m.

I. Call to Order

Present: Mr. Edward Bosse, Mr. Keith Klinefelter, Mr. Michael Kroeger,  
Mr. Steve Stitsinger, Mr. Shawn Webster

Absent: None

Mr. Scott Gates, Superintendent was also present at this meeting.

II. Pledge of Allegiance

III. Review of Agenda

IV. Approval and Signing of Minutes  
8-155-16

Mr. Bosse moved and Mr. Webster seconded the motion for approval and signing of minutes of July 21, July 27 and August 8, 2016.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

V. Highlights

None

VI. Public Participation

Mr. David Brown from the Butler County Auditor's Office provided an update through the outreach program.

VII. Treasurer's Reports and Recommendations

A. Approval of Financial Report, Investments and Then and Now Purchase Orders  
8-156-16

Mr. Stitsinger moved and Mr. Bosse seconded the motion for approval of the financial report, investments and then and now purchase orders as follows:

## Investments



**Monthly Investment Summary**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
**July 31, 2016**

Monthly Cash Flow Activity		Market Value Summary				
From 06-30-16 through 07-31-16		Security Type	Market Value	Pct. Assets	Avg Yield at Cost	Wght Avg Mat
Beginning Book Value	5,127,099.24	Money Market Fund				
Contributions	0.00	MONEY MARKET FUND	6,929.34	0.1	0.23	0.00
Withdrawals	0.00	Fixed Income				
Prior Month Management Fees	-649.66	U.S. GOVERNMENT AGENCY DISCOUNT NOTES	454,103.19	8.7	0.74	0.46
Realized Gains/Losses	0.00	U.S. GOVERNMENT AGENCY NOTES	2,572,415.59	49.4	1.23	2.40
Gross Interest Earnings	5,832.39	Accrued Interest	8,457.01	0.2		
Ending Book Value	5,132,281.97	Certificate of Deposit				
		CERTIFICATES OF DEPOSIT	2,155,685.42	41.4	1.88	3.00
		Accrued Interest	6,115.25	0.1		
		<b>TOTAL PORTFOLIO</b>	<b>5,203,705.80</b>	<b>100.0</b>	<b>1.45</b>	<b>2.48</b>

Maturity Distribution		Security Type Allocation	
<p align="center"><b>Distribution by Maturity</b></p>			

Disclosures: RedTree's internal accounting system is the source of the market value of above account. Although obtained from a reliable source, we cannot guarantee accuracy. You should review statements provided by the custodian and compare with these statements.

3805 Edwards Road Suite 605 Cincinnati OH 45209 Questions? Call 888.596.2293 or email [info@redtreeinv.com](mailto:info@redtreeinv.com)

Portfolio Holdings Report  
 Ross Local Schools  
 US Bank Custodian Acct Ending x70781  
 July 31, 2016

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity
<b>U.S. GOVERNMENT AGENCY NOTES</b>								
300,000	3135G0MZ3	Federal Natl Mtg Assoc 0.875% Due 08-28-17	Aaa	AA+	298,243.50	300,701.70	1.06	1.07
380,000	3135G0TG8	Federal Natl Mtg Assoc 0.875% Due 02-08-18	Aaa	AA+	376,868.55	380,846.64	1.15	1.50
230,000	3134G8M71	Federal Home Ln Mtg 1.050% Due 02-26-18	Aaa	AA+	230,000.00	230,056.35	1.05	1.55
225,000	3135G0WN9	Federal Natl Mtg Assoc 1.000% Due 04-30-18	Aaa	AA+	224,775.00	225,108.45	1.02	1.73
235,000	3135G0WJ8	Federal Natl Mtg Assoc 0.875% Due 05-21-18	Aaa	AA+	234,770.88	235,490.68	0.92	1.79
460,000	3134G8M55	Federal Home Ln Mtg 1.300% Due 02-26-19	Aaa	AA+	460,000.00	460,045.54	1.30	2.51
125,000	3133EGBK0	Federal Farm Credit Bank 1.300% Due 11-25-19	Aaa	AA+	125,000.00	125,028.50	1.30	3.23
360,000	3136G3J71	Federal Natl Mtg Assoc 1.420% Due 07-27-20	Aaa	AA+	360,000.00	360,070.92	1.42	3.87
255,000	3134G9NF0	Federal Home Ln Mtg 1.750% Due 05-26-21	Aaa	AA+	255,000.00	255,066.81	1.75	4.59
	Accrued Interest					8,457.01		
					2,564,657.93	2,580,872.60	1.23	2.40
<b>CERTIFICATES OF DEPOSIT</b>								
230,000	02587CDZ0	American Express Bank FSB - CD 1.250% Due 07-31-17			230,000.00	230,771.19	1.25	1.00
224,000	02006LSH7	Ally Bank Midvale, UT - CD 1.700% Due 07-23-18			223,720.00	227,293.02	1.74	1.95
225,000	254672TA6	Discover Bank, DE - CD 1.700% Due 07-30-18			225,000.00	227,831.17	1.70	1.97
248,000	33767AQV6	Firstbank of Puerto Rico, PR - CD 1.500% Due 10-29-18			248,000.00	251,793.16	1.50	2.20
247,000	05580ADD3	BMW Bank of North America, UT - CD 2.000% Due 11-18-19			246,950.60	253,513.88	2.01	3.18
247,000	02587DB98	American Express Centurion Bank - CD 2.250% Due 09-30-20			246,876.50	256,116.77	2.26	3.95
247,000	140420XD7	Capital One Bank USA, Glen Allen, VA - CD 2.250% Due 10-28-20			246,753.00	256,121.22	2.27	4.03
247,000	14042RBL4	Capital One, National Assoc, McLean, VA - CD 2.250% Due 10-28-20			246,753.00	256,121.22	2.27	4.03
195,000	9497485W3	Wells Fargo Bank, SD - CD 1.750% Due 06-17-21			195,000.00	196,123.78	1.76	4.64
	Accrued Interest					6,115.25		
					2,109,053.10	2,161,800.67	1.88	3.00
<b>U.S. GOVERNMENT AGENCY DISCOUNT NOTES</b>								
455,000	313313AN8	Federal Farm Credit Discount Note 0.000% Due 01-13-17	P-1	A-1+	451,641.60	454,103.19	0.74	0.46
<b>MONEY MARKET FUND</b>								
	USBMMF	First American Treasury Obligations Fund			6,929.34	6,929.34	0.23	
<b>TOTAL PORTFOLIO</b>					5,132,281.97	5,203,705.80	1.45	2.48

Then and Now Purchase Orders

**Then and Now Purchase Orders Over \$3,000.00  
August 18, 2016**

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6/30/2016	Varsity Spirit Fashion	Cheerleading	\$ 6,287.33

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

B. Approval to Bid for Buses  
8-157-16

Mr. Webster moved and Mr. Bosse seconded the motion for approval to bid for buses.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

C. Approval of Delegate and Alternate for OSBA Capital Conference  
8-158-16

Mr. Stitsinger moved and Mr. Kroeger seconded the motion for approval of Steve Stitsinger as the delegate and Keith Klinefelter as the alternate for OSBA Capital Conference.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

D. Approval of Resolution for Reimbursement of Expenses through OSBA for Committee Member  
8-159-16

Mr. Stitsinger moved and Mr. Webster seconded the motion for approval of resolution for reimbursement of expenses through OSBA for committee member. (Copy on file in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Abstain	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

VIII. Superintendent's Reports and Recommendations

A. Personnel  
8-160-16

Mr. Webster moved and Mr. Klinefelter seconded the motion for approval of the following personnel actions:

1. Non-Certificated

a. Resignations

1. Jennifer Hughes, Q of P Nurse

b. Employment, 2016-2017 School Year, Non-Teaching, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

1. Travis Mandery, Mechanic Helper, FTE 1.0, Step 0, Effective August 22, 2016

2. Certificated

a. Employment, 2016-2017 Contract Year, Pending Verification of Training, Experience, BCI and FBI Reports

1. Karen Short, Q of P SLP, FTE 0.40 (not 0.39 per 7/21/16 Agenda), MA, Step 12

2. Jen Smith, Q of P Intervention Specialist, FTE 1.0, B/150, Step 1

b. Approval to pay Jen Chuhak \$200 (\$100/day x 2 days) for Kindergarten Readiness Assessment training and module completion, August 5 & 6, 2016

- c. Approval of 2016-2017 Supervisors, As Needed, Pending Verification of Training, Experience, BCI and FBI Reports, Tutor Rate

<b>RMS Study Skills Supervisors - Effective 8/22/16</b>	
Dizon, Rina	Kramer, Danielle
Emenaker, Brandi	Overly, Jennifer
Griffith, Cindy	Plowman, Robin
Holden, Lindsay	Withrow, Kristen

<b>RMS Friday School Supervisors - Effective 8/26/16</b>	
Clevenger, Peggy	Jeffery, Lisa
Henry, Nolan	Noxsel, Jennifer

<b>RHS Friday School Monitors *</b>		
Cottingham, Meg	Jones, Kyle	Porter, Marsha
Dougherty, Jennifer	Jones, Stacey	Slade, Sue
Dourson, Shelby	Minges Hoock, Megan	Streng, Brian
Harp, Ron	Moeller, Karla	

- d. Approval to pay the teachers the following amounts for TEACHnology Presentations on August 4 & 5, 2016

<b>Name</b>	<b>Amount</b>
Dizon, Rina	\$150
Jones, Kyle	\$150
Kingsley, Beth	\$250

<b>Name</b>	<b>Amount</b>
Martin, Len	\$100
Woodrum, Kori	\$150

- e. Approval to pay the teachers stipends in May 2017 based on the amounts stated in the Collective Bargaining Agreement for mentoring and/or facilitating Ohio Resident Educators for the 2016-2017 school year

<b>Mentors</b>			
<b>Name</b>	<b>Building</b>	<b>Name</b>	<b>Building</b>
Fry, Erin	Elda	Martin, Jill	Elda
Green, Nichole	RMS	McEldowney, Anne	Morgan
Hindery, Kim	Morgan	Mercer, Christy	Elda
Jelinek, Tricia	Elda	Ozias, Tina	RHS
Jones, Stacey	RHS	Volker, Debbie	Morgan
Kappesser, Rose	RHS		

<b>Facilitators</b>			
<b>Name</b>	<b>Building</b>	<b>Name</b>	<b>Building</b>
Bolin, Gerri	RMS	Muller, Michelle	RHS
Green, Nichole	RMS	Wright, Tracy	RMS
Mercer, Christy	Elda		

- f. Approval to pay the teachers the Tutor rate/hour in May 2017, out of General Funds, for attending the Ohio Resident Educator Year 4 Meetings, In-Service, and/or Professional Development during the 2016-2017 school year

<b>Name</b>	<b>Building</b>
Brooks, Joe	RMS
Campbell, Cassie	Elda
Finkbine, Sterling	RMS/RHS

<b>Name</b>	<b>Building</b>
Theiler, Sarah	Morgan
Wagner, Elizabeth	Elda
Wilson, Katie	Elda

3. Supplementals

- a. Employment 2016-2017 Supplemental and Volunteer Contracts, Pending Verification of Training, Experience, BCI and FBI Reports, and OHSAA requirements

STAFF RECOMMENDATIONS  
EFFECTIVE 2016-2017 CONTRACT YEAR  
AS OF 8/18/16

MORGAN *				
EMPLOYEE	POSITION	CATEGORY	SEASON	%
Greg Thatcher	Morgan Vocal Music	10	All 2016	100

RMS				
EMPLOYEE	POSITION	CATEGORY	SEASON	%
Robin Plowman	Power of the Pen	10	Fall 2016	100

RHS *				
EMPLOYEE	POSITION	CATEGORY	SEASON	%
Allen, Belle	Dept. Head Student Services	7	All 2016	100
Baker, Robin	Dept. Head Business	7	All 2016	100
Berlage, Sharon	Dept. Head Social Studies	7	All 2016	100
Berlage, Sharon	RHS Student Gov't	8	All 2016	100
Christian, Scott	Drama	4	All 2016	100
Cottingham, Meg	Dept. Head Science	7	All 2016	100
Cottingham, Meg	Science Club	10	All 2016	50
Dourson, Shelby	10th Grade Sponsor	10	All 2016	100
Eubanks, Lisa	Mock Trial	10	All 2016	100
Eubanks, Lisa	12th Grade Sponsor	9	All 2016	100
Farris, Erica	11th Grade Sponsor	9	All 2016	100
Ficorilli, Dawn	9th Grade Sponsor	10	All 2016	100
Finkbine, Sterling	RHS Vocal Music	4	All 2016	100
Finkbine, Sterling	12th Grade Sponsor	9	All 2016	100
Gardner, Angela	Volunteer Advisory Board	6	All 2016	100
Giuliano, Angelina	RHS Flag	6	All 2016	100
Hornfeck, Cherie	10th Grade Sponsor	10	All 2016	100
Jones, Stacey	RHS Yearbook	6	All 2016	100
Jones, Stacey	Newspaper	7	All 2016	100
Kappesser, Rose	Dept. Head Special Services	7	All 2016	100
Main, Kirsten	Dept. Head English	7	All 2016	100
Muller, Michelle	Dept. Head Math	7	All 2016	100
Napier, Chris	National Honor Society	10	All 2016	100
Porter, Marsha	Science Club	10	All 2016	50
Reeve, Jon	Academic Team	8	All 2016	100
Roemer, Richard	HS Instrumental Music	2	All 2016	100
Roemer, Richard	Dept. Head Performing Arts	7	All 2016	100
Roemer, Richard	PAC		All 2016	100
Roemer, Richard	Pep Band	10	All 2016	100
Taylor, Rebecca	9th Grade Sponsor	10	All 2016	100
Thomas, Allison	11th Grade Sponsor	9	All 2016	100
Gronas, Chad	Strength Coach (Fall)	8	Fall 2016	0.5
Gunter, Brian	Strength Coach (Fall)	8	Fall 2016	0.5

STAFF RECOMMENDATIONS - Continued  
EFFECTIVE 2016-2017 CONTRACT YEAR  
AS OF 8/18/16

VOLUNTEER				
VOLUNTEER	POSITION	CATEGORY	SEASON	%
Nick Perry	Ramblings / RMS Lego	--	Fall 2016	--

Replacing Krista Roush

4. Substitute

- a. Employment 2016-2017 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

Ross Local Schools  
Classified Substitute List  
2016-2017 School Year

*SECRETARIES*

<u>Last Name</u>	<u>First Name</u>
Bauer	Teresa
Beske (Howell)	Jamie
Dillingham	Robbin
Durham	Sharon
Farnsworth	Laura
Goldston	Amy
Hoerst	Debbie
Licata	Lori
McNally	Sharron
Metz	Ann
Nuss	Tammy
Payne	Judy
Purdy	Joyce
Ritchie	Brenda
Wolf	Annette

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

- B. Approval to Pay Tricia Kluener 5 Additional Days for Technology Services, Effective June 30 – July 17, 2016  
8-161-16

Mr. Stitsinger moved and Mr. Klinefelter seconded the motion for approval to pay Tricia Kluener 5 additional days for technology services, effective June 30 – July 17, 2016.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

- C. Approval of New Board Policy AFCA, Evaluation of School Counselors (also GCNA)  
8-162-16

Mr. Klinefelter moved and Mr. Kroeger seconded the motion for approval of new board policy AFCA, evaluation of school counselors (also GCNA). (Copy on file in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

- D. Approval of Updated Student Handbook: RMS  
8-163-16

Mr. Stitsinger moved and Mr. Klinefelter seconded the motion for approval of updated student handbook: RMS.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

E. Approval of 2016-2017 SRO Contract with Ross Township  
8-164-16

Mr. Kroeger moved and Mr. Klinefelter seconded the motion for approval of 2016-2017 SRO Contract with Ross Township. (Copy on file in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

F. Review of Part B Public Notice for Use of IDEA Funds

## Notice for public comment and public hearing regarding IDEA State Application Part B

The Ross Local School District is preparing to submit its state eligibility document for Part B of the Individuals with Disabilities Education Act (IDEA), as amended, to the U.S. Department of Education, Office of Special Education Programs.

Any community member interested in providing information on how federal flow through funding should be used in providing services for students with disabilities is invited to submit verbally or in writing their suggestions for the 2016-2017 school year

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IX. Building Project Update

The leaks at Morgan Elementary and Ross Middle School the week of August 15, 2016 have been addressed on the short term. A meeting will be schedule with Garland Roofing.

X. Straight A Fund Grant Update

The State Auditors came in the week of July 25, 2016. We received a favorable review from the Ohio Department of Education.

## XI. Committee Reports

### A. Butler Tech Report as Provided by Board Member Keith Klinefelter

- The senior ceremony will take place on May 17, 2017 at 7:00 p.m. at Fairfield.
- Butler Tech is looking at rebranding the logo because it doesn't work well on social media apps.
- FCCLA attendees were honored on August 16, 2016.
- The next meeting is September 27, 2016.

### B. Legislative Report

The OSBA Regional Legislative Breakfast will be held on Tuesday, September 26, 2016 at the Butler Tech Public Safety Education Complex located at 5140 Princeton-Glendale Road. It will be held from 8:30 a.m. – 10:00 a.m. and registration is required. This will provide a chance to meet candidates for the Ohio General Assembly and hear directly from current and future decision makers about their ideas on public education, taxes, school funding and other issues affecting schools.

The Ohio Department of Education is seeking input on Every Student Succeeds Act (ESSA). Ohio must develop a state plan to comply with this new federal act. There will be an ESSA Stakeholders Meeting in Cincinnati on Thursday, September 29, 2016 from 5:30 p.m. – 7:30 p.m. at the Cincinnati-Hamilton County Community Action Agency in the Gwen L. Robinson Conference Hall located at 1740 Langdon Farm Road. The meeting will include an introduction from state superintendent Paola DeMaria. The topics for discussion will be:

1. Assessments
2. Accountability
3. Educator Effectiveness
4. School Improvement
5. Support for Special Populations

## XII. Items From the Public

None

## XIII. Items From the Board

None

XIV. Approval to Move to Executive Session  
8-165-16

Mr. Bosse moved and Mr. Webster seconded the motion for the Board to go into executive session with no action to follow.

The Board went into executive session at 8:00 p.m.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

XV. Approval to Leave Executive Session  
8-166-16

Mr. Stitsinger moved and Mr. Webster seconded the motion for the Board to leave executive session at 8:36 p.m.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried

XVI. Adjournment  
8-167-16

Mr. Stitsinger moved and Mr. Webster seconded the motion to adjourn this meeting at 8:37 p.m.

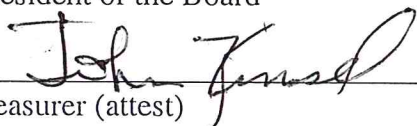
The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

  
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President of the Board

  
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Treasurer (attest)