

Ross Board of Education  
Regular Meeting  
Ross High School  
June 23, 2016

The Ross Board of Education held a regular meeting at Ross High School on June 23, 2016. The meeting was called to order by Board president, Mr. Steve Stitsinger, at 6:30 p.m.

I. Call to Order

Present: Mr. Edward Bosse, Mr. Keith Klinefelter, Mr. Michael Kroeger,  
Mr. Steve Stitsinger, Mr. Shawn Webster

Absent: None

Mr. Greg Young, Superintendent, Mr. John Kinsel, Treasurer and Mr. Ray Lyttle, Director of Special Services/Personnel were also present at this meeting.

II. Pledge of Allegiance

III. Review of Agenda

IV. Approval and Signing of Minutes  
6-107-16

Mr. Kroeger moved and Mr. Stitsinger seconded the motion for approval and signing of minutes of March 16, 2016 as amended, April 7, 2016, April 13, 2014, April 14, 2016, April 21, 2016, April 26, 2016 and April 28, 2016.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

V. Highlights

A. Results of Straight A Grant Survey

Ms. Neufarth and Mr. Young are preparing for an upcoming review of the Straight A Grant by ODE. It is the one year anniversary of the implementation of the Straight A Grant funding to Ross.

Ms. Neufarth also shared the results of a technology survey that was conducted with the students and teachers at Ross. The results were positive in terms of their overall feelings on whether the current programs are successful and trending in the right direction.

VI. Public Participation

William Buelsing

Mr. Buelsing questioned the cost for non-renewal letters to be certified for coaches that do not work in the district. Mr. Young responded that it is necessary to certify the letters to assure receipt of the notice.

VII. Treasurer's Reports and Recommendations

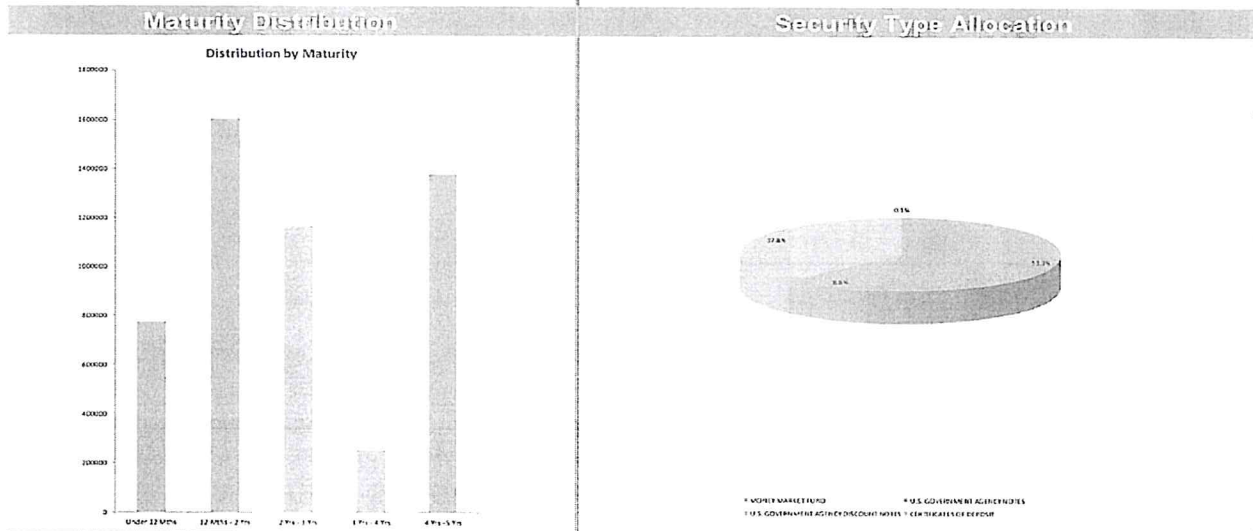
A. Approval of Financial Report, Investments and Donations  
6-108-16

Mr. Stitsinger moved and Mr. Klinefelter seconded the motion for approval of the financial report, investments, donations and approval to apply for state and federal grants as follows:

Investments

**Monthly Investment Summary**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
**May 31, 2016**

Monthly Cash Flow Activity		Market Value Summary				
From 04-30-16 through 05-31-16						
Beginning Book Value	5,118,954.97	Security Type	Market Value	Pct. Assets	Avg Yield at Cost	Wght Avg Mat
Contributions	0.00	Money Market Fund				
Withdrawals	0.00	MONEY MARKET FUND	5,516.67	0.1	0.18	0.00
Prior Month Management Fees	-646.18	Fixed Income				
Realized Gains/Losses	105.35	U.S. GOVERNMENT AGENCY DISCOUNT NOTES	453,477.57	8.7	0.74	0.63
Gross Interest Earnings	5,535.48	U.S. GOVERNMENT AGENCY NOTES	2,758,472.07	53.2	1.24	2.26
Ending Book Value	5,123,949.62	Accrued Interest	5,510.92	0.1		
		Certificate of Deposit				
		CERTIFICATES OF DEPOSIT	1,953,929.64	37.7	1.89	2.99
		Accrued Interest	5,846.53	0.1		
		<b>TOTAL PORTFOLIO</b>	<b>5,182,753.40</b>	<b>100.0</b>	<b>1.44</b>	<b>2.39</b>



Disclosures: RedTree's internal accounting system is the source of the market value of above account. Although obtained from a reliable source, we cannot guarantee accuracy. You should review statements provided by the custodian and compare with these statements.

3805 Edwards Road Suite 605 Cincinnati OH 45209 Questions? Call 888 506 2293 or email [info@redtreeinv.com](mailto:info@redtreeinv.com)

Portfolio Holdings Report  
Ross Local Schools  
US Bank Custodian Acct Ending x70781  
May 31, 2016

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity
<b>U.S. GOVERNMENT AGENCY NOTES</b>								
195,000	3133834R9	Federal Home Ln Bank 0.375% Due 06-24-16	Aaa	AA+	194,683.82	195,014.43	0.46	0.07
125,000	3135G0XP3	Federal Natl Mtg Assoc 0.375% Due 07-05-16	Aaa	AA+	123,804.75	125,004.12	0.70	0.10
300,000	3135G0MZ3	Federal Natl Mtg Assoc 0.875% Due 08-28-17	Aaa	AA+	298,243.50	300,299.40	1.06	1.23
380,000	3135G0TG8	Federal Natl Mtg Assoc 0.875% Due 02-08-18	Aaa	AA+	376,868.55	380,086.64	1.15	1.67
230,000	3134G8M71	Federal Home Ln Mtg 1.050% Due 02-26-18	Aaa	AA+	230,000.00	230,184.69	1.05	1.71
225,000	3135G0WN9	Federal Natl Mtg Assoc 1.000% Due 04-30-18	Aaa	AA+	224,775.00	224,780.40	1.02	1.89
235,000	3135G0WJ8	Federal Natl Mtg Assoc 0.875% Due 05-21-18	Aaa	AA+	234,770.88	234,661.83	0.92	1.95
460,000	3134G8M55	Federal Home Ln Mtg 1.300% Due 02-26-19	Aaa	AA+	460,000.00	458,231.76	1.30	2.67
355,000	3134G7XN6	Federal Home Ln Mtg 1.250% Due 09-30-20	Aaa	AA+	354,591.75	355,208.03	2.16	4.16
255,000	3134G9NF0	Federal Home Ln Mtg 1.750% Due 05-26-21	Aaa	AA+	255,000.00	255,000.76	1.75	4.76
Accrued Interest						5,510.92		
					2,752,738.25	2,763,983.00	1.24	2.26
<b>CERTIFICATES OF DEPOSIT</b>								
230,000	02587CDZ0	American Express Bank FSB - CD 1.250% Due 07-31-17			230,000.00	230,766.36	1.25	1.15
224,000	02006LSH7	Ally Bank Midvale, UT - CD 1.700% Due 07-23-18			223,720.00	226,972.03	1.74	2.09
225,000	254672TA6	Discover Bank, DE - CD 1.700% Due 07-30-18			225,000.00	227,468.92	1.70	2.11
248,000	33767AQV6	Firstbank of Puerto Rico, PR - CD 1.500% Due 10-29-18			248,000.00	251,433.06	1.50	2.36
247,000	05580ADD3	BMW Bank of North America, UT - CD 2.000% Due 11-18-19			246,950.60	252,719.28	2.01	3.35
247,000	02587DB98	American Express Centurion Bank - CD 2.250% Due 09-30-20			246,876.50	254,902.27	2.26	4.11
247,000	140420XD7	Capital One Bank USA, Glen Allen, VA - CD 2.250% Due 10-28-20			246,753.00	254,833.85	2.27	4.19
247,000	14042RBL4	Capital One, National Assoc, McLean, VA - CD 2.250% Due 10-28-20			246,753.00	254,833.85	2.27	4.19
Accrued Interest						5,846.53		
					1,914,053.10	1,959,776.17	1.89	2.99
<b>U.S. GOVERNMENT AGENCY DISCOUNT NOTES</b>								
455,000	313313AN8	Federal Farm Credit Discount Note 0.000% Due 01-13-17	P-1	A-1+	451,641.60	453,477.57	0.74	0.63
<b>MONEY MARKET FUND</b>								
	USBMMF	First American Treasury Obligations Fund			5,516.67	5,516.67	0.18	
<b>TOTAL PORTFOLIO</b>					5,123,949.62	5,182,753.40	1.44	2.39

## Donations

1. Donation of \$200.00 from Westat for Early Childhood Longitudinal Study to Elda Elementary.
2. Donation of \$100.00 from Target's Take Charge of Education Program to Elda Elementary.
3. Donation of \$50.00 from Donald and Sharon Grau for 2016 state softball trip.
4. Donation of \$100.00 from Daniel J. Rettinger for 2016 state softball trip.
5. Donation of \$200.00 from All Pro Pest Control Services (Jimmy Parrett) for 2016 state softball trip.
6. Donation of \$100.00 from Eli's Sports Bar and Grill for 2016 state softball trip.
7. Donation of \$250.00 from NK Machine, Inc. for 2016 state softball trip.
8. Donation of \$300.00 from Lawrence and Donna Thinnes (Sibcy Cline Realtors) for 2016 state softball trip.
9. Donation of \$240.00 cash from miscellaneous donors for t-shirts for 2016 state softball trip.
10. Donation of \$250.00 from Rumpke for state softball trip.
11. Donation of \$300.00 from Dale Eppert for hotel for Rambotics tournament.
12. Donation of \$252.50 from Andrew Scheffler for hotel for Rambotics tournament.

## State and Federal Grants

### State

Ohio K-12 Network (Data Communication)

### Federal

Title I

Special Education Part B-IDEA

Early Childhood Special Education - IDEA

Title II-A Improving Teacher Quality

Parent Mentor Grant

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

## B. Approval of Transfers and Advances

6-109-16

Mr. Webster moved and Mr. Stitsinger seconded the motion for approval of transfers and advances as follows:



### Transfers

From	To	Amount	Description
001-0000	300-0000	\$ 393,465.15	General Fund to Athletics
001-0000	300-9935	\$ 5,627.51	General Fund to RHS Rambotics
001-0000	300-9937	\$ 1,165.34	General Fund to Mock Trial
001-9005	022-0000	\$ 2,209.00	Unclaimed Funds
018-9005	200-9959	\$ 477.41	National Honor Society
022-9013	300-0000	\$ 700.00	OHSAA Wrestling to Athletics
022-9313	300-0000	\$ 325.00	OHSAA Girls Soccer to Athletics
022-9413	300-0000	\$ 30.00	OHSAA Baseball to Athletics
300-9113	300-0000	\$ 28.00	OHSAA SB to Athletics
300-0000	300-9611	\$ 4,802.66	Baseball Fundraising
300-0000	300-9612	\$ 4,174.11	Boy's Basketball Fundraising
300-0000	300-9613	\$ 1,040.02	Boy's Soccer Fundraising
300-0000	300-9616	\$ 2,148.99	Football Fundraising
300-0000	300-9623	\$ 4,922.70	Boy's Cross Country Fundraising
300-0000	300-9627	\$ 1,427.73	Boy's Track and Field Fundraising
300-0000	300-9628	\$ 2,814.82	Wrestling Fundraising
300-0000	300-9632	\$ 2,829.19	Girl's Basketball Fundraising
300-0000	300-9633	\$ 3,762.59	Girl's Soccer Fundraising
300-0000	300-9634	\$ 675.59	Softball Fundraising
300-0000	300-9635	\$ 5,408.47	Girl's Volleyball Fundraising
300-0000	300-9647	\$ 1,377.49	Girl's Track Fundraising
300-0000	300-9653	\$ 4,627.62	Cheerleading Fundraising

### Advances

From	To	Amount	Description
001-0000	516-9016	\$ 17,076.52	IDEA
001-0000	572-9016	\$ 9,243.20	Title I
001-0000	587-9016	\$ 0.10	Early Childhood
001-0000	590-9016	\$ 4,410.71	Title IIA

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

## VIII. Superintendent's Reports and Recommendations

### A. Personnel

6-110-16

Mr. Stitsinger moved and Mr. Klinefelter seconded the motion for approval of the following personnel actions:

#### 1. Non-Certificated

##### a. Resignations

1. Tracy Eads, RHS Paraprofessional, Effective end of 2015-16 Contract

##### b. Employment, 2016-2017 School Year, Non-Teaching, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

1. Barb Rhoten, RMS 2nd shift Custodian, FTE 1.0, Step 4, Effective June 1, 2016

2. Barb Rhoten, RMS 2nd shift Custodian, FTE 1.0, Step 5, Effective July 1, 2016

##### c. Employment, 2016-2017 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

1. Shelley Baker, RHS Paraprofessional, FTE 1.0, Step 2

2. Kelly Mills, RMS Paraprofessional, FTE 1.0, Step 5

##### d. Approval to pay Eunice Maynard, Computer Resource Manager rate of \$22.10/hr, not to exceed 70 hours, out of General Fund

#### 2. Certificated

##### a. Resignations

1. Carrie Ji, RHS Chinese, Effective end of 2015-16 Contract

2. Ashley Shouse, Elda 1st Grade, Effective August 31, 2016

##### b. Employment, 2016-2017 Contract Year, Pending Verification of Training, Experience, BCI and FBI Reports

1. Emily Hamblin, RHS Language Arts Teacher, MA Step 10

2. Melissa Stoeckel, Queen of Peace Teacher/Tutor, FTE 0.64, BA, Step 10, Effective August 1, 2016

3. Lisa Fetters, Elda PE Teacher, BA, Step 2

4. Aubre Cole, RMS/Morgan Counselor, MA+15, Step 6, plus five extended days

5. Benjamin Dougherty, RHS Math Teacher, BA, Step 7

- c. Approval to pay Tracy Wright, for RLPDC, Effective September 1, 2015, at a rate of \$24.70/hr for 9 hours
- d. Approval to pay Robin Plowman \$600.00 for RMS bookroom work for 2015-2016 school year
- e. Approval to pay the teachers stipends of \$2,000 for providing additional support to staff members resulting from instructional technology needs for 2015-2016 school year

<b>Morgan</b>
Michelle Miller

<b>Elda</b>	
Richard Jefferson	Beth Kingsley

- f. Approval to pay teachers the summer rate (\$50.00 for ½ day, \$100.00 for full day), for K-2 common assessment work, out of General Funds

	<b>Kindergarten (6/8/16)</b>	<b>1st Grade (6/9/16)</b>	<b>2nd Grade (6/10/16)</b>
<b>Elda</b>	Christina Mercer - \$50.00	Cassie Campbell - \$100.00 Jill Martin - \$100.00 Ashley Shouse - \$100.00	Laura Clawson - \$100.00 Jessica Jackson - \$50.00 Tricia Jelinek - \$100.00 David Williams - \$100.00
<b>Morgan</b>	Tonua Lomax - \$50.00 Brittany Roberto - \$50.00	Kristy Hughett - \$100.00 Len Martin - \$100.00	Kelly Dorsey - \$100.00 Kim Hindery - \$100.00

- g. Approval to pay teachers the summer rate (\$50.00 for ½ day), for Gifted Training, out of General Funds

	<b>6/20/16</b>
<b>Elda</b>	Cassie Campbell Laura Clawson Richard Jefferson
<b>Morgan</b>	Kelly Dorsey      Michelle Miller Kristy Hughett      Stacy Morehead Lisa Lanham

- h. Approval to pay teachers the summer rate (\$50.00 for ½ day, \$100.00 for full day), for vocabulary instruction work, out of General Funds

	<b>6/16/16</b>
<b>RMS</b>	Alexandra Brown - \$100.00      Brandi Emenaker - \$100.00 Kristy Filgis - \$100.00      Jennifer Overly - \$100.00 Amy Thomsen - \$50.00

- i. Approval to pay teachers the summer rate (\$50.00 for ½ day), for Gifted Training, out of General Funds



	<b>6/21/16</b>	
<b>RMS</b>	Alexandra Brown Delores Cummings Brandi Emenaker Lindsay Holden Lauren Hoover	Jennifer Lake Jennifer Overly Kaitlyn Schroeder Catherine Wormus
<b>RHS</b>	Tina Ozias	

3. Supplementals

- a. Employment - 2016-2017 Supplemental Contracts, Pending Verification of Training, Experience, BCI and FBI Reports, and OHSAA requirements

<b>EMPLOYEE</b>	<b>POSITION</b>	<b>CATEGORY</b>	<b>SEASON</b>	<b>%</b>
Saylor, Cassandra	JV Girls Tennis	9	Fall 2016	100

4. Substitute

- a. Employment 2016-2017 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

1. Judy Payne, Secretary, Effective May 10, 2016

B. Approval of FMLA

1. Jennifer Castle, Effective Approximately June 30, 2016

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

C. Approval of Revised Board Policies

6-111-16

Mr. Stitsinger moved and Mr. Bosse seconded the motion for approval of revised policies BDC and regulations and JFCF and JFCF-R and regulations. (Copy on File in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

- D. Approval of Rehab Continuum Therapy Services Contract for Occupational and Physical Therapy for 2016-2017, St. Aloysius Cambridge School Contract and St. Joseph Orphanage MOU for Mental Health Services  
6-112-16

Mr. Webster moved and Mr. Stitsinger seconded the motion for approval of Rehab Continuum Therapy Services Contract for Occupational and Physical Therapy for 2016-2017, St. Aloysius Cambridge School Contract and St. Joseph Orphanage MOU for Mental Health Services. (Copy on File in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

- E. Approval of RLS Gifted Service Plan for 2016-2017  
6-113-16

Mr. Stitsinger moved and Mr. Webster seconded the motion for approval of RLS Gifted Service Plan for 2016-2017. (Copy on File in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

- F. Approval of Resignation of Ray Lyttle as Director of Special Services and Personnel, Effective June 30, 2016  
6-114-16

Mr. Stitsinger moved and Mr. Kroeger seconded the motion for approval of resignation of Ray Lyttle as Director of Special Services and Personnel, effective June 30, 2016.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

Mr. Young recognized Mr. Lyttle for his years of service to Ross Local Schools at the announcement of his retirement. Mr. Lyttle started as the Assistant Principal in the High School and brought a philosophy of not treating the symptoms but understanding the core issues with the child. He moved from here to Child Services, working with students and families struggling with a handicap. He should feel very good about the successes he had with students during his time at Ross. He experienced no legal issues in this area which was due to his paying attention to details. Mr. Lyttle stated that his time at Ross has been a good run. He thanked the District for the opportunity to work here and felt it was a very rewarding opportunity. He said that when he started he guaranteed them to stay 5 years and it has been 25 years.

G. Approval of Resolution to Nominate Edward Bosse as Outstanding School Board Member from the Southwest Region of OSBA  
6-115-16

Mr. Stitsinger moved and Mr. Webster seconded the motion for approval of resolution to nominate Edward Bosse as outstanding school board member from the Southwest Region of OSBA. (Copy on File in Treasurer's Office)

The roll call was as follows:

Mr. Bosse	Abstain	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

IX. Building Project Update

Mr. Young stated there have been no recent issues with the HVAC system in any of the buildings. The problems with the Middle School 400 corridor have been resolved. He has been reviewing with Scott Gates the district facility issues.

X. Straight A Fund Update

None

XI. Committee Reports

A. Butler Tech Report as Provided by Board Member Keith Klinefelter

- Mike Parry resigned as Director of Secondary Workforce for Butler Tech to take a position as Superintendent at Ashland C.T.C.
- Butler Tech is bringing back the County Wide Business Advisory Council.
- There will be a monthly newsletter with Butler Tech success stories sent to each Board member starting in Fiscal 2017.

B. Legislative Report

None

XII. Items From the Public

None

XIII. Items From the Board

Mr. Bosse shared information about Ross Schools recently published in Cincinnati Magazine, June/July issue. Ross was ranked 10<sup>th</sup> for Academic Performance among school districts over the Greater Cincinnati Area. Some of the areas reviewed and Ross's rating were: State Ranking - B (Performance Index), State Standard's Met – 32 out of 33 standards met, Academic Rating – 99.809, and Graduation Rate – 98.7%.

XIV. Approval to Move to Executive Session  
6-116-16

Mr. Stitsinger moved and Mr. Klinefelter seconded the motion for the Board to go into executive session with no action to follow.

The Board went into executive session at 8:20 p.m.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.

XV. Approval to Leave Executive Session  
6-117-16

Mr. Kroeger moved and Mr. Stitsinger seconded the motion to leave executive session at 9:10 p.m.

The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.



XVI. Adjournment  
6-118-16

Mr. Kroeger moved and Mr. Stitsinger seconded the motion to adjourn this meeting at 9:10 p.m.

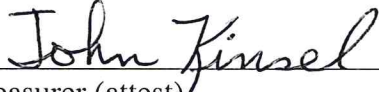
The roll call was as follows:

Mr. Bosse	Aye	Mr. Klinefelter	Aye
Mr. Kroeger	Aye	Mr. Stitsinger	Aye
Mr. Webster	Aye		

Mr. Stitsinger declared the motion carried.



\_\_\_\_\_  
President of the Board



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Treasurer (attest)