

CALL TO ORDER	At 7:13 p.m., the July 11, 2022, meeting of the Susquehanna Township Board of School Directors was called to order by President John F. Dietrich.
SCHOOL BOARD MEMBERS PRESENT	Mr. Terry Heller, Ms. Julieann Newill, Dr. Michael Cohen, Keita Kalonji Johnson, Esq., Rebecca McCullough, Esq., Mr. John F. Dietrich
SCHOOL BOARD MEMBERS PRESENT VIA MICROSOFT TEAMS	Mr. Scott Campbell
ABSENT	Mr. Majid Ali, Mr. Jesse Rawls, Sr. (joined at 8:19 pm)
DISTRICT OFFICE PRESENT	Mr. Oslwen Anderson, Jr., Dr. Tamara Willis, Dr. Kristi Prime, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop, Michael Miller, Esq.
ABSENT	Mr. Mark Holman
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and student matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	Resolution honoring Margaret "Peggy" Keiser was read into the Minutes by Mr. Dietrich. (attached to minutes)
REPORTS/ ANNOUNCEMENTS	<p>Legislative Updates/PSBA: Ms. Newill reported that the Governor has signed the state budget and reported on the allocations for education. The 2022-23 education funding has increased by 11.6% more than last year's budget dollars; \$15,444,481 has been allocated for education funding.</p> <p>Dauphin County Technical School (DCTS): Mr. Dietrich reported that (DCTS) has hired several new staff members and will not have a board meeting in July.</p> <p>Superintendent Report: Dr. Tamara Willis acknowledged the numerous construction projects going on in the district and thanked Buildings and Grounds as well as Mr. Anderson.</p>
	II. APPROVAL OF AGENDA ITEMS FOR JULY 11, 2022
MOTION TO APPROVE	<p>2.A. Moved by Dr. Cohen, seconded by Miss McCullough to approve the meeting agenda for January 10, 2022.</p> <p>Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)</p>

2.B. Board Member Comments

None

III. HEARING OF THE PUBLIC

SPEAKER

L. Flemming addressed the board with her comments on state budget and educational appropriations. She also expressed her displeasure on the mascot agenda item and feels the district should be focused on more pertinent issues at this time.

T. Iwancio would like the board to work on a way to fund free meals for the district since the federal free meal subsidy will not be extended for the 2022-2023 school year. He also expressed his opinion on the mascot agenda item.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Carrie Martin, Director of Special Education and Student Services, and Bethany Peters, Assistant Director of Special Education and Student Services presented the 2021-2024 Special Education Plan (attached to BoardDocs)

V. MINUTES

Approve the Minutes of the June 27, 2022, Board Meeting.

VI. PROGRAM

DISCUSSION

Discuss the establishment of a National Science Honor Society to recognize students for their excellent performance in science classes and prepare them to lead tomorrow's STEM-driven world.

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D.E.F. Moved by Mr. Heller, seconded by Dr Cohen, to approve Items 7.A.B.C.D.E.F.
Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

SPEAKERS

David Archer, new Assistant Principal at the Susquehanna Township High School, and David Stack, new Assistant Principal at the Susquehanna Township Middle School, introduced themselves and thanked the board and administration.

7.A. Approve the resignation of Denise Short as School Counselor at the Susquehanna Township Middle School, effective June 23, 2022.

7.B.1 Approve the transfer of Stacy Heinemann as Assistant Food Service Manager at the Susquehanna Township Middle School to Assistant Food Service Manager at the Susquehanna Township High School, effective July 1, 2022. Ms. Heinemann will be replacing Angie Morris.

7.B.2. Approve the transfer of Kristy Wissler as Attendance Secretary at the Susquehanna Township High School to Assistant III/PCA-Life Skills at the Susquehanna Township High School at a rate of \$15.16/hour (Tier 1-1), effective July 1, 2022. Ms. Wissler will be replacing Brenda McClain.

7.C. Approve Michele Stoneking for a Professional Sabbatical for the 2022-2023 school year.

7.D.1. Approve David Stack as Assistant Principal at the Susquehanna Township Middle School at a salary of \$86,500.00, effective date to be determined. David Stack will be replacing Ryan Evans.

7.D.2. Approve David Archer as Assistant Principal at the Susquehanna Township High School at a salary of \$95,000.00, effective date to be determined. David Archer will be replacing Keith Edmonds.

7.E.1. Approve Jordon Seig as Science Teacher at the Susquehanna Township Middle School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Ms. Seig will be replacing Desiree Weaver.

7.E.2. Approve Jane Park as Math Teacher at the Susquehanna Township Middle School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Ms. Park will be replacing Sarah Bodvin.

7.E.3. Amend Dawn Kaloz as Guidance Counselor at the Susquehanna Township High School from a salary of 73,204.00 (M + 30, Step 12) to a salary of \$73,838.00 (M + 45, Step 12), from effective date to be determined to effective August 17, 2022. Ms. Kaloz will be replacing Margaret Riegel.

7.E.4. Approve Peter Shaver as English Language Arts Teacher at the Susquehanna Township Middle School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Mr. Shaver will be replacing Kate Dobyns.

7.E.5. Rescind Savannah Harvey as Learning Support ELA Teacher at the Susquehanna Township High School at a salary of \$51,249.00 (B, Step 1), effective August 17, 2022. Ms. Harvey declined the position.

7.F.1. Approve the following coaches for the 2022-2023 school year:

Name	Position	Location	Stipend
Jennifer Weller	Assistant Athletic Director	STHS	\$7,000.00
Jack Port	Head Girls Tennis Coach	STHS	\$4,000.00
Ronald Foster, Jr.	Assistant Girls Tennis Coach	STHS	\$2,500.00
Erica Dickerson	Head Field Hockey Coach	STHS	\$5,500.00
Jillian Smith	Volunteer Field Hockey Coach	STHS	
Nicole Zart	Head Field Hockey Coach	STMS	\$3,200.00
Joel Hoffsmith	Head Cross Country Coach	STHS	\$4,500.00
Brett Smith	Assistant Cross Country Coach	STHS	\$2,200.00
Doug Shenk	Head Cross Country Coach	STMS	\$2,500.00
Todd Mowry	Head Boys Golf Coach	STHS	\$4,000.00
William Pappalardo	Head Girls Golf Coach	STHS	\$1,200.00
Keith Brown	Head Girls Soccer Coach	STHS	\$5,500.00
Toni Gockley	JV Head Girls Soccer Coach	STHS	\$2,700.00
Casey Lenker	Head Boys Soccer Coach	STHS	\$5,500.00
Patrick Thompson	Assistant Boys Soccer Coach	STHS	\$3,800.00
Bruce Searfoss	JV Head Boys Soccer Coach	STHS	\$2,700.00

7.F.2. Approve the following football coaches at the Susquehanna Township High School for the 2022-2023 school year:

Name	Position	Stipend
Joseph Headen	Head Varsity Football Coach	\$7,000.00
Douglas Atticks	Assistant Football Coach	\$4,700.00
Logan Houser	Assistant Football Coach	\$4,700.00
Rick Pierce	Assistant Football Coach	\$4,600.00
Lawrence Holley	Assistant Football Coach	\$4,700.00
Brock Ward	Assistant Football Coach	\$2,500.00
Mike Sterner	Assistant Football Coach	\$4,600.00
Kody Mills	Assistant Football Coach	\$3,100.00
Tim Hume	JV Assistant Football Coach	\$3,100.00
Earl Timothy	JV Assistant Football Coach	\$1,200.00
Justin Assadinia	JV Assistant Football Coach	\$1,500.00
Russell Evans	Assistant Football Coach	\$2,500.00

Anthony Gish	Volunteer Football Coach	
Mike Kern	Volunteer Football Coach	
Milton Baltimore	Volunteer Football Coach	
Wynton Williams	Volunteer Football Coach	

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D. Moved by Ms. Newill, seconded by Mr. Johnson, to approve Items 8.A.B.C.D.
 Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

8.A. Approve the payment of Activity Fund bills from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$3,428.00.

8.B. Approve the General Fund Cash Balance of \$7,285,848.12.

8.C. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$1,315,642.00.

8.D. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$7,888.72.

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Dr. Cohen, seconded by Mr. Johnson to approve Item 9.A.
 Motion passed 5-2(Campbell, McCullough), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.A. Approve the Agreement with Zearn to provide an interactive math learning platform for the 2022-2023 school year.

Note: Teachers have access to all materials available K-8, and digital activities can be selected for students from any grade level for any math concept. Math fluency activities are also provided digitally, and students' progress can be tracked via teacher reporting.

MOTION TO APPROVE

9.B. Moved by Dr. Cohen, seconded by Mr. Johnson to approve Item 9.B.
 Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.B. Approve the agreement with NWEA to provide the MAP test to assess student need in order to provide individualized instruction.

NWEA (Northwest Evaluation Association) is a research-based, not-for-profit organization that produces the MAP (Measures of Academic Progress) test.

The MAP test is a K-12 adaptive assessment system that measures growth and skill mastery in Mathematics and Reading for every student. This assessment determines every student's learning needs and strengths, helping teachers to target instruction and administrators to make well-informed system-wide decisions.

MOTION TO APPROVE

9.C. Moved by Dr. Cohen, seconded by Mr. Heller to approve Item 9.C.
Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.C. Approve the 2022-2023 Capital Area Intermediate Unit Special Education Services Agreement as attached.

This contract is for all students placed within CAIU classrooms as well as other services provided to the district such as related services, behavior support, psychologist, autism support and visual support.

MOTION TO APPROVE

9.D. Moved by Mr. Johnson, seconded by Miss McCullough to approve Item 9.D.
Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.D. Approve the rate sheet provided by Delta-T for services in the 2022-2023 school year.

MOTION TO APPROVE

9.E. Moved by Dr. Cohen, seconded by Mr. Johnson to approve Item 9.E.
Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.E. Approve the CAIU Agreement for School-Based Access Programming for the 2022-2023 school year to provide support for Medical Access Billing.

MOTION TO APPROVE

9.F. Moved by Dr. Cohen, seconded by Mr. Johnson to approve Item 9.F.
Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.F. Approve the agreement with Yellow Breeches Educational Center, Inc., to provide outplacement services for the 2022-2023 school year.

Yellow Breeches Educational Center provides educational placements of special education students in grades 6-12 that exhibit challenging behaviors that cannot be supported in district.

MOTION TO APPROVE

9.G. Moved by Dr. Cohen, seconded by Mr. Johnson to approve Item 9.G.
Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.G. Approve the tuition agreement with New Story, New Cumberland location, to provide Extended School Year (ESY) services to student 2021-22/040 from June 20, 2022, through July 28, 2022, as discussed in executive session.

MOTION TO APPROVE

9.H. Moved by Miss. McCullough, seconded by Dr. Cohen to approve Item 9.H. Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.H. Approve the attached amended Tyler Technologies student transportation services agreement for the provision of transportation software and respective training as outlined in the agreement. The additional cost for access to the required advanced routing module is \$4,500.00.

Note: This agreement amendment is required to provide Susquehanna Township School District with advanced bus/vehicle routing software and training necessary for the district to conduct a routing analysis to determine if its current bus routes have been efficiently assembled. This is required to provide the district with the capacity to respond to an initiative within its 5-Year Financial Forecast/Solvency Plan to pursue a reduction in the number of required buses/vehicles necessary to meet its daily student transportation needs, if possible. This is a time sensitive request as it is necessary for the district to begin this work asap in preparation for deployment of more efficient bus routes during the 22-23 school year.

MOTION TO APPROVE

9.I. Moved by Dr. Cohen, seconded by Mr. Heller to approve Item 9.I. Motion passed 6-1(Campbell), 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.I. Approve a 5-Year FMV lease agreement with Pitney Bowes for a SendPro P100 digital mailing postage machine in the amount of \$327.86 per month, effective August 1, 2022, through August 1, 2027 (see attached).

Note: This lease is executed every 5 years for the provision of a postage machine to process all district office and as required district-wide mail. It is noted that the proposed monthly fee is \$20.82 less than the previously required lease payment.

MOTION TO APPROVE

9.J. Moved by Dr. Cohen, seconded by Mr. Heller to approve Item 9.J. Motion passed 7-0, 0 abstentions, 2 absent (Mr. Ali, Mr. Rawls)

9.J. Approve the following invoices and proposals associated with the recent discovery and ongoing remediation of a sink hole at the Thomas W. Holtzman, Jr. Elementary School (Playground Area).

Contractor/Service Provider	Amount	Notes
Dawood Engineering, Services	\$5,450.00	Not to exceed
Mobilease, Inc.	\$36,625.00	
Mainline Excavation	\$2,375.00	
Mainline Excavation	\$27,680.00	
Johnson Controls	\$0.00	Proposal/Invoice not yet received
Total	\$72,130.00	

Note: The following services are required to address the 1) identification of the sink hole source, 2) relocation of modular classrooms to access entirety of sink hole cavity, 3) restoration of below ground damaged storm water piping, 4) restoration of below ground water basin, 5) refill of sink hole cavity, and 6) relocation of modular classrooms to original pre-sink hole identification location. It is noted that this incident has been filed with the district’s insurance company, and an insurance claim has been initiated. This unanticipated emergency project must be completed prior to the start of the 22-23 school year. There is one outstanding proposal regarding this work relative to the reconnection of services provided by Johnson Controls.

MOTION TO APPROVE

9.K. Moved by Dr. Cohen, seconded by Miss McCullough to approve Item 9.K. Motion passed 6-0, 1 abstention (Heller), 2 absent (Mr. Ali, Mr. Rawls)

9.K. Approve the attached H.C. Nye Service Company state contract agreement in the amount of \$24,980.00 for the repair and service of 58 HVAC Roof Top Units located on the district’s five buildings (HS, MS, TWH, SL/AC, and District Office). The repairs are estimated to require an average of 2 to 3 hours work per unit.

Note: The district has identified the need to improve on its preventative maintenance regarding all HVAC roof top units (RTUs). The attached proposal represents an annually required service contract necessary to improve up-time regarding the operation of each of the RTUs. In addition to this recommendation the district is currently working on a long-term preventative maintenance schedule involving more frequent maintenance intervals administered both internally and externally. This plan will also involve development of a cyclical schedule to replace aging equipment and processes to ensure that all RTU equipment is appropriately linked to the district’s Building Automation System (BAS) for ongoing system monitoring.

Mr. Rawls joined the meeting at 8:19 pm

MOTION TO APPROVE

9.L. Moved by Dr. Cohen, seconded by Miss McCullough to approve Item 9.L.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

9.L. Approve a change order presented by General Contractor, East Cost Contracting, Inc. in the not to exceed amount of \$47,000.00 regarding the restoration of High School and Middle School Bathroom floors. This actual change order proposal will not be available until July 11, 2022. A copy of the proposed change order will be provided to the Board of School Directors at the public meeting.

Note: The demolition of the HS and MS bathroom floors required removal of existing concrete to a depth of approximately 2 inches. This depth of demo was not anticipated. In order to properly fill the 2" cavity new concrete must be poured in all such areas. To meet the scheduling demands associated with the start of the 22-23 school year, it is necessary to apply a costly "high grade cement" equal or similar to a product referred to as "Ardex". This product cures within hours as opposed to 28 days which is typical with such standard cement applications.

DISCUSSION

9.M. Discuss the Partnership for Career Development (PCD) Service Agreement for the period of July 1, 2022, to June 30, 2023, as attached.

DISCUSSION

9.N. Discuss the Agreement with Navigate 360 to provide safety training for all district staff.

Note: This agreement is fully funded through the Safe Schools Initiative Competitive Targeted Program Grant.

X. POLICY

MOTION TO APPROVE

10.A.B.C.D.E.F.G.H. Moved by Ms. Newill seconded by Dr. Cohen to approve Items 10.A.B.C.D.E.F.G.H.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

10.A. Approve Policy 801: Public Records

10.B. Approve Policy 802: School Organization

10.C. Approve Policy 803: School Calendar

10.D. Approve Policy 804: School Day

10.E. Approve Policy 807: Opening Exercises/Flag Displays

10.F. Approve Policy 812: Property Insurance

10.G. Approve Policy 813: Other Insurance

10.H. Approve Policy 814: Copyright Material.

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. Rawls, seconded by Mr. Heller, to approve Item 11.A.
Motion passed 7-0-1, 1 abstention (Johnson), 1 absent (Mr. Ali)

11.A. Approve the overnight field trip for the football team to attend camp at Millersville University July 25 through July 27, 2022.

MOTION TO APPROVE

11.B. Moved by Mr. Heller, seconded by Dr. Cohen, to approve Item 11.B.
Motion passed 6-2 (Rawls, Johnson), 0 abstentions, 1 absent (Mr. Ali)

11.B. Approve the amendment to the district's Health and Safety Plan to remove the vaccination requirement for Level II and Level III volunteers.

**MOTION TO APPROVE
(AMENDED)**

11.C. Moved by Dr. Cohen, seconded by Ms. Newill, to approve Item 11.C. as amended.

ROLL CALL VOTE:

Aye:	Miss McCullough, Mr. Campbell, Dr. Cohen, Mr. Heller, Ms. Newill, Mr. Dietrich
Nay:	Mr. Rawls, Mr. Johnson
Abstain:	None
Absent:	None

Motion passed 6-2 (Rawls, Johnson), 0 abstentions, 1 absent (Ali)

11.C. Approve to reinstate the name "Indians" as the District's official mascot and approve the (attached) "ST" logo with arrowhead motifs to be the District's official logo to be used on signs and letterhead.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Johnson, seconded by Dr. Cohen, to adjourn the meeting.
Motion passed: 8-0, 0 abstentions, 1 absent (Mr. Ali)

SUSQUEHANNA TOWNSHIP SCHOOL DISTRICT
Harrisburg, Pennsylvania 17110

July 11, 2022
Monday Evening

Meeting adjourned at 9:02 p.m.



Julieann Newill
Board Secretary