

## ROSS BOARD OF EDUCATION-REGULAR MEETING

Ross High School  
September 14, 2017  
6:30 p.m.

### MINUTES

#### Call to Order

BY: Keith Klinefelter  
AT: 6:30 p.m.

- A. Roll Call- Mr. Bosse, Mr. Klinefelter, Mr. Kroeger, Mr. Van Winkle, Mr. Webster  
[Additional- Mr. Gates, Mrs. Tompkins, Mr. Webb]

PRESENT: Mr. Bosse, Mr. Klinefelter, Mr. Kroeger, Mr. Van Winkle, Mr. Webster  
ABSENT:  
ADDITIONAL:

#### II. Pledge of Allegiance

#### III. Review of Agenda

\*Indicates items added or deleted since the Draft Agenda

#### IV. Review / Correction / Approval and Signing of Minutes 9-124-17

FOR MINUTES DATED: June 29, 2017, July 27, 2017, August 16,2017, and August 24, 2017

MOVED BY: Mr. Van Winkle  
SECOND BY: Mr. Webster

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED

#### V. Public Participation

1. Procedure for Public Commentary  
None

## VI. Superintendent's Reports and Recommendations

### A. Presentations

1. Enrollment update-Scott Gates
2. Website Accessibility update-Scott Gates
3. Safety update-Scott Gates
4. School Fee update-Scott Gates
5. Technology update-Andy Klaber

### B. Student Services

1. Board Policies
2. First Reading, Revised (no action); Second Reading and Approval request at the October 26, 2017, Regular Board Meeting:

EFG, Student Wellness Program, Attachment #1

a) Approval request:

Second Reading: IGCF, & IGCF-R, Home Instruction, Attachment #2  
Review (no changes): IJA, Career Advising, Attachment #3  
9-125-17

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Klinefelter

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

3. Approval of Revised Job Description 21A, District Technology Coordinator,  
Attachment #4  
9-126-17

MOVED BY: Mr. Webster  
SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

4. Approval of New Job Description 32, Show Choir Assistant, Attachment #5
5. Approval of New Job Description 33, Choir Accompanist, Attachment #6  
9-127-17

MOVED BY: Mr. Bosse  
SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

6. Approval for Varsity Baseball Team spring break trip to Tennessee, March 27 -  
31, 2018, Attachment #7  
9-128-17

MOVED BY: Mr. Van Winkle  
SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

VII. Executive Session

APPROVAL TO MOVE TO EXECUTIVE SESSION  
9-129-17

MOVED BY: Mr. Klinefelter  
SECOND BY: Mr. Kroeger

THE BOARD WENT INTO EXECUTIVE SESSION AT 7:10 P.M.

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

APPROVAL TO LEAVE EXECUTIVE SESSION  
9-130-17

MOVED BY: Mr. Klinefelter  
SECOND BY: Mr. Kroeger

THE BOARD LEFT EXECUTIVE SESSION AT 7:33 P.M.

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

C.. Human Resources

1. Personnel

a) Non-Certificated

Employment, 2017-2018 School Year, Non-Teaching, To Be Assigned,  
Pending Verification of Training, Experience, BCI and FBI Reports

- (a) Berry, Patti - Student Service /Human Resource Assistant - 12 mo, 1.0 FTE, Step 2, 15 Days of Vacation, Effective 9/11/17
- (b) Clark, Paula - RHS Cafeteria, 0.46 FTE, Step 0, Effective September 5, 2017
- (c) Curry, Tonja - RMS 12 mo. Secretary, 1.0 FTE, Step 5, 20 Days of Vacation, Effective 8/28/17
- (d) Kluener, Tricia - RMS Technology Curriculum Coordinator, 1.0 FTE, Step 12, Effective 8/31/17
- (e) Sefton, Tina - Transportation 12 mo. Secretary, 1.0 FTE, Step 3, Effective August 21, 2017
- (f) Minges-Hoock, Megan - Athletic Secretary, 1.0 FTE, Step 14, Effective 9/1/17

Employment, 2017-2018 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

- (a) Wilson, Jana - Elda Paraprofessional, 1.0 FTE, Step 0, Effective September 5, 2017

Approval to pay Brenda Hartman, Show Choir Assistant / Choir Accompanist, \$19,537.40 for contract year 2017-2018  
9-131-17

MOVED BY: Mr. Kroeger  
SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

b) Certificated

(1) Resignations

(a) Gunter, Brian - Athletic Director and RHS Varsity Boys Basketball Coach, Effective December 22, 2017

(2) Employment, 2017-2018 Contract Year, Pending Verification of Training, Experience, BCI and FBI Reports

(a) Kappesser, Rose - RHS Intervention Specialist / Transition Coordinator, change from Step 6 to Step 7

(3) Approval of Training Adjustments for Certificated Staff, 2017-2108 Contract Year

NAME	FROM	TO	TOTAL SEMESTER HOURS
Baker, Sarah	MA	MA+15	208.33
Cottingham, Meg	MA	MA+15	254
Dourson, Shelby	B/150	MA	170.66
Ellinghausen, Lori	MA	MA+15	234
Green, Nichole	MA+15	MA+30	210.52
Jones, Kyle	MA+15	MA+30	191
Mitchell, Beth	MA	MA+15	282
Ozias, Tina	MA	MA+15	182
Porter, Marsha	MA	MA+15	191.33
Schroeder, Kaitlyn	MA	MA+15	193
Shoemaker (Sean), Michelle	BA	B/150	157
Smith, Erin	BA	B/150	157
Theiler, Sarah	B/150	MA	178
Williams, Katie	BA	B/150	154
Withrow, Kristen	MA	MA+15	211
Young, Courtney	BA	B/150	158

(4) Approval to pay the teachers a stipend in May 2018 based on the amounts stated in the Collective Bargaining Agreement for mentoring and/or facilitating Ohio Resident Educators for the 2017-2018 school year

MENTORS		MENTORS	
Name	Building	Name	Building

Campbell, Cassie	Elda	Kappesser, Rose	RHS
Conrad, Karen	RMS	Martin, Jill	Elda
Gardner, Angela	RHS	Ozias, Tina	RHS
Green, Nichole	RMS	Tragesser, Tarie	RMS
Jones, Stacey	RHS	Volker, Debbie	Morgan

FACILITATORS	
Name	Building
Bolin, Gerri	RMS
Green, Nichole	RMS
McEldowney, Anne	Morgan

(5) Approval to pay the teachers the Tutor rate/hour in May 2018, out of General Funds, for attending the Ohio Resident Educator Year 4 Meetings, In-Service, and/or Professional Development during the 2017-2018 school year

Name	Building
Asher, Lisa	Elda
Broering, Kartina	Morgan
Christopher, Cindy	Elda
Dougherty, Ben	RHS
Doursen, Shelby	RMS
Helmes, Amanda	Elda

9-132-17

MOVED BY: Mr. Kroeger

SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

c) Supplementals

(1) Employment - 2017-2018 Supplemental Contracts, Pending Verification of Training, Experience, BCI and FBI Reports, and OHSAA requirements

EMPLOYEE	POSITION	CATEGORY	SEASON		%
Croskey, Allison	Elda Ensemble Director	10	2017-2018	All	100

Gentry, Holly	Morgan Student Council	10	2017-2018	All	50%
Sawyers, Kalli	Morgan Student Council	10	2017-2018	All	50%
Thatcher, Greg	Morgan Vocal Music	10	2017-2018	All	100%

- (2) Approval of Micky Geier as Interim Athletic Director, Attachment # 7.5
- (3) Approval to appoint Teddy Spade as Athletic Site Manager at the rate of \$20/hour.
- (4) Approval to hire Doug Noonan as a consultant for the Athletic Department at the rate of \$20/hour, capped at 20 hours.

d) Substitute

Employment 2017-2018 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

- (a) Veeneman, Cynthia - Paraprofessional, Cafeteria, Media

9-133-17

MOVED BY: Mr. Kroeger  
SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster				

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

D. Curriculum

E. Business Operations

- 1. Appointment of the Ross Local School District delegate to the 2017 OSBA Annual Business Meeting.
- 2. Appointment of Ross Local School District delegate alternate to the 2017 OSBA Annual Business Meeting.



## Board Committee Reports

### B. Legislative Report

#### Ed Bosse

The Representatives are back in session in Columbus. There are a lot of bills pending Regarding vouchers. Ross has not received a nickel more from the state in years. The Legislature seems to be pushing for privatization of Education. This weekend is educators weekend at the Capitol on Saturday.

### C. Butler Tech Report

#### Keith Klinefelter

The All Board's Meeting is coming up October 10th.

## VIII. Treasurer's Reports and Recommendations

### D. Approval of Financial Report

### E. Approval of Investments, Attachment #8 9-134-17

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Klinefelter

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

APPROVAL TO MOVE TO EXECUTIVE SESSION  
9-135-17

MOVED BY: Mr. Klinefelter  
SECOND BY: Mr. Kroeger

THE BOARD WENT INTO EXECUTIVE SESSION AT 7:59 P.M.

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

APPROVAL TO LEAVE EXECUTIVE SESSION  
9-136-17

MOVED BY: Mr. Klinefelter  
SECOND BY: Mr. Kroeger

THE BOARD LEFT EXECUTIVE SESSION AT 9:45 P.M.  
ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

IX. New Items for Board Discussion

\*\* Indicates items added or deleted since the Draft Agenda

X. Final Board Comments (Limit 3-5 minutes)

ED BOSSE:

KEITH KLINEFELTER:

MICHAEL KROEGER:

SEAN VAN WINKLE:

SEAN WEBSTER:

XI. Adjournment

9-137-17

MOVED BY: Mr. Klinefelter


SECOND BY: Mr. Bosse

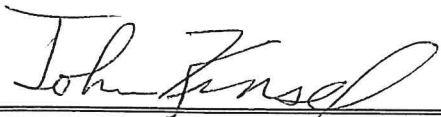
THE BOARD ADJOURNED AT: 9:45 P.M.

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mr. Webster	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

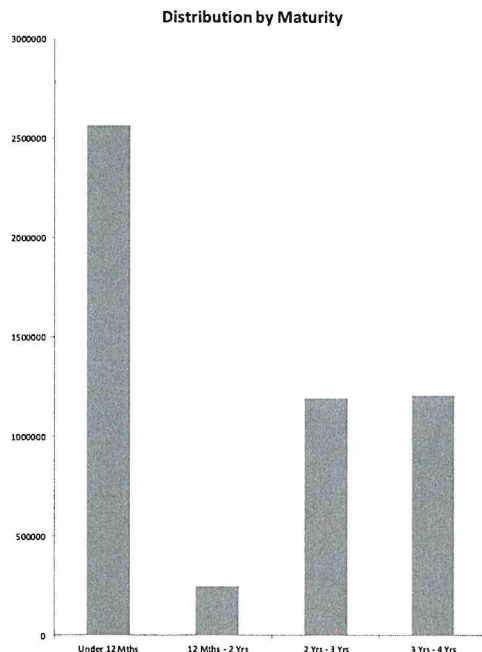
  
\_\_\_\_\_  
President of the Board

  
\_\_\_\_\_  
Treasurer (attest)

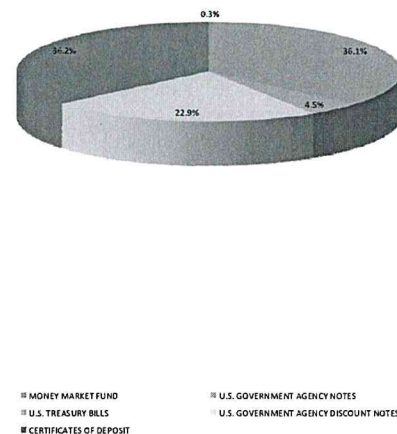
**Monthly Investment Summary**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
 August 31, 2017

Monthly Cash Flow Activity		Market Value Summary				
<b>From 07-31-17 through 08-31-17</b>		<b>Security Type</b>	<b>Market Value</b>	<b>Pct. Assets</b>	<b>Avg Yield at Cost</b>	<b>Wght Avg Mat</b>
Beginning Book Value	5,202,510.91	<b>Money Market Fund</b>				
Contributions	0.00	MONEY MARKET FUND	15,937.97	0.3	0.87	0.00
Withdrawals	0.00	<b>Fixed Income</b>				
Prior Month Management Fees	-651.40	U.S. GOVERNMENT AGENCY DISCOUNT NOTES	1,191,721.45	22.8	1.18	0.60
Realized Gains/Losses	0.00	U.S. GOVERNMENT AGENCY NOTES	1,883,310.29	36.1	1.28	2.14
Gross Interest Earnings	7,116.82	U.S. TREASURY BILLS	232,553.65	4.5	1.20	0.89
Ending Book Value	5,208,976.33	Accrued Interest	2,411.66	0.0		
		<b>Certificate of Deposit</b>				
		CERTIFICATES OF DEPOSIT	1,888,819.54	36.2	1.95	2.21
		Accrued Interest	8,576.05	0.2		
		<b>TOTAL PORTFOLIO</b>	<b>5,223,330.62</b>	<b>100.0</b>	<b>1.49</b>	<b>1.75</b>

**Maturity Distribution**



**Security Type Allocation**



Disclosures: RedTree's internal accounting system is the source of the market value of above account. Although obtained from a reliable source, we cannot guarantee accuracy. You should review statements provided by the custodian and compare with these statements.

**Portfolio Holdings Report**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
August 31, 2017

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity
<b>U.S. GOVERNMENT AGENCY NOTES</b>								
230,000	3134G8M71	Federal Home Ln Mtg 1.050% Due 02-26-18	Aaa	AA+	230,000.00	229,845.44	1.05	0.49
225,000	3135G0WN9	Federal Natl Mtg Assoc 1.000% Due 04-30-18	Aaa	AA+	224,775.00	224,696.92	1.02	0.66
235,000	3135G0WJ8	Federal Natl Mtg Assoc 0.875% Due 05-21-18	Aaa	AA+	234,770.88	234,421.43	0.92	0.72
125,000	3133EGBK0	Federal Farm Credit Bank 1.300% Due 11-25-19	Aaa	AA+	125,000.00	124,290.50	1.30	2.19
360,000	3136G3J71	Federal Natl Mtg Assoc 1.420% Due 07-27-20	Aaa	AA+	360,000.00	357,724.44	1.42	2.83
460,000	3136G35C5	Federal Natl Mtg Assoc 1.400% Due 08-28-20	Aaa	AA+	460,000.00	456,244.56	1.40	2.92
260,000	3136G34Y8	Federal Natl Mtg Assoc 1.600% Due 08-24-21	Aaa	AA+	260,000.00	256,087.00	1.60	3.83
	Accrued Interest					2,411.66		
					1,894,545.88	1,885,721.96	1.28	2.14
<b>U.S. TREASURY BILLS</b>								
235,000	912796MK2	US Treasury Bill 0.000% Due 07-19-18	P-1	A-1+	232,263.64	232,553.65	1.20	0.89
<b>CERTIFICATES OF DEPOSIT</b>								
224,000	02006LSH7	Ally Bank Midvale, UT - CD 1.700% Due 07-23-18			223,720.00	224,496.61	1.74	0.89
225,000	254672TA6	Discover Bank, DE - CD 1.700% Due 07-30-18			225,000.00	225,488.02	1.70	0.91
248,000	33767AQV6	Firstbank of Puerto Rico, PR - CD 1.500% Due 10-29-18			248,000.00	247,884.43	1.50	1.14
247,000	05580ADD3	BMW Bank of North America, UT - CD 2.000% Due 11-18-19			246,950.60	248,323.92	2.01	2.15
247,000	02587DB98	American Express Centurion Bank - CD 2.250% Due 09-30-20			246,876.50	249,732.31	2.26	2.94
247,000	140420XD7	Capital One Bank USA, Glen Allen, VA - CD 2.250% Due 10-28-20			246,753.00	249,937.82	2.27	3.02
247,000	14042RBL4	Capital One, National Assoc, McLean, VA - CD 2.250% Due 10-28-20			246,753.00	249,937.82	2.27	3.02
195,000	9497485W3	Wells Fargo Bank, SD - CD 1.750% Due 06-17-21			195,000.00	193,018.60	1.76	3.64
	Accrued Interest					8,576.05		
					1,879,053.10	1,897,395.59	1.95	2.21
<b>U.S. GOVERNMENT AGENCY DISCOUNT NOTES</b>								
340,000	313313UH9	Federal Farm Credit Discount Note 0.000% Due 03-16-18	P-1	A-1+	336,640.80	337,926.68	1.18	0.54
310,000	313385UH7	Federal Home Ln Bank Discount Note 0.000% Due 03-16-18	P-1	A-1+	306,574.07	308,109.62	1.12	0.54
340,000	313313VH8	Federal Farm Credit Discount Note 0.000% Due 04-09-18	P-1	A-1+	336,441.90	337,631.22	1.18	0.61

**Portfolio Holdings Report**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
August 31, 2017

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity
210,000	313313XT0	Federal Farm Credit Discount Note 0.000% Due 06-06-18	P-1	A-1+	207,518.97	208,053.93	1.25	0.77
					1,187,175.74	1,191,721.45	1.18	0.60
<b>MONEY MARKET FUND</b>								
	USBMMF	First American Treasury Obligations Fund			15,937.97	15,937.97	0.87	
<b>TOTAL PORTFOLIO</b>					5,208,976.33	5,223,330.62	1.49	1.75