

## ROSS BOARD OF EDUCATION - REGULAR MEETING

Ross High School  
January 25, 2018  
7:00 p.m.

### MINUTES

#### I. Call to Order

BY: Keith Klinefelter

AT: 7:00 p.m.

Roll Call- Mr. Bosse, Mr. Klinefelter, Mr. Kroeger, Mr. Van Winkle, Mrs. Webb`  
[Additional- Mr. Gates, Mrs. Tompkins, Mr. Webb]

PRESENT: Mr. Bosse, Mr. Klinefelter, Mr. Kroeger, Mr. Van Winkle, Mrs. Webb

LATE ARRIVAL:

ABSENT:

ADDITIONAL:

#### II. Pledge of Allegiance

#### III. Review of Agenda

\* Indicates items added or deleted since the Draft Agenda

#### IV. Review / Correction / Approval and Signing of Minutes

Approval of December 18, 2017 and January 8, 2018 Minutes.

**1-11-18**

MOVED BY: Mr. Kroeger

SECOND BY: Mrs. Webb

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED

V. Public Participation

A. Procedure for Public Commentary

VI. Superintendent's Reports and Recommendations

A. Presentations

1. Board Member Recognition
2. Global Classroom STEAM Project  
Student presentation by the Global Classroom STEAM Project.
3. Approval of 2018-2019 School Calendar, Attachment #1  
**1-12-18**

MOVED BY: Mr. Kroeger

SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

## B. Student Services

1. Board Policies - Revised First Reading (no action); Second Reading and approval request at the February 22, 2018 Regular Board Meeting:

- a) AA - School District Legal Status, Attachment #2
- b) BDDJ (Also KBCD) - Broadcasting and Taping of Board Meetings, Attachment #3
- c) DID - Inventories, Attachment #4
- d) EBBA - First Aid, Attachment #5
  - (1) EBBA-R - First Aid, Attachment #6
- e) EBC - Emergency Management And Safety Plans, Attachment #7
  - (1) EBC-R - Emergency Management And Safety Plans, Attachment #8 **NEW**
- f) EF/EFB - Food Services Management / Free and Reduced-Price Food Services, Attachment #9
- g) FFA - Memorials on Facilities and Grounds, Attachment #10
- h) GBQ - Criminal Records Check, Attachment #11
- i) IGBI - English Learners, Attachment #12
- j) IGBJ - Title I Programs, Attachment #13
- k) IGBL - Parent and Family Involvement in Education, Attachment #14
- l) IGD - Co-curricular and Extracurricular Activities, Attachment #15
- m) IGDJ - Interscholastic Athletics, Attachment #16
- n) IKEB - Acceleration, Attachment #17
- o) IL - Testing Programs, Attachment #18
- p) JED - Student Absences and Excuses, Attachment #19
  - (1) JED-R - Student Absences and Excuses, Attachment #20 **NEW**
- q) JFC - Student Conduct, Attachment #21
- r) JFG - Interrogations and Searches, Attachment #22
  - (1) JFG- R - Interrogations and Searches, Attachment #23
- s) JGD - Student Suspension, Attachment #24
- (t) KBCD (Also BDDJ) - Broadcasting and Taping of Board Meetings, Attachment #25

2. Approval of overnight trips for competition (*Pending Qualification*):

(a) FCCLA State Leadership Conference, April 26-27, 2018, Columbus, OH - Ohio Expo Center

(b) Science Olympiad State Finals, April 27-28, 2018, Columbus, OH - The Ohio State University Campus

**1-13-18**

MOVED BY: Mr. Bosse

SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

C. Human Resources

1. Personnel

a) Non-Certificated

Employment, 2017-2018 School Year, Non-Teaching, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

(a) Licata, Lori - District Treasurer Assistant, 0.45 FTE (18 hours/week), Step 0

(2) Employment, 2017-2018 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

a McClanahan, Candice - Morgan Paraprofessional, 1.0 FTE, Step 2, Effective 1/8/18

b) Certificated

Employment, 2017-2018 Contract Year, Pending Verification of Training, Experience, BCI and FBI Reports

Meissner, Angela - RMS 7th Grade Teacher; BA, Step 0, Effective 12/11/17 (*Temporary Position*)

c) Supplementals

(1) Resignations

(a) Pontious, Angela - RMS Instrumental Music

(2) Employment - 2017-2018 Supplemental Contracts, Pending Verification of Training, Experience, BCI and FBI Reports, and OHSAA requirements

EMPLOYEE	POSITION	CATEGORY	SEASON		%
Bolin, Gerri	Boys Tennis	7	2018	Spring	100
Bush, Kayla	Varsity Boys Soccer	4	2018	Fall	100
Clevenger, Reid	9th Baseball	7	2018	Spring	40
Gaston, Chris	9th Baseball	7	2018	Spring	60
Gray, A.J.	Varsity Assistant	5	2018	Spring	50
Lytle, Jay	Varsity Assistant	5	2018	Spring	50
Miller, Blake	J.V. Baseball	6	2018	Spring	25
Rettinger, Jason	Varsity Baseball	4	2018	Spring	100
Toerner, Ben	J.V. Baseball	6	2018	Spring	75

(3) 2017-2018 Volunteers, Pending Verification of Training, Experience, and BCI and FBI Reports

VOLUNTEER	POSITION	CATEGORY	SEASON	%
House, Chris	Baseball	--	2018 Spring	--
King, Ralph	Baseball		2018 Spring	--
Luehrmann, Chris	Baseball	--	2018 Spring	--
Saylor, Cassie	Boys Tennis	--	2018 Spring	--
Saylor, Chris	Boys Tennis	--	2018 Spring	--

(4) Noonan, Doug - Athletic Department consultant, \$20/hour, additional 20 hours

d) Substitute

Employment 2017-2018 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

Gutzwiller, Amanda - Secretary, Paraprofessional

e) Approval of the following After School AIR Test Tutors, Pending Verification of Training, Experience, BCI and FBI Reports, Tutor Rate

Name	Building	Name	Building
Cummings, Delores	RMS	Rullman, Stacy	RMS
Jenkins, Lauren	RMS	Thomsen, Amy	RMS
Lake, Jennifer	RMS	Wormus, Catherine	RMS

(f) Approval of the 2017-2018 BLC Representatives

Morgan
Byron, Mel (50%)

2. \* Approval of FMLA for the following:

Susan Genton - Effective approximately 2/1/18 (Intermittent)  
**1-14-18**

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Abstain		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

3. Job Descriptions - Revised First Reading (no action); Second Reading and Approval request at the February 22, 2018 Regular Board Meeting:

- a) Job Description 4, High School and Middle School Athletic Director, Attachment #26
- b) Job Description E, Director of Curriculum and Instruction, Attachment #27
- c) Job Description C.1, High School Principal, Attachment #28
- d) Job Description C.2, Middle School Principal, Attachment #29
- e) Job Description C.3, Elementary Principal, Attachment #30
- f) Job Description C.4, High School Assistant Principal, Attachment #31
- g) Job Description C.5, Middle School Assistant Principal, Attachment #32
- h) Job Description F, Teacher, Attachment #33
- i) Job Description 34, Home Instruction, Attachment #34 **NEW**

D. Curriculum

Board Policy - Revised First Reading (no action); Second Reading and Approval request at the February 22, 2018 Regular Board Meeting:

IKF - Graduation Requirements, Attachment #35

E. Business Operations

MOU with BCESC for Business Advisory Council, Attachment #36  
**1-15-18**

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

VII. Board Committee Reports

Legislative Report- Mr. Ed Bosse

Nothing to report.

Butler Tech Report- Keith Klinefelter

Butler Tech has changed logos.

Junior Achievement is being reintroduced in the High School.

In January bids were opened for the Adult Ed facility. There were forty bids and they came in \$600,000.00 under estimate.

Laura Sage the Director of Workforce Services has a quarterly meeting with Industries in the region at the old Swoca location. They are involved with Construction Days at the fairgrounds.

VIII. Treasurer's Reports and Recommendations

- A. Approval of Financial Report
- B. Approval of Investments, Attachment # 37
- C. Approval to purchase VoIP Phone System for Ross Local School District through Advanced Technology Consulting, Inc.  
**1-16-18**

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

IX. New Items for Board Discussion

\*\* Indicates items added or deleted since the Draft Agenda



X. Final Board Comments (Limit 3-5 minutes)

ED BOSSE:

KEITH KLINEFELTER:

MICHAEL KROEGER:

SEAN VAN WINKLE:

AMY WEBB:

XI. Approval to Move to Executive Session  
**1-17-18**

TIME IN: 8:05 P.M.

MOVED BY: Mr. Van Winkle

SECOND BY: Mrs. Webb

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

XII. Approval to Leave Executive Session  
**1-18-18**

TIME: 9:30 P.M.

MOVED BY: Mr. Van Winkle

SECOND BY: Mrs. Webb

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

XIII. Adjournment  
**1-19-18**

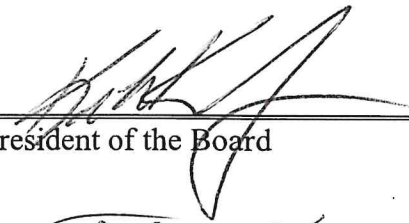
MOVED BY: Mr. Van Winkle  
SECOND BY: Mrs. Webb

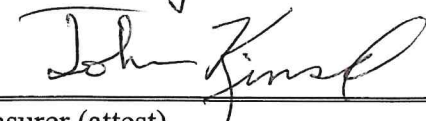
THE BOARD ADJOURNED AT 9:30 P.M.

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

  
\_\_\_\_\_  
President of the Board

  
\_\_\_\_\_  
Treasurer (attest)

18-114

RESOLUTION

**MEMORANDUM OF UNDERSTANDING  
REGARDING THE UTILIZATION  
OF THE BUSINESS ADVISORY COUNCIL FOR  
THE BUTLER COUNTY EDUCATIONAL SERVICE CENTER  
TO SERVE AS THE BUSINESS REPRESENTATIVE  
FOR THE UNDERSIGNED SCHOOL DISTRICTS  
PURSUANT TO OHIO REVISED CODE §3313.82**

**WHEREAS**, Ohio Revised Code §3313.82 requires each School District and the Governing Board of each Educational Service Center in the State of Ohio, with the exception of a Joint Vocational School District or Cooperative Education District, to establish a "Business Advisory Council" (hereafter "BAC"); and

**WHEREAS**, Ohio Revised Code §3313.82 provides that a School District that has entered into a Service Agreement with an Educational Service Center (hereafter "ESC") in accordance with Ohio Revised Code §§3313.843 and/or 3313.845, is not required to appoint a BAC in the event that the School District enters into an agreement with an educational service center to have the BAC of the Governing Board serve as the School District's BAC.

**NOW, THEREFORE, BE IT AGREED**, by the undersigned School Districts' Boards of Education and the Governing Board of the Butler County Educational Service Center as follows:

1. The Butler County Educational Service Center Business Advisory Council Consortium, under the authority of the provisions of R.C. §3313.82, shall represent the business interest of the undersigned School District and, in accordance with the law, shall serve as the BAC for the undersigned Boards of Education.
2. The Butler County Educational Service Center Governing Board, by and through its administrative staff, shall ensure that the BAC operates pursuant to the applicable standards set forth in Revised Code §3313.821.
3. The undersigned School District's Boards of Education, by signing this Memorandum of Understanding, also hereby provide express authority for the Butler County Educational Service Center Governing Board to delegate the requirements to

create and implement a BAC to the Butler County Career Technical Center on behalf of the Consortium.

4. This Memorandum shall constitute the full and complete understanding of the parties concerning this matter and any amendments or modifications shall be in writing and signed by the parties.

IN WITNESS WHEREOF, the duly authorized representatives of the **BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD** and the **ROSS LOCAL SCHOOL DISTRICT** have executed this Memorandum on the dates opposite their signatures.

3/28/18

Date

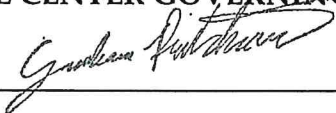
3/28/18

Date

2-23-18

Date

**BUTLER COUNTY EDUCATIONAL  
SERVICE CENTER GOVERNING BOARD**

By: 

By: 

**ROSS LOCAL SCHOOL DISTRICT**

By: 

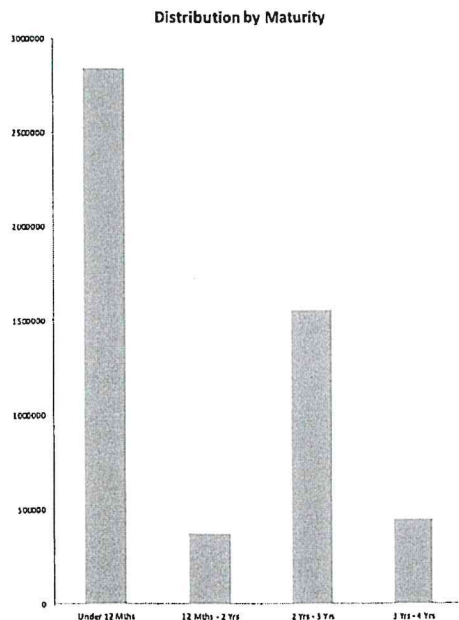
BOARD PRESIDENT



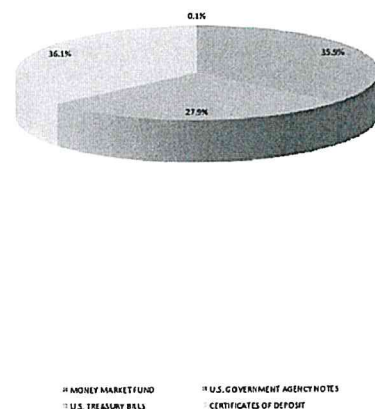
**Monthly Investment Summary**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
 December 31, 2017

Monthly Cash Flow Activity		Market Value Summary				
<b>From 11-30-17 through 12-31-17</b>		<b>Security Type</b>	<b>Market Value</b>	<b>Pct. Assets</b>	<b>Avg Yield at Cost</b>	<b>Wght Avg Mat</b>
Beginning Book Value	5,228,762.83	<b>Money Market Fund</b>				
Contributions	0.00	MONEY MARKET FUND	4,350.76	0.1	1.18	0.00
Withdrawals	0.00	<b>Fixed Income</b>				
Prior Month Management Fees	-652.23	U.S. GOVERNMENT AGENCY NOTES	1,869,450.66	35.8	1.28	1.80
Realized Gains/Losses	0.00	U.S. TREASURY BILLS	1,452,072.50	27.8	1.37	0.74
Gross Interest Earnings	652.08	Accrued Interest	7,465.45	0.1		
Ending Book Value	5,228,762.68	<b>Certificate of Deposit</b>				
		CERTIFICATES OF DEPOSIT	1,877,024.22	36.0	1.95	1.88
		Accrued Interest	7,486.65	0.1		
		<b>TOTAL PORTFOLIO</b>	<b>5,217,850.25</b>	<b>100.0</b>	<b>1.55</b>	<b>1.53</b>

**Maturity Distribution**



**Security Type Allocation**



**Disclosures:**

RedTree's internal accounting system is used as the source of the market value of this account. Although obtained from a source believed to be reliable, we cannot guarantee its accuracy. You should review all account statements provided by the custodian and compare with the statements provided by RedTree.

Questions? Call 888.596.2293 or email [info@redtreeinv.com](mailto:info@redtreeinv.com)



**Portfolio Holdings Report**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
 December 31, 2017

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity
<b>U.S. GOVERNMENT AGENCY NOTES</b>								
230,000	3134G8M71	Federal Home Ln Mtg 1.050% Due 02-26-18	Aaa	AA+	230,000.00	229,892.13	1.05	0.16
225,000	3135G0WN9	Federal Natl Mtg Assoc 1.000% Due 04-30-18	Aaa	AA+	224,775.00	224,633.47	1.02	0.33
235,000	3135G0WJ8	Federal Natl Mtg Assoc 0.875% Due 05-21-18	Aaa	AA+	234,770.88	234,383.12	0.92	0.39
125,000	3133EGBK0	Federal Farm Credit Bank 1.300% Due 11-25-19	Aaa	AA+	125,000.00	123,197.25	1.30	1.86
360,000	3136G3J71	Federal Natl Mtg Assoc 1.420% Due 07-27-20	Aaa	AA+	360,000.00	353,700.36	1.42	2.50
460,000	3136G35C5	Federal Natl Mtg Assoc 1.400% Due 08-28-20	Aaa	AA+	460,000.00	451,323.94	1.40	2.58
260,000	3136G34Y8	Federal Natl Mtg Assoc 1.600% Due 08-24-21	Aaa	AA+	260,000.00	252,320.38	1.60	3.50
	Accrued Interest					7,465.45		
					1,894,545.88	1,876,916.11	1.28	1.80
<b>U.S. TREASURY BILLS</b>								
235,000	912796MK2	US Treasury Bill 0.000% Due 07-19-18	P-1	A-1+	232,263.64	233,017.54	1.20	0.55
340,000	912796NV7	US Treasury Bill 0.000% Due 09-13-18	P-1	A-1+	335,837.01	336,065.86	1.28	0.70
665,000	912796NZ8	US Treasury Bill 0.000% Due 10-11-18	P-1	A-1+	656,131.95	656,326.40	1.41	0.78
230,000	912796PD5	US Treasury Bill 0.000% Due 11-08-18	P-1	A-1+	226,580.34	226,662.70	1.58	0.85
					1,450,812.94	1,452,072.50	1.37	0.74
<b>CERTIFICATES OF DEPOSIT</b>								
224,000	02006LSH7	Ally Bank, UT 1.700% Due 07-23-18			223,720.00	224,199.36	1.74	0.55
225,000	254672TA6	Discover Bank, DE 1.700% Due 07-30-18			225,000.00	225,200.02	1.70	0.57
248,000	33767AQV6	Firstbank of Puerto Rico, PR 1.500% Due 10-29-18			248,000.00	247,707.36	1.50	0.82
247,000	05580ADD3	BMW Bank of North America, UT 2.000% Due 11-18-19			246,950.60	246,989.13	2.01	1.83
247,000	02587DB98	American Express Centurion Bank, UT 2.250% Due 09-30-20			246,876.50	246,716.20	2.26	2.63
247,000	140420XD7	Capital One Bank USA, Glen Allen, VA 2.250% Due 10-28-20			246,753.00	247,632.32	2.27	2.71
247,000	14042RBL4	Capital One, National Assoc, McLean, VA 2.250% Due 10-28-20			246,753.00	247,632.32	2.27	2.71
195,000	9497485W3	Wells Fargo Bank, SD 1.750% Due 06-17-21			195,000.00	190,947.51	1.76	3.32
	Accrued Interest					7,486.65		
					1,879,053.10	1,884,510.87	1.95	1.88
<b>MONEY MARKET FUND</b>								
	USBMMF	First American Treasury Obligations Fund			4,350.76	4,350.76	1.18	
<b>TOTAL PORTFOLIO</b>					5,228,762.68	5,217,850.25	1.55	1.53

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