

# ROSS BOARD OF EDUCATION - REGULAR MEETING

Ross Middle School  
March 21, 2018  
7:00 p.m.

## MINUTES

### I. Call to Order

BY: Mr. Klinefelter

AT: 7:02 P.M.

Roll Call-Mr. Bosse, Mr. Klinefelter, Mr. Kroeger, Mr. Van Winkle, Mrs. Webb  
[Additional-Mr. Gates, Mrs. Tompkins, Mr. Webb]

PRESENT: Mr. Bosse, Mr. Klinefelter, Mr. Kroeger, Mr. Van Winkle, Mrs. Webb  
LATE ARRIVAL:  
ABSENT:  
ADDITIONAL:

### II. Pledge of Allegiance

### III. Review of Agenda

\* Indicates items added or deleted since the Draft Agenda

### IV. Review / Correction / Approval and Signing of Minutes

Approval of February 22, 2018 Minutes

Approval of February 26, 2018 Minutes

**3-32-18**

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Keith Klinefelter

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

### V. Public Participation

A. Procedure for Public Commentary

Mr. David Brown, Butler County Auditor's Office

VI. Superintendent's Reports and Recommendations

A. Presentations

B. Student Services

1. Board Policies - New/Revised First Reading (no action); Second Reading and Approval request at the April 26, 2018 Regular Board Meeting:

- a) EDEF - Web Accessibility, NEW, Attachment #1
- b) GBK - No Tobacco Use On District Property By Staff Members, Attachment #2
- c) IICC - School Volunteers, Attachment #3
- d) JFCG - Tobacco Use By Students, Attachment #4
- e) KGC - No Tobacco Use On District Property, Attachment #5

C. Human Resources

1. Personnel

a) Non-Certificated

(1) Resignations

- (a) For purposes of Retirement - Geier, Micky - Paraprofessional, Effective June 30, 2018

b) Certificated

(1) Resignations

- (a) Campbell, Cassie - Elda 1st Grade, Effective end of contract 2017-2018
- (b) Chow, Kim - Elda 1st Grade, Effective end of contract 2017-2018

(2) Approval of additional hours for Athletic Director responsibilities for Jake Richards in June/July 150 hours.

(3) Approval of additional time for Brian Martin for Athletic Director support 27 days at per diem rate.

c) Supplementals

- (1) Employment - 2018-2019 Supplemental Contracts, Pending Verification of Training, Experience, BCI and FBI Reports, and OHSAA requirements

EMPLOYEE	POSITION	CATEGORY	SEASON		%
Herrmann, John	8th Head Football	6	2018	Fall	100

d) Substitute

- (1) Employment 2017-2018 School Year, Non-Teaching, As Needed, To Be Assigned, Pending Verification of Training, Experience, BCI and FBI Reports

(a) Colliver, Susan - Bus Driver

(b) Stamper, Jim - Custodian, Effective 3/7/18

- e) Approval of the 2017-2018 Home Instruction Tutors, Pending Verification of Training, Experience, BCI and FBI Reports, Tutor Rate

Jacob, Deena	Smith, Erin
--------------	-------------

- f) Approval of the following After School AIR Test Tutors, Pending Verification of Training, Experience, BCI and FBI Reports, Tutor Rate, Effective 2/26/18

Name	Building
Williams, Kati	Morgan

3-33-18

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Bosse

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Abstain			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

2. Approval Job Descriptions - New & Revised

- a) Job Description D (Revised), Director of Personnel and Pupil Services, Attachment #6
- b) Job Description D.1 (New), Director of Special Services, Attachment #7
- c) Job Description D.2 (New), Middle School Dean of Students and Athletic Director, Attachment #8

**3-34-18**

MOVED BY: Mr. Kroeger

SECOND BY: Mrs. Webb

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

3. Job Descriptions - Revised First Reading (no action); Second Reading and Approval request at the April 26, 2018 Regular Board Meeting:

- a) Job Description 2A, Bus and Van Driver, Attachment #9
- b) Job Description G, High School Counselor, Attachment #10
- c) Job Description H, Elementary and Middle School Counselor, Attachment #11
- d) Job Description L, School Nurse, Attachment #12

D. Curriculum

- 1. Approval for Ross High School Band overnight trip to the Rock and Roll Hall of Fame, Cleveland, OH, tentatively scheduled for May 11-12, 2018, Attachment #13
  - 2. Approval for Ross Legacy travel to Chicago, IL, for the FAME Show Choir Nationals, Genesee Theatre, April 20-22, 2018
- 3-35-18**

MOVED BY: Mr. Kroeger

SECOND BY: Mrs. Webb

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

3. Approval of software purchase *Abre* to be used as a K-12 learning and data access platform, Attachment #14A and #14B  
**3-36-18**

MOVED BY: Mr. Kroeger  
SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

E. Business Operations

1. LG Update - Devin Huff

VII. Board Committee Reports

A. Legislative Report  
Ed Bosse

Two bills in the House impacting school districts:  
House Bill 512-Would restructure education agencies and their duties, including the ODE's role. Career Centers support the HB.

House Bill 318-Addresses School Safety. The bill considers new standards for School Officer's Training.

B. Butler Tech Report  
Keith Klinefelter

Butler Tech continues the investigation of taking over Hamilton City Schools Vocational programs.

Nine Butler Tech Deca students advanced to International Competition. Four of the nine were Ross students.

Ross Students placed in the state-level competitions: Marilyn Koons, Hospitality and Tourism and Koi Hiler for Financial Consulting.

Business Advisory Council will meet April 11th at 7:30.

Butler Tech Graduation Ceremony will be May 14th at the Cintas Center.

A Military Appreciation Ceremony will be held April 9th at the Savannah Center.

Treasurer's Reports and Recommendations

C. Approval to lease 3 School Busses

D. Approval of Investments-Attachment #15  
**3-37-18**

MOVED BY: Mr. Van Winkle

SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

VIII. Superintendent contract recommendation, 3 years, August 2018 - July 2021  
**3-38-18**

MOVED BY: Mrs. Webb

SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

IX. New Items for Board Discussion

\*\* Indicates items added or deleted since the Draft Agenda

A.

X. Final Board Comments (Limit 3-5 minutes)

ED BOSSE:

KEITH KLINEFELTER:

MICHAEL KROEGER:

SEAN VAN WINKLE:

AMY WEBB:

XI. Approval to Move to Executive Session  
**3-39-18**

TIME IN: 8:35 P.M.

MOVED BY: Mrs. Webb

SECOND BY: Mr. Van Winkle

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

XII. Approval to Leave Executive Session  
**3-40-18**

TIME: 9:20 P.M.

MOVED BY: Mrs. Webb

SECOND BY: Mr. Kroeger

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

XIV. Adjournment  
**3-41-18**

MOVED BY: Mrs. Webb


SECOND BY: Mr. Kroeger

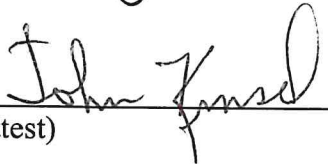
THE BOARD ADJOURNED AT 9:20 P.M.

ROLL CALL WAS AS FOLLOWS:

Mr. Bosse	Aye		Mr. Klinefelter	Aye
Mr. Kroeger	Aye		Mr. Van Winkle	Aye
Mrs. Webb	Aye			

MR. KLINEFELTER DECLARED THE MOTION CARRIED.

  
\_\_\_\_\_  
President of the Board

  
\_\_\_\_\_  
Treasurer (attest)





**Monthly Investment Summary**  
**Ross Local Schools**  
**US Bank Custodian Acct Ending x70781**  
 February 28, 2018

**Monthly Cash Flow Activity**

From 01-31-18 through 02-28-18

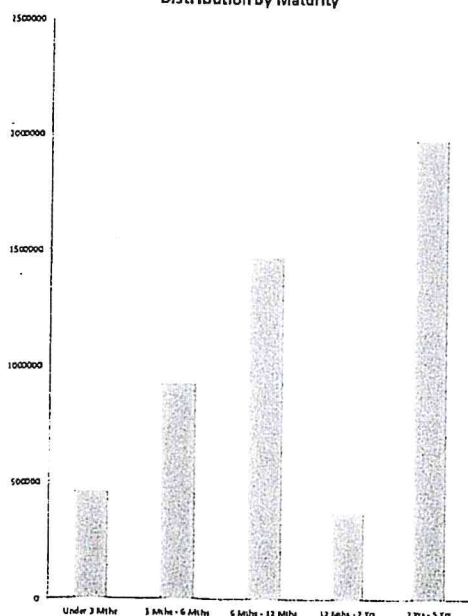
Beginning Book Value	5,235,123.98
Contributions	0.00
Withdrawals	0.00
Prior Month Management Fees	-651.52
Realized Gains/Losses	0.00
Gross Interest Earnings	7,108.53
Ending Book Value	5,241,580.99

**Market Value Summary**

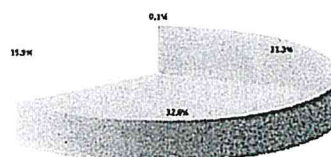
Security Type	Market Value	Pct. Assets	Avg Yield at Cost	Wght Avg Mat
<b>Money Market Fund</b>				
MONEY MARKET FUND	4,326.39	0.1	1.27	0.00
<b>Fixed Income</b>				
U.S. GOVERNMENT AGENCY NOTES	1,629,897.13	31.3	1.31	1.87
U.S. TREASURY BILLS	1,697,437.08	32.6	1.44	0.56
Accrued Interest	2,378.12	0.0		
<b>Certificate of Deposit</b>				
CERTIFICATES OF DEPOSIT	1,868,428.17	35.9	1.95	1.72
Accrued Interest	8,317.70	0.2		
<b>TOTAL PORTFOLIO</b>	<b>5,210,784.60</b>	<b>100.0</b>	<b>1.58</b>	<b>1.39</b>

**Maturity Distribution**

Distribution by Maturity



**Security Type Allocation**



**Disclosures:**

RedTree's Internal accounting system is used as the source of the market value of this account. Although obtained from a source believed to be reliable, we cannot guarantee its accuracy. You should review all account statements provided by the custodian and compare with the statements provided by RedTree.

Questions? Call 888.596.2293 or email [info@redtreeinv.com](mailto:info@redtreeinv.com)



Portfolio Holdings Report  
 Ross Local Schools  
 US Bank Custodian Acct Ending x70781  
 February 28, 2018

Quantity	Cusip	Security Description	Moody's	S&P	Cost Basis	Market Value	Yield at Cost	Wtd Maturity	Purchase Date
<b>U.S. GOVERNMENT AGENCY NOTES</b>									
225,000	3135G0WN9	Federal Natl Mtg Assoc 1.000% Due 04-30-18	Aaa	AA+	224,775.00	224,811.00	1.02	0.17	04-29-13
235,000	3135G0WJ8	Federal Natl Mtg Assoc 0.875% Due 05-21-18	Aaa	AA+	234,770.88	234,608.25	0.92	0.23	02-26-16
125,000	3133EGBK0	Federal Farm Credit Bank 1.300% Due 11-25-19	Aaa	AA+	125,000.00	122,831.37	1.30	1.70	06-14-16
360,000	3136G3J71	Federal Natl Mtg Assoc 1.420% Due 07-27-20	Aaa	AA+	360,000.00	350,681.76	1.42	2.35	07-25-16
460,000	3136G35C5	Federal Natl Mtg Assoc 1.400% Due 08-28-20	Aaa	AA+	460,000.00	447,904.76	1.40	2.43	08-26-16
260,000	3136G34Y8	Federal Natl Mtg Assoc 1.600% Due 08-24-21	Aaa	AA+	260,000.00	249,059.98	1.60	3.36	08-26-16
Accrued Interest						2,378.12			
					1,664,545.88	1,632,275.25	1.31	1.87	
<b>U.S. TREASURY BILLS</b>									
235,000	912796MK2	US Treasury Bill 0.000% Due 07-19-18	P-1	A-1+	232,263.64	233,389.78	1.20	0.39	07-31-17
245,000	912796PV5	US Treasury Bill 0.000% Due 08-23-18	P-1	A-1+	242,842.68	242,844.00	1.82	0.48	02-27-18
340,000	912796NV7	US Treasury Bill 0.000% Due 09-13-18	P-1	A-1+	335,837.01	336,690.78	1.28	0.54	09-28-17
665,000	912796NZ8	US Treasury Bill 0.000% Due 10-11-18	P-1	A-1+	656,131.95	657,454.91	1.41	0.62	10-27-17
230,000	912796PD5	US Treasury Bill 0.000% Due 11-08-18	P-1	A-1+	226,580.34	227,057.61	1.58	0.69	11-29-17
					1,693,655.62	1,697,437.08	1.44	0.56	
<b>CERTIFICATES OF DEPOSIT</b>									
224,000	02006LSH7	Ally Bank, UT 1.700% Due 07-23-18			223,720.00	224,087.14	1.74	0.39	07-22-15
225,000	254672TA6	Discover Bank, DE 1.700% Due 07-30-18			225,000.00	225,084.37	1.70	0.41	07-23-15
248,000	33767AQV6	Firstbank of Puerto Rico, PR 1.500% Due 10-29-18			248,000.00	247,643.38	1.50	0.66	10-16-15
247,000	05580ADD3	BMW Bank of North America, UT 2.000% Due 11-18-19			246,950.60	245,837.62	2.01	1.67	11-25-15
247,000	02587DB98	American Express Centurion Bank, UT 2.250% Due 09-30-20			246,876.50	244,910.63	2.26	2.47	10-19-15
247,000	140420XD7	Capital One Bank USA, Glen Allen, VA 2.250% Due 10-28-20			246,753.00	245,745.98	2.27	2.55	10-21-15
247,000	14042RBL4	Capital One, National Assoc, McLean, VA 2.250% Due 10-28-20			246,753.00	245,745.98	2.27	2.55	10-21-15
195,000	9497485W3	Wells Fargo Bank, SD 1.750% Due 06-17-21			195,000.00	189,373.08	1.76	3.16	06-21-16
Accrued Interest						8,317.70			
					1,879,053.10	1,876,745.88	1.95	1.72	
<b>MONEY MARKET FUND</b>									
USBMMF		First American Treasury Obligations Fund			4,326.39	4,326.39	1.27		
<b>TOTAL PORTFOLIO</b>					5,241,580.99	5,210,784.60	1.58	1.39	

**Disclosures:**

RedTree's internal accounting system is used as the source of the market value of this account. Although obtained from a source believed to be reliable, we cannot guarantee its accuracy. You should review all account statements provided by the custodian and compare with the statements provided by RedTree.

Questions? Call 888.596.2293 or email [info@redtreeinv.com](mailto:info@redtreeinv.com)