

**Board of Education Regular Meeting  
September 19, 2022 6:00 PM  
Sharp Middle School  
District Training Room  
35 Wright Road  
Butler, KY 41006**

**Attendance Taken at: 5:56 PM**

**Present Board Members:**

Ms. Cheri Griffin  
Mrs. Karen Delaney  
Mrs. Amber Beebe  
Mr. Kevin Barnard  
Mrs. Laura Schack

**Pendleton County Schools Mission**

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

**I. Call to Order**

**A. Approve Agenda**

**Order #22-10139 - Motion Passed:** Superintendent Buerkley's recommendation to approve the agenda passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**B. Pledge of Allegiance**

Mrs. Laura Pugh, Executive Director of Teaching and Learning, led the group in the Pledge of Allegiance.

**C. Mission Statement**

Mr. Matt Compton, Executive Director of Student Services, read the Mission Statement.

**D. Moment of Silence**

**II. Communications**

**A. Audience Comments**

**B. Board Member Comments****C. Superintendent's Report****D. Compass Municipal Advisors--Financial Investment Strategy****E. Terrace Metrics Presentation****F. Personnel Actions**

Personnel Changes Board Meeting				
September 19, 2022				
Last Name	First Name	Location	Position	Effective Date
<b>Hire</b>				
Bowling	Jerry	SMS	Coach - asst Football	8/15/2022
Burchfield	Terri	DSS	Student Bus Monitor	8/29/2022
Crittendon	Emily	DIST	Substitute Teacher	8/15/2022
Daugherty	Rhonda	DIST	Substitute Teacher	8/18/2022
Ficker	David	SMS	ESS tutor	8/24/2022
Griess	Chelsea	SES	Instructional Assistant I	9/12/2022
Guteirrez	Linley	DSS	Student Bus Monitor	9/6/2022
Hall	Abigail	DIST	Substitute Teacher	9/6/2022
Hegy	Brooke	DIST	Substitute Teacher	8/16/2022
Keeton	Travis	PHS	Instructional Assistant I	8/18/2022
Laney	Sabrina	SMS	Instructional Assistant I	9/6/2022
Leazer	Koby	PHS	Coach - asst Football	8/15/2022
Meyer	Addison	NES	Substitute SACC Asistant	8/15/2022
Polewski	Steven	SMS	Coach - Football Assistant	8/12/2022
Salerno	Ed	SMS	ESS tutor	9/8/2022
Turner	Kathrine	NES	Substitute Instructional Assistant I	8/16/2022
Wilson	Beverly	NES	Substitute SACC Asistant	8/12/2022
Wolfe	Greg	PHS	Coach - Asst girls varsity basketball	8/12/2022
Wright	Lisa	DSS	Preschool Bus Monitor	8/29/2022
<b>Resigned</b>				
Zumwalt	Kelly	NES	Head Archery Coach	8/12/2022

**G. Written Communications & Reports**

1. DPP Report
2. Transportation Monthly Trip Report
3. SBDM Minutes
4. FRYSC Reports
5. Maintenance and Technology Report
6. Policy Updates--First Reading

7. PCHS Cheer Competition--Lewis, Center, OH

8. FCCLA Out of State Field Trip Requests

9. Monthly Financial Report

### III. Action Agenda

#### A. Approval Financial Investment Strategy with Compass Municipal Advisors

**Order #22-10140 - Motion Passed:** Superintendent Buerkley's recommendation to approve the attached Request For Proposal (RFP) and grant permission for the Superintendent to execute the sell to the winning Provider per the criteria outlined in the RFP passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### B. 2022-23 Working Budget

**Order #22-10141 - Motion Passed:** Superintendent Buerkley's recommendation to approve the 2022-23 working budget as presented passed with a motion by Mr. Kevin Barnard and a second by Mrs. Karen Delaney.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### C. 2022-23 Staffing Allocation Adjustments

**Order #22-10142 - Motion Passed:** Superintendent Buerkley's recommendation to approve the 2022-23 staffing allocations as presented passed with a motion by Mrs. Karen Delaney and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### D. 2022-23 Final SBDM Allocations

**Order #22-10143 - Motion Passed:** Superintendent Buerkley's recommendation to approve the 2022-23 Final SBDM Allocations as presented passed with a motion by Mrs. Karen Delaney and a second by Mrs. Amber Beebe.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**E. 2022-23 Allocation of Field Trip Mileage/Bus Usage**

**Order #22-10144 - Motion Passed:** Superintendent Buerkley's recommendation to approve the 2022-23 Allocation of Field Trip Mileage/Bus Usage as presented passed with a motion by Mr. Kevin Barnard and a second by Mrs. Karen Delaney.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**F. Appointment of Wellness Committee--Board Representative**

**Order #22-10145 - Motion Passed:** Superintendent Buerkley's recommendation to approve our board chairperson - Cheri Griffin to serve on the district wellness committee for the 2022-2023 school year passed with a motion by Mrs. Karen Delaney and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**G. Appointment Local Calendar Committee--Board Representative**

**Order #22-10146 - Motion Passed:** Superintendent Buerkley's recommendation to approve Mr. Barnard to serve as the 2023-24 school calendar committee board representative passed with a motion by Mrs. Laura Schack and a second by Mrs. Karen Delaney.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**H. Appointment of Local Calendar Committee--Representatives**

**Order #22-10147 - Motion Passed:** Superintendent Buerkley's recommendation to approve the 2023-2024 calendar committee as submitted passed with a motion by Mrs. Karen Delaney and a second by Mr. Kevin Barnard.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### I. Appointment of CDIP Committee

**Order #22-10148 - Motion Passed:** Superintendent Buerkley's recommendation to approve the District Planning Committee for our Comprehensive District Improvement Plan as presented passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### J. 2022 Wool Festival Agreement

**Order #22-10149 - Motion Passed:** Superintendent Buerkley's recommendation to approve the Wool Fest agreement passed with a motion by Mrs. Karen Delaney and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### K. 2022-23 Pendleton County Recreation Agreement

**Order #22-10150 - Motion Passed:** Superintendent Buerkley's recommendation to approve the 2022 -2023 Pendleton County Recreation Agreement passed with a motion by Mrs. Karen Delaney and a second by Mr. Kevin Barnard.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### L. Renewal Server Warranty Contract

**Order #22-10151 - Motion Passed:** Superintendent Buerkley's recommendation to approve the Renewal Server Warranty Contract as presented passed with a motion by Mr. Kevin Barnard and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

#### M. Terrace Metrics

**Order #22-10152 - Motion Passed:** Superintendent Buerkley's recommendation to approve the purchase of Terrace Metrics passed with a motion by Mrs. Karen Delaney and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**N. Northern KY Community Action Commission RSVP MOU**

**Order #22-10153 - Motion Passed:** Superintendent Buerkley's recommendation to approve our participation in the RSVP Program passed with a motion by Mrs. Karen Delaney and a second by Mrs. Laura Schack.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**O. Approval of LAVEC Contract**

**Order #22-10154 - Motion Passed:** Superintendent Buerkley's recommendation to approve the LAVEC Contract for the 2022-23 school year passed with a motion by Mrs. Laura Schack and a second by Mrs. Karen Delaney.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**P. Emergency Certification**

**Order #22-10155 - Motion Passed:** Superintendent Buerkley's recommendation to approve the emergency certification requests as presented passed with a motion by Mrs. Laura Schack and a second by Mr. Kevin Barnard.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

**IV. Consent Agenda**

**Order #22-10156 - Motion Passed:** Superintendent Buerkley's recommendation to approve the consent agenda passed with a motion by Mrs. Amber Beebe and a second by Mrs. Karen Delaney.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

- A. Board Meeting Minutes**
- B. Orders of the Treasurer**
- C. Treasurer's Report**
- D. Leave of Absence Requests**

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**BOARD MEMO**

**DATE:** 9/19/2022  
**TO:** Mr. Buerkle & Board Members  
**FR:** Jennifer Pierce  
**RE:** Leave of Absence Request

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A request for Leave of Absence has been received from the following:

Courtney Claybern –NES –Teacher - The request for FMLA/Maternity leave of absence will begin approximately August 8, 2022 and end approximately October 6, 2022.

Brittani Helton –DSS –Bus Driver - The request for FMLA leave of absence will begin approximately September 9, 2022 and end approximately October 21, 2022.

Stephanie Denton –SES –Teacher - The request for FMLA leave of absence will begin approximately September 22, 2022 and end approximately November 7, 2022.

Cindy Kennedy – NES – Cook/Baker - The request for FMLA leave of absence will begin approximately September 26, 2022 and end approximately November 18, 2022.

Michaela McClanahan –NES –Teacher - The request for intermittent FMLA leave of absence will begin approximately August 23, 2022 and end approximately August 22, 2023.

I recommend that the Board approve

Name: Jennifer Pierce

Title: Director of Finance/Human Resources

**V. Adjournment**

**Order #22-10157 - Motion Passed:** A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mrs. Karen Delaney.

**VOTE: Griffin-Yes; Delaney-Yes; Barnard-Yes; Beebe-Yes; Schack—Yes Motion Carried**

\_\_\_\_\_ Board Chairperson

\_\_\_\_\_ Board Secretary