

NEW HEIGHTS CHARTER SCHOOL

BOARD MEETING MINUTES

Board Meeting

January 16, 2019

New Heights –Lower Campus
12:15 Call to order by Peter Schoenfeld

In Attendance: **Quorum Achieved**
Kelli Agner, Board Member
Gail Berlant, Board Member
Erin Keller, Board Member
Bob Madok, Board Member
Michelle Robson, Board Member
Peter Schoenfeld, Board Chairperson

Amy Berfield, Executive Director
Amy Schlecter, ExED Representative
Antonio, ExED Representative

1) Open Public Comment

Nothing to record

2) Approval of the November 7, 2018 Board Minutes

Peter Schoenfeld moved to approve the November 7, 2018 Board meeting minutes. Michelle Robson seconded the motion, vote 6 in favor; motion passed.

3) Discussion and Approval of new Board Member, Archana Patel

Bob Madok moved to approve and invite Archana Patel as a new Board member for a one-year initial term starting on March 20, 2019. Kelli Agner seconded the motion, vote 6:0 in favor; motion passed.

4) Discussion of Financials

ExEd presented the financials, including the Income Statement, Balance Sheet, Variance from Budget, Cash Flow, Credit Card Register, and Check Register. Peter Schoenfeld made motion to accept the December 2018 financials; Michelle Robson seconded the motion; vote 6:0 in favor; motion passed.

5) Approval of First Interim Financials

Peter Schoenfeld moved to approve the First Interim Financials. Gail Berlant seconded the motion, vote 6:0 in favor; motion passed.

6) Board Review and Approval of FY 2017-18 19 Tax Returns (Federal Form 990 and State Form 199)

Peter Schoenfeld made motion to approve the FY 2017-18 Federal and State Tax returns; Bob Madok seconded the motion; vote 6:0 in favor; motion passed.

7) Board Review and Approval of 2017-18 SARC Report

Peter Schoenfeld made motion to approve the submission of the SARC Report; Kelli Agner seconded the motion; vote 6:0 in favor; motion passed.

8) Review of process and timeline for competition of Form 700

Form 700 was completed by Board members. The Executive Director will submit the full set by the due date.

9) Discussion of Bank Investment Options: How will the school's savings be invested and who will manage the investment?

Options for the investment of the school's savings were discussed. No action at this time.

10) Approve to Increase contracts for Power My Learning and Marissa Hutter for their work supporting the goals of the Public Charter Schools Dissemination Grant

Peter Schoenfeld made motion to approve the increase of the contracts for Power My Learning and Marissa Hutter; Gail Berlant seconded the motion; vote 6:0 in favor; motion passed.

11) Executive Director's Report

Discussion of Dashboard indicators; language development in all grade levels; new teachers in 7th grade; ED Emergency Plan; WACS visit 2-20-19; LAUSD teacher strike and relationship on co-located campus at King ES. No action needed

Meeting adjourned by Peter Schoenfeld at 2:30

Next Meeting March 20, 2019 at 12:00 noon at the Lower Campus

Submitted by Kelli Agner

New Heights is committed to providing a working and learning environment that is free from unlawful discrimination and harassment. The school's nondiscrimination policy covers admission or access to, or treatment or employment in, school programs and activities. The lack of English language skills will not be a barrier to admission to or participation in school programs or activities.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the New Heights Charter School Board may request assistance by contacting Mary Griffin, Lower Campus Office Administrator.