

NEW HEIGHTS CHARTER SCHOOL

BOARD MEETING MINUTES

Board Meeting

November 7, 2018

New Heights –Lower Campus
12:10 Call to order by Peter Schoenfeld

In Attendance: **Quorum Achieved**

Kelli Agner, Board Member
Gail Berlant, Board Member
Helene Brown, Board Member
Bob Madok, Board Member
Michelle Robson, Board Member
Peter Schoenfeld, Board Chairperson

Amy Berfield, Executive Director
Amy Schlecter, ExED Representative

1) **Open Public Comment**

Nothing to record

2) **Approval of the September 26, 2018 Board Minutes**

Peter Schoenfeld moved to approve the September 26, 2018 Board meeting minutes with edits to update ED compensation package information. Helene seconded the motion, vote 6 in favor; motion passed.

3) **Discussion of Financials**

ExEd presented the financials, including the Income Statement, Balance Sheet, Variance from Budget, Cash Flow, and Check Register. Kelli Agner made motion to accept the October 2018 financials; Peter Schoenfeld seconded the motion; vote 6:0 in favor; motion passed.

4) **Review and Approval of FY 17-18 Financial Audit**

Peter Schoenfeld moved to approve the FY 2017-18 unaudited Actual Report
Bob Madok seconded the motion, vote 6:0 in favor; motion passed.

5) **Report of Results of Self-Reflection Tools designed to support New Heights to measure progress on the local performance indicators for the California Schools Dashboard**

No action needed

6) Board Approval of Food Contract for 2018-19

Kelli Agner made motion to approve the 2018-19 Food Contract with Revolution Foods; Peter Schoenfeld seconded the motion; vote 6:0 in favor; motion passed.

7) Certification of Charter School Compliance Monitoring

Kelli Agner made motion to instruct Peter Schoenfeld to sign the certification for the Board; Gail Berlant seconded the motion; vote 6:0 in favor; motion passed.

8) Executive Director Report

Report includes update on English language development, transition plan for coaching and support as April Browning leaving, Grant awards, and Facilities.

10) Discussion of new Board Members

No action needed

Meeting adjourned by Peter Schoenfeld at 1:55

Next Meeting January 16, 2019 at 12:00 noon at the Lower Campus

Submitted by Kelli Agner

New Heights is committed to providing a working and learning environment that is free from unlawful discrimination and harassment. The school's nondiscrimination policy covers admission or access to, or treatment or employment in, school programs and activities. The lack of English language skills will not be a barrier to admission to or participation in school programs or activities.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the New Heights Charter School Board may request assistance by contacting Mary Griffin, Lower Campus Office Administrator.