

NEW HEIGHTS CHARTER SCHOOL

BOARD MEETING MINUTES

Board Meeting

September 26, 2018

New Heights –Lower Campus

12:10 Call to order by Peter Schoenfeld

In Attendance: **Quorum Achieved**

Kelli Agner, Board Member

Gail Berlant, Board Member (at item 3)

Helene Brown, Board Member (at item 3)

Erin Keller, Board Member

Michelle Robson, Board Member

Peter Schoenfeld, Board Chairperson

Amy Berfield, Executive Director

Amy Schlecter, ExED Representative

1) Open Public Comment

Nothing to record

2) Approval of the June 20, 2018 and September 12, 2018 Board Minutes

Peter Schoenfeld moved to approve the June 20, 2018 Board meeting minutes. Michelle Robson seconded the motion, vote 3 in favor 1 abstained; motion passed.

Peter Schoenfeld moved to approve the September 12, 2018 Special meeting minutes. Erin Keller seconded the motion, vote 4:0 in favor; motion passed.

3) Approval to apply for Prop39 to LAUSD for continued use of space at King Elementary School

Kelli Agner moved to approve submission of the application and to authorize Amy Berfield to sign the application. Peter Schoenfeld seconded the motion, vote 6:0 in favor; motion passed.

4) Discussion of Financials

ExEd presented the financials, including the Income Statement, Balance Sheet, Variance from Budget, Cash Flow, and Check Register. Kelli Agner made motion to accept the August 2018 financials; Peter Schoenfeld seconded the motion; vote 6:0 in favor; motion passed.

5) Approval of FY 17-18 Unaudited Actual Report

Peter Schoenfeld moved to approve the FY 2017-18 unaudited Actual Report
Gail Berlant seconded the motion, vote 6:0 in favor; motion passed.

6) Approval of Board Policy for Responding to Immigration Issues and updated Board Policy for Title IX Harassment to include immigration status.

Helene Brown moved to approve the policy for responding to immigration issues and updated Board policy for Title IX harassment to include immigration status. Peter Schoenfeld seconded the motion, vote 6:0 in favor; motion passed.

7) Certification of Charter School Compliance Monitoring by Executive Director

No Board action needed

8) Executive Director Report

Report includes update on LCAP progress and discussion of goals for 2018-19, including review of student performance data; Personnel, and Facilities Discussion

CLOSED SESSION

2:05

9) Closed Session Discussion of Executive Director Compensation

END CLOSED SESSION

2:30

10) Report out of Board Discussion Results and Action on Executive Director Compensation

The Board commends Amy Berfield for her great work for the school. Erin Keller moves to retroactively increase the 2017-2018 compensation for the Executive Director to \$155,450.00 salary, 3% retirement contribution, and \$10,274.08 Health Insurance. Peter Schoenfeld seconded the motion, vote 6:0 in favor; motion passed.

Peter Schoenfeld moves to increase the 2018-2019 compensation for the Executive Director to \$161,668.00 salary, 3% retirement contribution, and \$10,340.88 Health Insurance. Helene Brown seconded the motion, vote 6:0 in favor; motion passed.

Meeting adjourned by Peter Schoenfeld at 2:45

Next Meeting November 7, 2018 at 12:00 noon at the Lower Campus

Submitted by Kelli Agner

New Heights is committed to providing a working and learning environment that is free from unlawful discrimination and harassment. The school's nondiscrimination policy covers admission or access to, or

treatment or employment in, school programs and activities. The lack of English language skills will not be a barrier to admission to or participation in school programs or activities.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the New Heights Charter School Board may request assistance by contacting Mary Griffin, Lower Campus Office Administrator.