

Meal Account Balance Policy

The Elk Point-Jefferson School District offers a hot lunch program to all students in grades JK-12 who wish to participate. Cost of the meals are published on the school website, on monthly calendars and in the back to school newsletters sent to all families at the beginning of the school year.

All families are encouraged to apply for the free and reduced meal program. Applications are sent home in the back to school newsletter and can also be found on the school website at Departments>Food Service. If a family would qualify for this program, it can provide a breakfast and/or lunch meal to a student at a reduced rate or at no cost.

The Elk Point-Jefferson School District will follow the below guidelines starting with the 2020-2021 school year.

- Accounts are set up for each individual student. Meal money must be received and deposited in the elementary or middle/high school offices by 11:00 a.m. to post to their meal account for that day.
- Checks can be written, or cash can be submitted as payment to a child's lunch account. Payments can also be made online through the student's Infinite Campus Account. To ensure proper credit to the account, the student's name should be written on the check. If there is more than one student in the family attending school, please write a note with all names listed and the amount that goes into each account. If paying with cash, please enclose the cash in a sealed envelope with the student(s) name on the envelope as well as any directions of how the money should be deposited. **PLEASE MAKE ALL CHECKS PAYABLE TO THE ELK POINT-JEFFERSON SCHOOL.**
- It is expected that middle school and high school students are responsible for their own account balances. Students should stop and wait for a transaction confirmation from the cashier. This will allow the cashier to inform students of their account balance. All students (JK-12) are told if their account balance is low or negative and that they need to make a deposit to their meal account. Also, Infinite Campus emails the parent/guardian a low balance reminder and negative balance reminder on Monday's and Thursday's.
- Students (JK-12) will not be able to charge meals if their meal account balance is below -\$15.00. Students will need to bring their lunch until there are sufficient funds in their meal account.
- Students (JK-12) will not be allowed to purchase an extra entrée, chef entrée, extra milk, or a la carte items if there are not sufficient funds in their meal account.
- Families are encouraged to review meal accounts with their students and set any limits necessary. School and food service personnel are not responsible for enforcing those limits at school.
- Account balances can be viewed on the student's Infinite Campus Account under the "Food Service" tab, or parents/students can check their account balances by contacting Jaimie in the elementary at (605) 356-5800 or Julie in the middle and high school at (605) 356-5900.